

Board of School Directors Meeting
NEW HOPE-SOLEBURY SCHOOL DISTRICT
180 W. Bridge Street
New Hope, PA 18938

February 16, 2016
6:30PM—District Office Conference Room

Per Policy 006.2 all Board of School Directors meetings are audio recorded.

I. Call to Order and Announcement of Executive Session

II. Pledge of Allegiance

III. Roll Call

IV. Additions, Deletions, and/or Modifications to the Agenda

V. Acceptance of Minutes from January 25, 2016

- A. It is recommended that the Board of School Directors accept the attached January 25, 2016 Minutes of the Regular Meeting of the Board of School Directors. *

VI. Student Reports

- A. High School - Hannah Singer, Briana McGarry
- B. Middle School - Valentina Washbush, Tara Cooney
- C. Upper Elementary School - Ruby Laurin and Cameron Silberman

VII. Superintendent's Report

VIII. Board Committee Reports

- A. Finance (Mrs. Povacz, Committee Chair)
- B. Facilities (Mr. Capriotti, Committee Chair)
- C. Personnel (Mr. McDonough, Committee Chair)
- D. Policy (Mr. McDonough, Committee Chair)
- E. Special Education (Mrs. Gormley, Committee Chair)
- F. Curriculum Advisory (Mrs. Keyes, Committee Chair)
- G. Athletics/Student Activities (Mrs. Weisbrot, Committee Chair)

IX. Liaison Reports

- A. Bucks County Intermediate Unit (Mrs. Weisbrot)
- B. Pennsylvania School Board Association (Mr. Cowell)
- C. Middle Bucks Institute of Technology (Mr. Capriotti)

X. Old Business

- A. Presentation and/or Discussion Items
NONE

XI. New Business

- A. Presentation and/or Discussion Items

- 1. Proposed 2016-2017 School Calendar – Dr. Gianni

- B. Board Discussion (Agenda Items Only)

- C. Public Comment (Agenda Items Only)

- D. Action Items (* Indicates attachment)

- 1. Finance

- a. It is recommended that the Board of School Directors approve the attached Treasurer’s Report for December, 2015. *
 - b. It is recommended that the Board of School Directors approve and ratify the following list of bills totaling \$\$1,177,032.58. *

- 2015-2016 General Fund Checks Between Meetings for Ratification
Check Numbers – 10043721 to 10043727
Totaling - \$95,780.87

- 2015-2016 Capital Projects Checks for Approval
Check Numbers – 301040 to 301043
Totaling - \$168,084.45

- 2015-2016 Officials Checks for Approval
Check Numbers – 10043728 to 10043770
Totaling – \$3,534.00

- 2015-2016 General Fund Checks for Approval
Check Numbers – 10043771 to 10043868
Totaling - \$909,633.26

- c. It is recommended that the Board of School Directors approve the following list of budgetary transfers for the 2015-2016 fiscal year. *

| | | | | | | | | | | |
|------------------|------------------|-----|--------------------------|--------------|----------------|------------------|-----|----------------------|--------------|--|
| Debt Service | 1051000000000007 | 831 | Interest - Loans | \$ 32,150.00 | Debt Service | 1051000000000007 | 910 | Principal Payment | \$ 32,150.00 | Funds Budgeted in Interest Account |
| Information Mgmt | 1022400000000002 | 757 | Non Capital Equipment | \$ 1,965.00 | Debt Service | 1051000000000007 | 910 | Principal Payment | \$ 1,965.00 | Not Enough Funds Budgeted |
| Alternative Ed | 1011441000000001 | 569 | Court Placements | \$ 24,000.00 | Alternative Ed | 1014420000000001 | 569 | Tuition-Other | \$ 24,000.00 | Funds Transferred to Cover other Tuition |
| Other Special Ed | 1012900000000001 | 567 | Approved Private Schools | \$ 2,000.00 | Alternative Ed | 1014420000000001 | 569 | Tuition-Other | \$ 2,000.00 | Funds Transferred to Cover other Tuition |
| Psych | 1021400000000001 | 640 | Books and Periodicals | \$ 275.00 | Psych | 1021400000000001 | 648 | Educational Software | \$ 275.00 | Actual Cost slightly higher than budget |
| HS Art / Music | 1011003000120000 | 810 | Dues and Fees | \$ 578.00 | HS Art / Music | 1011003000120000 | 580 | Travel | \$ 578.00 | PMEA - Chaperone Students |

- d. It is recommended that the Board of School Directors approve the attached Memorandum of Agreement between New Hope-Solebury School District and The Mid-Atlantic Dairy Association, Inc. to provide a monetary grant not to exceed \$8,000 to support activities promoting milk for a period of five years, effective January 1, 2016 through January 1, 2021. *
- e. It is recommended that the Board of School Directors approve the attached Bucks County Intermediate Unit No. 22 Programs & Services Budget, which calls for expenditures of \$1,683,597 of which \$21,460 is New Hope-Solebury School District's contribution for the 2016-2017 school year. (Contribution for 2015-2016 was \$21,769.) *
- f. It is recommended that the Board of School Directors authorize the administration to increase the daily substitute rate from \$90/day to \$100/day with our contract with Source 4 Teachers.

2. Facilities
NONE

3. Personnel

- a. It is recommended that the Board of School Directors approve the following retirements/resignations:

| RETIREMENTS | POSITION | EFFECTIVE |
|---|----------------------------------|-----------|
| Barringer, Janet <i>Retirement with Supermax and Incentive</i> | Elementary Teacher LES | 6/30/16 |
| Smith, Kim <i>Retirement with Supermax and Incentive</i> | English Teacher Grade 7 MS | 6/30/16 |

| RESIGNATIONS | POSITION | EFFECTIVE |
|---|-------------------------------|-----------|
| Davis, Jena | Instructional Assistant HS | 2/8/16 |
| Sobotka, Joseph <i>Pursuant to the terms of the Resignation Agreement presented to the Board</i> | IT Specialist | 1/20/15 |

- b. It is recommended that the Board of School Directors approve the following leaves:

| LEAVES | POSITION | EFFECTIVE |
|--------------------------|---------------------------------|-----------------------------------|
| Brown-Carraccio, Lindsay | Special Education Teacher MS | Revised 9/23/15-6/15/16 |

- c. It is recommended that the Board of School Directors approve the following appointments, contingent upon satisfying all requirements of law and district policy:

| APPOINTMENTS | POSITION | REASON | EFFECTIVE | SALARY | BENEFITS |
|--------------------------|--|-----------------------|------------------------------------|-----------------------|-----------|
| Monaghan, Kristi | Special Education Teacher MS LTS | Leave-Brown-Carraccio | Extended 9/21/15-6/15/16 | No Change | No Change |
| Pepitone, William | Security Officer Substitute | As needed | 2/16/16 | \$23.54/hr. Year 2 | No |
| Koeppen, Julie | Non-Instructional Assistant Part-time 4 hrs./day MS LTS | Retirement-McBride | 2/9/16-6/15/16 | \$14.30/hr. Year 0 | No |
| Martin, Danielle | Instructional Assistant HS LTS | Resignation-Davis | 2/9/16-6/15/16 | \$14.34/hr. Year 0 | Yes |
| Yerkes, Rory | Autistic Support Teacher M-Th 8am-1pm | ESY program | 7/5/16 - 8/4/16 | \$73.82/hour | N/A |
| Brown-Carraccio, Lindsay | Autistic Support Teacher M-Th 8am-1pm | ESY program | 7/5/16 - 8/4/16 | \$73.82/hour | N/A |
| Nelson, Peter | Autistic Support Teacher M-Th 8am-1pm | ESY program | 7/5/16 - 8/4/16 | \$73.82/hour | N/A |

| | | | | | |
|--------------------|--|-------------|-----------------|--------------|-----|
| Larson, Megan | Autistic Support Teacher M-Th 8am-1pm | ESY program | 7/5/16 - 8/4/16 | \$73.82/hour | N/A |
| Reynolds, Michelle | Academic Support Teacher T,W,Th 8am-10am | ESY program | 7/5/16 - 8/4/16 | \$73.82/hour | N/A |
| Korn, Andrea | Academic Support Teacher T,W,Th 8am-10am | ESY program | 7/5/16 - 8/4/16 | \$73.82/hour | N/A |
| Miller, Jacqueline | Academic Support Teacher T,W,Th 8am-10am | ESY program | 7/5/16 - 8/4/16 | \$73.82/hour | N/A |
| Monaghan, Kristi | Academic Support Teacher Substitute – as needed | ESY program | 7/5/16 - 8/4/16 | \$73.82/hour | N/A |
| Genner, Nelianne | Academic Support Teacher Substitute – as needed | ESY program | 7/5/16 - 8/4/16 | \$73.82/hour | N/A |
| Simon, Elizabeth | Certified School Nurse M-Th 8am-11:30am | ESY program | 7/5/16-8/4/16 | \$73.82/hour | N/A |
| Andris, Matthew | Instructional Assistant M-Th 8am-1pm | ESY program | 7/5/16-8/4/16 | \$14.34/hour | N/A |
| Anari, Jessica | Instructional Assistant M-Th 8am-1pm | ESY program | 7/5/16-8/4/16 | \$14.86/hour | N/A |
| Miller, Jacqueline | Instructional Assistant T,W,Th 10am-1pm | ESY program | 7/5/16-8/4/16 | \$17.46/hour | N/A |
| Genner, Nelianne | Instructional Assistant Substitute – as needed | ESY program | 7/5/16-8/4/16 | \$15.38/hour | N/A |

- d. It is recommended that the Board of School Directors approve the following EDR contracts for the 2015-2016 school year:

| Name | Extra Duty Responsibility | Stipend |
|------------------|----------------------------------|----------------|
| Carl Corino | Lacrosse Boys Varsity | \$3,710.00 |
| Diana Dececco | Track & Field Varsity | \$3,710.00 |
| Betsy Dougherty | Lacrosse Girls Varsity | \$3,710.00 |
| Meghan Dun | Softball Junior Varsity | \$2,361.00 |
| Sheila Gundlach | Cheerleading MS (prorated) | \$975.33 |
| Chris Marchok | Softball Varsity | \$3,710.00 |
| Nancy Wisniewski | Mentor (Monaghan – prorated) | \$396.00 |

4. Policy

- a. It is recommended that the Board of School Directors adopt the proposed School Calendar for the 2016-2017 school year. *
- b. It is recommended that the Board of School Directors adopt the following attached revised Board Operating Guidelines and Policies on a second reading: *
- 004—Membership
 - 005—Organization

- 011—Principles for Governance and Leadership
- 115—Career and Technical Education
- 317—Conduct/Disciplinary Procedures
- 806—Child Abuse
- 819—Suicide Awareness, Prevention, and Response
- 824—Maintaining Professional Adult/Student Boundaries
- 916—Volunteers

- c. It is recommended that the Board of School Directors approve the first reading of the following policies:

- 006.2 – Audio Recording of School Board Meetings by the District
- 142 – Migrant Students
- 143 – Standards for Persistently Dangerous Schools
- 144 – Standards for Victims of Violent Crimes
- 209 – Health Examinations/Screenings
- 609 – Investment of District Funds

- 5. Special Education

NONE

- 6. Curriculum and Instruction

NONE

- 7. Athletics and Student Activities

- a. It is recommended that the Board of School Directors approve an overnight trip for members of the Future Business Leaders of America (FBLA) to attend the State Leadership Competition in Hershey, PA, April 11-13, 2016, at a cost of \$1601.00 for transportation and chaperone lodging/meal costs. *

XII. Public Comment (Non-Agenda Items Only)

XIII. Board Discussion

XIV. Adjournment

XV. Upcoming Meetings

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|---|--|
| Curriculum Advisory Committee | Thursday, March 3, 2016 6:00 PM – District Conference Room |
| Athletics/Student Activities Committee | Thursday, March 3, 2016 7:30 PM – District Conference Room |
| Budget Gap Closure Subcommittee | Monday, March 7, 2016 5:00 PM – District Conference Room |
| Public Budget Session | Monday, March 7, 2016 6:30 PM – District Conference Room |
| Special Education Committee | Tuesday, March 8, 2016 6:00 PM – District Conference Room |
| Policy/Human Resources Committee | Tuesday, March 8, 2016 7:30 PM – District Conference Room |
| Finance Committee | Wednesday, March 9, 2016 6:00 PM – District Conference Room |
| Facilities Committee | Wednesday, March 9, 2016 7:30 PM – District Conference Room |
| Board of School Directors Meeting | Tuesday, March 14, 2016 6:30 PM – District Conference Room |

Information Item

- Enrollment Report February, 2016 *