

NEW HOPE-SOLEBURY SCHOOL DISTRICT
Board Minutes
March 14, 2016

I. Call to Order and Announcement of Executive Session

A meeting of the New Hope-Solebury School District Board of Directors was held in the District Office Conference Room on Monday, March 14, 2016. Mr. Cowell, Board President, called the meeting to order at 6:32 p.m. and announced the meeting was being audio recorded.

An Executive Session was held prior to the Board meeting to discuss personnel and legal matters.

II. Pledge of Allegiance

Mr. Marrone's second grade class led members and guests in the Pledge of Allegiance via video.

III. Roll Call

The Secretary called roll:

Members present: Mr. Cowell, Mr. Capriotti, Mrs. Deussing, Mr. Dougherty, Mrs. Keyes, Mr. McDonough, Mrs. Povacz

Members absent: Mrs. Gormley, Mrs. Weisbrot

Administrators present: Dr. Cortellessa, Mr. Lechman, Mr. Lieberman, Mr. Malone, Dr. McKenna, Mr. Radaszkiewicz, Mr. Rivera, Ms. Rohn, Mr. Seier, Dr. Gianni

IV. Additions, Deletions, and/or Modifications to the Agenda

- Added a Memorandum of Understanding Between the New Hope-Solebury School District and the New Hope-Solebury Education Association is added to Human Resources Item f.

V. Acceptance of Minutes

- A. Upon a motion made by Mr. McDonough, seconded by Mrs. Keyes, The Board voted to accept the attached February 16, 2016 Minutes of the Regular Meeting of the Board of School Directors.

Mr. Capriotti	Yes
Mrs. Deussing	Yes
Mr. Dougherty	Yes
Mrs. Gormley	Absent
Mrs. Keyes	Yes
Mr. McDonough	Yes

Mrs. Povacz	Yes
Mrs. Weisbrot	Absent
Mr. Cowell	Yes

Motion passed 7 – 0 with 2 absent.

VI. Student Reports

The following students reported on activities at each of their schools:

- A. High School - Hannah Singer
- B. Middle School - Logan Amberson, Gabbi Leonardi
- C. Upper Elementary School - Quinn Kelly, Jacob Stein

VII. Superintendent's Report

Dr. Yanni reported on the following items:

- The Budget Gap Closure Subcommittee discussed generating revenue beyond tax revenue for district. The Committee discussed the possibilities such as a Pay to Play or a Pay to Participate fee and accepting foreign exchange and tuition students. The Committee is examining the viability of those items and will be bringing recommendations to Board for consideration. Dr. Yanni stated it is very difficult to generate additional revenue in a school district, and the Committee is wrestling with closing the budget gap without changing programs for students.
- The Public Budget Workshop reviewed non-personnel and non-labor costs to better understand how funds are allocated in our 2016-2017 district budget.
- Good news items:
 - USA 101 rating agency has named High School 20th best in PA
 - Middle School on short list for schools to watch for exceptional student growth
 - UES named by Niche Ratings one of the 50 best elementary schools in the Commonwealth.
 - PDE granted LES Governor's Aware for Exceptional Growth
- Acknowledged Ms. Pittner and cast and crew of the show How to Succeed in Business.
- Rave the Shave very successful event.
- Spring Break coming up next week.

VIII. Board Committee Reports

Committee chairs reported on meetings; minutes are posted to the district website.

- A. Finance (Mrs. Povacz, Committee Chair)
- B. Facilities (Mr. Capriotti, Committee Chair)
- C. Policy and Human Resources (Mr. McDonough, Committee Chair)
- D. Special Education (Mrs. Gormley, Committee Chair)
- E. Curriculum Advisory (Mrs. Keyes, Committee Chair)
- F. Athletics/Student Activities (Mrs. Weisbrot, Committee Chair)

IX. Liaison Reports

- A. Bucks County Intermediate Unit (Mrs. Weisbrot) – No report.
- B. Pennsylvania School Board Association (Mr. Cowell) - No report.
- C. Middle Bucks Institute of Technology (Mr. Capriotti) – No report as the meeting is scheduled for this evening with approval of their budget on the agenda.

X. Old Business

- A. Presentation and/or Discussion Items
NONE

XI. New Business

- A. Presentation and/or Discussion Items:

Comprehensive Plan Presentation – Dr. Yanni, Ms. JoAnn Perotti/BCIU

- Dr. Yanni introduced JoAnn Perotti, BCIU Facilitator for our comprehensive planning process which will begin in April.
- Ms. Perotti provided a high level overview of the comprehensive planning process.
 - Begins with reviewing the mission statement and vision statement.
 - Reviewed 3 goals of the current plan – In year 2.5 of current 3 year plan which ends June 30, 2017
 - Next Plan from July 2017 to June 2020
 - PDE has compliance components that must be built into the plan.
 - Core Foundations
 - Reviewed the timeline – November 30, 2016 plan must be submitted to PDE.
 - Initial meetings have already begun with leadership team on core foundations and the ongoing process involves many stakeholders.
 - Plan will be called NHSD 2020 – Where we want to be in 2020 is driving the completion of the plan.
 - Plan is not put on shelf; it is used as a blueprint for future planning and decision making.

- B. Board Discussion (Agenda Items Only)

- Mr. Lechman gave an update on the Election of Members to the Intermediate Unit Board
 - Ballots represent everyone that is up for the BCIU Board – Done via mail ballot.
 - Top box is for Directors filling unexpired terms for 2015-16
 - Bottom box is for Directors filling 3 year terms starting July 1, 2016
 - Board members vote for all or none
- Mr. Cowell raised a concern regarding the costs of the summer ESY contract; wondered if it was a fair price; asked for a recommendation to table; asked if 20 hours is sufficient.

- C. Public Comment (Agenda Items Only) : Time Started 7:40 and Time Ended
- Sheila Elser, Parent and Resident, asked if anyone was going to Harrisburg concerning the budget.
 - John O'Hara, President NHSEA, acknowledged 11 retirees and thanked them for their years of service.

D. Action Items (* Indicates attachment)

1. Finance

Upon a motion made by Mrs. Deussing, seconded by Mr. McDonough, the Board voted as follows on Finance Items 1a-e:

Mr. Capriotti	Yes
Mrs. Deussing	Yes
Mr. Dougherty	Yes
Mrs. Gormley	Absent
Mrs. Keyes	Yes
Mr. McDonough	Yes
Mrs. Povacz	Yes
Mrs. Weisbrot	Absent
Mr. Cowell	Yes, except No to Item d

Motion passed 7-0 with 2 absent for Items a,b,c,e

Motion passed 6-1 with 2 absent for Items d

- a. Approve the attached Treasurer's Report for January, 2016.
- b. Approve and ratify the following list of bills totaling \$581,910.34.

2015-2016 General Fund Checks Between Meetings for Ratification
 Check Numbers – 10043869 to 10043878
 Totaling - \$23,868.96

2015-2016 Capital Projects Checks for Approval
 Check Numbers – 301044 to 301045
 Totaling - \$125,852.54

2015-2016 Officials Checks for Approval
 Check Numbers – 10043879 to 10043890
 Totaling – \$1,679.63

2015-2016 General Fund Checks for Approval
 Check Numbers – 10043891 to 10043993
 Totaling - \$430,509.21

- c. Approve the following list of budgetary transfers for the 2015-2016 fiscal year.

Transfer From	Account	Object	Object Description	Amount	Transfer To	Account	Object	Object Description	Amount	Reason
HS Gifted	1012433000000001	569	Tuition-Other	\$ 34.00	HS Gifted	1012433000000001	610	GENERAL SUPPLIES	\$ 34.00	Cover small overage
Other Special Ed	1012900000000001	567	Approved Private Schools	\$ 3,000.00	Alternative Ed	1014420000000001	569	Tuition-Other	\$ 3,000.00	Monthly costs for Alternative Placement
Elementary School	1011001000000000	562	Charter School Tuition	\$ 500.00	Alternative Ed	1014420000000001	569	Tuition-Other	\$ 500.00	Monthly costs for Alternative Placement
Other Special Ed	1012900000000001	322	Professional Services - IU	\$ 24,000.00	IDEA Funding	1012900000001111	322	Professional Services - IU	\$ 24,000.00	Budget too low for funding received - no budget impact
Debt Service	1051000000000007	910	Principal Payment	\$ 100.00	Debt Service	1051000000000007	831	Interest - Loans	\$ 100.00	Cover small overage

- d. Approve the a Consulting Agreement with Glasberg Behavioral Consulting Services, LLC to provide behavioral analytical services for the ESY Program from June 1, 2016 through August 31, 2016, at a cost of \$175/hour for up to 20 hours, pending review by the solicitor.
- e. Accept the attached approval letters from the Pennsylvania Department of Education dated February 16, 2016 regarding PlanCon Part D: Project Accounting Based on Estimates and dated February 19, 2016 regarding PlanCon Part E: Design Development.

2. Facilities
NONE

3. Personnel

Upon a motion made by Mr. McDonough, seconded by Mrs. Deussing, the Board voted as follows on Personnel Items 3a-f (Item 3f was added to the agenda):

Mr. Capriotti Yes
 Mrs. Deussing Yes
 Mr. Dougherty Yes
 Mrs. Gormley Absent
 Mrs. Keyes Yes
 Mr. McDonough Yes
 Mrs. Povacz Yes
 Mrs. Weisbrot Absent
 Mr. Cowell Yes

Motion passed 7-0 with 2 absent.

a. Approve the following retirements:

RETIREMENTS	POSITION	EFFECTIVE
Ortiz, Gina <i>Retirement with Supermax and Incentive</i>	Elementary Health and PE Teacher LES/UES	6/30/16
Woodring, Kathleen <i>Retirement with Supermax and incentive</i>	Special Education Teacher HS	6/30/16
Lieberman, David <i>Retirement with Incentive</i>	Director of Pupil Services Administrator	6/30/16
Hart, Regina <i>Retirement with Supermax and incentive</i>	Elementary Teacher Grade 3 UES	6/30/16
Ogonowski, Odile <i>Retirement with Supermax and incentive</i>	Special Education Teacher Grade 8 MS	6/30/16
Werkheiser, Richard <i>Retirement with Supermax and incentive</i>	Elementary Teacher Grade 3 UES	6/30/16
Rogers, Beth <i>Retirement with Supermax and incentive</i>	Elementary Teacher Kindergarten LES	6/30/16
Gomez, June <i>Retirement with Supermax and incentive</i>	English Teacher HS	6/30/16

b. Approve the following leaves:

LEAVES	POSITION	EFFECTIVE
Wisniewski, Nancy	Special Education Teacher Grade 7 MS	Revised: 10/30/15-1/29/16
Thran, Thomas	Custodian Operations	2/10/16-5/16/16
McGinniss, Katherine	Elementary Guidance Counselor UES	Extended to: 6/15/16
Korn, Andrea <i>Compensated Professional Leave</i>	Special Education Teacher HS	8/25/16-1/22/17
Macdonald, Leo	Chemistry Teacher HS	3/14/16-3/18/16

c. Approve the following reassignments/transfers:

REASSIGNMENTS/ TRANSFERS	FROM	TO	EFFECTIVE	SALARY	BENEFITS
Karidas, Maria	Instructional Assistant MS	Special Education Teacher - Grade 7 MS LTS	Revised start date: 11/19/15- 12/14/15	No change	No change

- d. Ratify/approve the following appointments, contingent upon satisfying all requirements of law and district policy:

APPOINTMENTS	POSITION	REASON	EFFECTIVE	SALARY	BENEFITS
Rumbelow, Hannah	Instructional Assistant Substitute – as needed	ESY Program	7/5/16-8/4/16	\$15.90/hr.	N/A
Stack, Kelly	Elementary School Counselor UES LTS	Leave- McGinniss	Extended end date: 12/7/15 – 6/15/16	No change	No change
Kulas, Richard	Security Officer Per diem	As needed	3/15/16	\$23.54/hr.	No
Donohue, Katelyn	Chemistry Teacher HS LTS	Leave- Macdonald	3/14/16-3/18/16	\$248.25 per diem	No

- e. Approve the following EDR contracts for the 2015-2016 school year:

<u>Name</u>	<u>Extra Duty Responsibility</u>	<u>Stipend</u>
Len Lehman	Baseball JV	\$2361.00
Randy Maugle	Track & Field JV	\$2361.00
Jared Slaweski	Tennis Varsity Boys	\$3275.00
Tony Vlahovic	Baseball Varsity	\$3710.00

- f. Approve the attached Memorandum of Understanding with the New Hope-Solebury Education Association regarding the means to calculate salaries for professional staff who take leaves during the school year. This Memorandum of Understanding articulates the district's practice for calculating salaries for professional staff under the terms of the current NHSEA Collective Bargaining Agreement.

4. Policy

Upon a motion made by Mr. McDonough, seconded by Mrs. Povacz, the Board voted as follows on Policy Item 4a:

Mr. Capriotti	Yes
Mrs. Deussing	Yes
Mr. Dougherty	Yes
Mrs. Gormley	Absent
Mrs. Keyes	Yes
Mr. McDonough	Yes
Mrs. Povacz	Yes
Mrs. Weisbrot	Absent
Mr. Cowell	Yes

Motion passed 7-0 with 2 absent.

- a. Adopt the following attached revised policies on a second reading:

- 006.2 – Audio Recording of School Board Meetings by the District
- 142 – Migrant Students
- 143 – Standards for Persistently Dangerous Schools
- 144 – Standards for Victims of Violent Crimes
- 209 – Health Examinations

- b. Affirmed the first reading of the following policies:
 - New Hope-Solebury Draft Cyber Education Policy
 - 201 – Admission of Students (Kindergarten and First Grade)

5. Special Education

Upon a motion made by Mr. McDonough, seconded by Mrs. Povacz, the Board voted as follows on Special Education Item 5a:

- Mr. Capriotti Yes
- Mrs. Deussing Yes
- Mr. Dougherty Yes
- Mrs. Gormley Absent
- Mrs. Keyes Yes
- Mr. McDonough Yes
- Mrs. Povacz Yes
- Mrs. Weisbrot Absent
- Mr. Cowell Yes

Motion passed 7-0 with 2 absent.

- a. Approve the following educational services agreements in the form presented to the Board:
 - New Hope Academy, Student No. 9787682207, effective March 31, 2016 through June 10, 2016, in the amount of \$5,235.03.
 - Terminate agreement with Tincum School effective March 4, 2016 and approve The Crefeld School, Student No. 3986284338, effective March, 2016 through June, 2016 in the amount of \$11,822.00.

6. Curriculum and Instruction
NONE

7. Athletics and Student Activities

Upon a motion made by Mrs. Deussing, seconded by Mrs. Keyes, the Board voted as follows on Athletics and Student Activities Items 7a:

- Mr. Capriotti Yes
- Mrs. Deussing Yes
- Mr. Dougherty Yes
- Mrs. Gormley Absent

Mrs. Keyes	Yes
Mr. McDonough	Yes
Mrs. Povacz	Yes
Mrs. Weisbrot	Absent
Mr. Cowell	Yes

Motion passed 7-0 with 2 absent.

- a. Approve an overnight trip for members of the High School Odyssey of the Mind Club to attend the PA State Championships at Moon Area High School in Moon Township, PA, from April 1-3, 2016, with no cost to the school district.

XII. Public Comment (Non-Agenda Items Only)

- None

XIII. Board Discussion

- Mr. McDonough
 - Adoption of recording policy – announcement of notice at beginning of meeting.
 - Robert’s Rules of Order – Get in habit of recognizing people before they speak; in committee meetings is the main concern.
 - BOG 005-1 – Requires us to review mission statements:
 - Reviewed first quarter of year by committee.
 - Prepared copies and each committee would need to make updates.

XIV. Adjournment

Upon a motion made by Mrs. Deussing, seconded by Mrs. Povacz, the Board voted to adjourn the meeting at 7:52 p.m.

Respectfully submitted,

Andrew Lechman
Board Secretary

Date