



New Hope-Solebury School District

Facilities Committee Meeting Minutes

November 02, 2016, 6:00 pm

Upper Elementary School LGI

Attendance

- **School Board** – John Capriotti, Mark Cowell, Neal Dougherty, Maria Povacz
- **Administration** – Dave Hansel, Peter Rivera, Chuck Malone
- **Committee Members** – Jon Adar, John Singer, Stan Marcus, Dudley Rice
- **Public** - None

The meeting was called to order by John Capriotti at 6:00 pm.

Old Business

- Mr. Hansel presented an update and the recalculated fee schedule information. He explained that he still needs to get the energy charge fee and include it on schedule. There was a discussion over the schedule and how it was interpreted. Mrs. Povacz provided several suggestions on how the information should be laid out on the form to provide more clarity. There was a short discussion on Sunday's activity and the fees that should be included. There was a suggestion of including additional amenities on the schedule. Mr. Hansel was directed to make this determination. Mr. Marcus asked about groups like the Red Cross and Mr. Adar asked about the Community School. There was further discussion regarding the community and the number of rooms and areas they use and considerations on how to charge them. There was a suggestion to meet and discuss this matter with them. Mr. Capriotti brought up the subject of day and night usage of the stadium field as well as concerns and that there should be an energy charge for using the field at night. Mrs. Povacz made additional suggestions on how to modify the information on the facility use form that included definitions. Mr. Capriotti suggested keeping the schedule form simple.
- Mr. Hansel reported on the latest and final lead test report and results. He informed the committee that this was noted on our web site in October. Mr. Cowell asked about the results and Mr. Hansel informed him that the results were below state requirements.
- Mr. Hansel reported that the Borough is still looking at recalculating the fees and that there was consideration for the Borough to charge per hour for

inspections. Mr. Adar asked how this would work and asked how they would give us back our money. Mr. Adar also asked if the district's money is in an escrow account. Mr. Hansel informed that it was in an account. Mr. Adar asked if the Finance Committee could look at this. Mrs. Povacz asked for confirmation. There was a discussion on being charged per hour and how this would be tracked. Mr. Adar asked if someone from the Board should be at the table with Dr. Yanni and Mr. Hansel during future discussions with the Borough to show support. Mr. Povacz and Mr. Capriotti will follow up with Dr. Yanni on this matter.

New Business

- Mr. Hansel provided a project update. Mr. Hansel proposed a future visual presentation to show the progress of the project. A few committee members suggested presenting and providing instead a Gantt chart or production calendar. Mr. Capriotti suggested providing a Task Chart with Green representing on schedule, Yellow – minor issues and Red – major issues and off schedule. There was also a suggestion to show expenditures and savings. Mr. Marcus suggested a snap shot of time and money. Mr. Capriotti summarized that the chart should be color coded with notes and committee will focus on yellow and with a lot of focus on red and should have completion indicator.
- Mr. Hansel discussed the change order for \$33,000.00 due to the change in the type of bleachers for the middle school gym. He also indicated that the \$54,000.00 change order has not taken place. Mr. Dougherty and Mrs. Povacz elaborated on the \$54,000.00 change order.
- Mr. Capriotti added a new item, the stadium field sound system. He suggested hiring a sound engineer and or consultant to find a low cost solution and then go out to bid and decide if we can afford the least cost solution.
- Mr. Capriotti informed the committee that the next committee meeting was scheduled for Wednesday, December 14, 2016.

Mr. Capriotti adjourned the meeting at approximately 7:10pm.

Respectfully submitted,

Peter Rivera
Director of Custodial Services