

NEW HOPE-SOLEBURY SCHOOL DISTRICT  
*Engaging, Enriching, and Empowering All Students  
through a World-Class Education*

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**Board of School Directors Meeting**  
November 30, 2017  
Upper Elementary School LGI Room, 6:30 PM

<b>New Hope-Solebury Board of School Directors</b>		
<b>Mr. Neale Dougherty</b> <i>President</i>	<b>Mrs. Adrienne Deussing</b> <i>Vice President</i>	<b>Mr. John Capriotti</b> <i>Member</i>
<b>Mr. Mark Cowell</b> <i>Member</i>	<b>Mrs. Jennifer Gormley</b> <i>Member</i>	<b>Mrs. Tracy Keyes</b> <i>Member</i>
<b>Mr. Douglas McDonough</b> <i>Member</i>	<b>Mrs. Maria Povacz</b> <i>Member</i>	<b>Mrs. Sandra Weisbrot</b> <i>Member</i>
<b>Non-Voting Members</b>		
<b>Dr. Steven Yanni</b> <i>Superintendent</i>	<b>Mr. Andrew Lechman</b> <i>Board Secretary</i>	<b>Mr. John Cook</b> <i>Treasurer</i>

**Our Mission**

The New Hope-Solebury School District takes pride in our commitment to excellence. We strive to inspire and empower our students to become passionate, confident, life-long learners, with the strength of character to contribute to a diverse and ever-changing world.

**Executive Session**

6:00 pm  
Legal, Personnel & Negotiation Matters

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**Board of School Directors Meeting Agenda**

November 30, 2017

*Per Board Operating Guidelines 006.2, all Board of School Directors meetings  
are audio recorded.*

- I. Call to Order and Announcement of Executive Session**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Board Member Resignation**
  - A. It is recommended that the Board of School Directors accept the resignation of Jennifer Gormley, retroactive to November 20, 2017.
- V. Additions, Deletions, and/or Modifications to the Agenda**
- VI. Acceptance of Minutes**
  - A. It is recommended that the Board of School Directors accept the minutes from the October 26, 2017 regular meeting of the New Hope-Solebury Board of Directors as presented in **Attachment A**.\*
- VII. Reports to the Board of Directors**
  - A. Student Reports
    - 1. High School—Kaylee Tao, Blake Doherty
    - 2. Middle School
    - 3. Upper Elementary School
  - B. Superintendent’s Report—Dr. Gianni
  - C. Committee Reports
    - 1. Athletics and Activities—Mrs. Weisbrot
    - 2. Curriculum—Mrs. Keyes
    - 3. Facilities Committee—Mr. Capriotti
    - 4. Finance Committee—Mr. Dougherty
    - 5. Policy and Personnel Committee—Mr. McDonough
    - 6. Special Education Committee—Mrs. Gormley
  - D. Liaison Reports
    - 1. Bucks County Intermediate Unit—Mrs. Weisbrot
    - 2. Middle Bucks Institute of Technology—Mr. Capriotti
    - 3. Pennsylvania School Boards Association—Mr. Dougherty

## VIII. Old Business

None

## IX. New Business

A. Discussion Item: None

B. Comments/Discussion (Agenda Items Only)

1. Board Discussion
2. Public Comment
3. Board Comment
4. Superintendent's Comments

C. Action Items (Consent Agenda)

1. Facilities

- a. It is recommended that the Board of School Directors approve the transfer of funds from the contingency account to allowances for both the general contractor and electrical contractor in the amount of \$25,000 each.
- b. It is recommended that the Board of School Directors approve the donation of a commercial Cyclone Rake with an estimated value of \$300.

2. Finance

- a. It is recommended that the Board of School Directors approve the Treasurer's Reports for October, 2017, in their entirety as presented in **Attachment B.\***
- b. It is recommended that the Board of School Directors accept the Auditor's Report for the year ended June, 30, 2017 as presented in **Attachment C.\***
- c. It is recommended that the Board of School Directors approve the Homestead/Farmstead District Agreement 2017-2018 with the Bucks County Intermediate Unit for the completion of the Homestead Notice requirement at a cost of approximately \$1,000 as presented in **Attachment D.\***
- d. It is recommended that the Board of School Directors authorize the Administration to execute a Lease Agreement with Key Business Solutions for rental of postage meter at a cost of \$141.00 per month for 39 months contingent on the Agreement being reviewed and approved by the district solicitor as presented in **Attachment E.\***
- e. It is recommended that the Board of School Directors approve and ratify the list of bills totaling \$1,540,272.67 in its entirety as presented in **Attachment F.\***
- f. It is recommended that the Board of School Directors approve the following budgetary transfers for the 2017-2018 school year:

Transfer From	Account	Object	Object Description	Amount	Transfer To	Account	Object	Object Description	Amount	Reason
HS Industrial Arts	1013503000020000	756	Capital Tech Equipment	\$ 12,993.00	Information Technology	1022400000000002	650	Supplies&Fees Technology	\$ 12,993.00	Purchase of equipment was estimated for capital equipment. A cheaper solution was found and funds need to be transferred to a supplies account.
Pupil Services	1021100000000001	640	Books	\$ 75.00	Pupil Services	1021100000000001	610	Dues & Fees	\$ 75.00	Cover the balance of a membership
LES Principal	1023801000000000	810	Dues&Fees	\$ 416.00	LES Principal	1023801000000000	580	Travel	\$ 416.00	Additional funds needed for conference travel
LES General	1011001000000000	580	Travel	\$ 300.00	LES PE/Health	1011001000140000	610	Supplies	\$ 300.00	Cover the cost of unexpected equipment replacement
High School	1011003000000000	562	Charter School Tuition	\$ 5,000.00	High School	1011003000000000	566	Tuition-Higher Education	\$ 5,000.00	Tuition for dual enrollment
HS Library	1022503000000002	650	Supplies&Fees Technology	\$ 1,685.00	HS Library	1022503000000002	752	Capital Equipment	\$ 1,685.00	Money budgeted for equipment that was slightly more expensive than anticipated.

### 3. Personnel

- a. It is recommended that the Board of School Directors approve the following retirements/resignations:

Resignations	Position	Effective
Horensky, Zachary	Evening Custodian	11/2/2017
Brennan, Colleen	Instructional Assistant LES	11/21/2017
Miles, Charles	Director of Operations	1/15/2018

- b. It is recommended that the Board of School Directors approve the following transfers:

Transfers	From/To	Effective	Salary	Benefits
Cajeira, Marcia	Part-Time Administrative Assistant for Payroll and Record-Keeping 25 hours/week; Part-Time Administrative Assistant for Payroll and Record-Keeping 25 hours/week and LTS Part-Time Administrative Assistant for Accounts Payable and Taxes 15 hours/week (Leave of Absence, Employee 8708)	<u>Extended End Date</u> 8/28/2017 – <del>11/22/2017</del> 1/5/2018 <i>Approximate Dates</i>	(no change to hourly rate)	<del>(no change)</del> Yes Effective 11/1/2017
Brown, Kimberly	Instructional Assistant MS, 6 <sup>th</sup> Grade; Instructional Assistant LES, Kindergarten (Resignation, Brennan)	11/13/2017	(no change)	(no change)
Smith, Stacy	Instructional Assistant LES, Kindergarten; Instructional Assistant MS, 6 <sup>th</sup> Grade (Transfer, Brown)	11/13/2017	(no change)	(no change)

Gross, Emma	LTS Instructional Assistant LES (Transfer, Miller); LTS Instructional Assistant LES (Transfer, Smith)	11/13/2017 – 1/26/2018	(no change)	(no change)
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- c. It is recommended that the Board of School Directors approve the following appointments, contingent upon satisfying all requirements of law and district policy:

Appointments/ Position	Reason	Effective	Salary	Benefits
McGettigan, Carolyn LTS Teacher ESL HS	Transfer, Tzemintimpi	<u>Start date</u> <u>change</u> <del>10/24/2017</del> 10/25/2017 – 1/26/2018	\$48,455 (prorated) B, Step 01	No
Hansen, Mark Custodian Per Diem Substitute	Substitute Position	11/13/2017	\$17.67/ Hourly Step 0	No

- d. It is recommended that the Board of School Directors approve the following Extra Duty Responsibility (EDR) contracts for the 2017-2018 school year in the amount of \$ 45,772.00 (Annual Total to Date - \$209,736.04).

Name	Extra Duty Responsibility (EDR)	Stipend
<u>ATHLETICS</u>		
Fedele, Rick	Basketball Varsity Boys	\$5,840.00
Gallagher, Kevin	Basketball JV Girls	\$4,282.00
Greenfield, Marc	Soccer 7th Grade Boys	\$1,556.00
Krasna, Andy	Basketball Varsity Girls	\$5,840.00
Love, Jeff	Basketball 7th Grade	\$1,654.00
Lupisella, Igor	Wrestling Junior Varsity	\$4,282.00
Moss, Erin	Track & Field JV Winter	\$3,670.00
Ockenhouse, Glen	Basketball JV Boys	\$4,282.00
Wootten, Cardwell	Track & Field Varsity	\$5,006.00
Yerkes, Rory	Basketball 8th Grade Girls	\$1,801.00

<u>HIGH SCHOOL</u>		
Chuma, Meka	Debate	\$288.50 ~
Donovan, Mike	Class Advisor 12C	\$1,672.00
Horn, Matt	Drama Club Set Construction	\$2,182.00
MacDonald, Leo	Environmental Club	\$805.50 ~
Wilschutz, Rebecca	Drama Club Choreographer	\$2,611.00

~ = split contract

#### 4. Policy

- a. It is recommended that the Board of School Directors adopt the following Board Operating Guideline upon a second reading as presented in **Attachment G\***:

- 006.2—Audio Recording of School Board Meetings by the District.
- b. It is recommended that the Board of School Directors adopt the following Board Policies upon a second reading as presented in **Attachment H\***:
  - 146—Student Services
  - 918—Title I Parent Involvement
  - 701.1—Naming Rights
  - 701.2—Sponsorships, Partnerships, and Advertising
  - 113—Special Education
  - 113.1—Discipline of Students with Disabilities
  - 113.2—Screening and Evaluations for students with Disabilities
  - 113.3—Behavior Support
  - 216—Student Records
- c. It is recommended that the Board of School Directors affirm a first reading of the following Board Policies as presented in **Attachment I\***:
  - 803—School Calendar
  - 804—School Day
  - 805—Emergency Preparedness
  - 919—District/School Report Card

5. Student Athletics/Activities

- a. It is recommended that the Board of School Directors approve an Orchestra Trip to Carnegie Hall (New York City) at no cost to the Board as presented in **Attachment J.\***
- b. It is recommended that the Board of School Directors approve a Music Department Trip to Italy in 2019 at no cost to the Board as presented in **Attachment K.\***
- c. It is recommended that the Board of School Directors approve a middle school student trip to the Leadership Experience and Development Conference in Washington, D.C. at no cost to the Board as presented in **Attachment L.\***

**X.** Comments/Discussion (Non-Agenda Items Only)

- A. Public Comment
- B. Board Discussion
- C. Superintendent’s Comments

**XI.** Adjournment

## Informational Items

- ✚ Enrollment Report as presented in **Attachment M.\***
  
- ✚ December 2017 Meeting Schedule—All meetings are held in the UES LGI room unless otherwise noted.
  - ✚ School Board Organization Meeting —Monday (12/4/2017)—6:30PM
  - ✚ Finance—Thursday (12/14/2017)—6:00 PM
  - ✚ School Board Meeting (12/21/17)—6:30PM
  
- ✚ Fiscal Dashboards, Current and Future Financial Projections, October 31, 2017, as presented in **Attachment N.\***