



New Hope-Solebury School District

Facilities Committee Meeting Minutes

March 9, 2017, 6:00 pm

Upper Elementary School LGI

Attendance

- **School Board** – None
- **Administration** – Dave Hansel, Peter Rivera
- **Committee Members** – Jonathan Adar, Christopher Rieder, John Singer
- **Public** – Melvin Band, Ed Duffy, Lisa Menz, Kevin Godshall (GKO Architects), Chris Haller (D'HUY Engineering), William Hambly (D'HUY Engineering)

The meeting was called to order by Mr. Jonathan Adar at 6:00 pm.

Mr. Adar asked the committee to approve the minutes from the February 16, 2017 Facilities Committee meeting. Minutes were approved by committee.

Old Business

- The mission statement review was pushed to April since copies of current and future mission statements were not provided for the meeting.

New Business

- William Hambly from D'HUY Engineering provided and presented, to the committee, the most updated construction project status and information which included a color coded phasing plan and images of the various work areas and the work in progress of each of the areas. Mr. Hambly discussed the following work areas in detail:
 - **Area D (Middle School and Auxiliary Gyms)**
 - **Area A (Renovations and Connecting Link Addition)**
 - **Area F (Middle School Secure Entrance, Office Addition and Enclosed Walkway)**
 - **Area A-B (New Fitness Center, High School Administration Offices and Entrance)**

- Mr. Adar pointed out that the new auxiliary gym was the original stage and that the floor was removed to match existing gym floor level.
- Mr. Adar commented that the auxiliary gym and MS gym were slated to be completed by April and asked Mr. Hambly if that was still the case and Mr. Hambly informed Mr. Adar that the date has been moved up to May 1st.
- Mr. Adar asked Mr. Hambly if we were going to hit any more snags. Mr. Haller pointed out that there was additional excavation being done. Mr. Hansel commented that we should know right away if we are going to be digging up anything out there.
- Mr. Rieder asked if there was an exception page, a report each month that shows snags or areas that slowed the project down. He asked Mr. Hambly if the committee can get an exceptions report. Mr. Adar pointed out that the slipping of two weeks would be an exception. Mr. Rieder commented that the report should list all of the exceptions. The report should start with the items that have not been resolved or items that have pushed the timeline beyond where we are today, these should also be added.
- Mr. Hambly went over the itemized list of forecasted April work. Mr. Adar asked Mr. Hambly to discuss at a high level in each of the areas and discuss what's upcoming, does he foresee if anything that might be a challenge, and do we anticipate these being on time.
 - **Area A (Existing Building, New Building Addition – 2 Story Connecting Link, High School Office and Athletic Center)**
 - **Area B (High School)**
 - **Area D (Middle School Gym)**
 - **Area F (New Middle School Secure Entrance and Office Addition)**
- Mr. Adar asked if the Area A was going to be delivered on time from last month's plans and asked if this is part of the May 1st move and part of the two week delay. There was brief discussion about turning over spaces and when they get used in addition to a brief furniture needs discussion.
- Mr. Adar asked Mr. Hansel and Mr. Rivera if August 1st was enough time to equip this portion of the building by the beginning of the school year. Mr. Rivera informed Mr. Adar that the furniture is being turned over to us when the spaces get turned over to district and plans to use the auxiliary gym as a staging area for the furniture. There was additional discussion as to the timing of spaces being turned over and preparing of spaces for use, the timing of doing this and the logistics. Mr. Adar and Mr. Rieder asked for information that can show the mapping of the internal moves. Mr. Rivera informed the committee that he developed a spreadsheet that shows how the moves have been mapped out.

- Mr. Hambly went over the phasing plan, areas and timelines. There was a brief discussion over spaces being turned over and the timing of this in specific areas. There was also a discussion about areas being taking off-line and temporary spaces like the HS library which will end up being more like a swing space not the full library as it currently stands now. There was a brief discussion regarding the HS gym going off-line and how this would impact fall sports. Mr. Hansel informed the committee that he already had a discussion with Mr. Rehr to address this matter.
- Mr. Hambly went over the Gantt chart covering issues resolved and issues in progress. Mr. Haller went over a few of the current allowances and exceptions. Mr. Adar asked if the information that shows issues resolved can show amounts and what they would cost and how they would be off-set, a more detailed report. There was a brief discussion on the dollars in the contingency and allowances. Mr. Adar asked if the project would come in under budget and Mr. Hansel commented that it would.
- Mr. Hansel went over the Long Range Planning schedule and list of items. He also went over some of the history of the items on the list and outlined when and how these items would be taken care of. Mr. Adar asked Mr. Hansel if the items on the list are in the budget for this year. Mr. Hansel informed him that they were not. Mr. Adar asked Mr. Hansel if he would be putting them on the budget for next year. Mr. Hansel informed Mr. Adar that it is his understanding that there is a small capital budget set aside that might be able to handle this. Mr. Adar suggested looking at this more closely and looking at the items that need to be repaired in the next five years and look at what needs to be replaced or repaired and then look at alternates. Mr. Adar suggested looking at the current facility after the 2018 project as long term. Mr. Rieder suggested to Mr. Hansel to send him the information to look over. Mr. Hansel pointed out Item #14, the EIFS, on the Proposed Alternate List of items and suggested that we consider doing this item. Mr. Haller informed the committee that this was approved by the Board. Mr. Adar suggested that this should go to the Board since they unconditionally approved this and let them decide. There was an additional discussion on how this should be handled. Mr. Hansel asked the committee to look at Item #19, Parking Lot and Driveway Lighting, on the list. Mr. Adar asked that he would like to see the payback first. Mr. Adar asked Mr. Hansel to put these two items as board agenda items--one for the March board meeting and one for the April board meeting.

Public comment

- Ms. Menz asked what happens to the money that's left over. Mr. Godshall clarified for the committee what can be done with the money. She also asked about the number of tennis courts and if they were being moved. Mr. Hansel indicated to her that the current number of courts is adequate. Ms. Menz also

asked about signage and Mr. Hansel informed her that signage was included in the project.

- Mr. Band asked about air quality and dust, testing and posting of results. Mr. Rivera informed Mr. Band that the district had just received a report from Eagle Industrial Hygiene and had spoken to the person that created the report which was very detailed. Mr. Rivera also informed Mr. Band that they tested eight different locations in the HS at two different timeframes and came up with a table of readings and a chart listing the different particles. Mr. Rivera went on to say that he had asked the gentlemen if there were any concerns and was informed that there weren't. Mr. Rivera informed the committee that the results were going to be posted on the website. Mr. Adar clarified what Mr. Band was asking and Mr. Hansel explained what the contractors do as precautionary measures. He also went on to explained the day we had the issue related to welding being done in the construction area. Mr. Rieder explained the cost of performing construction after hours.
- Ms. Menz commented that the contractors were very cooperative on Saturday when she approached them about the noise they were making.

Mr. Adar adjourned the meeting at approximately 7:25 pm.

Respectfully submitted,

Peter Rivera
Director of Custodial Services