



New Hope-Solebury School District
Facilities Committee Meeting Minutes
May 11, 2017, 6:00 pm
Upper Elementary School Room 105

Attendance

- **School Board** – John Capriotti
- **Administration** – Dave Hansel, Chuck Miles
- **Committee Members** –Dudley Rice, Stan Marcus, Christopher Rieder
- **Public** –Kevin Godshall (GKO Architects), Chris Haller (D'HUY Engineering), William Hambly (D'HUY Engineering)

The meeting was called to order by John Capriotti at 6:05 pm.

- Mr. Capriotti asked the committee to approve the minutes from the April 19, 2017 Facilities Committee meeting. Mr. Reider asked if the minutes should reflect that Mr. Adar questioned Mr. Hansel and Mr. Rivera's assessment of the correct amount of time needed to complete the move into Phase 1 and should the minutes reflect that. Mr. Capriotti stated that this was the opinion of one person and does not need to be reflected in the minutes. This matter was closed.
- Minutes were approved by committee.

Old Business

- There was no Old Business to discuss.

New Business

Project update:

- Chuck Miles was introduced as the new Director of Operations.
- William Hambly from D'HUY Engineering provided and presented to the committee, the most updated construction project status and information which included a color coded Gantt Chart of the various work areas and the work in progress of each of the areas. Mr. Hambly discussed the following work areas in detail:
 - **Area D (Middle School and Auxiliary Gyms)**
 - **Area A (Renovations and Connecting Link Addition)**
 - **Area F (Middle School Secure Entrance, Office Addition and Enclosed Walkway).**
 - **Area A-B (New Fitness Center, High School Administration Offices and Entrance).**

- Mr. Rieder commented on the punch list and he wanted to see them at each meeting even if the items were already completed.
- Mr. Hansel commented on the date to get a TCO (Temporary Certificate of Occupancy) for Phase 1A on June 12, 2017 and Mr. Hambly explained the Gantt Chart and what the different line items mean and how to read the chart.
- Mr. Miles discussed the method of submitting punch list items that may be submitted by staff once they return to the school in August.
- Mr. Hansel reported on the delivery of furniture and equipment and it is being stored in the MS Aux gym until the new spaces are ready to accept it.
- Mr. Hambly talked about Phase 1B and the district's requirement to finish that phase on August 11, 2017.
- Mr. Hambly talked about the site work being done on campus and the stormwater retention basin and drip irrigation field.
- Mr. Capriotti asked that if the delay in construction that was reported last month has been improved upon or is it the same amount of time in delay? Mr. Hambly reported that the delays are still the same.
- Mr. Capriotti asked D'Huy if we should be looking at different finish dates for each phase just to make sure that we are prepared to accept students in August. A discussion followed.
- Mr. Hansel suggested that a brief phone call be made to our solicitor asking what our position would be if the August 11th date is missed by the contractors.
- Mr. Rieder commented on the Gantt chart and how to determine what was completed before or after August 11th. D'Huy agreed that the method that Mr. Reider talked about has already been communicated to Skepton who produced the chart and that suggestion will be incorporated into next month's chart.
- Mr. Miles spoke about the tie in for each end of the enclosed walkway. Mr. Hambly spoke about the revised plans which will enable the contractors to gain some valuable time.

Graduation Plans

- Mr. Hansel reported that graduation plans are underway. On Monday, June 5, at noon the decision will be made to hold the ceremony in or outdoors. Parking details were discussed.

Long Range Capital Planning

- Mr. Capriotti tabled this discussion until Mr. Miles gets acclimated to his new position.
- Mr. Marcus commented on the method that is used to fund a capital improvement program and how the budgeting process should be adjusted to save for future expenses. A discussion was held around this matter.
- Chuck Miles will be submitting a preliminary long and short range plan at the next meeting.

Public comment

There were no public comments.

Mr. Capriotti adjourned the meeting at approximately 7:05 pm.

Respectfully submitted,

David Hansel
Director of Operations