

**New Hope-Solebury Middle School
2011-2012 School Year
Emergency School Dismissal Action Form**

FAMILY'S LAST NAME

IN THE EVENT THAT WE MUST CLOSE SCHOOL EARLY BECAUSE OF INCLEMENT WEATHER OR SOME OTHER EMERGENCY, IT IS IMPORTANT THAT WE HAVE A PROCEDURE TO FOLLOW THAT IS EFFECTIVE, EFFICIENT AND EXPEDIENT. UNDER EMERGENCY CONDITIONS, WE USUALLY HAVE A VERY SHORT PERIOD OF TIME IN WHICH TO NOTIFY PARENTS BEFORE DISMISSING STUDENTS. THEREFORE, THE FOLLOWING PROCEDURES ARE IN PLACE:

1. IN THE EVENT OF A EMERGENCY DISMISSAL, THE SCHOOL WILL SEND YOUR CHILDREN HOME VIA THEIR REGULAR METHOD (ASSIGNED BUS/WALKING), UNLESS YOU INDICATE OTHERWISE. ADDITIONALLY, THE SCHOOL WILL MAKE EVERY EFFORT TO NOTIFY YOU OR THE EMERGENCY CONTACT YOU LIST ON THIS FORM, BUT TELEPHONE CONTACT CANNOT BE GUARANTEED IN AN EMERGENCY.
2. PLEASE GIVE CAREFUL CONSIDERATION TO THE TWO EMERGENCY NUMBERS THAT YOU INCLUDE. FOR EXAMPLE, IF NO ONE IS AVAILABLE AT HOME DURING THE DAY, PLEASE DO NOT INCLUDE THE HOME NUMBERS AS ONE OF YOUR EMERGENCY NUMBERS.
3. IT IS GENERALLY SAFEST FOR STUDENTS TO USE SCHOOL TRANSPORTATION TO GO HOME DURING AN EMERGENCY. HOWEVER, IF THIS IS NOT AN OPTION, PLEASE INDICATE SO BELOW BY CHOOSING A DIFFERENT EMERGENCY PLAN.
4. IF THERE IS AN EMERGENCY DISMISSAL, THE SCHOOL WILL FOLLOW THE EMERGENCY PLAN FOR YOUR CHILD AS INDICATED BELOW. PLEASE TAKE TIME TO REVIEW THIS PLAN WITH YOUR CHILDREN.

IN ALL CASES, WE TRY TO INSURE THAT THE STUDENTS WILL HAVE A SAFE PLACE TO GO IF HOME IS NOT AN OPTION. IN SOME CASES THIS MAY BE A NEIGHBOR OR FRIEND'S HOME. HOWEVER, WE CANNOT WAIT FOR RETURN PHONE CALLS FROM PARENTS AS OUR PHONE LINES CANNOT HANDLE ALL THAT TRAFFIC AT ONCE. PLEASE HELP US BY REVIEWING THESE PROCEDURES REGULARLY WITH YOUR CHILDREN AND BY LISTENING TO THE RADIO OR TV ON DAYS WHEN THERE ARE INCLEMENT WEATHER WARNINGS.

THANK YOU, IN ADVANCE, FOR YOUR HELP WITH THIS IMPORTANT MATTER.

PLEASE COMPLETE ALL INFORMATION BELOW SO WE MAY BE SURE THAT WE MEET THE NEEDS OF YOUR CHILDREN. RETURN THIS FORM TO YOUR CHILD'S HOMEROOM TEACHER IMMEDIATELY. PLEASE PRINT CLEARLY.

(PLEASE LIST YOUR CHILDREN OLDEST FIRST.)

STUDENT'S NAME: _____ HOMEROOM TEACHER: _____ GRADE LEVEL _____

THE SAFETY OF EVERY STUDENT IS THE GOAL OF THE EMERGENCY DISMISSAL PROCEDURE. I UNDERSTAND THAT THE STUDENT(S) WILL FOLLOW THE PLAN BELOW IN THE EVENT OF AN EMERGENCY DISMISSAL:

- USE REGULAR METHOD OF GETTING HOME (MY CHILD HAS A KEY IN THE EVENT NO ONE IS HOME).
PLEASE INDICATE: ___BUS ___WALKER
- GO HOME WITH (NAME OF STUDENT) _____
PLEASE INDICATE: ___BUS ___WALKER
- REMAIN AT SCHOOL FOR TIMELY PICK-UP UPON MY RECEIVING NOTIFICATION.

THE SCHOOL WILL ALWAYS TRY TO NOTIFY YOU OR YOUR DESIGNATED EMERGENCY CONTACT IN THE EVENT OF AN EMERGENCY DISMISSAL.

HOWEVER, NOTIFICATION CANNOT BE GUARANTEED. PLEASE LIST THE TWO NUMBERS YOU WOULD LIKE THE SCHOOL TO ATTEMPT TO CONTACT IN SUCH AN EVENT. PLEASE LIST YOURSELF FIRST WITH A TELEPHONE NUMBER WHERE YOU CAN BE REACHED DURING THE SCHOOL DAY.

NAME	RELATIONSHIP TO STUDENT	TELEPHONE NUMBER
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1. _____

2. _____

ADDITIONALLY, WE WILL TRY TO SEND AN EMAIL AS BACK-UP NOTICE IN THE EVENT OF AN EMERGENCY DISMISSAL. PLEASE SUPPLY AN EMAIL ADDRESS YOU CHECK REGULARLY DURING THE COURSE OF THE SCHOOL DAY.

EMAIL: _____

SIGNATURE OF PARENT/GUARDIAN: _____ **DATE:** _____