



Facilities Committee Minutes

June 21, 2018

Board Chair— Mrs. Deirdre Alderfer

Administrative Liaison—Mr. David Teasdale / Mr. Andrew Lechman

Attendance—Please see the accompanying committee attendance sheet.

Mrs. Alderfer called the meeting to order at 7:15 pm.

Upon a motion made by Mr. Hansel and seconded by Mrs. Mardirossan, the minutes of the May 17, 2018 meeting were approved by the committee.

Old Business

- None

New Business

- Athletics Update
 - Mr. Pedersen provided updates on the following:
 - Assistant Athletic Director/Trainer – Final stages of approving and filling this new position. This position will also replacing the ATI contract for trainer services.
 - Athletic Budget/Monetary responsibilities will continue to be covered by the Athletic Director. All other items will flow through the Assistant AD/Trainer.
 - Alphacility will no longer be the school district calendar of record. Everything has been transitioned to School Dude and July 1 is the official date for this to be rolled out.
 - Fall Sports – Schedules are completed and some coaching positions still need to be filled. A full list of these positions is on the district website under Human Resources – Hiring Opportunities.
 - Tennis Courts – Currently scheduled for repair at the end of July to have the courts ready on time for the fall season at an approximate cost of around \$17,000 being completed under the Costars contract.
- Proposed Construction Change Orders
 - Mr. Hambly from D’Huy reviewed the list of Change Order Requests that have been submitted by the Prime Contractors. The full list of each change order

along with a document including a full description of the change order is included in the committee packet. The total of the change orders is \$117,252.

- Mrs. Alderfer asked a general question as to why we are just receiving many of these change orders since the work has already been completed and clarifying questions on others.
 - Mr. Hambly also reviewed with the committee the potential additional costs that have yet to be received for remaining project work.
 - Mr. Lechman reminded D'Huy that contractors should not complete any work requiring a change order without receiving approval from the district.
 - There was discussion about the potential need for a July Facilities Committee and Board Meeting to review/approve change orders through the summer months as this is critical to completing the project.
- Construction Budget
 - Mr. Hambly from D'Huy provided an update on the financials for the project. The remaining project contingency reported is approximately \$215,000.
 - Proposed Construction Schedule
 - Monday June 25 to start construction in the HS Academic wing which is scheduled to be completed by the end of August.
 - District Admin and Library spaces have been delayed and the completion of these areas will either require approval of additional manpower over the summer or an extended project completion date.
 - Facilities Condition Assessment Update
 - Mr. Lechman confirmed that the facility condition assessment is moving toward its final form for the LES, UES and MS. We have a draft list of projects that identifies needs for the next 20 years. The goal is to have a full presentation on the findings at the August/September facilities committee meeting and to determine the next steps to prioritizing the list for action. A high level summary of the financials was provided to the committee showing the following costs for capital needs:
 - General Fund
 - 0-5 years: \$3.2M
 - 6-10 years: \$4.7M
 - 11-20 years: \$8.5M
 - Food Service Fund
 - 0-5 years: \$100,000
 - 6-10 years: \$175,000
 - 11-20 years: \$180,000

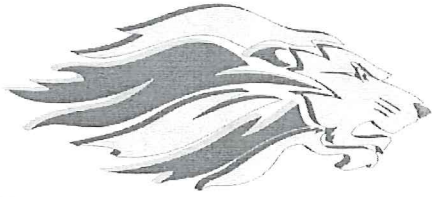
Public Comment

- Public comments were made throughout the meeting and are captured in the meeting minutes as appropriate.
- The following comments were made about non-agenda items:
 - None

Mrs. Alderfer adjourned the meeting at 8:15pm.

Respectfully submitted,

Andrew Lechman
Business Administrator



NEW HOPE-SOLEBURY SCHOOL DISTRICT
*Engaging, Enriching, and Empowering All Students
through a World-Class Education*

Facilities Committee Meeting Sign-In and Attendance
June 21, 2018

Name (Please Print)	Committee (C) or Public (P)
Choke Malena — admin	C P
STACEY MARDIROSSIAN	C <u>P</u>
ED DUFFY	C <u>P</u>
Karla Donohoe	C <u>P</u>
Eldon Enevoldson	C P
KEVIN GODFREY	C <u>P</u>
BILL HAMBLT	C <u>P</u>
Chris Hausz	C <u>P</u>
Jamie Lynch	C <u>P</u>
Deirdre Alderfer	<u>C</u> P
ERIK PEDERSEN	<u>C</u> P
Andy Fechner - Admin	C P
DAVID HANSEL	<u>C</u> P
	C P
	C P
	C P
	C P
	C P
	C P
	C P
	C P
	C P
	C P

Please note: This sign-in sheet will be included in the meeting minutes and posted to the District's website.