



New Hope-Solebury School District

Facilities Committee Meeting Minutes

December 13, 2016, 6:00 pm

Upper Elementary School LGI

Attendance

- **School Board** – Neal Dougherty, Adrienne Deussing
- **Administration** – Dr. Steven Yanni, Dave Hansel, Peter Rivera,
- **Committee Members** –Johnathan Adar, John Singer, Stan Marcus, Dudley Rice
- **Public** – Kevin Godshall (GKO Architects), Chris Haller (D'HUY Engineering), William Hambly (D'HUY Engineering)

The meeting was called to order by Jonathan Adar at 6:00 pm.

Old Business

- Approved minutes from the October 13, 2016 and November 2, 2016 committee meetings.
- Dr. Yanni reported on the status of the New Hope Borough inspection fees and informed the committee that the meetings are still on-going and meetings have been positive. Dr. Yanni also discussed how the Borough determines inspection fees. The committee had a discussion regarding the rate for inspections and for inspector services. Mr. Marcus asked if the fees were inclusive of all costs. Mr. Adar commented that the inspection fees paid to the Borough should not be used for profit. Mr. Hansel stated that at the beginning of the project the district started with an escrow account for the Borough's legal and engineering services and when it went below the predetermined amount it would be replenished by the district.
- The committee had a discussion on keeping track of code inspections. Mr. Hambly explained to the committee how hours are documented on the daily project activity log. Mr. Adar asked if the Borough inspectors were submitting billable hours to the Borough and Dr. Yanni stated they were but we can verify that.

New Business

- Chris Haller from D'HUY engineering reviewed the Overall Project Schedule Status package provided to the committee. Committee had a discussion over worksites and their status and areas being accessible like the fitness center. Mr. Adar asked about graduation at both locations (indoor/outdoor). Mr. Haller indicated that the project would not have any effect on the graduation since the work on the gym doesn't start until after students get out of school for the summer and there was no concern. Mr. Haller went over the list of approved change orders and referred to the four pages in the package, one from each contractor outlining their information. He also briefly went over the figures and how figures were calculated.
- Mr. Hambly discussed his role and steps in communication with administration. He discussed contractors and their clearances and how they check in with them before going on site. Mr. Hambly discussed the **Issues Resolved** section of the presentation package and went over line item by line item while providing specifics and detailed information on work performed. The committee had a brief discussion on the electrical duct bank by the fitness center and on whether or not it should be relocated and how it would affect the district. Mr. Hambly informed the committee that he is waiting for final numbers for not relocating the duct bank. He also discussed site elevations and that leaving the duct bank in place would not create an ADA issue. Mr. Hambly discussed in detail the **Issues in Progress** section of the presentation package covering each line item.
- Mr. Godshall presented the change in plan for the relocation of the graphics arts classroom to its original location. Dr. Yanni spoke about the challenges in moving the graphics lab and how we run the risk of damaging very sensitive and expensive equipment in doing so and potentially having to replace broken equipment. The committee had a brief discussion on the pros and cons in moving the music rooms and graphics art lab. Mr. Godshall spoke about Part I of the PlanCon process and explained the reason why it needed to be submitted for PDE approval. Mr. Adar asked about the two new classrooms as a result of relocating the graphics lab to its original location. Dr. Yanni explained the need for the classrooms and pointed out that originally we only gained one classroom and that we still have staff that share rooms and the two new classrooms are needed.
- Dr. Yanni commented on the bi-weekly communications that go out to the public and informed the committee that in the future the communications would be going out every three weeks specially when the work focuses on interior work

Mr. Adar adjourned the meeting at approximately 7:10pm.

Respectfully submitted,

Peter Rivera
Director of Custodial Services