

***Board of School Directors Meeting***  
**NEW HOPE-SOLEBURY SCHOOL DISTRICT**  
**180 W. Bridge Street**  
**New Hope, PA 18938**

**June 20, 2016**  
**6:30PM—District Office Conference Room**

*Per Policy 006.2 all Board of School Directors meetings are audio recorded.*

- I. Call to Order and Announcement of Executive Session**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Additions, Deletions, and/or Modifications to the Agenda**
- V. Acceptance of Minutes**
  - A. It is recommended that the Board of School Directors accept the attached May 16, 2016 Minutes of the Regular Meeting of the Board of School Directors. \*
  - B. It is recommended that the Board of School Directors accept the attached June 15, 2016 Minutes of the Special Meeting of the Board of School Directors. \*
- VI. Student Reports**

None
- VII. Superintendent's Report**
- VIII. Board Committee Reports**
  - A. Finance (Mrs. Povacz, Committee Chair)
  - B. Facilities (Mr. Capriotti, Committee Chair)
  - C. Policy and Human Resources (Mr. McDonough, Committee Chair)
  - D. Special Education (Mrs. Gormley, Committee Chair)
  - E. Curriculum Advisory (Mrs. Keyes, Committee Chair)
  - F. Athletics/Student Activities (Mrs. Weisbrot, Committee Chair)
- IX. Liaison Reports**
  - A. Bucks County Intermediate Unit (Mrs. Weisbrot)
  - B. Pennsylvania School Board Association (Mr. Cowell)
  - C. Middle Bucks Institute of Technology (Mr. Capriotti)

**X. Old Business**

- A. Presentation and/or Discussion Items  
NONE

**XI. New Business**

- A. Presentation and/or Discussion Items

Campus Revitalization Bids and Next Steps—Mr. Hansel, Dr. Yanni, and the Construction Team

- B. Board Discussion (Agenda Items Only)
- C. Public Comment (Agenda Items Only)
- D. Action Items (\* Indicates attachment)

- 1. Finance

- a. It is recommended that the Board of School Directors approve the attached resolutions: \*
  - i. Final Budget Adoption Resolution
  - ii. Real Estate Tax Resolution
  - iii. Homestead/Farmstead Exclusion Resolution
- b. It is recommended that the Board of School Directors approve the attached Treasurer’s Report for April, 2016. \*
- c. It is recommended that the Board of School Directors approve and ratify the following list of bills totaling \$1,438,941.19. \*

2015-2016 General Fund Checks Between Meetings for Ratification  
Check Numbers – 10044310 to 10044321  
Totaling - \$30,175.69

2015-2016 Capital Projects Checks for Approval  
Check Numbers – 301054 to 301058  
Totaling - \$166,216.22

2015-2016 Officials Checks for Approval  
Check Numbers – 10044322 to 10044350  
Totaling - \$2,401.00

2015-2016 General Fund Checks for Approval  
 Check Numbers – 10044351 to 10044476  
 Totaling - \$556,649.58

2015-2016 Wire Transfers Between Meetings for Ratification  
 Totaling - \$638,498.70

- d. It is recommended that the Board of School Directors approve the following list of budgetary transfers for the 2015-2016 fiscal year.

Object Description	Amount	Transfer To	Account	Object	Object Description	Amount	Reason
CONT SERVICE	\$ 18,000.00	HIGH SCHOOL	1011003000000000	562	CHARTER SCHOOL	\$18,000.00	Bridges Tuition Budgeted in Wrong Acct
PROFESSIONAL SERV. IU	\$ 16,000.00	HIGH SCHOOL	1011003000000000	562	CHARTER SCHOOL	\$16,000.00	Bridges Tuition Under Budgeted

- e. It is recommended that the Board of School Directors approve the renewal of a transportation agreement with Plumstead Christian School for the transportation of their students at a cost of \$8.24 per student per day for the 2016-2017 school year. \*
- f. It is recommended that the Board of School Directors approve an Addendum to Extend Agreement with S4Teachers LLC, d/b/a Source4Teachers, which extends the term of the Agreement through June 30, 2017, with automatic renewals for additional one-year periods, unless either party provides written notice of termination at least ninety days prior to the end of the fiscal school year. \*
- g. It is recommended that the Board of School Directors accept the donation of one (1) coffee thermal from Wawa Inc., with an estimated value of \$2500.00. \*
- h. It is recommended that the Board of School Directors accept the terms and conditions set forth by the District’s solicitor to take advantage of retainer services in addition to hourly payment for services as outlined in the memorandum. \*
- i. It is recommended that the Board of School Directors approve the Business Administrator to issue checks for payment to vendors who submit invoices and employees who submit requests for reimbursement on or before the next regular meeting of the Board, and that record of such payment be submitted for formal approval at the next regular meeting.
- j. It is recommended that the Board of School Directors approve the submission of PlanCon Part F, Attachment C Post-Bid Opening Certification, for the New Hope-Solebury High School/Middle School Project (PDE #3833) to the Pennsylvania Department of Education. \*

- k. It is recommended that the Board of School Directors approve the following list of depositories for the 2016-2017 fiscal year.
- Bank of America
  - Wells Fargo Bank
  - First National Bank & Trust Company
  - PSDLAF
  - PLGIT
  - PA Invest
- l. It is recommended that the Board of School Directors authorize the Superintendent to submit federal grants for Title I and Title II electronically for the 2016-2017 school year.

## 2. Facilities

- a. It is recommended that the Board of School Directors reject the General Contractor (GC) bids for the Campus Revitalization Plan. Further, it is recommended that the Board of School Directors authorize the Administration to seek additional bids for the CG portion of the Campus Revitalization Project according to the following schedule proposed by D'Huy Construction:
- Advertise: June 24, 27, and July 5
  - Issue Bid Documents: June 27
  - Mandatory Pre-Bid (CGs only): July 7
  - Receive Bids: July 21
  - Special Facilities Meeting: July 25
  - Special Board Meeting to Approve All Contracts: July 28
- b. It is recommended that the Board of School Directors authorize the administration to execute a contract with Norstar Networks, based on the attached proposal and upon review and approval by our solicitor, for VOIP Communication Systems at a cost of \$115,522.00 for year 1, with additional maintenance and support services of \$34,740.00 for years 2-5, for a total 5-year cost of \$150,262.00; further, year 1 costs will be paid from Campus Revitalization Project funds, with years 2-5 maintenance costs budgeted in the General Fund. \*

## 3. Personnel

- a. It is recommended that the Board of School Directors approve the following resignations:

RESIGNATION	POSITION	EFFECTIVE
Garcia, Susan	Health Office Clerk	6/17/16
Charney, Margaret	Lead Cook Food Services	6/14/16

- b. It is recommended that the Board of School Directors approve the following leaves:

LEAVES	POSITION	EFFECTIVE
Thran, Thomas	Custodian Operations	<b>Extended</b> 2/10/16-6/24/16
Abt, Theresa	Special Education Teacher UES	<b>Extended</b> 1/22/16-1/20/17
Elrath, Jessica	Special Education Teacher UES	<b>Extended</b> 4/8/16-11/25/16

- c. It is recommended that the Board of School Directors approve the following reassignments/transfers:

REASSIGNMENTS/ TRANSFERS	FROM	TO	EFFECTIVE	SALARY	BENEFITS
Karidas, Maria	Instructional Assistant MS	Special Education Teacher MS LTS	6/10/16- 6/14/16	\$248.25 Per diem	Yes No change
Roberts, Joanne	Instructional Assistant HS	Instructional Assistant MS	8/23/16	No change	Yes No change
Kim, Lydia	Instructional Assistant UES	Instructional Assistant MS	8/23/16	No change	Yes No change
Staudenmeier, Mary Anne	Instructional Assistant LES	Instructional Assistant UES	8/23/16	No change	Yes No change

- d. It is recommended that the Board of School Directors ratify/approve the following appointments, contingent upon satisfying all requirements of law and district policy:

APPOINTMENTS	POSITION	REASON	EFFECTIVE	SALARY	BENEFITS
Bethman, Kevin	Groundskeeper Operations LTS	Leave-Thran	<b>Extended</b> 3/30/16- 6/24/16	No change	No
Marchok, Chris	Math Teacher .5 (part-time)/ Business Education Teacher .5 (part-time) HS	Resignation- Ohanian	8/23/16	\$57,289 B+12, Step 2	Yes
Laff, Amy	Special Education Teacher UES LTS	Leave-Abt	8/23/16- 1/23/17	\$68,181 (prorated) B+24, Step 5	Yes
Miller, Jacqueline	Special Education Teacher UES LTS	Leave-Elrath	8/23/16- 11/28/16	\$50,965 (prorated) B+12, Step 01	Yes
Parker-Kramli, Kathryn	Instructional Assistant UES LTS	Transfer-Miller, J.	8/23/16- 11/29/16	\$14.66/hr. Step 0	Yes
Charney, Margaret	Food Service Worker Substitute	As needed	8/29/16	\$14.90/hr. Step 8	No
Williams, Terry	Lead Cook – Part-time Food Services	Resignation- Charney	8/29/16	\$22.97/hr. Step 8	No

- e. It is recommended that the Board of School Directors approve the following EDR contracts for the 2015-2016 school year:

<u>Name</u>	<u>Extra Duty Responsibility</u>	<u>Stipend</u>
Tom Boyd	Baseball 7 <sup>th</sup> Grade (1/2 pay)	\$819.00
Betsy Dougherty	Lacrosse Girls JV (1/2 pay)	\$1180.50
Casey Young	Field Hockey	\$1687.00
Victoria Nichols	Mentor-Casey Young	\$342.00

- f. It is recommended that the Board of School Directors authorize the Superintendent to hire candidates for vacant positions previously approved in the 2016-2017 budget. Let it further be resolved that all summer hires will be brought to the Board for formal approval at the August 22, 2016 public Board meeting.
- g. It is recommended that the Board of School Directors approve the Memorandum of Agreement with the New Hope-Solebury Education Association related to the Curriculum Liaison EDR positions. \*
- h. It is recommended that the Board of School Directors approve the salary increases for members of the Leadership Team (with the exception of the Superintendent) and the Confidential Administrative Assistants in the amount of \$41,505.59, with an average salary increase of 2.6%.
- i. It is recommended that the Board of School Directors approve the employment contract for Suzan Rohn, Director of Human resources for a term beginning on July 16, 2015 and ending on July 15, 2021. \*

#### 4. Policy

- a. It is recommended that the Board of School Directors adopt the following attached revised policies on a second reading: \*
- 004.2 – Student Representatives to the Board
  - 249 – Bullying/Cyberbullying
  - Travel Reimbursement
  - Conflict of Interest
- b. It is recommended that the Board of School Directors affirm the first reading of Policy 319 – Outside Activities. \*
- c. It is recommended that the Board of School Directors authorize the administration to execute the attached Memorandums of Understanding with the law enforcement agencies of New Hope Borough and Solebury Township in accordance with the requirements of the Pennsylvania School Code. \*
- d. It is recommended that the Board of School Directors confirm the awarding of diplomas at Graduation Exercises held on June 14, 2016 to the list of students who have met the district's graduation requirements as presented to the Board.

5. Special Education

- a. It is recommended that the Board of School Directors approve the following educational services agreements in the form presented to the Board:
- Tuition Contract, New Road School of Somerset, Student No. 1292909773, for the 2016-2017 school year, in the amount of \$56,418.60.
  - Addendum to Educational Services Agreement, Student No. 3986284338, for the 2016-2017 school year, Crefeld School in the amount not to exceed \$34,000.00.
  - Educational Services Agreement, Student No. 9999999914, for the 2016-2017 school year, in the amount not to exceed \$24,750.00 and for the 2017-2018 school year, in the amount not to exceed \$24,750.00.

6. Curriculum and Instruction

NONE

7. Athletics and Student Activities

- a. It is recommended that the Board of School Directors ratify an Agreement for Services for Education, Evaluation and Treatment of Concussions and Head Trauma with St. Mary Regional Trauma Center and the Bucks County Intermediate Unit for the period of June 1, 2016 through June 30, 2017, at a cost of \$800.00. \*

**XII. Public Comment (Non-Agenda Items Only)**

**XIII. Board Discussion**

**XIV. Adjournment**

**XV. Upcoming Meetings**

**Board of School Directors Meeting**

**Monday, August 22, 2016**

**6:30 PM – District Conference Room**

**A Master List of all Committee Meetings will be shared via Listserv and website posting by August 1, 2016.**

**Information Items**

- Enrollment Report June, 2016 \*
- Fiscal Dashboards, Current and Future Projections, May 31, 2016