

**Board of School Directors Meeting
NEW HOPE-SOLEBURY
SCHOOL DISTRICT**

**January 25, 2016
Buck Auditorium
6:30 PM**

Per Policy 006.2 all Board of School Directors meetings are audio recorded.

Board of School Directors

Mr. Mark Cowell President
Mr. John J. Capriotti, Vice President
Mrs. Adrienne Deussing
Mr. Neale Dougherty
Mrs. Jennifer Gormley
Mrs. Tracy Keyes
Mr. Douglas J. McDonough
Mrs. Maria Povacz
Mrs. Sandra Weisbrot

Dr. Steven M. Yanni, Superintendent
Mr. Andrew G. Lechman, Secretary
Mr. John F. Cook, Treasurer

BOARD COMMITTEES

Athletics and Student Activities Committee

Chair: Mrs. Weisbrot
Members: Mr. Capriotti, Mrs. Gormley

Curriculum Advisory Committee

Chair: Mrs. Keyes
Member: Mrs. Deussing

Facilities Committee

Chair: Mr. Capriotti
Members: Mr. Dougherty, Mrs. Povacz

Finance Committee

Chair: Mrs. Povacz
Members: Mr. Capriotti, Mr. Dougherty

Policy and Human Resources Committee

Chair: Mr. McDonough
Assistant Chair: Mrs. Deussing

Special Education Committee

Chair: Mrs. Gormley
Member: Mr. Capriotti

MISSION STATEMENT

The New Hope-Solebury School District takes pride in its commitment to excellence. We strive to inspire and empower our students to become passionate, confident, life-long learners, with the skills and strength of character to contribute to a diverse and ever-changing world.

**5:30 PM - EXECUTIVE SESSION
PERSONNEL AND LEGAL MATTERS**

Board of School Directors Meeting
NEW HOPE-SOLEBURY SCHOOL DISTRICT
180 W. Bridge Street
New Hope, PA 18938

January 25, 2016
6:30PM—Buck Auditorium

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- I. Call to Order and Announcement of Executive Session**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Additions, Deletions, and/or Modifications to the Agenda**
- V. Acceptance of Minutes from December 21, 2015**
 - A. It is recommended that the Board of School Directors accept the attached December 21, 2015 Minutes of the Regular Meeting of the Board of School Directors. *
- VI. Student Reports**
 - A. High School - Hannah Singer, Briana McGarry
 - B. Middle School - Valentina Waschbush, Tara Cooney
 - C. Upper Elementary School - Ruby Laurin and Cameron Silberman
- VII. Superintendent's Report**
- VIII. Board Committee Reports**
 - A. Finance (Mrs. Povacz, Committee Chair)
 - B. Facilities (Mr. Capriotti, Committee Chair)
 - C. Personnel (Mr. McDonough, Committee Chair)
 - D. Policy (Mr. McDonough, Committee Chair)
 - E. Special Education (Mrs. Gormley, Committee Chair)
 - F. Curriculum Advisory (Mrs. Keyes, Committee Chair)
 - G. Athletics/Student Activities (Mrs. Weisbrot, Committee Chair)
- IX. Liaison Reports**
 - A. Bucks County Intermediate Unit (Mrs. Weisbrot)
 - B. Pennsylvania School Board Association (Mr. Cowell)
 - C. Middle Bucks Institute of Technology (Mr. Capriotti)

X. Old Business

- A. Presentation and/or Discussion Items
NONE

XI. New Business

- A. Presentation and/or Discussion Items

- 1. Comprehensive Plan – JoAnn Perotti

- B. Board Discussion (Agenda Items Only)

- C. Public Comment (Agenda Items Only)

- D. Action Items (* Indicates attachment)

- 1. Finance

- a. It is recommended that the Board of School Directors approve the attached Treasurer’s Report for November, 2015. *

- b. It is recommended that the Board of School Directors approve and ratify the following list of bills totaling \$955,191.04. *

- 2015-2016 General Fund Checks Between Meetings for Ratification
Check Numbers – 10043525 to 10043532
Totaling - \$69,831.85

- 2015-2016 Capital Projects Checks for Approval
Check Numbers – 301036 to 301039
Totaling - \$184,473.57

- 2015-2016 Officials Checks for Approval
Check Numbers – 10043533 to 10043573
Totaling – \$3,354.00

- 2015-2016 General Fund Checks for Approval
Check Numbers – 10043574 to 10043720
Totaling - \$697,531.62

- c. It is recommended that the Board of School Directors approve the following list of budgetary transfers for the 2015-2016 fiscal year. *

Budget Transfer - Summary Sheet											
January 25, 2016 - Board Meeting											
Transfer From	Account	Object	Object Description	Amount	Transfer To	Account	Object	Object Description	Amount	Reason	
ELEM PHYS ED/HEALTH	1011001000140000	648	ED SOFTWARE	\$ 50.00	PHYS ED - GRADE SIX	1011001000140008	648	ED SOFTWARE	\$ 50.00	Purchase not budgeted	
ELEMENTARY SCHOOL	1011003000000000	562	CHARTER SCHOOL TUITION	\$ 36,000.00	HIGH SCHOOL	1011003000000000	562	CHARTER SCHOOL TUITION	\$ 36,000.00	Charter School Funds Budgeted in Wrong Account	
HIGH SCHOOL	1011003000000000	610	GENERAL SUPPLIES	\$ 989.00	HS PHYS ED/HEALTH	1011003000140000	751	NONCAPITAL EQUIPMENT	\$ 989.00	Replace Damaged equipment for safety reasons - essential to enhance and maintain the current physical education program	
SOCIAL STUDIES - 7/8	1011003000190008	640	BOOKS AND PERIODICALS	\$ 1,208.00	SOCIAL STUDIES - 7/8	1011003000190008	390	CONT SERVICE	\$ 1,208.00	Teacher Curriculum underbudgeted	
ES LRNG SUPP	1012411000000001	757	NON CAPITAL TECH EQUIP	\$ 38.00	ES LRNG SUPP	1012411000000001	610	GENERAL SUPPLIES	\$ 38.00	Overspent Line Item by August	
ES LRNG SUPP	1012411000000001	757	NON CAPITAL TECH EQUIP	\$ 27.00	ES LRNG SUPP	1012411000000001	640	BOOKS AND PERIODICALS	\$ 27.00	Overspent Line Item by August	
ELEMENTARY SCHOOL	1011003000000000	562	CHARTER SCHOOL TUITION	\$ 7,600.00	HS LRNG SUPP	1012413000000001	562	CHARTER SCHOOL TUITION	\$ 7,600.00	Unplanned Charter School Expense - Student Returned to District	
ALTERNATIVE EDUCATION	1014420000000001	569	TUITION- OTHER	\$ 39,745.00	OTH SPEC ED	1012900000000001	569	TUITION- OTHER	\$ 39,745.00	Tuition Budgeted in IU Special Education Account	
OTHER SPEC ED	1012900000000001	322	PROFESSIONAL SER-I.U.	\$ 49,500.00	OTH SPEC ED	1012900000000001	390	CONT SERVICE	\$ 49,500.00	Costs Budgeted in Wrong Account	
ALTERNATIVE EDUCATION	1014420000000001	569	TUITION- OTHER	\$ 37,945.00	OTH SPEC ED	1012900000000001	569	TUITION- OTHER	\$ 37,945.00	Tuition Budgeted in IU Special Education Account	
OTHER SPEC ED	1012900000000001	322	PROFESSIONAL SER-I.U.	\$ 82,055.00	OTH SPEC ED	1012900000000001	569	TUITION- OTHER	\$ 82,055.00	Tuition Budgeted in IU Special Education Account	
PUPIL SVCS	1021100000000001	640	BOOKS AND PERIODICALS	\$ 560.00	PUPIL SVCS	1021100000000001	648	ED SOFTWARE	\$ 560.00	Lexia Learning higher than budgeted	
CURR DEV	1022600000000000	640	BOOKS AND PERIODICALS	\$ 11,900.00	HIGH SCH. ATTENDANCE	1021303000000000	618	ADMIN SOFTWARE	\$ 11,900.00	Sungard Student Software Underbudgeted	
PSYCH	1021400000000001	610	GENERAL SUPPLIES	\$ 690.00	PSYCH	1021400000000001	648	ED SOFTWARE	\$ 690.00	BrainTrain Software purchase - Higher than budget	
LEGAL SERVICES	1023500000000006	330	OTHER PROFESSIONAL	\$ 3,900.00	SCH BOARD	1023100000000007	330	OTHER PROFESSIONAL	\$ 3,900.00	Audit Costs Higher than Budget	
LEGAL SERVICES	1023500000000006	330	OTHER PROFESSIONAL	\$ 1,000.00	SCH BOARD	1023100000000007	330	OTHER PROFESSIONAL	\$ 1,000.00	Superintendent Search Costs	
LEGAL SERVICES	1023500000000006	330	OTHER PROFESSIONAL	\$ 20,100.00	SCH BOARD	1023100000000007	525	BONDING INSURANCES	\$ 20,100.00	District Insurance Costs Underbudgeted	
LEGAL SERVICES	1023500000000006	330	OTHER PROFESSIONAL	\$ 3,556.00	SCH BOARD	1023100000000007	820	CLAIMS AND JUDGEMENTS	\$ 3,556.00	Settlement Agreement	
HUMAN RES	1023400000000006	610	GENERAL SUPPLIES	\$ 35.00	HUMAN RES	1023400000000006	618	ADMIN SOFTWARE	\$ 35.00	Netchemia Software - Higher than budget	
COPY CTR	1025400000000007	610	GENERAL SUPPLIES	\$ 10,000.00	COPY CTR	1025400000000007	390	CONT SERVICE	\$ 26,050.00	Copy Center Costs Underbudgeted - Unclear Contract	
INFORMATION MGMT	1022400000000002	757	NON CAPITAL TECH EQUIP	\$ 16,050.00							
CUSTODIAL SERVICES	1026200000000003	423	BOTTLED GAS	\$ 9,000.00	CUSTODIAL SERVICES	1026200000000003	424	WATER/SEWAGE	\$ 9,000.00	Water/Sewage Costs partially budgeted in wrong account	
CUSTODIAL SERVICES	1026200000000003	421	NATURAL GAS	\$ 10,000.00	CUSTODIAL SERVICES	1026200000000003	538	TELECOMMUNICATIONS	\$ 20,000.00	Telecom Costs Underbudgeted	
CUSTODIAL SERVICES	1026200000000003	422	ELECTRICITY	\$ 10,000.00							
TRANSPORTATION FUEL	1027000000000003	513	CONTRACTED CARRIER	\$ 10,000.00	NONPUBLIC TRANSPORTATION	1027500000000003	513	CONTRACTED CARRIER	\$ 10,000.00	Agreement with Parents to Transport not budgeted	
CURR DEV	1022600000000000	640	BOOKS AND PERIODICALS	\$ 7,050.00	CENT SVCS HIGH SCHOOL ATHLETICS	1028000000000002	618	ADMIN SOFTWARE	\$ 7,050.00	Financial Software Underbudgeted	
HIGH SCHOOL ATHLETICS	1032503000000005	130	PROF WAGES	\$ 5,500.00	ATHLETICS	1032503000000005	390	CONT SERVICE	\$ 5,500.00	One Soccer coach paid via a vendor as a contracted service for entire tenure	

- d. It is recommended that the Board of School Directors approve the attached resolution Adopting the 2016-2017 Preliminary Budget and Authorizing the Filing for Referendum Exceptions. *
- e. It is recommended that the Board of School Directors authorize the administration to execute the attached Service Agreement with U. S. Employee Benefits Services Group for ACA reporting at a cost not to exceed \$10,000. *

2. Facilities

- a. It is recommended that the Board of School Directors conduct a comprehensive review of the Campus Revitalization Project and provide further direction to the architect and construction manager regarding the project.

3. Personnel

- a. It is recommended that the Board of School Directors approve the following retirements/resignations:

RETIREMENTS	POSITION	EFFECTIVE
McBride, Joyce	Non-Instructional Assistant MS	1/22/16
Snyder, William <i>Retirement with Supermax and Incentive</i>	Elementary Teacher LES	6/30/16
Quaranta, Rosemarie <i>Retirement with Supermax and Incentive</i>	Family/Consumer Sciences Teacher MS	6/30/16

RESIGNATIONS	POSITION	EFFECTIVE
Thomas, Todd	Security Officer	1/22/16

- b. It is recommended that the Board of School Directors approve the following leaves:

LEAVES	POSITION	EFFECTIVE DATE
Ryan, Stefanie	Chemistry Teacher HS	Revised 12/16/15-2/15/16
Elrath, Jessica	Special Education Teacher UES	Approximately 4/14/16-6/15/16

- c. It is recommended that the Board of School Directors approve the following reassignments/transfers:

REASSIGNMENTS/ TRANSFERS	FROM	TO	EFFECTIVE	SALARY	BENEFITS
Boyd, Thomas	Mathematics Teacher Grade 6 LTS	Mathematics Teacher HS LTS(Leave-Rutledge)	1/25/16-6/15/16	No Change	No change
Kelter, Saskia	Cafeteria Worker Substitute	Cafeteria Worker Part-time 5 hrs./day, 5 days/wk. (Permanent)	1/19/16	\$11.91/hr. Year 2	No
Kaminski, Dennis	Evening Custodian Per Diem	Evening Custodian LTS	1/25/16-6/15/16	\$17.69/hr. Year 2	Yes

- d. It is recommended that the Board of School Directors approve the following appointments, contingent upon satisfying all requirements of law and district policy:

APPOINTMENTS	POSITION	REASON	EFFECTIVE	SALARY	BENEFITS
Kopp, Mark	Instructional Assistant UES LTS	Student Need	Extended 10/19/15-6/15/16	\$14.34/hr.	Yes (effective 1/14/16)
Donohue, Katelyn	Chemistry Teacher HS LTS	Leave-Ryan	Revised 12/21/15-2/17/16	No Change	No

Young, Casey	Mathematics Teacher Grade 6 LTS	Leave-Whyte	Extended 8/25/15-6/15/16	No Change	No Change
Lewis, Jan	Cafeteria Worker Substitute	As needed	1/19/16	\$11.91/hr. Year 2	No
Reilly, Gretchen	Cafeteria Worker Substitute	As needed	2/8/16	\$11.91/hr. Year 2	No

- e. It is recommended that the Board of School Directors approve the following EDR contracts for the 2015-2016 school year:

<u>Name</u>	<u>Extra Duty Responsibility</u>	<u>Stipend</u>
<u>District</u>		
Robert Gaffney	Mentor (Faeder)	\$684.00
Amanda Jones	Mentor (Laff) - prorated	\$342.00
Jackie Kalidonis	Mentor (Horn) - prorated	\$273.60
Leo Macdonald	Mentor (Donohue) – prorated	\$342.00
Kerilyn Walker	Mentor (Goldstein) – prorated	\$342.00
Tom Marrone	Webmaster – LES	\$1832.00
Robin Kilroy	Webmaster – UES	\$1832.00
Craig Smith	Webmaster – MS	\$1832.00
Mary Schwander	Webmaster – HS	\$1832.00
Tom Marrone	Tech Support – LES	\$1825.00
Kevin Sasala	Tech Support – UES	\$1825.00
Craig Smith	Tech Support – MS	\$1825.00
<u>Middle School</u>		
Andrew Ordovery	Odyssey of the Mind (split)	\$589.50
Lisa Meehan	Odyssey of the Mind (split)	\$589.50
<u>Lower Elementary School</u>		
Sharon Rader	Cyber Club	\$712.00
Mara Hess	Jump Rope Club	\$267.00
<u>Athletics</u>		
Paul Keating	Basketball 7 th Grade Boys	\$1638.00
<u>Correction to Stipend</u>		
Mike Kephart	MS Stage Manager	\$640.00

4. Policy

- a. It is recommended that the Board of School Directors approve an overnight trip for members of the Senior Class to Orlando, Florida, from June 2-5, 2016 per the attached proposal, at no cost to the district. *
- b. It is recommended that the Board of School Directors approve the first reading of the following attached Board Operating Guidelines and Policies: *
- 004—Membership
 - 005—Organization
 - 011—Principles for Governance and Leadership
 - 115—Career and Technical Education

- 317—Conduct/Disciplinary Procedures
- 806—Child Abuse
- 819—Suicide Awareness, Prevention, and Response
- 824—Maintaining Professional Adult/Student Boundaries
- 916—Volunteers

c. It is recommended that the Board of School Directors approve the attached Board Committee Membership list for 2016. *

5. Special Education
NONE

6. Curriculum and Instruction
NONE

7. Athletics and Student Activities
NONE

XII. Public Comment (Non-Agenda Items Only)

XIII. Board Discussion

XIV. Adjournment

XV. Upcoming Meetings

Curriculum Advisory Committee	Thursday, February 4, 2016 6:00 PM – District Conference Room
Athletics/Student Activities Committee	Thursday, February 4, 2016 7:30 PM – District Conference Room
Budget Gap Closure Subcommittee	Monday, February 8, 2016 5:00 PM – District Conference Room
Public Budget Session	Monday, February 8, 2016 6:30 PM – District Conference Room
Special Education Committee	Tuesday, February 9, 2016 6:00 PM – District Conference Room
Policy/Human Resources Committee	Tuesday, February 9, 2016 7:30 PM – District Conference Room
Finance Committee	Wednesday, February 10, 2016 6:00 PM – District Conference Room
Facilities Committee	Wednesday, February 10, 2016 7:30 PM – District Conference Room
Board of School Directors Meeting	Tuesday, February 16, 2016 6:30 PM – District Conference Room

Information Item

- Enrollment Report January 4, 2016 *