

Board of School Directors Meeting
NEW HOPE-SOLEBURY SCHOOL DISTRICT
180 W. Bridge Street
New Hope, PA 18938

May 16, 2016
6:30PM—District Office Conference Room

Per Policy 006.2 all Board of School Directors meetings are audio recorded.

- I. Call to Order and Announcement of Executive Session**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Additions, Deletions, and/or Modifications to the Agenda**
- V. Acceptance of Minutes**
 - A. It is recommended that the Board of School Directors accept the attached April 18, 2016 Minutes of the Regular Meeting of the Board of School Directors. *
 - B. It is recommended that the Board of School Directors accept the attached May 9, 2016 Minutes of the Special Meeting of the Board of School Directors. *
- VI. Student Reports**
 - A. High School - Hannah Singer, Briana McGarry
 - B. Middle School – Tara Cooney, Valentina Waschbusch
 - C. Upper Elementary School – Mia Chuma, -Jacob Stein
- VII. Superintendent’s Report**
- VIII. Board Committee Reports**
 - A. Finance (Mrs. Povacz, Committee Chair)
 - B. Facilities (Mr. Capriotti, Committee Chair)
 - C. Policy and Human Resources (Mr. McDonough, Committee Chair)
 - D. Special Education (Mrs. Gormley, Committee Chair)
 - E. Curriculum Advisory (Mrs. Keyes, Committee Chair)
 - F. Athletics/Student Activities (Mrs. Weisbrot, Committee Chair)
- IX. Liaison Reports**
 - A. Bucks County Intermediate Unit (Mrs. Weisbrot)
 - B. Pennsylvania School Board Association (Mr. Cowell)
 - C. Middle Bucks Institute of Technology (Mr. Capriotti)

X. Old Business

- A. Presentation and/or Discussion Items
NONE

XI. New Business

- A. Presentation and/or Discussion Items

- Debt Refunding Parameters Resolution (Finance Item 1b)
Mr. Tim Anderson, Dinsmore & Shohl LLP – Bond Counsel
Mr. Chris Bamber, Public Financial Management, Inc. – Financial Advisor
Mr. Les Bear, Robert W. Baird & Co. – Underwriter

- B. Board Discussion (Agenda Items Only)

- C. Public Comment (Agenda Items Only)

- D. Action Items (* Indicates attachment)

- 1. Finance

- a. It is recommended that the Board of School Directors adopt the Proposed Final Budget and make it public for at least 20 days prior to the adoption of the Final Budget; further, notice of intent to adopt the Final Budget for the fiscal year of July 1, 2016 through June 30, 2017 will be published at least 10 days prior to adoption at the regularly scheduled Board meeting on June 20, 2016 at 6:30 PM in the District Conference Room. *
- b. It is recommended that the Board of School Directors approve a resolution authorizing the incurring of nonelectoral debt for the purpose of refunding prior debt and paying the costs of issuance, by the issuance of general obligation bonds, in an aggregate principal amount not to exceed \$4,500,000, as presented by bond counsel. *
- c. It is recommended that the Board of School Directors approve the attached Treasurer’s Report for March, 2016. *
- d. It is recommended that the Board of School Directors approve and ratify the following list of bills totaling \$1,816,457.60. *

2015-2016 General Fund Checks Between Meetings for Ratification
Check Numbers – 10044155 to 10044169
Totaling - \$829,937.81

2015-2016 Capital Projects Checks for Approval
 Check Numbers – 301049 to 301053
 Totaling - \$96,630.41

2015-2016 Officials Checks for Approval
 Check Numbers – 10044170 to 10044211
 Totaling – \$4,288.00

2015-2016 General Fund Checks for Approval
 Check Numbers – 10044212 to 10044309
 Totaling - \$394,062.70

2015-2016 Wire Transfers Between Meetings for Ratification
 Totaling - \$491,538.68

- e. It is recommended that the Board of School Directors approve the following list of budgetary transfers for the 2015-2016 fiscal year.

Transfer From	Account	Object	Object Description	Amount	Transfer To	Account	Object	Object Description	Amount	Reason
ALTERNATIVE ED	1014420000000001	569	TUITION- OTHER	\$ 18,310.00	OTH SPEC ED	1012900000000001	569	Tuition-Other	\$ 18,310.00	Special Ed Placement not Alternative Ed
DEBT SERVICE	1051000000000007	831	INTEREST-LOANS	\$ 14,823.55	VO TECH	1013903000000000	564	TUITIONS TO VO TECH	\$ 14,823.55	Reclass of Lease Payments
DEBT SERVICE	1051000000000007	910	PRINCIPAL PAYMENTS	\$ 95,226.57	VO TECH	1013903000000000	564	TUITIONS TO VO TECH	\$ 95,226.57	Reclass of Lease Payments
OTH SPEC ED	1012900000000001	322	PROFESSIONAL SERV-IU	\$ 3,002.00	IDEA FUNDING	1012900000001111	322	PROFESSIONAL SERV-IU	\$ 3,002.00	Increased IDEA Allocation
SUPERINTENDENT	1023600000000006	610	GENERAL SUPPLIES	\$ 100.00	SUPERINTENDENT	1023600000000006	630	FOOD	\$ 100.00	Comprehensive Planning Meeting

- f. It is recommended that the Board of School Directors appoint John F. Cook as School Board Treasurer for the 2016-2017 school year at an annual cost of \$8,200.
- g. It is recommended that the Board of School Directors approve the list of Act 153 Properties for the 2016-2017 school year. *
- h. It is recommended that the Board of School Directors designate Andrew Lechman to act on behalf of the District by executing required forms and documents to obtain reimbursement from FEMA for Snowstorm Jonas.
- i. It is recommended that the Board of School Directors approve the Agreement with AMCA Systems, LLC for Retiree Billing Services at a cost of \$3.00 per retiree per month, with an approximate annual cost of \$750. *
- j. It is recommended that the Board of School Directors approve the Agreement with Bayada Home Health Care, Inc. for Emergency Nursing Services provided during the dates of April 11, 2016 to April 13, 2016. *
- k. It is recommended that the Board of School Directors approve an Agreement with the Bucks County Intermediate Unit #22 for special education services and the Schedule of Contracted Costs in the amount of \$408,429 for the 2016-2017 school year. *

- l. It is recommended that the Board of School Directors approve the Food Services Budget for the 2016-2017 School Year. *
- m. It is recommended that the Board of School Directors approve the following lunch prices for the 2016-2017 school year:
 - Type A Lunch – Elementary Schools \$2.90 (.05 Increase)
 - Type A Lunch – Middle/High Schools \$3.25 (.15 increase)
 - Half Pint of Milk \$0.75 (no increase)

2. Facilities

- a. It is recommended that the Board of School Directors approve an Agreement for Incoming Loans with the James A. Mitchener Art Museum for loan/storage of the district art collection, pending final review/approval of the solicitor. *

3. Personnel

- a. It is recommended that the Board of School Directors approve the curtailment of the Teacher Leader positions for English/Language Arts, Math, and Science effective beginning the 2016-2017 school year.
- b. It is recommended that the Board of School Directors approve the curtailment of the Elementary Spanish (FLES) Program effective beginning the 2016-2017 school year.
- c. It is recommended that the Board of School Directors approve the elimination of the HS/MS Dean of Students position effective beginning the 2016-2017 school year.
- d. It is recommended that the Board of School Directors approve the following non-renewal/resignation:

NON-RENEWAL OF CONTRACT	POSITION	EFFECTIVE
Slifer, Samantha	Teacher-Spanish MS (.4)	6/30/16

RESIGNATION	POSITION	EFFECTIVE
Ohanian, Betty	Teacher-Business Education HS	4/25/16

- e. It is recommended that the Board of School Directors approve the following leaves:

LEAVES	POSITION	EFFECTIVE
Thran, Thomas	Custodian Operations	Extended 2/10/16-5/27/16
Huffman, Andrea	Teacher-French HS	4/26/16-5/17/16

- f. It is recommended that the Board of School Directors approve the following reassignments/transfers:

REASSIGNMENTS/ TRANSFERS	FROM	TO	REASON	EFFECTIVE	SALARY BENEFITS
Riggs, Melissa	Teacher – 4 th grade UES	Teacher – 1 st grade LES	Retirement- Snyder	8/23/16	No change
Whyte, Jennifer	Teacher – 6 th grade MS	Teacher – 3 rd grade UES	Retirement- Werkheiser	8/23/16	No change
DiTulio, Beth	Teacher – 5 th grade UES	Teacher – 3 rd grade UES	Retirement- Hart	8/23/16	No change
Redfield, Suzanne	Teacher – 5 th grade .5/ Teacher Leader .5	Teacher – 5 th grade 1.0 UES	Return to 5 th grade full time/ transfer Haferl	8/23/16	No change
Rose, Yona	Teacher – 6 th grade MS	Teacher – 5 th grade UES	Transfer- DiTulio to 3 rd grade	8/23/16	No change
Halsey, Betsey	Teacher – 6 th grade MS	Teacher – English 7 th grade MS	Retirement- Smith, K.	8/23/16	No change
Cook, Chris	Dean of Students MS/HS	Teacher – Science HS	Transfer- Lever	8/23/16	No change
Serafin, Sandy	Teacher – Science 7 th /8 th grades MS	Teacher – Science 6 th grade MS	Transfer- Rose to 5 th grade	8/23/16	No change
Lever, Carey	Teacher – Science HS	Teacher – Science MS/HS	Transfer- Serafin to 6 th grade	8/23/16	No change
Jaeger, Denise	Teacher – English 8 th grade MS	Teacher – English HS	Retirement – Gomez	8/23/16	No change
Loving, Brian	Teacher Math .5/ Teacher Leader .5 HS	Teacher – Math 1.0 HS	Return to HS Math full time - Marchok	8/23/16	No change
Lynch, Amanda	K-12 Cyber Education and Technology Specialist/ Teacher Leader	K-12 Cyber Education and Technology Specialist	Expansion of Role	8/23/16	No change

- g. It is recommended that the Board of School Directors ratify/approve the following appointments, contingent upon satisfying all requirements of law and district policy:

APPOINTMENTS	POSITION	REASON	EFFECTIVE	SALARY	BENEFITS
Marton Alyssa	Director of Special Education Act 93 Administrator	Retirement- Lieberman	Revised Start Date 6/20/16	\$138,000 (prorated)	Yes
Rehr, Ernest III *	Assistant Principal/ Director of Athletics Act 93 Administrator	New position/ Reduction in staff	7/1/16	\$113,900	Yes
Dun, Meghan	Homebound Instructor	Student need		\$40.94/hr.	No
Faeder, Jeff	Homebound Instructor	Student need		\$40.94/hr.	No
Slifer, Samantha	Teacher - Spanish MS/HS (full time) - LTS	Leave-Huffman	5/2/16- 5/18/16	Additional \$169.40 per day	No
Bethman, Kevin	Groundskeeper Operations LTS	Leave-Thran	Extended 3/30/16- 5/27/16	No change	No
Haferl, Stacy	Teacher - 4 th grade (full time) UES	Transfer -Riggs to 1 st grade LES	8/23/16	\$89,216 M, Step 9	Yes
Hesney, Joshua	Teacher - English 8 th grade (1.0) MS	Transfer-Jaeger to 11 th grade English HS	8/23/16	\$55,616 M, Step 0	Yes
Hess, Mara	Teacher - Health & PE 1.0 HS	Realignment- H/PE Dept. due to enrollment	8/23/16	\$104,955 M+36, Step 11	Yes
Gonzalez, Tania	Teacher - Secondary Spanish .5 (part time) MS	Curtailment of Elementary Spanish (FLES) Program	8/23/16	\$80,877 (prorated) M+36, Step 5	Yes (prorated)
Marchok, Chris	Teacher - Math .5 (part time) HS	Demotion due to Curtailment Teacher Leader Positions	8/23/16	\$57,289 (prorated) B+12, Step 2	Yes (prorated)
Mercatanti, Carolyn	Food Service Worker Substitute	As needed	5/6/16	\$11.04/hr.	No
Donovan, Michael	Teacher - Business Education .5 (part time) HS - LTS	Resignation - Ohanian	5/9/16- 6/15/16	\$47,662 (prorated) B, Step 01	No

- h. It is recommended that the Board of School Directors appoint Andrew G. Lechman as Board Secretary and Charles M. Malone as Assistant Board Secretary for a term of four years, effective July 1, 2016 through June 30, 2020.

- i. It is recommended that the Board of School Directors approve the following EDR contracts for the 2015-2016 school year:

<u>Name</u>	<u>Extra Duty Responsibility</u>	<u>Stipend</u>
Valerie Maugle	Track & Field 7 th Grade	\$1638.00
Patrick Wheeler	Lacrosse Boys JV (prorated)	\$1416.00

4. Policy

- a. It is recommended that the Board of School Directors adopt the following attached revised policies on a second reading: *
- Policy 903 – Public Participation in Board Meetings
 - Policy 217.4 - Cyber Education Policy
- b. It is recommended the Board of School Directors approve the attached new Mission Statement for the Finance Committee. *

5. Special Education
NONE

6. Curriculum and Instruction

- a. It is recommended that the Board of School Directors adopt the following new textbooks:
- *Algebra II/Trigonometry Texts* (Sullivan) at a cost not to exceed \$10,000.
 - *Discovering French for Levels I-IV* (McDougal Littell) at a cost not to exceed \$33,500.
 - *Avancemos for Spanish Levels I-IV* at a cost not to exceed \$43,500.00
 - *The American Pageant* (Cengage) at a cost not to exceed \$13,000.00

7. Athletics and Student Activities
NONE

XII. Public Comment (Non-Agenda Items Only)

XIII. Board Discussion

XIV. Adjournment

XV. Upcoming Meetings

Special Education Committee	Tuesday, June 7, 2016 6:00 PM – District Conference Room
Policy/Human Resources Committee	Tuesday, June 7, 2016 7:30 PM – District Conference Room
Curriculum Advisory Committee	Thursday, June 9, 2016 6:00 PM – District Conference Room
Athletics/Student Activities Committee	Thursday, June 9, 2016 7:30 PM – District Conference Room
Finance Committee	Wednesday, June 15, 2016 6:00 PM – District Conference Room
Facilities Committee	Wednesday, June 15, 2016 6:45 PM – District Conference Room
Board of School Directors Meeting <i>Final Budget Adoption</i>	Monday, June 20, 2016 6:30 PM – District Conference Room

Information Item

- Enrollment Report May, 2016 *
- D’Huy Engineering Letter dated May 11, 2016