



Facilities Committee

October 18, 2018

7:15 PM at UES LGI Room

*Per BOG 006.2, all public meetings of the Board of Directors,
including committees, are audio recorded.*

Call to Order

Approve Minutes from the August 16, 2018 and September 20, 2018 Meeting.

Old Business

- **Property Fencing Proposal-** (Mr. Teasdale)
- **Spotted Lanternfly Update-**(Mr. Teasdale)

New Business

- **Athletics Update-** (Mr. Foulke)
- **Ski Club Trip Approval-** (Mr. Foulke)
- **Construction Update-**(Mr. Teasdale)
- **High School Facilities Condition Assessment Report Contract and Update-** (Mr. Teasdale)

Public Comment

Adjournment



Facilities Committee Minutes

August 16th, 2018

Board Chair- Mrs. Deirdre Alderfer/Mr. Stanley Marcus (filling in for Mrs. Alderfer)

Administrative Liaison- Mr. David Teasdale

Attendance- Please see the accompanying committee attendance sheet.

Mr. Marcus called the meeting to order at 6.00 pm.

Upon the motion made by Mr. Hansel and seconded by Mrs. Alderfer, the minutes of the June 21st, 2018 meeting were approved by the committee.

Old Business

- None

New Business

- **Athletics Update**
- Mr. Pederson provided updates on the following.
- Assistant Athletic Director/Trainer- positing has started July 1st and has had smooth transition to the new role.
- Fall Sport Coaches- still finalizing some final middle school coaching positions for Field Hockey, soccer and Volleyball.
- Fall Sports Camps- have commenced and all coaches have been running smoothly. First scrimmages commence this week and please go to the NHSSD sports site where all Athletic information can be found.
- **Proposed Construction Change Orders**
- Mr. Hambly from D'Huy reviewed the list of change order requests that have been submitted by the Prime Contractors. The full list of each change order along with supporting document including full description of the change order is included in the packet.
- There was discussion in relation to Change Orders that were submitted without consent from the district for work already completed.
- Mr. Hambly also reviewed with the committee potential additional costs that have yet to be received for remaining works.
- **Construction Update**
- Mr. Hambly gave the committee an update on construction and how we were progressing through the stages.
- **Proposed Construction Schedule**
- We are on target to have temporary occupancy for the commencement of school. The two remaining areas we will be awaiting completion will be the Library and District Office areas, once completed we will have the final occupancy certificate.

- **Tennis Court Repairs Update**
- Mr. Teasdale provided an update, works have been completed to the courts and the courts are now open. Please note that the courts were cleaned but we unable to be cleaned at the highest pressure due to paint peeling from the courts, the pressure was reduced to allow for cleaning that would not pull the existing paint from the courts. The repairs were completed and this will give more time to look at a longer term solution for the tennis courts moving forward.
- **Safety and Security Update**
- Mr. Teasdale and Mr. Pederson provided an update on security and presented two items for the committee. The first item is a School Safety, Security, Threat and Vulnerability Assessment to be completed by the Bucks County Intermediate Unit who have joined forces with local law enforcement experts to provide the assessment. The cost of the assessment is \$6,750. The second item is from Fire Planning Associates (Blazemark) to conduct a Life Safety Assessment and Update critical building/campus for our pre-incident planning software. The scope of the proposed work on this project is to focus on the NFPA 101 Life Safety Code, NFPA 1620 standard of pre-incident planning, 2018 international fire code along with related OSHA life safety regulations for all buildings on site. The cost of this project is \$18,500.
- **Servicing Contracts**
- Mr. Teasdale provided updated on two new servicing contracts one for our HVAC Preventative Maintenance through Johnson Controls and the other our AHERA Management program to be performed by Element Environmental. All information for these two contracts can be found it the packet.
- **Facilities Condition Assessment Update**
- The report for the LES, UES AND Middle schools have been completed and we will have a presentation from EMG at the September Finance and Facilities meeting.
- **Facility Lease Agreement**
- Mr. Lechman updated on the Clubhouse for kids after school program on a one year extension to the contract for this year. All information can be found in the packet.

Public Comment

- Public comments were made throughout the meeting and are captured in the meeting minutes as appropriate.

Mr. Marcus adjourned the meeting at 8.06 pm.

Respectfully Submitted,

David Teasdale
Director of Operations



NEW HOPE-SOLEBURY SCHOOL DISTRICT
*Engaging, Enriching, and Empowering All Students
through a World-Class Education*

Committee Meeting Sign-In and Attendance
August 16th, 2018

Name (Please Print)	Committee (C) or Public (P)
DAVID TEASDALE	C P
DAVE KANSEL	C P
STAN MARCUS	C P
MARK COWELL	C P
JamieLynon	C P
BILL HANBLY	C P
Matt Jones	C P
Andy Lechman	C P
Kathy Feehan	C P
Oudley Rice	C P
Allison Campbell	C P
ERIK PEDERSEN	C P
Charles Malone	Adrian P
	C P
	C P
	C P
	C P
	C P
	C P
	C P
	C P
	C P

Please note: This sign-in sheet will be included in the meeting minutes and posted to the District's website.



Facilities Committee Minutes

September 20th, 2018

Board Chair- Mrs. Deirdre Alderfer

Administrative Liaison- Mr. David Teasdale

Attendance- Please see the accompanying committee attendance sheet.

Mrs. Alderfer called the meeting to order at 7.15 pm.

Upon the motion made by Mr. Marcus last month's minutes will be reviewed and be resubmitted for approval at next month's facilities meeting. Minutes should be tabled with more detail.

Old Business

- Ensure Public comment is shown in the minutes.

New Business

- **Facilities Condition Assessment EMG**
- EMG presented the key information that was presented within the FCA reports completed in the Lower Elementary, Upper Elementary and Middle Schools. Dues to construction the High School will be completed at a later date.
- There was public comment in relation to safety items listed in the presentation in relation to the fire system.
- There was public comment in relation to the safety items as a whole in the report and how these are assigned per importance.
- There was public comment in relation to having access to the reports. These reports will be posted on the Facilities website for everyone to view.
- **Athletics Update**
- Mr. Pederson introduced Mr. Kris Foulke as the new Assistant Athletic Director.
- A donation to be approved for a total of \$4,600 for new football uniforms from the Football Booster club. A motion was moved to approve and take this to the board for approval.
- **Proposed Construction Change Orders**
- Mr. Hambly from D'Huy reviewed the list of change order requests that have been submitted by the Prime Contractors. The full list of each change order along with supporting document including full description of the change order is included in the packet.
- Mr. Hambly also reviewed with the committee potential additional costs that have yet to be received for remaining works.

- There was public discussion in relation to the remaining items to be submitted.
- It was motioned that two items be added for Board approval one being the fire system and the VFD's electrical works, along with the presented change orders.
- **Construction Update**
- Mr. Hambly gave the committee an update on construction and how we were progressing through the stages.
- There was public comment in relation to the status of works remaining on field 9. The works on this field will be finished as per contract and returned to a sports field.
- **Proposed Construction Schedule**
- We are set for the completion of the Library next Friday September 28th with works in the final completion stages for handover.
- District Office we are looking at handover the first week of October, this is all dependent on the timeframe from the fire alarm system works commencing.
- D'Huy will work with the district with how we can transition into the buildings as quickly as possible.
- **Property Fencing Proposal**
- Mr. Teasdale updated on a proposal from Mr. Lentcher a neighbor of the school whose property is located on Bridge Street and borders the school property and is looking at the proposal of replacing his fence which borders the school property. He is asking if the district is willing to go 50/50 in the replacement. The current fence is run down and in bad shape with many parts falling down.
- There was public comment in relation to the fence line and whos property is it on.
- It was decided to get 3 quotes and come back to the facilities committee to make a decision on this matter.
- There was public comment in relation to where this funding would come from if approved. It was advised this would need to come from the operational budget if funds allowed.
- **Spotted Lanternfly Update**
- We had a visit from the Department of United States Department of Agriculture in relation to a spotted lanternfly invasive insect from Asia which has been identified on the school property.
- Mr. Teasdale will provide more information from the USDA and present this at next meeting so we can decide on the plan moving forward in relation to their advice.

Public Comment

- Public comments were made throughout the meeting and are captured above. Due to the length of the meeting not all public comment was captured in its entirety.

Mrs. Alderfer adjourned the meeting at 9.21 pm.

Respectfully Submitted

David Teasdale