



Policy and Human Resources Committee

Thursday, October 12, 2017

7:30PM – Upper Elementary School LGI

*Per BOG 006.2, all public meetings of the Board of Directors,
including committees, are audio recorded.*

Call to Order

Approve Minutes from the September 14, 2017 Policy/HR Committee Meeting

Old Business

- + Second Readings of Policies (**Please note**—*The policies listed below must be reviewed prior to the Special Education Audit/Cyclical Monitoring Process. These policies are supportive, meaning that the intent of these policies is to protect the rights of students with disabilities.*)
 - + 113—Special Education
 - + 113.1—Discipline of Students with Disabilities
 - + 113.2—Screening and Evaluation for Students with Disabilities
 - + 113.3—Behavior Support
 - + 216—Student Records

New Business

- + First Reading of Board Operating Guideline
 - + 006.2—Audio Recording of School Board Meetings by the District
- + First Reading of Policies
 - + 146—Student Services
 - + 918—Title I Parent Involvement
 - + 701.1—Naming Rights
 - + 701.2—Sponsorships, Partnerships, and Advertising

Public Comment

Adjournment

Please Note: The HR meeting will take place in closed session immediately following the conclusion of the Policy Meeting. Due to do the confidential nature of the HR meeting, it is not open to the public.



DRAFT Policy/HR Meeting Committee Minutes

September 14, 2017

Board Chair—Doug McDonough

Administrative Liaison—Steve Yann

Attendance—Please see the accompanying committee attendance sheet.

Doug McDonough called the meeting to order at 7:32PM.

The minutes of the May 18, 2017, meeting was approved.

Old Business

- None

New Business

- The following policies were moved forward for a second reading:
 - 113—Special Education
 - 113.1—Discipline of Students with Disabilities
 - 113.2—Screening and Evaluation for Students with Disabilities
 - 113.3—Behavior Support
 - 216—Student Record
- Doug McDonough spoke about the process for updating policies moving forward. Only substantive changes will be discussed at meetings. Edits for consistency will be made as the policies are revised.

Public Comment

- None

Doug McDonough adjourned the meeting at 7:58PM.

Respectfully submitted,

Steven Yann
Superintendent



NEW HOPE-SOLEBURY SCHOOL DISTRICT
*Engaging, Enriching, and Empowering All Students
through a World-Class Education*

Committee Meeting Sign-In and Attendance

Name (Please Print)	Committee (C) or Public (P)
Wenmei Ge	<input checked="" type="radio"/> C P
Alyssa Marton	<input checked="" type="radio"/> C P
Steve Yanni	<input checked="" type="radio"/> C P
Doug Mc Donough	<input checked="" type="radio"/> C P
Megan Candelotti	<input checked="" type="radio"/> C P
Ronak Rishwani	<input checked="" type="radio"/> C P
Drew Giorgi	<input checked="" type="radio"/> C P
	<input type="radio"/> C <input type="radio"/> P
	<input type="radio"/> C <input type="radio"/> P



Book	Policy Manual
Section	100 Programs
Title	Copy of Special Education
Number	113
Status	
Adopted	November 23, 1992
Last Revised	March 3, 2014

Proposed changes are underlined in bold.

Proposed deletions have been stricken as such: ~~proposed deletion~~.

I. Purpose

A. The District shall offer each student with a disability education programs and services that appropriately meet the student's needs for educational, instructional, transitional, and related services. A student who requires special education shall receive programs and services according to an individualized education program (IEP). ~~The IEPs~~ shall provide access to the District's general curriculum and participation in state and local assessments, including supplemental aids and services that permit the students **with disabilities** to be educated, to the maximum extent appropriate, with their non-disabled peers. The District shall provide a continuum of placement options to appropriately meet the needs of students with disabilities. [\[1\]](#)[\[2\]](#)[\[3\]](#)[\[4\]](#)[\[5\]](#)[\[6\]](#)

II. Definitions

A. Students with disabilities - For the purposes of this policy, "students with disabilities" **shall be defined as those students** who have been evaluated by the District and found to be eligible for services under the Individuals with Disabilities in Education Act (IDEA); Individuals with Disabilities in Education Act, 20 U.S.C. 1401, et. Seq. [\[7\]](#)[\[8\]](#)[\[9\]](#)[\[10\]](#)[\[11\]](#)

B. Individualized Education Program (IEP) - **For the purposes of this policy, "IEP" is defined as** the written educational statement for each student with a disability that is developed, reviewed and revised in accordance with federal and state laws and regulations. [\[12\]](#)[\[37\]](#)

C. Special Education Plan - **For the purposes of this policy, the "Special Education Plan" shall be defined as the strategic plan that articulates how the District will appropriately educate students with disabilities.**

III. Authority

A. The Board directs that all students with disabilities shall be identified, evaluated, and provided with appropriate educational programs and services, in accordance with federal and state laws and regulations. The District shall establish and implement a system of procedural safeguards and parent/guardian notification as part of its Special Education Plan. [\[14\]](#)[\[1\]](#)[\[2\]](#)[\[15\]](#)[\[16\]](#)[\[17\]](#)[\[18\]](#)[\[19\]](#)[\[38\]](#)

- B. The District's Special Education Plan shall include procedures for identifying and educating students with disabilities and shall be aligned with the Comprehensive Plan adopted by the Board. [\[21\]](#)[\[5\]](#)[\[22\]](#)
- C. The ~~Board~~ **District** shall determine the facilities, programs, services and staff that shall be provided by the District for the instruction of students with disabilities, based upon the identified needs of the District's special education population. [\[14\]](#)[\[5\]](#)
- D. In order to maintain an effective Special Education Plan, the Board may participate in special education programs of Bucks County Intermediate Unit No. 22. [\[5\]](#)

IV. Delegation of Responsibility

- A. The Superintendent or his/her designee is directed to annually recommend to the Board the employment and retention of necessary staff and provision of required facilities, programs and services to provide for the needs of students with disabilities.
- B. The Superintendent or his/her designee shall develop procedures for evaluating the effectiveness of the District's Special Education Plan and shall periodically report to the Board the criteria and results of such evaluation.
- C. The District shall maintain procedures and processes that implement special education programs and services, in accordance with federal and state laws and regulations. [\[8\]](#)[\[20\]](#)

V. Guidelines

- A. Each student with a disability shall be educated pursuant to an IEP which shall provide an appropriate education in the least restrictive environment, in accordance with federal and state regulations. [\[1\]](#)[\[23\]](#)[\[24\]](#)[\[39\]](#)
- B. The District prohibits discrimination based on disability. Students with disabilities are entitled to receive services and accommodations which will permit them to participate in District programs, services and activities as required by law. [\[26\]](#)[\[11\]](#)
- C. The District's Special Education Plan shall comply with the requirements of state and federal law and regulations. The District shall establish procedures to ensure the plan is updated and implemented as necessary. The Special Education Plan shall address: [\[5\]](#)[\[40\]](#)
1. Educational plans.
 2. Child find.
 3. Identification of special education programs that operate in the District, those operated in the District by the Intermediate Unit, vocational schools and other agencies.
 4. Staff and parent/guardian training.
 5. Assessments.
 6. Screening.
 7. Criteria the District will use to identify specific learning disabilities.
 8. Evaluation. [\[28\]](#)
 9. Re-evaluation.

10. Individualized Education Programs (IEPs), including examples of supplementary aids and services provided by the District.
 11. Extended School Year services (ESY).
 12. Behavior support.[29]
 13. A full continuum of educational placements and evidence that placements in other than regular education settings are not based on lack of resources, facilities, staff or for administrative convenience.
 14. Disciplinary placements.[30]
 15. Facilities and access to a full continuum of educational placements.
 16. Early intervening services, if provided by the District.
 17. Procedural safeguards.
 18. Confidentiality of information.
 19. Highly qualified staff.
 20. Maintenance of information concerning students with disabilities, services provided, performance and discipline data, and report information as required by the Secretary of the Department of Education.
 21. Procedures for the education of all students with disabilities who are residents of the District, including those receiving special education in approved private schools and student with disabilities who are nonresidents placed in private homes or institutions in the District under applicable provisions of the School Code.
- D. If the District is identified with significant disproportionality, the Special Education Plan shall include policies and procedures designed to prevent inappropriate over identification or disproportionate representation by race and ethnicity of children with disabilities.[\[5\]](#)

VI. Fiscal and Program Compliance

- A. The Superintendent or his/her designee shall establish procedures to ensure that the District complies with all federal and state law and regulations and program requirements for special education-related funding and reimbursement.
- B. The District may coordinate with the Bucks County Intermediate Unit No. 22 to establish procedures, fulfill reporting requirements and participate in applicable programs.

VII. Child Find/Outreach

- A. The Superintendent or his/her designee shall ensure that the District annually conducts awareness and outreach programs and activities designed to reach District residents including parents/guardians of students with disabilities who are enrolled in the District, preschool-aged children, students who attend private schools, homeless children and children who are wards of the state.[\[41\]](#)[\[42\]](#)
- B. The District's public awareness activities shall include annual publication of a written notice in newspapers and other media notifying residents about child identification activities; available early intervention and special education services and programs and how to request them; and procedures used to ensure confidentiality of student information. Written information shall be published in District handbooks and on the District web site. Public awareness activities must

include information regarding potential signs of developmental delays and other risk factors that could indicate disabilities.

C. The **Bucks County** Intermediate Unit **No. 22** shall be responsible for conducting child find activities necessary **and** to provide equitable participation services to students with disabilities who are enrolled by their parents/guardians in private schools.

VIII. Screening

A. The District shall establish a system of screening, including hearing and vision screenings. Screenings shall be conducted at reasonable intervals to determine whether all students are performing based on grade-appropriate standards in core academic subjects.[\[32\]](#)[\[33\]](#)

IX. Confidentiality

A. The District shall maintain a system of safeguards to protect the confidentiality of students' educational records and personally identifiable information when collecting, storing, disclosing and destroying student records.[\[34\]](#)[\[43\]](#)

B. District staff shall maintain the confidentiality of student records and personally identifiable information, as required by law, regulations and Board policy.

C. The District may release, without parent/guardian consent, educational records that the District has designated as directory information. This shall not be construed as requiring the District to release such information unless the District is required by law to do so.

D. The District shall obtain written parent/guardian consent prior to releasing a student's educational record when prior consent is required by law, regulations or Board policy.[\[36\]](#)

E. The District shall notify parents/guardians of intent and gain written permission prior to destroying personally identifiable information in a student's record that is no longer relevant or necessary for providing educational services to the student.

X. Recordings of Meetings With School Employees

A. Except as specifically provided for within this policy, the District prohibits audio, video and electronic recording of meetings between parents/guardians and District teachers, paraprofessionals, program specialists, consultants or administrators. However, nothing in this policy shall be interpreted to deny parents or guardians their legal rights under the ADA, Section 504 or the IDEA. **Should a parent/guardian request to audio record a meeting, the District reserves the right to audio record the meeting as well. The recording will be kept by the Superintendent and his/her designee.**

B. Individuals who have disabilities or other limitations who are requesting, as an accommodation, the right to record meetings in which they participate, such as IEP team meetings, must make such request in writing to ~~either Director of Pupil Services/Special Education or~~ **the** Superintendent or his/her designee and must provide the District with information regarding:

1. the nature of the individual's disability or limitation,
2. the meeting that he/she wishes to record and
3. the proposed accommodation.

C. The District shall make a determination as to the specific type of accommodation, if any, that will be provided.

- D. The District may request additional information in order to make its determination.
- E. Audio and/or video recordings of meetings shall not be used where the District has determined that another accommodation is appropriate and/or reasonable.
- F. An attempt to record a meeting by a parent/guardian after a verbal prohibition by District staff shall result in immediate termination of the meeting and may result in ejection from District property.
- G. Such recording may be unlawful, and the District may seek possible criminal prosecution.

Legal

- [1. 22 PA Code 4.28](#)
- [2. 22 PA Code 12.1](#)
- [3. 22 PA Code 12.4](#)
- [4. 22 PA Code 14.102](#)
- [5. 22 PA Code 14.104](#)
- [6. 34 CFR 300.1](#)
- [7. 24 P.S. 502](#)
- [8. 22 PA Code 14.101](#)
- [9. 20 U.S.C. 1401](#)
- [10. 34 CFR 300.8](#)
11. Pol. 103.1
- [12. 22 PA Code 14.131](#)
- [14. 24 P.S. 1372](#)
- [15. 22 PA Code 12.41](#)
- [16. 22 PA Code 14.101 et seq](#)
- [17. 20 U.S.C. 1400 et seq](#)
- [18. 29 U.S.C. 794](#)
- [19. 42 U.S.C. 12101 et seq](#)
- [21. 22 PA Code 4.13](#)
22. Pol. 100
- [23. 22 PA Code 14.145](#)
- [24. 20 U.S.C. 1414](#)
26. Pol. 103
28. Pol. 113.2
29. Pol. 113.3
30. Pol. 113.1
- [32. 22 PA Code 14.122](#)
33. Pol. 209
- [34. 22 PA Code 15.9](#)
36. Pol. 216
- [24 P.S. 1371](#)
- [37. 34 CFR 300.320-300.324](#)
- [38. 34 CFR Part 300](#)
- [39. 34 CFR 300.320-300.327](#)
- [40. 34 CFR 300.201 et seq](#)
- [41. 22 PA Code 14.121](#)
- [42. 34 CFR 300.111](#)
- [43. 34 CFR 300.611-300.627](#)
- Pol. 914

[Pennsylvania Training and Technical Assistance Network \(PaTTAN\)](#)

Last Modified by Steven Yanni on October 8, 2017



Book	Policy Manual
Section	100 Programs
Title	Copy of Discipline of Students with Disabilities
Number	113.1
Status	
Adopted	April 22, 1996
Last Revised	April 19, 2010

Proposed changes are underlined in bold.

Proposed deletions have been stricken as such: ~~proposed deletion~~.

I. Purpose

- A. The District shall conduct **Funcational Behavior Assessments (FBAs) and** develop and implement positive Behavior Support Plans and programs for students with disabilities who require specific interventions to address behaviors that interfere with **their** learning. [\[1\]](#)[\[2\]](#)[\[3\]](#)
- B. Students with disabilities who violate the Code of Student Conduct, or engage in inappropriate behavior, disruptive or prohibited activities and/or actions injurious to themselves or others, which would typically result in corrective action or discipline of students without disabilities, shall be disciplined in accordance with state and federal laws and regulations and Board policy and, if applicable, their Individualized Education Program (IEP) and Behavior Support Plan. [\[1\]](#)[\[4\]](#)[\[5\]](#)[\[6\]](#)
[\[7\]](#)

II. Definitions

- A. Students with disabilities - For the puposes of this policy, students with disabilities shall be defined as** school-aged children within the jurisdiction of the District who have been evaluated and found to have one or more disabilities as defined by law, and who require, because of such disabilities, special education and related services. [\[2\]](#)
- B. Suspensions from school - For the purposes of this policy, suspensiozn from school shall be defined as** disciplinary exclusions from school for a period of one (1) to ten (10) consecutive days. [\[8\]](#)[\[7\]](#)
- C. Expulsions from school - For the purpose of this policy, expulsions from school shall be defined as** disciplinary exclusions from school for a period exceeding ten (10) consecutive school days and may include permanent expulsion from the school rolls. [\[8\]](#)[\[7\]](#)
- D. Interim alternative educational settings - For the purpose of this policy, interim alternate educational settings shall be defined as settings other than District programming used for a defined period of time.** ~~removal of students with a disability from their placement.~~ Interim alternative educational settings may be used by school personnel for up to forty-five (45) school days for certain infractions committed by students with disabilities. The **Individualized Education Program** (IEP) team shall determine the interim alternative educational setting. [\[26\]](#)[\[5\]](#)

III. Authority

A. ~~The Board directs~~ The Superintendent or his/her designee ~~to~~ **shall** ensure that the District ~~shall comply~~ **complies** with provisions of the Individuals With Disabilities Education Act (IDEA) and federal and state regulations when disciplining students with disabilities for violations of District policy or school rules and regulations.

B. No student with a disability shall be subjected to a disciplinary change in placement if the student's particular misconduct is a manifestation of his/her disability. However, under certain circumstances a student may be placed in an interim alternative educational setting by school personnel or the IEP team could, if appropriate, change the student's educational placement to one which is more restrictive than the placement where the misconduct occurred. [\[4\]](#)[\[5\]](#)[\[26\]](#)

IV. Provision of Education During Disciplinary Exclusions

A. During any period of expulsion, or suspension from school for more than ten (10) cumulative days in a year, or placement in an interim alternative educational setting for disciplinary reasons, a student with a disability shall continue to receive a free and appropriate education, in accordance with law. [\[8\]](#)[\[24\]](#)[\[5\]](#)

V. Guidelines

A. Suspension From School

1. A student with a disability may be suspended for ten (10) consecutive and fifteen (15) cumulative days of school per school year, for the same reasons and duration as a student without a disability. Such suspension shall not constitute a change in the student's educational placement. Also, use of interim alternative educational settings permitted by law does not constitute a change in educational placement for these purposes. [\[8\]](#)[\[4\]](#)[\[5\]](#)[\[26\]](#)
[\[29\]](#)

B. Changes in Educational Placement/Manifestation Determinations

1. For disciplinary exclusions which constitute a change in educational placement, **the IEP team** ~~District~~ shall first determine whether the student's behavior is a manifestation of his/her disability. Expulsion, or exclusion from school for more than fifteen (15) cumulative days in a year, or patterns of suspensions for substantially identical behaviors constitute changes in educational placements requiring a manifestation determination. For students with ~~mental retardation~~ **intellectual disabilities** any disciplinary suspension or expulsion is a change in educational placement. [\[4\]](#)[\[5\]](#)

2. A student with a disability whose behavior is not a manifestation of his/her disability may be disciplined in accordance with Board policy, District rules and regulations in the same manner and to the same extent as students without disabilities up to and including expulsion. [\[4\]](#)[\[6\]](#)[\[7\]](#)[\[5\]](#)

C. Parent/Guardian Appeals From Disciplinary Actions/Request for Hearing by District for Students who are a Danger to Themselves or Others

1. A due process hearing may be requested by a parent/guardian of a student with a disability who disagrees with a disciplinary placement or manifestation determination. **The District may request a due process hearing if it** if the District believes that the **student's** current placement is substantially likely to result in injury to the student or others.

2. On parent/guardian appeal, or when the District requests a due process hearing, the hearing officer may return the student to the placement from which ~~s/he~~ **he/she** was removed or order his/her removal to an appropriate interim alternative educational setting for up to forty-five (45) school days **if it is determined** ~~the hearing officer determines~~ that maintaining the child's current placement is substantially likely to result in an injury to the student or others. [\[26\]\[17\]](#)

3. Placement during appeals of disciplinary actions shall be **considered** ~~in the~~ interim alternative educational setting pending the decision of the hearing officer or expiration of the time period set for the disciplinary exclusion from the student's regular placement unless the District and the parent/guardian agree otherwise. [\[26\]\[18\]](#)

4. Students who have not been identified as ~~disabled~~ **having a disability** may be subject to the same disciplinary measures applied to students without disabilities if the District did not have knowledge of the disability. If a request for evaluation is made during the period the student is subject to disciplinary measures, the evaluation shall be expedited. [\[26\]\[19\]](#)

D. Administrative Removal to Interim Alternative Educational Setting for Certain Infractions

1. ~~The District School personnel~~ may remove a student with a disability, including ~~mental retardation~~ **intellectual disabilities**, to an interim alternative educational setting for not more than forty-five (45) school days without regard to whether the behavior is determined to be a manifestation of the student's disability if the student: [\[26\]\[5\]](#)

a. Carries a weapon to or possesses a weapon at school, on school property, or at school functions under the jurisdiction of the District. For purposes of this provision, weapon **shall be** ~~is~~ defined as a ~~weapon,~~ device, instrument, material, or substance, animate or inanimate, that is used for, or is readily capable of, causing death or serious bodily injury, except that such term does not include a pocket knife with a blade of less than two and one-half (2 ½) inches in length. [\[21\]\[25\]\[26\]\[5\]](#)

b. Knowingly possesses or uses illegal drugs, as defined by law, or sells or solicits the sale of a controlled substance, as defined by law, while at school, on school property, or at school functions under the jurisdiction of the District. [\[22\]\[5\]\[26\]\[27\]](#)

c. ~~Has inflicted~~ **Inflicts** serious bodily injury upon another person while at school, on school property, or at school functions under the jurisdiction of the District. For purposes of this provision, serious bodily injury means bodily injury which involves a substantial risk of death, extreme physical pain, protracted and obvious disfigurement, or protracted loss or impairment of the function of a bodily member, organ or mental faculty. [\[5\]\[26\]\[28\]](#)

E. Referral to Law Enforcement

1. The District shall report crimes committed by a student with a disability to the appropriate authorities in the same manner as it reports crimes committed by students without disabilities. [\[23\]\[26\]](#)

Legal

[1. 22 PA Code 14.133](#)

2. Pol. 113

3. Pol. 113.2

[4. 22 PA Code 14.143](#)

[5. 34 CFR 300.530](#)

6. Pol. 218

7. Pol. 233

[8. 22 PA Code 12.6](#)

[17. 34 CFR 300.532](#)

[18. 34 CFR 300.533](#)

[19. 34 CFR 300.534](#)

21. Pol. 218.1

22. Pol. 227

[23. 34 CFR 300.535](#)

[24. 20 U.S.C. 1412](#)

[25. 18 U.S.C. 930](#)

[26. 20 U.S.C. 1415](#)

[27. 21 U.S.C. 812](#)

[28. 18 U.S.C. 1365](#)

[29. 34 CFR 300.536](#)

[24 P.S. 510](#)

[20 U.S.C. 1400 et seq](#)

[34 CFR Part 300](#)

Last Modified by Steven Yanni on October 8, 2017



Book	Policy Manual
Section	100 Programs
Title	Copy of Screening and Evaluations for Students With Disabilities
Number	113.2
Status	
Adopted	December 15, 2008
Last Revised	September 21, 2015

Proposed changes are underlined in bold.

Proposed deletions have been stricken as such: ~~proposed deletion~~.

I. Purpose

A. This ~~Board adopts this policy~~ **defines** ~~to define~~ the minimum requirements for **student** screenings, educational evaluations conducted to determine eligibility for special education services, instructional levels and programming requirements for students with disabilities, including functional behavioral assessments. **Further, this policy defines** requirements for independent educational evaluations (**IEEs**).[\[1\]](#)[\[2\]](#)[\[3\]](#)[\[4\]](#)[\[5\]](#)[\[6\]](#)[\[7\]](#)[\[8\]](#)[\[9\]](#)[\[10\]](#)[\[11\]](#)[\[12\]](#)

II. Authority

A. The ~~Board~~ **District** shall adopt a system of screening that ~~may~~ **shall** include early intervening services and must be designed to accomplish identification and initial screening for students prior to District referral for a special education evaluation. **The District may utilize the Bucks County Intermediate Unit No. 22 for early intervention services.**

B. The system shall provide support to staff to improve working effectively with students in the general education curriculum, **and identify identifying** students who may require special education services and programs. **The system shall** ~~and must~~ include hearing and vision screening and screening at reasonable intervals. **The system shall** ~~to~~ determine whether students are performing at grade appropriate levels in core academic subjects.[\[1\]](#)[\[7\]](#)[\[13\]](#)

C. Early intervening services shall comply with the requirements of state and federal law and regulations in order to address academic concerns or behaviors that may be impeding success, but which can be resolved through research-based intervention programs in the regular education setting.[\[7\]](#)

D. The **District shall utilize** ~~Board authorizes the use of~~ functional behavioral assessments (FBAs) as an evaluation to gather information to understand the purpose of the students' behaviors and to assist with ~~developing a positive~~ Behavior Support Plan **development**. **Functional Behavior Assessments** (FBAs) must be conducted when:[\[5\]](#)[\[10\]](#)[\[11\]](#)[\[14\]](#)[\[12\]](#)

1. A student's behavior interferes with his/her learning or the learning of others and information is necessary to provide appropriate educational programming.

2. A student's behavior violates the Code of Student Conduct and is determined to be a manifestation of a student's disability.
3. A student is placed in an interim alternative educational placement for a qualifying reason permitting such placement for up to forty-five (45) school days for certain offenses.
4. The school contacts law enforcement regarding a student who already has a **Positive Behavior Support Plan**.

E. FBAs may also constitute part of the initial evaluation to determine eligibility for special education.

F. The District shall comply with requirements of state and federal laws and regulations when conducting evaluations. [\[2\]\[6\]\[15\]\[9\]\[16\]](#)

G. An appropriate evaluation of a student, whether conducted by District staff or individuals not employed by the District, shall consist of the administration of all testing and the use of all assessment procedures required to determine the existence of all legally defined disabilities reasonably suspected by District staff, parents/guardians, or the evaluator. An appropriate evaluation shall assist in determining the content of the IEP to enable a student with a disability to be involved in and progress in the general curriculum.

H. A student shall be assessed in all areas related to the suspected disability including, as appropriate, health, vision, hearing, social and emotional status, general intelligence, academic performance, communicative status and motor abilities.

I. A re-evaluation of a student who currently has an IEP shall be conducted at least as frequently as required by state and federal law and regulations. [\[3\]\[6\]\[17\]\[16\]](#)

III. Definitions

A. Screenings--For the purposes of this policy "screenings" shall be defined as the method of determining if a student is in need of an evaluation to determine if he/she has a disability.

B. Evaluations--For the purposes of this policy "evaluations" shall be defined as the sum total of tests and assessments used to determine a student's disability.

C. Functional Behavior Assessments--For the purpose of this policy, "functional behavior assessments" shall be defined as a process used to determine the function of a student's behavior and how impedes his/her learning or the learning of others.

D. Positive Behavior Support Plans--For the purposes of this policy, "positive behavior support plans" shall be defined as proactive plan to help shape students' behaviors.

IV. Guidelines

A. Parent/Guardian Requests

1. Parents/guardians may request an evaluation at any time. The parent/guardian request must be in writing. If a request is made orally to any professional employee or administrator, that individual shall provide a copy of the permission to evaluate form to the parents/guardians within ten (10) calendar days of the oral request. [\[1\]\[2\]](#)

2. The evaluation shall be completed and a copy of the evaluation report presented to parents/guardians no later than sixty (60) calendar days after receipt of written parent/guardian consent for an evaluation, exclusive of the period following the last day of the spring school term to the first day of the subsequent fall term.

B. Appropriate Evaluations

1. An appropriate evaluation shall use a variety of assessment tools and strategies to gather relevant functional, developmental and academic information about a student. [\[2\]\[6\]](#)
[\[8\]\[9\]](#)
2. An appropriate evaluation shall include:
 - a. Testing and assessment techniques required in light of information currently available from previous evaluations.
 - b. Information from parents/guardians and school staff familiar with the performance of the student.
 - c. The student's education records.
3. The evaluator shall review all such sources of information prior to conducting testing and assessment. The evaluator shall review assessments conducted by others that indicate how the student is responding to early intervening services and scientific research-based instruction and/or include such assessments as part of his/her evaluation.
4. To the extent that the results of such instructional assessments are inconsistent with the results of norm or criterion-referenced testing and assessments that the evaluator has administered, the evaluator shall explain the reason for the inconsistency in his/her report, if possible.
5. When assessing the presence of a specific learning disability, the evaluation shall be consistent with procedures adopted by the District and comply with state and federal law and regulations. [\[4\]\[18\]](#)
6. Testing and assessment procedures shall be selected and administered to yield valid measurement or assessment of the construct or quality they purport to measure or assess. The evaluator shall administer any testing or assessment procedures in a manner consistent with the requirements and recommendations of the publisher of the test or procedure and in compliance with applicable and authoritatively recognized professional principles and ethical tenets. The evaluator shall report any factor that might affect the validity of any results obtained.
7. All assessments and evaluation materials shall be selected and administered so as not to be discriminatory on a racial or cultural basis. Where feasible, assessments and evaluations shall be administered in a language and form most likely to provide accurate information about the student.
8. The evaluation shall include an observation of the student in an educational setting, unless the student is not currently in such a setting. The evaluator shall obtain information concerning the performance of the student directly from at least one (1) current teacher of the student, unless s/he does not have a current teacher.
9. The evaluator shall hold an active certification that qualifies the evaluator to conduct that type of evaluation. If certification is not issued for the particular area of professional practice in which the evaluator is lawfully engaged, the evaluator shall hold such license or other credentials as required for the area of professional practice under state law.
10. The evaluator shall prepare and sign a full report of the evaluation containing:

- a. Clear explanation of the testing and assessment results.
- b. Complete summary of all test scores, including, for all standardized testing administered, all applicable full scale or battery scores; domain or composite scores; and subtest scores reported in standard, scaled, or T-score format.
- c. Complete summary of all information obtained or reviewed from sources other than testing conducted by the evaluator.
- d. Identification of all special education and related services needs and relevant information that directly assists persons in determining the educational needs of the student.
- e. Specific, individualized recommendations for consideration by the IEP team for educational programming and placement to enable the student to participate as appropriate in the general education curriculum in the least restrictive environment, as defined by federal and state law and regulations.

C. Re-Evaluations

1. Re-evaluations shall be conducted within the timeframes required by state and federal laws and regulations unless the parent/guardian and the District agree in writing that a re-evaluation is unnecessary.
2. For students with intellectual ~~disability~~ **disabilities**, the re-evaluations cannot be waived.
3. The group of qualified professionals that reviews the evaluation materials to determine whether the child is a student with a disability shall include a certified school psychologist when evaluating a student for autism, emotional disturbance, intellectual disability, multiple disabilities, other health impairment, specific learning disability and traumatic brain injury. [\[3\]\[19\]\[20\]](#)
4. Copies of the re-evaluation report shall be disseminated to parents/guardians at least ten (10) days prior to the meeting of the IEP team unless this requirement is waived in writing.

D. Independent Educational Evaluations (**IEEs**)

1. A parent/guardian who disagrees with the results or content of an evaluation performed or obtained by the District may request an independent educational evaluation at **public District** expense. A parent/guardian is entitled to only one (1) independent educational evaluation at public expense each time the District conducts an evaluation with which the parent/guardian disagrees.
2. The independent educational evaluation must arise from parents'/guardians' disagreement with the District's most recent evaluations or re-evaluations of the student.
3. The District shall be entitled to a **complete, non-redacted** copy of all results of independent educational evaluations conducted at public expense.
4. If an oral request for an independent educational evaluation is made to a professional employee or administrator, that person shall inform the parent/guardian that the request must be in writing.
 - a. If the native language of the parent/guardian is other than English, the requirement that the parent/guardian make his/her request in writing shall be

conveyed by whatever means practicable and in the native language of the parent/guardian.[\[9\]](#)[21]

5. A written request for an independent educational evaluation at District expense shall be immediately forwarded to the Director of Special Education, who may, upon receipt of the written parent/guardian request, ask that the parent/guardian state his/her reasons for disagreement with the evaluation conducted or proposed by the District. The District cannot require the parent/guardian to do so, and the refusal of the parent/guardian shall not delay the process required by this policy.

6. The criteria under which the independent educational evaluation at public expense is obtained must be the same as the criteria used by the District in conducting an appropriate evaluation, including the location of the evaluation and the qualifications of the examiner, to the extent those criteria are consistent with the parent's/guardian's right to an independent educational evaluation at public expense. The qualified examiners who conduct the independent educational evaluation may not be employed by the public agency responsible for the education of the student.

7. Within ten (10) school days of receipt of a request for an independent educational evaluation in writing from a parent/guardian, the Director of Special Education shall either initiate a due process hearing to show that the District's evaluation is appropriate and notify the parent/guardian in writing that s/he has done so, or issue to the parent/guardian a correspondence containing:

- a. Assurance that the District will pay for an ~~independent educational evaluation~~ **IEE** as long as the evaluation meets all of the requirements of an appropriate evaluation and is in compliance with this policy.
- b. Statement that the District will not pay for the evaluation until it receives directly from the evaluator a complete copy of a report of that evaluation and determines that the **IEE** ~~evaluation~~ is in compliance with this policy.
- c. Request that the parents/guardians consider accessing reimbursement for all or part of the evaluation from public or private sources of insurance or reimbursement, together with a clear assurance that the parent/guardian is not required to do so and that the District will pay any cost not covered by such sources.
- d. Directions that the parent/guardian is responsible for arranging for the evaluation and ensuring that the evaluator contacts the **Superintendent or his/her designee** ~~Director of Special Education~~ to arrange for payment of the evaluation.

8. Upon request, the District shall provide to parents/guardians information about where an **IEE**. ~~independent educational evaluation may be obtained.~~

9. If the evaluation has already been conducted and paid for, the District shall issue a correspondence advising the parent/guardian that the District will not reimburse the parent/guardian for the evaluation until it receives a complete and non-redacted copy of the report of the evaluation and determines that the evaluation is in compliance with this policy.

- a. The District shall require documentation substantiating that the parents/guardians paid for or incurred the obligation to pay for the evaluation without reimbursement from a public or private source of insurance or reimbursement.

10. The **Superintendent or his/her designee** ~~Director of Special Education~~ shall send the correspondence to the parent/guardian by certified mail or by other independently verifiable means of conveyance and enclose a copy of this policy.

11. The **Superintendent or his/her designee** ~~Director of Special Education~~ shall maintain a list of qualified independent evaluators in each of the various disciplines commonly relied upon to provide education-related evaluations and assessments and shall promptly make that list available to any parent/guardian who requests it.

12. **There is no privacy expectation in any activity related to an IEE at public expense. The District shall not accept financial responsibility for activities from which the District is excluded, or for testing, analyses, or recommendations not shared with the District.**

13. **The District shall not accept financial responsibility for an IEE unless parents/guardians provide consent for the District and the evaluator to disclose records and exchange information, inclusive of the IEE report.**

14. **Whether the student is a child with a disability and whether the child is in need of special education and related services is to be determined by a multidisciplinary team, including parents, assigned by the District for that purpose.**

15. **At any time, the District and parents/guardians may agree for the District to contract with a mutually agreeable independent, private evaluator to conduct a reevaluation.**

16. **Unless the context shows otherwise, an IEE can also mean a private evaluation not conducted or paid for by the District.**

Legal

- [1. 22 PA Code 14.122](#)
- [2. 22 PA Code 14.123](#)
- [3. 22 PA Code 14.124](#)
- [4. 22 PA Code 14.125](#)
- [5. 22 PA Code 14.133](#)
- [6. 20 U.S.C. 1414](#)
- [7. 34 CFR 300.226](#)
- [8. 34 CFR 300.301-300.311](#)
- [9. 34 CFR 300.502](#)
- [10. 34 CFR 300.530](#)
11. Pol. 113
12. Pol. 113.3
13. Pol. 209
14. Pol. 113.1
- [15. 34 CFR 300.300-300.311](#)
- [16. 34 CFR 300.503](#)
- [17. 34 CFR 300.303-300.306](#)
- [18. 34 CFR 300.307-300.311](#)
- [19. 34 CFR 300.303](#)
20. PA Ass'n for Retarded Children (PARC) v. Com. of Pa., 343 F. Supp. 279 (E.D. Pa. 1975)
21. Pol. 138
- [20 U.S.C. 1400 et seq](#)
- [34 CFR Part 300](#)
- [Pennsylvania Training and Technical Assistance Network \(PaTTAN\)](#)

Last Modified by Steven Yanni on October 8, 2017



Book	Policy Manual
Section	100 Programs
Title	Copy of Behavior Support
Number	113.3
Status	
Adopted	December 15, 2008
Last Revised	March 3, 2014

Proposed changes are underlined in bold.

Proposed deletions have been stricken as such: ~~proposed deletion~~.

I. Purpose

A. Students with disabilities shall be educated in the least restrictive environment and shall only be placed in settings other than the regular education class when the nature or severity of the student's disability is such that education in the regular education class with the use of appropriate supplementary aids and services cannot be achieved satisfactorily.

B. The **Individualized Education Program** (IEP) team for a student with disabilities shall develop a positive behavior support plan if the student requires specific intervention to address a pattern of behavior that interferes with his or her ability to learn or interferes with the abilities of other children's learning.

C. The identification, evaluation, and plan or program shall be conducted and implemented in accordance with state and federal law and regulations. [\[1\]](#)[\[2\]](#)[\[3\]](#)[\[4\]](#)[\[5\]](#)

II. Authority

A. The Board directs that the District's behavior support programs shall be based on positive rather than negative measures to ensure that students shall be free from demeaning treatment, unreasonable use of restraints, and other aversive techniques. Behavior support programs and plans shall be based on a functional assessment of behavior and shall be based on peer reviewed, research-based practices and techniques to develop and maintain skills that will enhance students' opportunity for learning and self-fulfillment. [\[1\]](#)[\[3\]](#)[\[6\]](#)[\[5\]](#)[\[7\]](#)[\[8\]](#)[\[9\]](#)[\[10\]](#)[\[11\]](#)

III. Delegation of Responsibility

A. The Superintendent or his/her designee shall ensure that this Board policy is implemented in accordance with federal and state laws and regulations.

B. The Superintendent or his/her designee shall maintain and report data on the use of restraints, as required. Such report shall be readily available for review during the state's cyclical compliance monitoring. [\[1\]](#)

IV. Guidelines

A. Development of a separate Behavior Support Plan is not required when appropriate positive behavioral interventions, strategies and supports can be incorporated into a student's IEP. [\[1\]\[5\]](#)

- Legal
- [1. 22 PA Code 14.133](#)
 - [2. 22 PA Code 14.145](#)
 - [3. 20 U.S.C. 1414](#)
 - [4. 34 CFR 300.114](#)
 - [5. 34 CFR 300.324](#)
 - [6. 20 U.S.C. 1415](#)
 - [7. 34 CFR 300.34](#)
 - [8. 34 CFR 300.530](#)
 9. Pol. 113
 10. Pol. 113.1
 11. Pol. 113.2
 - [22 PA Code 14.143](#)
 - [20 U.S.C. 1400 et seq](#)
 - [34 CFR Part 300](#)
 - [Pennsylvania Training and Technical Assistance Network \(PaTTAN\), Questions and Answers on the Restraint Reporting Requirements and System, June 2009](#)
 - Pol. 000

Last Modified by Steven Yanni on October 8, 2017



Book	Policy Manual
Section	200 Pupils
Title	Copy of Student Records
Number	216
Status	
Adopted	March 29, 1993
Last Revised	July 16, 2007

Proposed changes are underlined in bold.

Proposed deletions have been stricken as such: ~~proposed deletion~~.

I. Purpose

A. The educational interests of students require the collection, retention, and use of data and information about individuals and groups of students while ensuring the individual's right to privacy. The ~~school~~ District ~~will~~ **shall** maintain educational records for students for legitimate educational purposes.

II. Authority

A. The Board recognizes its responsibility for compilation, retention, disposition and security of student records. The Board also recognizes the legal requirement to maintain the confidentiality of student records. [\[1\]\[10\]\[12\]\[13\]\[14\]\[7\]\[15\]](#)

B. The Board shall adopt a comprehensive plan for the collection, maintenance and dissemination of student records that complies with federal and state laws and regulations and state guidelines. [\[2\]\[3\]\[4\]\[5\]\[6\]\[16\]](#)

III. Delegation of Responsibility

A. The Superintendent or **his/her designee** shall be responsible for implementing and monitoring the adopted student records plan which meets all legal requirements.

B. The **Superintendent or his/her designee** ~~designated administrator~~ shall establish safeguards to protect the student and his/her family from an invasion of privacy when collecting, retaining and disseminating student information and providing access to authorized persons.

C. District staff shall compile only those educational records mandated by federal and state laws and regulations.

D. In accordance with law, each District teacher shall prepare and maintain a record of the work and progress of each student, including the final grade and a recommendation for promotion or retention. [\[7\]\[8\]\[9\]](#)

IV. Guidelines

A. The **D**istrict's plan for compilation, retention, disclosure and security of student records shall provide for the following:

1. Informing parents/guardians and eligible students eighteen (18) years and older of their rights and the procedures to implement those rights, annually and upon enrollment.
2. Permitting appropriate access by authorized persons and officials, describing procedures for access, and listing copying fees.
3. Enumerating and defining the types, locations and persons responsible for student records maintained by the district.
4. Establishing guidelines for disclosure of information and data in student records.
5. Maintaining a record of access and release of information for each student's records.
6. Assuring appropriate retention and security of student records.
7. Transferring education records and appropriate disciplinary records to other school districts.[\[10\]](#)

B. Procedures for disclosure of student records shall apply equally to military recruiters and postsecondary institutions.[\[11\]](#)

C. Copies of the student records plan shall be submitted to the Department of Education, upon request of the Secretary.[\[3\]](#)

Legal

[1. 24 P.S. 1303a](#)

[2. 22 PA Code 4.52](#)

[3. 22 PA Code 12.31](#)

[4. 22 PA Code 12.32](#)

[5. 22 PA Code 15.9](#)

[6. 20 U.S.C. 1232g](#)

[7. 24 P.S. 1532](#)

8. Pol. 213

9. Pol. 215

[10. 24 P.S. 1305-A](#)

11. Pol. 250

[12. 24 P.S. 1306-A](#)

[13. 24 P.S. 1402](#)

[14. 24 P.S. 1409](#)

[15. 24 P.S. 1533](#)

[16. 34 CFR Part 99](#)

216-Attach.doc (32 KB)

Last Modified by Steven Yanni on September 10, 2017



Book	Policy Manual
Section	000 Local Board Procedures
Title	Copy of Audio Recording of School Board Meetings by the District
Number	006.2
Status	draft
Adopted	April 13, 2011
Last Revised	July 9, 2012
Last Reviewed	February 16, 2016

I. Audio Recordings for Rebroadcast

A. The Board recognizes the usefulness of audio recording the proceedings during publicly convened Board legislative meetings (“public legislative meetings” or “Board Meetings”) and other public meetings of the Board. Therefore, the Board shall audio record and make available for rebroadcast all or any portion of public legislative meetings or other public meetings of the Board or committees of the Board, subject to the following limitations:

1. The recording of any public legislative meeting or other audio recorded Board meeting produced by the District is the exclusive property of the District to be used at the Board’s discretion. Rebroadcast and/or reproduction of this audio recording in whole or in part are strictly prohibited unless prior written permission is obtained from the Superintendent or his/her designee.
2. The Board-approved written minutes will continue to be the official record of the meeting. Any audio recording of public meetings made by the District will be destroyed in accordance with administrative regulations. Also, audio recordings of District meetings will be preserved in the event that there is a legal hold instituted, meaning that the District believes a matter is likely to lead to litigation by or against the District all relevant materials shall be retained until such time as the legal hold is lifted.
3. While it is the Board’s intent to broadcast audio recorded Board meetings in their entirety, the Board, at its discretion, may:
 - a. Discontinue the recording of a meeting at any time by majority vote of the quorum in attendance at a particular public meeting if recording becomes impractical due to equipment malfunction, operator unavailability or if the recording is creating any impediment to conducting the meeting in an orderly fashion
 - b. Edit the recording of a meeting prior to broadcast in order to avoid possible legal liability to the Board, the District and District employees. Examples of the type of statements that would be subject to editing are those relating to confidential student or personnel matters, as well as abusive, obscene, and potentially defamatory statements by those in attendance at the meeting.[1]
4. The Board President and Superintendent or his/her designee, acting upon advice of the solicitor or other appropriate legal counsel, will determine which portions, if any, of its recordings of public Board meetings will not be broadcast over the Internet, television or

other media. The President may seek input and advice from the Board when practical.

5. Any Board member, District employee or any other person who believes they have been defamed at a Board meeting should notify the Board President or Superintendent immediately to provide the opportunity to edit the audio recording from that meeting.

6. The agenda for the meeting will contain a notification that the meeting is being audio recorded for purpose of public broadcast.

7. The audio broadcast of each Board meeting will contain a notification disclaiming responsibility for statements made by those in attendance at the meeting. This notice will also advise that rebroadcasting/reproduction of the audio recording is strictly prohibited unless prior written permission is obtained from the Superintendent or his/her designee.

II. Establishment of Procedures

A. Notification of audio taping of public Board meetings to the public:

1. Audio recording of Board meetings by the District, will be posted on the District website and sent via listserv to notify the public that all future School Board public meetings will be audio recorded.

2. The agenda posted for each public School Board meeting will have a notification attached that all public School Board meetings are being audio recorded and reference the appropriate School Board policy.

3. At the beginning of each public School Board meeting the Board President will notify the public that the meeting is being audio recorded.

4. At the beginning of other public meetings, it shall be announced by a member of the board or a member of administration that the meeting is being audio recorded.

5. A written disclaimer regarding audio recording will be posted on all agendas and on sign-in sheets for public comment and attendance at meetings.

6. Posting of recorded audio:

a. Prior to posting, the audio recording will be reviewed by the Board President or his/her designee. The recording will be edited, if necessary, as outlined below:

1. Should the recording need to be edited for any reason, that portion of the audio will be removed from the audio recording.

2. The Board Secretary will attempt to notify, via email or another method designed to provide prompt notification, any individuals whose comments were removed from the audio recording.

3. An unedited version of the recording will be held but not disseminated publically.

7. Recorded audio sessions will be posted on the District's website for the public.

8. A disclaimer recorded by the District will be added to the beginning of each audio posting.

9. Audio recordings will be maintained for at least one (1) year from the date of the meeting, but can be discarded, destroyed or reused at any time after one (1) year.

Legal 1. Pol. 903
 Pol. 006
 Pol. 006.1

Last Modified by Steven Yanni on September 7, 2017



Book	Policy Manual
Section	100 Programs
Title	Copy of Student Services
Number	146
Status	
Adopted	November 14, 2007

Proposed changes: **bold and underlined**

Proposed deletions: ~~strike~~

I. Authority

A. **The Superintendent or his/her designee shall be responsible for including student services information in the District's Comprehensive Plan.** The Board shall approve a written plan for implementing a comprehensive and integrated K-12 program of student services, based on the needs of students. [1][2][3]

~~B. The Board directs that the Student Services Plan be reviewed and revised during the third year of the six-year plan, and as necessary. [1][2][3]~~

II. Guidelines

A. Services offered by community agencies in District schools shall be coordinated by and be under the general direction of the ~~school~~-District. [2]

B. The following categories of services shall be provided by the District ~~and included in the Student Services Plan:~~ [2]

1. Developmental services that address students' needs throughout their District enrollment, which include: guidance counseling, psychological services, health services, home and school visitor services, and social work services that support students in addressing academic, behavioral, health, personal and social development issues. [4][5][6][7][8]
2. Diagnostic, intervention and referral services for students experiencing problems attaining educational achievement appropriate to their learning potential.
3. Consultation and coordination services for students who are experiencing chronic problems that require multiple services by teams or specialists.

C. The District's student services shall: [2]

1. Be an integral part of the instructional program at all levels of the school system.
2. Provide information to students and parents/guardians about the educational opportunities of the school's instructional program and how to access those opportunities.
3. Provide career information and assessments to inform students and parents/ guardians about work and career options available to individual students. [4][9]
4. Provide basic health services required by law for students and provide information to parents/guardians about the health needs of their children. [6][7][8][10]

III. Delegation of Responsibility

A. The Superintendent or his/her designee shall be responsible to monitor **student services through the Comprehensive Plan.** ~~develop, implement and monitor a Student Services Plan that complies with state regulations and is available to all students.~~

Legal

- [1. 22 PA Code 4.13](#)
- [2. 22 PA Code 12.41](#)
3. Pol. 100
4. Pol. 112
5. Pol. 113
6. Pol. 209
7. Pol. 210
8. Pol. 210.1
9. Pol. 115
10. Pol. 227

Last Modified by Steven Yanni on October 8, 2017



Book	Policy Manual
Section	900 Community
Title	Copy of Title I Parental Involvement
Number	918
Status	
Adopted	July 21, 2003
Last Reviewed	September 21, 2015

Proposed changes: **bold and underlined**

Proposed deletions: ~~strike~~

I. Purpose

A. The Board recognizes that parental involvement contributes to the achievement of academic standards by students participating in Title I programs. The Board views the education of students as a cooperative effort among the school, parents/guardians and community.

II. Authority

A. In compliance with federal law, **the Superintendent or his/her designee** ~~District~~ and parents/guardians of students participating in Title I programs shall jointly develop and agree upon a written parental involvement policy. When developing and implementing this policy, the District shall ensure the policy describes how the district will: [\[1\]](#)

1. Involve parents/guardians in the joint development of the district's overall Title I plan and the process of school review and improvement.
2. Provide the coordination, technical assistance and other support necessary to assist participating schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance.
3. Develop activities that promote the schools' and parents'/guardians' capacity for strong parental involvement.
4. Coordinate and integrate parental involvement strategies with appropriate programs, as provided by law.
5. Involve parents/guardians in an annual evaluation of the content and effectiveness of the policy in improving the academic quality of schools served under Title I.
6. Identify barriers to participation by parents/guardians who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority.
7. Use findings of annual evaluations to design strategies for more effective parental involvement.

8. Involve parents/guardians in the activities of schools served under Title I.

B. The Board shall adopt and distribute the parental involvement policy, which shall be incorporated into the District's Title I plan and shall be evaluated annually, with parental involvement.[\[1\]](#)

III. Delegation of Responsibility

A. The Superintendent or **his/her** designee shall ensure that the district's Title I parental involvement policy, plan and programs comply with the requirements of federal law.

B. The building principal and/or Title I staff shall provide to parents/guardians of students participating in Title I programs:

1. Explanation of the reasons supporting their child's selection for the program.
2. Set of objectives to be addressed.
3. Description of the services to be provided.

C. The Superintendent or **his/her** designee shall ensure that information and reports provided to parents/guardians are in an understandable and uniform format and in a language the parents/guardians can understand.[\[1\]](#)[\[2\]](#)

IV. Guidelines

A. An annual meeting of parents/guardians of participating Title I students shall be held to explain the goals and purposes of the Title I program. Parents/guardians shall be given the opportunity to participate in the design, development, operation and evaluation of the program. Parents/guardians shall be encouraged to participate in planning activities, to offer suggestions, and to ask questions regarding policies and programs.[\[1\]](#)

B. In addition to the required annual meeting, additional parent/guardian meetings shall be held at various times of the day and evening. At these meetings, parents/guardians shall be provided:[\[1\]](#)

1. Information about programs provided under Title I.
2. Description and explanation of the curriculum in use, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet.
3. Opportunities to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children.
4. Opportunities to submit parent/guardian comments about the program to the district level.

C. If sufficient, Title I funding may be used to facilitate parent/guardian attendance at meetings through payment of transportation and child care costs.

D. Opportunities shall be provided for parents/guardians to meet with the classroom and Title I teachers to discuss their child's progress.

E. Parents/Guardians may be given guidance as to how they can assist at home in the education of their child.

F. School-Parental Compact

1. Each school in the district receiving Title I funds shall jointly develop with parents/guardians of students served in the program a School-Parental Compact outlining the manner in which parents/guardians, school staff and students share responsibility for improved student achievement in meeting academic standards. The compact shall:[3]

- a. Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment, enabling students in the Title I program to meet the district's academic standards.
- b. Indicate the ways in which parents/guardians will be responsible for supporting their children's learning, such as monitoring attendance, homework completion, and television watching; volunteering in the classroom; and participating, as appropriate, in decisions related to their child's education and positive use of extracurricular time.
- c. Address the importance of parent-teacher communication on an ongoing basis through, at a minimum, parent-teacher conferences, frequent reports to parents/guardians, and reasonable access to staff.

Legal

[1. 20 U.S.C. 6318](#)

2. Pol. 138

3. Pol. 102

[22 PA Code 403.1](#)

Last Modified by Steven Yanni on October 8, 2017



Book	Policy Manual
Section	700 Property
Title	Copy of Naming Rights
Number	701.1
Status	
Adopted	July 21, 2003
Last Revised	April 15, 2013

Proposed changes: **bold and underlined**

Proposed deletions: ~~strike~~

I. Authority

A. The **Pennsylvania** School Code authorizes school boards to own and maintain grounds and buildings necessary to provide educational services to school-age children. The Board believes that the naming rights of facilities or areas of the ~~the~~ District are a matter of great importance, one that requires careful and considerable thought. The intent of this policy is to set forth parameters and guidelines for use by the Board in meeting its responsibility in this area. [\[1\]](#)

B. In all cases, the Board retains control and ownership over the named facilities. Naming rights **shall** ~~will~~ not convey any input or control over the content of school programs in the named facilities, nor the disposition of said named facilities. The granting of naming rights under this policy shall not be considered an endorsement by the Board ~~of School Directors~~ of a commercial product, business enterprise or institution of learning.

II. Guidelines

A. Nominations for the naming rights of the facilities/areas shall come to the Board by recommendation of the Superintendent **or his/her designee**, ~~through a contracted marketing company, through private inquiry, or one (1) of the Board committees. The Facilities Committee will be the committee for initial investigation of a naming rights consideration.~~

1. Facilities may be named by/for major contributors to the district.
2. The term of the naming rights ~~will~~ **shall** not exceed the expected life of the facility or equipment.
3. The Board also reserves the right to refuse any contributions conditioned upon naming facilities or areas in a manner that the Board determines would be inconsistent with the District's education purpose, would be inappropriate for a public school district, or otherwise does not reflect the image that the District seeks to put forth.
4. The Board **shall not** ~~cannot~~ accept any contribution made with a view toward naming a facility where to do so would involve unlawful discrimination based upon race, religion, sex, age, national origin, color, **disability handicap**, or any other basis prohibited by federal, state or local laws or regulations or would otherwise violate

applicable law.

5. The Facilities Committee will review naming opportunities with prospective benefactors. However, no commitments or promises should be made, nor will such be honored, with respect to dollar amounts needed for a naming opportunity. The Facilities Committee ~~shall will~~ review the request and offer a recommendation for approval/nonapproval to the Superintendent. ~~and~~ No commitment ~~shall will~~ be binding upon the District until approved by the Board ~~of School Directors~~ at a public meeting.
6. Irrevocable trusts made through deferred giving ~~processes instruments~~ **shall be** ~~are~~ suitable for naming existing buildings, facilities or programs.
7. Special requests to name buildings, other facilities and/or programs in honor of people who have contributed to the betterment of the District, and to its educational programs, will be considered by the Facilities Committee ~~without contribution~~.
8. Facilities will not be named for persons who are currently employed by the District or those who currently hold public office. For such naming considerations in these instances, a person shall have been retired from the District or public office for a minimum of five (5) years.
9. The Board reserves the right to revoke the naming of a facility in the event that the individual, for whom the facility is named, is determined to have committed any criminal act deemed to warrant such removal or has engaged in any act of moral turpitude, regardless of whether such act violates any criminal statute or results in a criminal indictment or charge.
10. In the event of significant renovations to a previously named facility, or a portion thereof, the Board may, at its discretion, determine that a new naming opportunity be considered for the renovated area.
11. In the event that the District enters into a lease advertising arrangement, in general, naming will require a commitment for each year of the term. Advertising areas, including but not limited to the auditorium, gymnasium(s), cafeteria and outdoor facilities, may utilize a yet-to-be-determined formula to determine the level of commitment and the duration of this commitment. In such cases, a plaque paid for by the proposed sponsor may be located at an appropriate location, giving the name and a brief biography of the donor. Proposed signage by contracted marketing companies will be considered by **the District** ~~the Facilities Committee~~.
12. Following the approval of naming rights on any District property or portion thereof, a memorandum of understanding, or comparable document, ~~shall will~~ be created by the ~~school district~~ Solicitor and signed by the donor, the President of the ~~School Board~~ and the ~~district~~ Superintendent. Following the ~~Board's~~ acceptance of a naming rights commitment, the Board of ~~School Directors~~ shall make every effort to honor the intent of the donor in its use of the funds, but reserves the right to use any gift it accepts in the best interest of the educational program of the district.

III. Delegation of Responsibility

A. The **Superintendent or his/her designee** ~~Facilities Committee~~ shall ~~develop recommended procedures for the implementation of this policy that will include:~~

1. Development ~~ment~~ of a list of prospective sites for naming within the District and the approximate cost of each.

2. **Ensure** consistent signage that clearly marks the named area in a tasteful manner.
3. **Plan** appropriate recognition for both the donor and honoree (if applicable).

Legal

[1. 24 P.S. 701](#)

[24 P.S. 510](#)

Last Modified by Steven Yanni on October 8, 2017



Book	Policy Manual
Section	700 Property
Title	Copy of Sponsorships, Partnerships, and Advertising
Number	701.2
Status	
Adopted	May 6, 2013

Proposed changes: **bold and underlined**

Proposed deletions: ~~strike~~

I. Purpose

- A. The Board recognizes the need for commitment to educational integrity and quality with acceptance of financial support through permitted commercial sponsorships and advertisements on designated school premises and facilities. In doing so, the Board will make a conscious and consistent effort to assure that the **District's Board's** commitment to its mission is not compromised.
- B. The Board recognizes its responsibility to protect students from an excessive amount of commercialism **in the District schools** and from intrusion of commercial interests in the classroom, when such intrusion would influence curriculum or instruction, or become a distraction to the school's primary purpose.
- C. The Board recognizes that sponsorships, partnerships, and commercial advertising in schools can provide additional revenues or other benefits, which the taxpayers might otherwise be asked to fund. The Board has a responsibility to district taxpayers to maximize revenues whenever possible.
- D. The Board recognizes that public schools provide for a potential market for commercial activities. Yet, it is important the District protect students and parents/guardians from exploitation and ensure commercial activities do not interfere with the educational program. The Board recognizes that in certain instances and with certain limitations, it may be in the best interest of the District to enter into sponsorship, partnership, and/or advertising relationships with outside entities for a fixed period of time. Furthermore, the Board acknowledges that District facilities are publicly funded and that students and school personnel should be shielded from overt commercial activity, particularly in the classroom environment. Consequently, the Board recognizes that entering into sponsorship, partnership, and advertising arrangements which involve the use of ~~school~~ District facilities or in any way impact students and school personnel creates ethical and legal issues that must be addressed.
- E. The purpose of this policy is to provide procedures and guidelines for permitting sponsorships, partnerships, and advertising in a manner which is supportive of the school district's overall mission of enhancing curricular and extracurricular activities, while protecting the interests of the district, its students, and personnel.

II. Authority

A. ~~It is the policy of the district that~~ **All** sponsorships, partnerships, and advertising arrangements shall require prior approval by the Board of School Directors. School organizations, sponsors, and advertisers must agree to abide by the policies and regulations of the ~~school~~ **District** at all times. ~~It is the goal of this policy to achieve additional revenues to support district programs.~~

B. Use of the name, nickname, and/or any logo representing the District for any commercial purpose or any other purpose directly related to a school-sponsored or school-affiliated organization is not permitted without the approval of the Administration and the Board on a case-by-case basis.

III. Delegation of Responsibility

A. The Superintendent **or his/her designee** ~~and the Business Administrator~~ shall be responsible **for implementing this policy.** ~~developing procedures for the implementation of this policy.~~

B. Except as otherwise set forth herein, the Superintendent **or his/her designee** ~~the Business Administrator~~ shall be responsible for reviewing sponsorship, partnership, and advertising proposals according to Board policy. All sponsorship, partnership, and advertising arrangements shall require Board approval.

C. To meet the goal of this policy, the Superintendent **or his/her designee** ~~the Business Administrator~~, shall review all proposed sponsorship, partnership, and advertising contracts to ensure compliance with this policy. As part of the review process, additional competitive vendors may be contacted to determine if they wish to participate in the possibility of advertising and/or entering into a corporate-sponsored contract. The Superintendent or **his/her designee** ~~the Business Administrator~~ shall refer the proposed contract **to the appropriate committees** and to the Board for review, discussion, and approval/denial.

IV. Definitions

A. **Advertisement** – For the purpose of this policy, "advertisement" shall mean any payment of money or other economic benefit to a school or to the District that requires visual, audio, video, or electronic placement of a name, slogan, or product message on a ~~school~~ District property, in a ~~school~~ District publication, or electronic communication message. The term advertisement does not include traditional fundraising activities such as "a-thon", magazine sales, food sales, and etc., nor does it apply to outright gifts to which no quid pro quo is attached.

B. **Sponsorship** – For the purpose of this policy, "sponsorship" shall be mean any payment of money or other economic benefit to a school or to the District in exchange for name or product recognition.

C. **Partnership** – For the purposes of this policy, "partnership" shall be mean as any payment of money or other economic benefit to a school or District in exchange for recognition and mutual benefit.

D. **Electronic Media** – For the purposes of this policy, "electronic media" shall mean any type of medium used for instruction that happens during school time, or any program shown during school time, or at a school related activity or function that requires the use of electronic equipment, such as televisions, video equipment, computers, movie projectors, and etc.

E. **Exclusivity** – For the purposes of this policy, "exclusivity" shall mean an exclusive arrangement to sell, vend, or advertise a product or service in schools is one where a school or the District enters into a contract to make one (1) product available to students and such contract specifically forbids the sale of a competitor's product in the same school or the District.

V. Guidelines

A. All proceeds from the sale of sponsorships, partnerships, and advertising must be deposited into a designated revenue account within ~~New Hope Solebury School~~ the District's General Fund upon collection. Proceeds to be set aside for future use may be allocated to an assigned fund balance per Board policy.

B. Students shall not be required to read, to listen, or be subjected to commercial advertising in the classroom or in school-provided materials in curriculum-related activities as provided by this policy, except in those instances where commercial advertising materials are germane to the curriculum, in which case commercial advertising materials may be used in a curricular setting for instructional purposes only.

C. Sponsorships, partnerships, and advertising opportunities for the ~~New Hope Solebury School~~ District will be subject to certain restrictions in keeping with the standards of good taste and will model and promote positive values and a healthy lifestyle for our students. The utilization of proactive educational messages and not just traditional advertising of a product is desired by the district. Preferred advertising includes messages that encourage student achievement and the establishment of high standards of personal conduct. In keeping with this, no sponsorships, partnerships, and advertising will be allowed which is in poor taste, which fails to promote positive values for our students, or which otherwise may be prohibited by law, including, but not limited to, materials which fall within the following categories:

1. Promotes hostility, disorder, or violence.
2. Attacks ethnic, racial, gender, sexual orientation, and/or religious groups.
3. Discriminates, demeans, harasses, or ridicules any person or group of persons.
4. Is libelous.
5. Invades or violates the rights of others.
6. Inhibits the functioning of the schools and/or the district.
7. Overrides the ~~schools' or~~ District's identity.
8. Promotes, favors, or opposes the candidacy of any political candidate for election, adoption of any bond issue, or any public questions submitted at any general, county, municipal, or school election.
9. Promotes the use of drugs, alcohol, tobacco, weapons, or firearms.
10. Promotes any religious or political organization.
11. Is lewd, obscene, vulgar, or pornographic as defined by prevailing community standards throughout the district.
12. Uses any school or District logo without prior approval.
13. And anything not listed above which is in violation of ~~school~~ Board policies.

D. Promotion, display, or sale of commercial products or advertisement promoting corporate interests may be permitted if approved by the ~~New Hope Solebury School District School~~ Board when such promotion will generate revenue or provide some other benefit for the district. No commercial product, logo, or corporate name shall be displayed, advertised, or sold in schools without express approval by the Board, except for the purpose of school fundraisers or events that benefit students that are approved by the building principal. This regulation does not apply to the incidental display of names of product or corporate names on school equipment or supplies, or to food products sold in cafeterias and vending machines or at district events.

E. Sponsorship, partnership, and advertising activities may include, but shall not be limited to, the following types of revenue-enhancing activities:

1. Exclusive advertising and/or sale, lease or use of any product or service in exchange for goods, services, or financial consideration (e.g., scoreboards, electronic message boards, athletic gear, exclusive rights to sell beverages, bottled water, snacks, meals, and etc).
2. The use of District facilities or grounds in exchange for products, services or financial considerations (advertising signs, and etc).
3. Technology hardware, software, satellite hook-up and/or access in exchange for free or reduced prices and/or advertising rights, or agreement to use equipment a certain number of hours of a day, month, etc.

F. All sponsorship and advertising agreements shall be subject to the following terms and conditions:

1. Schools and educators should hold sponsored and donated materials to the same standards used for the selection and purchase of curriculum materials.
2. Where the sponsorship involves signage, the organization that erects the sign(s) bears full responsibility for all costs and expenses associated with the procurement, erection, maintenance, and dismantling of the sign(s).
3. Any sponsorship, partnership, or advertising proposals contemplating permanently or semi-permanently affixing a sign, name, or logo to any District facility (e.g. building, press box, scoreboard, and etc.) must be set forth in writing and shall require Board approval. The Board may limit the total number of signs that may be erected at any one time so as to minimize distractions or the over-commercialization of the school environment.
4. Any sign that is determined by a Municipal Zoning Officer to be out of compliance with local zoning ordinances shall not be permitted to be erected, and, if erected, shall be removed by the responsible organization at its cost. The vendor should get a ruling on compliance prior to erecting the sign.
5. Advertising leases shall include a statement that advertising on school property should not be construed as an endorsement by the ~~school~~ District of the product or service being advertised.
6. All contracts between the District and sponsors for the erection of advertising signs must include a provision that the sponsor waive in advance, and indemnify the school district for, any claims which may arise as a result of the erection, maintenance, or removal of the signs.
7. Advertising agreements and sponsorship relationships shall not limit, in any way, the district, its schools, administrators, and teachers, in exercising discretion and judgment in any curricular or extracurricular activity.
8. Contracts and/or lease agreements shall include a provision allowing the Board to terminate the contract and/or lease agreement if it is determined by the district to have an adverse impact on the district's image, reputation, programs, services, or activities.
9. The economic benefit from any advertising or sponsorship arrangements to the school or the district must be set forth in writing and approved by the School Board at a public meeting, where the community is given adequate notice and has the opportunity to provide input and feedback.
10. All public-private sector sponsorship, partnership, and advertising arrangements must be consistent with all labor contracts, competitive bid requirements, and all applicable federal,

state and local laws, rules and regulations.

11. A sponsorship, partnership, and advertising written agreement shall not have a term greater than ten (10) years or provide for automatic renewals or extensions, nor shall it allow for payments to the district during periods beyond the term of the contract or in excess of the prorated benefit in the event of early termination.

G. No sponsorship or advertising arrangement shall result in any direct pecuniary benefit to any district employee or School Board members, members of their immediate family, or businesses with which they are associated, in violation of the Public Official and Employee Ethics Act (State Ethics Act), 65 Pa. C.S.A. Sec. 1101 et seq. [\[1\]](#)

H. Advertising In Electronic Media

1. Except for courses of study which have specific lessons related to advertising, the students of this district shall not be required to observe, listen to, or read commercial advertising in the classroom.
2. The school district shall not enter into any contract to obtain electronic equipment or software that will obligate the district to expose students to advertising directed at young people during school time or at home while completing school assignments. The Board and Administration reserve the right to approve exceptions on a case-by-case basis.
3. The school district shall not enter into any contract to obtain electronic equipment or software that will obligate the school to post information about school procedures or events on electronic media that contain advertising directed at students or violates district policy requirements.
4. The school district will not enter into any contract for electronic media services where personal information will be collected from the students by the providers of the services in question. Personal information includes, but is not limited to, the student's name, social security number, telephone number, home address, and e-mail address.

I. Exclusive Vending Agreements

1. The District will enter into no exclusive agreements with vendors which require increased consumption of food or beverages served to or purchased by students in school facilities.
2. No students may be used as agents for any District-wide vendors in an exclusive arrangement to sell products or services to the community at large.
3. The District will not enter into any agreement with a vendor or business entity which requires students to carry a card used for school identification and/or to gain access to student services, when that card can also be used to gain access to private services provided by the vendor or business entity.

J. Sponsored Educational Materials And Advertising In Curriculum

1. The District will purchase no curriculum materials that contain promotional information about a vendor or business entity that is irrelevant to the lesson being taught in the content of the curriculum and that is not incidental to materials that the district otherwise desires.
2. Teachers in the district will not use identifiable brand names or logos in their instruction unless the teacher deems them desirable in the context of the lesson being taught.
3. Sponsored educational materials, whether purchased by the District or provided free of charge by the sponsor, will not be used by teachers unless the district administration has reviewed them and found them to meet the following standards:

- a. Accuracy: Statements are consistent with established fact or with prevailing expert opinion.
- b. Objectivity: Points of view are fairly represented. If the subject is controversial, arguments are balanced. Any sponsor bias is clearly stated and references to differing views are made.
- c. Completeness: The materials contain all relevant information and do not deceive or mislead by omission.
- d. Language: Materials are both interesting and readable.
- e. Nondiscrimination: The text and illustrations are free of any content that could be considered derogatory toward a particular ethnic group, race, or sex.
- f. Diverse Representation: The materials reflect the gender diversity and racial diversity of the students that will be using them.
- g. Noncommercial: The name and logo of the sponsor are used only to identify the source of the materials.

K. Student Marketing Surveys And Protection Of Student Privacy

1. Students shall not be required under any circumstances to fill out surveys to provide marketing information about their interests and preferences for particular vendors, businesses, and products. [\[2\]](#)
2. A list of students' names and/or addresses and telephone numbers will not be released by the district for the purpose of advertising brand name products to students. Similarly, participation in any venture that provides any vendor with the information necessary to generate a list is prohibited.

L. Site-Based Recordkeeping

The Administration is responsible for maintaining the following records:

1. A log of all sponsorship, partnership, and advertising contracts/lease agreements in effect during the school year. The log shall include the following information from each sponsorship:
 - a. Name and address of the sponsor.
 - b. Date sponsorship contract/lease agreement executed and location of contract.
 - c. Authorized signatures which appear on contract.
 - d. Contract item.
 - e. List of benefits received by school including dollar amounts.
 - f. List of sponsorships activities.
 - g. Annual monetary benefit to sponsor if sponsorship involves product sales.
2. All other records required by Board policies for contract execution and procurement of goods and services.

M. The Board authorizes the following guidelines for commercial advertising, display, or sale in schools –

1. Appropriate media and venues for advertising might include:

- a. Banners/signs.
- b. Athletic or other uniforms.
- c. District level publications.
- d. Student publications.
- e. Television.
- f. Athletic facilities, library facilities, cafeterias, court yards, and halls.
- g. District level projects.
- h. Community education advertising.
- i. District level activities at state tournaments.
- j. District electronic messages (Constant Contact, Alert Now, and web site).

2. Solicitation of students:

- a. Solicitation necessary for approved student activities such as class rings, pictures, and other special materials may be made with the approval of the building principal. No prior Board approval is needed for this type of solicitation.
- b. Any other solicitation is prohibited. This prohibition includes, but is not limited to:
 - i. Surveys to provide marketing information about their interests and preferences for vendors, businesses, and corporations with whom the district has an agreement for commercial use in schools.
 - ii. Door-to-door sales in the community.

3. Solicitation of staff:

a. District-related purposes:

The solicitation of staff by outside organizations, salespeople, students, and/or other staff is permitted in accordance with the following guidelines:

- i. Permission to meet with employees shall be granted by **the Superintendent or his/her designee** ~~Central Administration (Business Manager)~~.
- ii. The ~~Central Administration~~ **Superintendent or his/her designee** shall specify the District employees permitted to conduct business with the salesperson.
- iii. The discussion between the employee and the salesperson shall not infringe upon the employee's performance of his/her duties.

b. Non-District related purposes:

The solicitation of staff by anyone for non-District related purposes is prohibited without approval of **the Superintendent or his/her designee** ~~Human Resource Department~~. This prohibition includes, but is not limited to:

- i. Personal annuity plans.

- ii. Personal insurance proposals.
- iii. Retirement plans.
- iv. Sales of non-district related items or services.

An exception to this may be if the District opts to do a benefits fair or other event for its employees in which all vendors can be in one location.

4. Solicitation of parents:

The solicitation of parents through the use of District records by outside organizations and/or salespeople is prohibited without Board approval.

This prohibition includes, but is not limited to:

- a. Distribution of flyers and other materials.
- b. Use of telephone lists and/or addresses.
- c. Direct sales on school property.
- d. Using the name of a school or in any other way indicating that a school or the school district is supporting or endorsing an activity, product, or person.

Exceptions to this policy will be for made for organizations that have benefit to students as approved by the building principal.

- 5. Commercial advertisements viewed by students are permitted during television programs or as part of computer access when the District has entered into an agreement with corporate sponsors to benefit the district. No student shall be forced to view, listen to, or read commercial advertisements, even when use of such advertisements in schools is part of a district agreement. The Board also recognizes that commercial advertisements are an integral part of Internet sites and cannot be regulated by the school district.
- 6. No educational materials published by a corporate interest shall be used in instruction unless they are part of the approved course of study, even when such materials are free.
- 7. Any exclusive use of food products shall be approved by the Board and regulated by the district contract with a food service provider or by some other district agreement with a vendor, business, or corporation.
- 8. With the approval of the building principal, coupons for goods and services provided by local businesses may be used as rewards or incentives for an educational program.
- 9. No parent and/or student shall, on behalf of the school or any school authorized or sponsored group, sell commercial products, or to collect materials such as product labels and cash register receipts, in order to raise funds or provide equipment without obtaining building principal approval. Students shall not be used to solicit door-to-door sales or car solicitation in any form such as roadways, parking lots, and/or intersections.
- 10. Posters or other materials designed to promote the use of a product shall not be permitted in classrooms, auditoriums, or school offices. Limited use of commercial posters is permitted in the cafeteria, libraries, halls, gymnasiums, and athletic fields if such use is part of a district agreement with a vendor, business, or corporation.
- 11. Limited use of posters and other materials, which are not part of a district agreement with a vendor, may also be permitted in cafeteria and halls if their primary purpose is to promote a clearly defined educational goal and if the use of a corporate name or logo is incidental. Examples of such goals might be prevention of substance abuse or encouraging

students to read. The building principal shall determine the poster's educational value and how much use is permissible.

12. School-related organizations and/or youth-related organizations may request the building principal's approval to post on bulletin boards and/or to disseminate information on applying for membership, activities, schedules, and events. (Examples of organizations include sports boosters, band boosters, PTO, scouts, or various community youth groups open to all.) All bulletin board posters are subject to the same guidelines as listed for advertisers.
13. Promotion of an industry's image or political agenda is not permitted even when educational goals, such as good nutrition or preserving the environment, may be invoked. This regulation also applies to materials produced by nonprofit organizations whose purpose is to promote a particular industry or group of products.
14. Goods, services, performances, and activities produced or conducted by such nonprofit organizations, the names of such organizations, and the persons connected with such enterprises may be brought to the attention of students or parents, but only when the information would clearly be of interest or value to the students themselves. The most appropriate method for communicating such information shall be through routine announcements at the high school and incorporating the material in regular newsletters, web site, e-mail communications, and student menus distributed to parents, as opposed to having students carry flyers and brochures home.
15. Although advertisements and announcements for fundraisers, charity drives, a-thons, and the like may be made in accordance with this policy, neither the school district, itself, nor any student groups, clubs, or other organizations sponsored or funded by the district shall make contractual arrangements for such activities or become involved in any manner in such an activity without prior Board approval.
16. Advertisements and announcements regarding various types of contests (essays, posters, and etc.) shall be subject to the limitations of this policy. Any participation in contests shall be optional with individual pupils. School time may be used only if the contest activity complements the normal program of instruction and only if meaningful alternatives are available for pupils who do not wish to participate.
17. The Board recognizes the value of foreign travel to high school students. It will cooperate with reputable firms to bring economical travel packages to the attention of the students. No final arrangements may be made for student travel or obtaining travel packages for student travel without first obtaining the permission and approval of the Board.
18. No religious group, religiously oriented group, political party or group, or special interest group may disseminate tracts, materials, or publications of any kind in any school buildings or on any school district property, unless these materials or publications are part of a Board approved planned instruction. These groups may use or rent facilities per Policy 707.
19. Gifts from individuals or businesses to the district may be accepted with approval of the Board. All gifts become the property of the school district. The Board reserves the right to refuse a gift that the Board deems inappropriate or does not provide a benefit to the district program or which, by the terms, type or condition of the gift, can be construed as discriminating.
20. The Board seeks and encourages participation arrangements with area businesses, especially those that are mutually beneficial. Partnerships can take many forms, including outright sponsorship of specific programs or purchases, personnel exchange, volunteering, speakers, advisory committees, etc. The Board shall assure that the goals of each specific partnership be mutually developed and agreeable. In case a particular business wishes to formally sponsor the financial part or all of a specific activity, school officials shall maintain

control and management of the activity. The schools may cooperate with nonprofit organizations or government agencies in the general public interest, which are nonpartisan and nonsectarian and which promote the educational program of the school and the best interest of the students. All partnerships shall be approved by the Board. If the Board decides to form a partnership with and/or allow sponsorship of any school activity by any third party or outside entity the Board will first seek approval of any applicable regulatory agency prior to making any agreement with a third party or outside entity.

21. All materials to be distributed or posted must be approved in accordance with this policy. Material to be approved by the building principal must be provided to the principal at least seventy-two (72) hours prior to the requested posting or distribution date. Materials that require Board approval must be delivered to the Board President at least one (1) week prior to the regularly scheduled Board meeting for that month in which the requestor seeks approval.
22. Any exceptions to this policy must be voted upon by the Board at a public Board meeting.
23. The Board reserves the absolute right to reject or cancel, at its sole discretion, any proposed advertising, copy or running advertisements which the Board, in its sole discretion, deems violates the law or is in contradiction of the stated goals, purposes or directives contained in this policy.

Legal

[1. 65 Pa. C.S.A. 1101 et seq](#)

[2. 20 U.S.C. 1232h](#)

Last Modified by Steven Yanni on October 8, 2017