

Upper Elementary School Lunch and Recess Guidelines

Lunch/Recess Schedule:

11:30-12:15	Grade 5
12:15-1:00	Grade 4
1:00-1:45	Grade 3

Options:

- Outdoor lunch and recess for the full period, 45 minutes
 - Lunch first
 - All classes report to the main lobby exit doors by nurse's office at start of period
- Indoor lunch/outdoor recess
 - Lunch first
 - Recess second outside
 - All classes report to the café
- Indoor recess and lunch
 - Lunch first
 - All classes report to the café at start of period
 - May have use of gym, café and LGI depending on coverage

Procedures:

- **Safety of all students is the number one priority**
- **All volunteers must have appropriate clearances on file in the office**
- Adults need to spread themselves out and cover the large areas of playground, fields, grass
- Students are not to be using the grass area near the building (third grade wing)
- Students may use the bathrooms by the café and must ask an adult first before entering the building
- Students who need the nurse should use the doors in the lobby and must ask an adult first before entering the building
- Students should use the bathroom and see the nurse **BEFORE lining up at end of the period**
- Students need a written pass to see the counselor or a teacher
- Football/soccer is to be played on the fields, not the blacktop
- Physical contact of any kind is not permitted
- Electronic devices of any kind are not permitted
- No students are permitted in the dug-outs up on the field- fields may only be used when there is adequate supervision