

NEW HOPE-SOLEBURY SCHOOL DISTRICT
Board Minutes
February 16, 2016

I. Call to Order and Announcement of Executive Session

A meeting of the New Hope-Solebury School District Board of Directors was held in the Conference Room on Tuesday, February 16, 2016. Mr. Cowell, Board President, called the meeting to order at 6:35 p.m.

An Executive Session was held prior to the Board meeting to discuss personnel and legal matters.

II. Pledge of Allegiance

Mrs. Smith's 7th grade class led members and guests in the Pledge of Allegiance via video.

III. Roll Call

The Secretary called roll:

Members present: Mr. Cowell, Mr. Capriotti, Mr. Dougherty, Mrs. Gormley, Mrs. Keyes, Mr. McDonough, Mrs. Povacz, Mrs. Weisbrot

Members absent: Mrs. Deussing

Administrators present: Dr. Cortellessa, Mr. Hansel, Mr. Lieberman, Mr. Malone, Dr. McKenna, Mr. Radaszkiewicz, Mr. Rivera, Ms. Rohn, Mr. Seier, Dr. Yanni

IV. Additions, Deletions, and/or Modifications to the Agenda

- Added 005-BOG-001 and 005-BOG-002 Board Operating Guidelines
- FBLA trip was moved from Policy to Athletics/Student Activities section on the agenda with associated costs

V. Acceptance of Minutes from January 25, 2016

- A. Upon a motion made by Mrs. Weisbrot, seconded by Mrs. Povacz, the Board voted to accept the attached January 25, 2015 Minutes of the Regular Meeting of the Board of School Directors.

Mr. Capriotti	Yes
Mrs. Deussing	Absent
Mr. Dougherty	Yes
Mrs. Gormley	Yes
Mrs. Keyes	Yes
Mr. McDonough	Yes
Mrs. Povacz	Yes
Mrs. Weisbrot	Yes
Mr. Cowell	Yes

Motion passed 8 – 0 with 1 absent.

Public Comment

- Mr. Band spoke on his agenda item discussion on the LGI.

VI. Student Reports

The following students reported on activities at each of their schools:

- A. High School – Anthony Lagana and Briana McGarry
- B. Middle School - Valentina Washbush and Tara Cooney
- C. Upper Elementary School - Jacob Stein and Matthew Hanley

VII. Superintendent’s Report

Dr. Yanni reported on the following items:

- Congratulated Mr. Malone for executing two excellent days of professional development; thanked building principals and teacher leaders for facilitating sessions.
- Addressed that decisions for snow days and delays are made in conjunction with New Hope Borough and Solebury Police Departments.
- The district has an increase in social media presence with a Facebook page and Twitter accounts.
- Later this month, the NHS Ed Fund is hosting a Community Variety Show with about 15 acts.
- The first public budget workshop meeting was held last week where we reviewed preliminary budget, deficit, fund balance, and reductions made to date. We are working diligently to reduce budget deficit and help everyone understand what makes up our budget, what are fixed costs, and what room we have to make substantial changes.
- We are accepting retirements of two staff members, Kim Smith and Jan Barringer; recognized them for their valuable contributions.

VIII. Board Committee Reports

Committee chairs reported on meetings; minutes are posted to the district website.

- A. Finance (Mrs. Povacz, Committee Chair)
- B. Facilities (Mr. Capriotti, Committee Chair)
- C. Personnel (Mr. McDonough, Committee Chair)
- D. Policy (Mr. McDonough, Committee Chair)
- E. Special Education (Mrs. Gormley, Committee Chair)
- F. Curriculum Advisory (Mrs. Keyes, Committee Chair)
- G. Athletics/Student Activities (Mrs. Weisbrot, Committee Chair)

IX. Liaison Reports

- A. Bucks County Intermediate Unit (Mrs. Weisbrot) – No report.
- B. Pennsylvania School Board Association (Mr. Cowell) – No report.
- C. Middle Bucks Institute of Technology (Mr. Capriotti)
 - 1. Upcoming budget increase of 2.9%.
 - 2. Staff salary and benefits are driving the increase.
 - 3. Provided an update of MBIT and the house they build and put up for auction.

X. Old Business

- A. Presentation and/or Discussion Items
NONE

XI. New Business

- A. Presentation and/or Discussion Items
 - 1. Proposed 2016-2017 School Calendar – Dr. Yanni
 - Dr. Yanni provided a presentation on the 2016-2017 school district calendar which will be posted to school district website.
 - Mr. Cowell asked about making up snow days in the calendar.
- B. Board Discussion (Agenda Items Only)
 - Mr. Capriotti asked about the days off in the calendar and scheduling of school events.
- C. Public Comment (Agenda Items Only)
 - Mr. Band commented about the cost of the FBLA trip and what constitutes a terminal competition; comments about the hiring of a per diem security guard and requesting his resume; asked if Mr. Pepitone will work the last shift.
- D. Action Items
 - 1. Finance

Upon a motion made by Mrs. Gormley, seconded by Mrs. Povacz, the Board voted as follows on Finance Items 1a-f:

Mr. Capriotti	Yes
Mrs. Deussing	Absent
Mr. Dougherty	Yes
Mrs. Gormley	Yes
Mrs. Keyes	Yes

Mr. McDonough Yes
 Mrs. Povacz Yes
 Mrs. Weisbrot Yes
 Mr. Cowell Yes

Motion passed 8-0 with 1 absent.

- a. Approve the attached Treasurer’s Report for December, 2015.
- b. Approve and ratify the following list of bills totaling \$1,177,032.58.
 2015-2016 General Fund Checks Between Meetings for Ratification
 Check Numbers – 10043721 to 10043727
 Totaling - \$95,780.87

2015-2016 Capital Projects Checks for Approval
 Check Numbers – 301040 to 301043
 Totaling - \$168,084.45

2015-2016 Officials Checks for Approval
 Check Numbers – 10043728 to 10043770
 Totaling – \$3,534.00

2015-2016 General Fund Checks for Approval
 Check Numbers – 10043771 to 10043868
 Totaling - \$909,633.26

- c. Approve the following list of budgetary transfers for the 2015-2016 fiscal year.

Debt Service	1051000000000007	831	Interest - Loans	\$ 32,150.00	Debt Service	1051000000000007	910	Principal Payment	\$ 32,150.00	Funds Budgeted in Interest Account
Information Mgmt	1022400000000002	757	Non Capital Equipment	\$ 1,965.00	Debt Service	1051000000000007	910	Principal Payment	\$ 1,965.00	Not Enough Funds Budgeted
Alternative Ed	1011441000000001	569	Court Placements	\$ 24,000.00	Alternative Ed	1014420000000001	569	Tuition-Other	\$ 24,000.00	Funds Transferred to Cover other Tuition
			Approved Private							
Other Special Ed	1012900000000001	567	Schools	\$ 2,000.00	Alternative Ed	1014420000000001	569	Tuition-Other	\$ 2,000.00	Funds Transferred to Cover other Tuition
Psych	1021400000000001	640	Books and Periodicals	\$ 275.00	Psych	1021400000000001	648	Educational Software	\$ 275.00	Actual Cost slightly higher than budget
HS Art / Music	1011003000120000	810	Dues and Fees	\$ 578.00	HS Art / Music	1011003000120000	580	Travel	\$ 578.00	PMEA - Chaperone Students

- d. Approve the attached Memorandum of Agreement between New Hope-Solebury School District and The Mid-Atlantic Dairy Association, Inc. to provide a monetary grant not to exceed \$8,000 to support activities promoting milk for a period of five years, effective January 1, 2016 through January 1, 2021.
- e. Approve the attached Bucks County Intermediate Unit No. 22 Programs & Services Budget, which calls for expenditures of \$1,683,597 of which \$21,460 is New Hope-Solebury School District’s contribution for the 2016-2017 school year.
 (Contribution for 2015-2016 was \$21,769.)
- f. Authorize the administration to increase the daily substitute rate from \$90/day to \$100/day with our contract with Source 4 Teachers.

2. Facilities
NONE

3. Personnel

Upon a motion made by Mr. McDonough, seconded by Mrs. Keyes, the Board voted as follows on Personnel Items 3a-d:

Mr. Capriotti Yes
 Mrs. Deussing Absent
 Mr. Dougherty Yes
 Mrs. Gormley Yes
 Mrs. Keyes Yes
 Mr. McDonough Yes
 Mrs. Povacz Yes
 Mrs. Weisbrot Yes
 Mr. Cowell Yes

Motion passed 8-0 with 1 absent

a. Approve the following retirements/resignations:

RETIREMENTS	POSITION	EFFECTIVE
Barringer, Janet <i>Retirement with Supermax and Incentive</i>	Elementary Teacher LES	6/30/16
Smith, Kim <i>Retirement with Supermax and Incentive</i>	English Teacher Grade 7 MS	6/30/16

RESIGNATIONS	POSITION	EFFECTIVE
Davis, Jena	Instructional Assistant HS	2/8/16
Sobotka, Joseph <i>Pursuant to the terms of the Resignation Agreement presented to the Board</i>	IT Specialist	1/20/15

b. Approve the following leaves:

LEAVES	POSITION	EFFECTIVE
Brown-Carraccio, Lindsay	Special Education Teacher MS	Revised 9/23/15-6/15/16

- c. Approve the following appointments, contingent upon satisfying all requirements of law and district policy:

APPOINTMENTS	POSITION	REASON	EFFECTIVE	SALARY	BENEFITS
Monaghan, Kristi	Special Education Teacher MS LTS	Leave-Brown- Carraccio	Extended 9/21/15-6/15/16	No Change	No Change
Pepitone, William	Security Officer Substitute	As needed	2/16/16	\$23.54/hr. Year 2	No
Koeppen, Julie	Non-Instructional Assistant Part-time 4 hrs./day MS LTS	Retirement- McBride	2/9/16-6/15/16	\$14.30/hr. Year 0	No
Martin, Danielle	Instructional Assistant HS LTS	Resignation- Davis	2/9/16-6/15/16	\$14.34/hr. Year 0	Yes
Yerkes, Rory	Autistic Support Teacher M-Th 8am-1pm	ESY program	7/5/16 - 8/4/16	\$73.82/hour	N/A
Brown-Carraccio, Lindsay	Autistic Support Teacher M-Th 8am-1pm	ESY program	7/5/16 - 8/4/16	\$73.82/hour	N/A
Nelson, Peter	Autistic Support Teacher M-Th 8am-1pm	ESY program	7/5/16 - 8/4/16	\$73.82/hour	N/A
Larson, Megan	Autistic Support Teacher M-Th 8am-1pm	ESY program	7/5/16 - 8/4/16	\$73.82/hour	N/A
Reynolds, Michelle	Academic Support Teacher T,W,Th 8am-10am	ESY program	7/5/16 - 8/4/16	\$73.82/hour	N/A
Korn, Andrea	Academic Support Teacher T,W,Th 8am-10am	ESY program	7/5/16 - 8/4/16	\$73.82/hour	N/A
Miller, Jacqueline	Academic Support Teacher T,W,Th 8am-10am	ESY program	7/5/16 - 8/4/16	\$73.82/hour	N/A
Monaghan, Kristi	Academic Support Teacher Substitute – as needed	ESY program	7/5/16 - 8/4/16	\$73.82/hour	N/A
Genner, Nelianne	Academic Support Teacher Substitute – as needed	ESY program	7/5/16 - 8/4/16	\$73.82/hour	N/A
Simon, Elizabeth	Certified School Nurse M-Th 8am-11:30am	ESY program	7/5/16-8/4/16	\$73.82/hour	N/A
Andris, Matthew	Instructional Assistant M-Th 8am-1pm	ESY program	7/5/16-8/4/16	\$14.34/hour	N/A
Anari, Jessica	Instructional Assistant M-Th 8am-1pm	ESY program	7/5/16-8/4/16	\$14.86/hour	N/A

Miller, Jacqueline	Instructional Assistant T,W,Th 10am-1pm	ESY program	7/5/16-8/4/16	\$17.46/hour	N/A
Genner, Nelianne	Instructional Assistant Substitute – as needed	ESY program	7/5/16-8/4/16	\$15.38/hour	N/A

d. Approve the following EDR contracts for the 2015-2016 school year:

<u>Name</u> <u>District</u>	<u>Extra Duty Responsibility</u>	<u>Stipend</u>
Carl Corino	Lacrosse Boys Varsity	\$3,710.00
Diana Dececco	Track & Field Varsity	\$3,710.00
Betsy Dougherty	Lacrosse Girls Varsity	\$3,710.00
Meghan Dun	Softball Junior Varsity	\$2,361.00
Sheila Gundlach	Cheerleading MS (prorated)	\$975.33
Chris Marchok	Softball Varsity	\$3,710.00
Nancy Wisniewski	Mentor (Monaghan –prorated)	\$396.00

4. Policy

Upon a motion made by Mr. McDonough, seconded by Mrs. Povacz, the Board voted as follows on Item 4a:

Mr. Capriotti	Yes
Mrs. Deussing	Absent
Mr. Dougherty	Yes
Mrs. Gormley	Yes
Mrs. Keyes	Yes
Mr. McDonough	Yes
Mrs. Povacz	Yes
Mrs. Weisbrot	Yes
Mr. Cowell	Yes

Motion passed 8-0 with 1 absent.

a. Adopt the proposed School Calendar for the 2016-2017 school year.

Upon a motion made by Mr. McDonough, seconded Mrs. Povacz, the Board voted as follows on Item 4b Policy 004:

Mr. Capriotti	Yes
Mrs. Deussing	Absent
Mr. Dougherty	Yes
Mrs. Gormley	Yes
Mrs. Keyes	Yes
Mr. McDonough	Yes
Mrs. Povacz	Yes
Mrs. Weisbrot	Yes
Mr. Cowell	Yes

Motion passed 8-0 with 1 absent.

Upon a motion made by Mr. McDonough, seconded by Mrs. Povacz, the Board voted as follows on Item 4b Policy 005:

Mr. Capriotti	Yes
Mrs. Deussing	Absent
Mr. Dougherty	No
Mrs. Gormley	Yes
Mrs. Keyes	No
Mr. McDonough	Yes
Mrs. Povacz	Yes
Mrs. Weisbrot	No
Mr. Cowell	Yes

Motion passed 5-3 with 1 absent.

Upon a motion made by Mr. McDonough, seconded by Mrs. Weisbrot, the Board voted as follows on Item 4b Policy 011:

Mr. Capriotti	Yes
Mrs. Deussing	Absent
Mr. Dougherty	Yes
Mrs. Gormley	Yes
Mrs. Keyes	Yes
Mr. McDonough	Yes
Mrs. Povacz	Yes
Mrs. Weisbrot	Yes
Mr. Cowell	Yes

Motion passed 8-0 with 1 absent.

Upon a motion made by Mr. McDonough, seconded by Mrs. Keyes, the Board voted as follows on Item 4b Policies 115, 317, 806, 819, 824, 916:

Mr. Capriotti	Yes
Mrs. Deussing	Absent
Mr. Dougherty	Yes
Mrs. Gormley	Yes
Mrs. Keyes	Yes
Mr. McDonough	Yes
Mrs. Povacz	Yes
Mrs. Weisbrot	Yes
Mr. Cowell	Yes

Motion passed 8-0 with 1 absent.

- b. Adopt the following attached revised Board Operating Guidelines and Policies on a second reading: *
 - 004—Membership
 - 005—Organization
 - 011—Principles for Governance and Leadership
 - 115—Career and Technical Education
 - 317—Conduct/Disciplinary Procedures
 - 806—Child Abuse
 - 819—Suicide Awareness, Prevention, and Response
 - 824—Maintaining Professional Adult/Student Boundaries
 - 916—Volunteers

Item C – No Action –first reading

- c. Affirm the first reading of the following policies:
 - 006.2 – Audio Recording of School Board Meetings by the District
 - 142 – Migrant Students
 - 143 – Standards for Persistently Dangerous Schools
 - 144 – Standards for Victims of Violent Crimes
 - 209 – Health Examinations/Screenings
 - 609 – Investment of District Funds

- 5. Special Education
NONE
- 6. Curriculum and Instruction
NONE
- 7. Athletics and Student Activities

Upon a motion made by Mrs. Weisbrot, seconded by Mrs. Keyes, the Board voted as follows on Item 7a:

Mr. Capriotti	Yes
Mrs. Deussing	Absent
Mr. Dougherty	Yes
Mrs. Gormley	Yes
Mrs. Keyes	Yes
Mr. McDonough	Yes
Mrs. Povacz	Yes
Mrs. Weisbrot	Yes
Mr. Cowell	Yes

Motion passed 8-0 with 1 absent.

- a. Approve an overnight trip for members of the Future Business Leaders of America (FBLA) to attend the State Leadership Competition in Hershey, PA, April 11-13, 2016, at a cost of \$1601.00 for transportation and chaperone lodging/meal costs.

XII. Public Comment (Non-Agenda Items Only)

- Mr. Band commented on the time allowed for individual public comment at public meetings and asked for consideration of four minutes or longer; commented about payment of staff at athletic events and asked about getting volunteers for these positions.
- Mr. Marcus praised administrators on efforts in closing budget gap as discussed at public budget workshop meetings.
- Mrs. Thompson commented about the Policy Committee discussing the bullying policy.

XIII. Board Discussion

- Mrs. Weisbrot commented that the committee is looking at other options for coverage of the positions mentioned by Mr. Band.
- Mr. Cowell addressed security issue and review of resumes and that he has never seen resumes in public packets for positions other than administrators.
- Mrs. Povacz requested fellow board members that if committee meetings have items that could affect the budget, please make the Finance Committee aware.

XIV. Adjournment

Upon a motion made by Mrs. Weisbrot, seconded by Mrs. Povacz, the Board voted to adjourn the meeting at 7:50 p.m.

Respectfully submitted,

Andrew Lechman
Board Secretary