

The New Hope-Solebury Education Fund
Academic Enrichment Grant Program Application

The New Hope-Solebury Education Fund (NHSEF) is pleased that you have decided to apply for an Academic Enrichment Grant. These grants are to support educational excellence through programs that promote creativity and innovation.

General Guidelines:

Grants provide funds for programs that are consistent with the Fund's mission.

The maximum grant award is \$4000. However, if your proposed project has a budget that exceeds \$4,000, we invite you to submit it and seek an exception to the maximum.

All applicants must complete the application by the relevant due dates. Applications are reviewed by the Fund's Grant Review Committee, which will make recommendations of the selected proposals to the Fund President. The Review Committee may request additional information at any time during the review process.

Once a grant is awarded, the recipient is expected to provide regular reports and updates to the Fund on the program and educational impact of the activity.

In order to be considered for funding, all applicants must complete the attached application form, proposal and budget and have their proposal signed off by their principal and the Assistant to the Superintendent for Curriculum. In addition, please note that funding cannot be allocated for computers. Grants are awarded for one year or less. Collaboration with other faculty or community partners is encouraged.

Return 1 original and 6 copies of the completed application and proposal signed by the principal, to Dottie Katauskas, Assistant to the Superintendent for Curriculum.

**Due date: April 9, 2010 Applicant delivers proposals to principal
April 13 Principal completes review, signs and delivers to
Dottie Katauskas
April 14 Education Fund picks up proposals
May 1 Applicants will be notified if proposal recommended for funding**

Important Note: Applicants should consult with their principal during the development of their proposal and submit their final proposal to their principal for review at least 1 week prior to the final due date. The principal will then present the proposal to the Assistant to the Superintendent for Curriculum for final review and sign-off.

Grant Application

Application **MUST** be typed

Project Title:	
Lead Applicant's Name:	Subject:
Position/Department:	School Grade(s):
Phone/Ext:	Email Address:
Other project Team Members (if any, first and last names)	
Name:	Email:
Name:	Email:
Name:	Email:
Name:	Email:

I hereby apply for a Grant in the amount of: \$ _____

Please sign and date this request below indicating your agreement to (a) submit a final report to NHSEF and (b) acknowledge NHSEF support in all related materials and communications if funds are approved for this proposal.

Lead applicant's signature _____ Date _____

I certify that this grant application has been reviewed and met my approval:

Principal's signature _____ Date _____

Assistant to the Superintendent for Curriculum's signature _____

Date _____

Grant Proposal

Please provide the following information in the order presented. Do NOT exceed TWO typewritten pages. Grant awards will be based on point values. The scoring rubric is included on the last page of the application.

1. Project description (30 points)

Describe an overview of the project and activities. How will this project/activity address your classroom needs and student needs as it relates to current curriculum and/or the NHEF mission? Is there educational research that supports the impact of this proposal? Who is the target audience?

2. Project objectives (25 points)

Explain how this project will enhance standard classroom activities. What skills will be learned?

3. What results or positive effects do you expect? (25 points)

How will participants benefit from this project? What results are expected to occur (i.e. improved student work habits, academic gains, improved skills)? How will you evaluate the impact of this project?

4. Discuss and provide timeline. (15 points)

5. Budget (5 points)

Using the budget template provided, provide an itemized budget listing quantity, item(s), cost and total cost for requested materials.

Grant Project Budget

Use the following spreadsheet to itemize your budget.

The budget provides an overview of the costs and a brief explanation of the anticipated costs. The funded program must be completed in the 20010-11 school year and all expenses must be incurred by March 1, 2011.

ITEM	COST
Consultants (<i>List number of hours, rate and job duties</i>)	
Program supplies/materials (<i>List type of supplies and approximate cost</i>)	
Equipment purchases (<i>Be specific about use and cost of purchases</i>)	
Trips (<i>Describe kind of trips and basis of cost</i>)	
Other (<i>Describe and state relationship to project</i>)	
TOTAL PROGRAM COST:	

NHSEF APPLICATION SCORING RUBRIC

	Below Average	Average	Above Average	Score
<p>Description- Describe an overview of the project and activities. How will this project/activity address classroom/student needs as it relates to current curriculum and/or the NHEF mission? Is educational research supporting the impact of this proposal cited? Is target audience described?</p> <p>Maximum = 30 points</p>	<p>(0-8) Does not clearly describe project or materials and does not clearly explain their need. Target audience not well defined.</p>	<p>(9-20) The project and materials are described, but some aspects of the request or need are not clearly defined.</p>	<p>(21-30) The project and materials are clearly described and will creatively enhance the standard classroom activities. Research is cited.</p>	
<p>Objectives- Explain how this project will enhance standard classroom activities. What skills will be learned?</p> <p>Maximum = 25 points</p>	<p>(0-8) Objectives are unclearly stated.</p>	<p>(9-16) Objectives are stated, but some confusion still exists.</p>	<p>(17-25) Objectives are stated in a logical and clear form.</p>	
<p>Results- How will participants benefit from this project? What results are expected to occur (i.e. improved student work habits, academic gains, improved skills)? How will you evaluate the impact of this project?</p> <p>Maximum = 25 points</p>	<p>(0-8) Evaluation procedures are incomplete or unclear.</p>	<p>(9-16) Evaluation procedures include some pertinent information and data appropriate to the project</p>	<p>(17-25) Evaluation procedures include information and data appropriate to the project.</p>	
<p>Timeline-Timeline narrative explains logical project development and completion. Includes a timeline.</p> <p>Maximum = 15 points</p>	<p>(0-5) No timeline included.</p>	<p>(6-10) Some confusion in timeline exists.</p>	<p>(11-15) Timeline is appropriate for project completion during school year.</p>	
<p>Budget- Itemized budget to include quantity of item(s), cost and total cost for requested materials.</p> <p>Maximum = 5 points</p>	<p>(0-1) Budget is unreasonable and lacks detail.</p>	<p>(2-3) Budget is probably reasonable. Some doubt lingers concerning costs and results.</p>	<p>(4-5) Budget is reasonable. Anticipated costs matches expected results.</p>	
			Total Score	