

NEW HOPE-SOLEBURY SCHOOL DISTRICT
Board Minutes
June 20, 2016

Per Policy 006.2 all Board of School Directors meetings are audio recorded.

I. Call to Order and Announcement of Executive Session

A meeting of the New Hope-Solebury School District Board of Directors was held in the District Office Conference Room on Monday, June 20, 2016. Mr. Cowell, Board President, called the meeting to order at 6:36 p.m.

An Executive Session was held prior to the Board meeting to discuss personnel and legal matters.

II. Pledge of Allegiance

Lower Elementary School students led members and guests in the Pledge of Allegiance.

III. Roll Call

The Secretary called roll:

Members present: Mr. Cowell, Mr. Capriotti, Mrs. Deussing, Mr. Dougherty, Mrs. Gormley, Mrs. Keyes (Called in – was disconnected and reconnected during approval of minutes – noted below), Mr. McDonough, Mrs. Povacz, Mrs. Weisbrot

Members absent: None

Administrators present: Dr. Yanni, Dr. Cortellessa, Mr. Hansel, Mrs. Keller, Dr. McKenna, Mr. Lechman, Mr. Malone, Mrs. Marton, Mr. Radaszkiewicz, Ms. Rohn, Mr. Seier

IV. Additions, Deletions, and/or Modifications to the Agenda

NONE

V. Acceptance of Minutes

- A. Upon a motion made by Mrs. Deussing, seconded by Mrs. Weisbrot, the Board voted to accept the attached May 16, 2016 Minutes of the Regular Meeting of the Board of School Directors.

Mr. Capriotti	Yes
Mrs. Deussing	Yes
Mr. Dougherty	Yes
Mrs. Gormley	Yes
Mrs. Keyes	No Vote – Disconnected call in

Mr. McDonough	Yes
Mrs. Povacz	Yes
Mrs. Weisbrot	Yes
Mr. Cowell	Yes

Motion passed 8 – 0 with 1 absent and 0 abstentions.

- B. Upon a motion made by Mrs. Weisbrot, seconded by Mr. Dougherty, the Board voted to accept the attached June 15, 2016 Minutes of the Special Meeting of the Board of School Directors.

Mrs. Keyes joined the meeting at 6:40 p.m.

Mr. Capriotti	Yes
Mrs. Deussing	Yes
Mr. Dougherty	Yes
Mrs. Gormley	Yes
Mrs. Keyes	Yes
Mr. McDonough	Yes
Mrs. Povacz	Yes
Mrs. Weisbrot	Yes
Mr. Cowell	Yes

Motion passed 9 – 0 with 0 absent and 0 abstentions.

VI. Student Reports

NONE

VII. Superintendent's Report

Dr. Yanni reported on the following items:

- Congratulated everyone on a great end of the school year; graduated 113 students with an outside ceremony.
- Thanked the building principals for sending students off in a positive manner.
- Several months ago students at the Middle and High Schools took the PAYS (PA Annual Youth Survey) survey which asks students to respond to questions about drug and alcohol use; preliminary data has been received and together with the NHS Cares group, data will be analyzed and rolled out in the fall.
- Request of Board – Friday morning there was an anonymous Facebook posting about the intent of Board members with regard to the Campus Revitalization Plan. This posting was untrue. Dr. Yanni would like to offer to the community to please email or call him with questions/concerns. Wrong information doesn't serve any of us well.

VIII. Board Committee Reports

Committee chairs reported on meetings; minutes are posted to the district website.

- A. Finance (Mrs. Povacz, Committee Chair)
- B. Facilities (Mr. Capriotti, Committee Chair)
- C. Policy and Human Resources (Mr. McDonough, Committee Chair)
- D. Special Education (Mrs. Gormley, Committee Chair)
- E. Curriculum Advisory (Mrs. Keyes, Committee Chair)
- F. Athletics/Student Activities (Mrs. Weisbrot, Committee Chair)

IX. Liaison Reports

- A. Bucks County Intermediate Unit (Mrs. Weisbrot) – No Report
- B. Pennsylvania School Board Association (Mr. Cowell) – No Report
- C. Middle Bucks Institute of Technology (Mr. Capriotti) - No Report

X. Old Business

- A. Presentation and/or Discussion Items
NONE

XI. New Business

- A. Presentation and/or Discussion Items
 - Campus Revitalization Bids and Next Steps—Mr. Hansel, Dr. Yanni, and the Construction Team
 - o Presentation was given regarding the campus revitalization project bids. The Mechanical, Electrical and Plumbing bids all came in under budget. The General Contractor bid was significantly over budget. Discussed that the motion on the agenda is to hold favorable bids and rebid the General Contractor portion according to the revised schedule and make a determination after opening those bids. A clear phasing and communication plan will be developed for families, staff and the community.
- B. Board Discussion (Agenda Items Only)
 - Agenda item Facilities 2a was discussed by the Board.
- C. Public Comment (Agenda Items Only)
 - Mr. Band commented on the Campus Revitalization Project.
 - Mr. Coppens commented on the Campus Revitalization Project and ADA considerations.
 - Dr. Yanni addressed the questions on ADA non-compliant classrooms and LGI spaces.

D. Action Items (* Indicates attachment)

1. Finance

Upon a motion made by Mrs. Deussing, seconded by Mrs. Weisbrot, the Board voted as follows on Finance Items 1a-1l:

Mr. Capriotti	Yes
Mrs. Deussing	Yes
Mr. Dougherty	Yes
Mrs. Gormley	Yes
Mrs. Keyes	Yes
Mr. McDonough	Yes
Mrs. Povacz	Yes
Mrs. Weisbrot	Yes
Mr. Cowell	Yes

Motion passed 9 – 0 with 0 absent and 0 abstentions.

- a. Approve the attached resolutions: *
 - i. Final Budget Adoption Resolution
 - ii. Real Estate Tax Resolution
 - iii. Homestead/Farmstead Exclusion Resolution
- b. Approve the attached Treasurer's Report for April, 2016. *
- c. Approve and ratify the following list of bills totaling \$1,438,941.19. *

2015-2016 General Fund Checks Between Meetings for Ratification
 Check Numbers – 10044310 to 10044321
 Totaling - \$30,175.69

2015-2016 Capital Projects Checks for Approval
 Check Numbers – 301054 to 301058
 Totaling - \$166,216.22

2015-2016 Officials Checks for Approval
 Check Numbers – 10044322 to 10044350
 Totaling – \$2,401.00

2015-2016 General Fund Checks for Approval
 Check Numbers – 10044351 to 10044476
 Totaling - \$556,649.58

2015-2016 Wire Transfers Between Meetings for Ratification
 Totaling - \$638,498.70

- d. Approve the following list of budgetary transfers for the 2015-2016 fiscal year.

Object Description	Amount	Transfer To	Account	Object	Object Description	Amount	Reason
CONT SERVICE	\$ 18,000.00	HIGH SCHOOL	1011003000000000	562	CHARTER SCHOOL	\$18,000.00	Bridges Tuition Budgeted in Wrong Acct
PROFESSIONAL SERV. IU	\$ 16,000.00	HIGH SCHOOL	1011003000000000	562	CHARTER SCHOOL	\$16,000.00	Bridges Tuition Under Budgeted

- e. Approve the renewal of a transportation agreement with Plumstead Christian School for the transportation of their students at a cost of \$8.24 per student per day for the 2016-2017 school year. *
- f. Approve an Addendum to Extend Agreement with S4Teachers LLC, d/b/a Source4Teachers, which extends the term of the Agreement through June 30, 2017, with automatic renewals for additional one-year periods, unless either party provides written notice of termination at least ninety days prior to the end of the fiscal school year. *
- g. Accept the donation of one (1) coffee thermal from Wawa Inc., with an estimated value of \$2500.00. *
- h. Accept the terms and conditions set forth by the District's solicitor to take advantage of retainer services in addition to hourly payment for services as outlined in the memorandum. *
- i. Approve the Business Administrator to issue checks for payment to vendors who submit invoices and employees who submit requests for reimbursement on or before the next regular meeting of the Board, and that record of such payment be submitted for formal approval at the next regular meeting.
- j. Approve the submission of PlanCon Part F, Attachment C Post-Bid Opening Certification, for the New Hope-Solebury High School/Middle School Project (PDE #3833) to the Pennsylvania Department of Education. *

- k. Approve the following list of depositories for the 2016-2017 fiscal year.
 - Bank of America
 - Wells Fargo Bank
 - First National Bank & Trust Company
 - PSDLAF
 - PLGIT
 - PA Invest

- l. Authorize the Superintendent to submit federal grants for Title I and Title II electronically for the 2016-2017 school year.

2. Facilities

Upon a motion made by Mrs. Weisbrot, seconded by Mrs. Deussing, for Facilities Items 2a-2b:

- A board discussion occurred around these two items.

At the conclusion of the discussion the Motion for Facilities Items 2a-2b together was removed as a motion and the vote will occur for each item separately.

- a. Upon a motion made by Mrs. Weisbrot, seconded by Mrs. Deussing, the Board voted to reject the General Contractor (GC) bids for the Campus Revitalization Plan. Further, it is recommended that the Board of School Directors authorize the Administration to seek additional bids for the GC portion of the Campus Revitalization Project according to the following schedule proposed by D'Huy Construction:

Advertise: June 24, 27, and July 5

Issue Bid Documents: June 27

Mandatory Pre-Bid (GCs only): July 7

Receive Bids: July 21

Special Facilities Meeting: July 25

Special Board Meeting to Approve All Contracts: July 28

Mr. Capriotti	Yes
Mrs. Deussing	Yes
Mr. Dougherty	Yes
Mrs. Gormley	Yes
Mrs. Keyes	Yes
Mr. McDonough	Yes
Mrs. Povacz	No
Mrs. Weisbrot	Yes
Mr. Cowell	Yes

Motion passed 8 – 1 with 0 absent and 0 abstentions.

- b. Upon a motion made by Mrs. Deussing, seconded by Mrs. Weisbrot, the Board voted to authorize the administration to execute a contract with Norstar Networks, based on the attached proposal and upon review and approval by our solicitor, for VOIP Communication Systems at a cost of \$115,522.00 for year 1, with additional maintenance and support services of \$34,740.00 for years 2-5, for a total 5-year cost of \$150,262.00; further, year 1 costs will be paid from Campus Revitalization Project funds, with years 2-5 maintenance costs budgeted in the General Fund. *

Mr. Capriotti	Yes
Mrs. Deussing	Yes
Mr. Dougherty	No
Mrs. Gormley	Yes
Mrs. Keyes	Yes
Mr. McDonough	Yes
Mrs. Povacz	No
Mrs. Weisbrot	Yes
Mr. Cowell	No

Motion passed 6 – 3 with 0 absent and 0 abstentions.

3. Personnel

Upon a motion made by Mr. McDonough, seconded by Mrs. Weisbrot, the Board voted as follows on Personnel Items 3a-3i:

Mr. Capriotti	Yes
Mrs. Deussing	Yes
Mr. Dougherty	Yes
Mrs. Gormley	Yes
Mrs. Keyes	Yes
Mr. McDonough	Yes
Mrs. Povacz	Yes
Mrs. Weisbrot	Yes
Mr. Cowell	Yes

Motion passed 9 – 0 with 0 absent and 0 abstentions.

- a. Approve the following resignations:

RESIGNATION	POSITION	EFFECTIVE
Garcia, Susan	Health Office Clerk	6/17/16
Charney, Margaret	Lead Cook Food Services	6/14/16

b. Approve the following leaves:

LEAVES	POSITION	EFFECTIVE
Thran, Thomas	Custodian Operations	Extended 2/10/16-6/24/16
Abt, Theresa	Special Education Teacher UES	Extended 6/19/15-1/20/17
Elrath, Jessica	Special Education Teacher UES	Extended 4/8/16-11/25/16

c. Approve the following reassignments/transfers:

REASSIGNMENTS/ TRANSFERS	FROM	TO	EFFECTIVE	SALARY	BENEFITS
Karidas, Maria	Instructional Assistant MS	Special Education Teacher MS LTS	6/10/16- 6/14/16	\$248.25 Per diem	Yes No change
Roberts, Joanne	Instructional Assistant HS	Instructional Assistant MS	8/23/16	No change	Yes No change
Kim, Lydia	Instructional Assistant UES	Instructional Assistant MS	8/23/16	No change	Yes No change
Staudenmeier, Mary Anne	Instructional Assistant LES	Instructional Assistant UES	8/23/16	No change	Yes No change

d. Ratify/approve the following appointments, contingent upon satisfying all requirements of law and district policy:

APPOINTMENTS	POSITION	REASON	EFFECTIVE	SALARY	BENEFITS
Bethman, Kevin	Groundskeeper Operations LTS	Leave-Thran	Extended 3/30/16- 6/24/16	No change	No
Marchok, Chris	Math Teacher .5 (part-time)/ Business Education Teacher .5 (part-time) HS	Resignation- Ohanian	8/23/16	\$57,289 B+12, Step 2	Yes
Laff, Amy	Special Education Teacher UES LTS	Leave-Abt	8/23/16- 1/23/17	\$68,181 (prorated) B+24, Step 5	Yes
Miller, Jacqueline	Special Education Teacher UES LTS	Leave-Elrath	8/23/16- 11/28/16	\$50,965 (prorated) B+12, Step 01	Yes
Parker-Kramli, Kathryn	Instructional Assistant UES LTS	Transfer-Miller, J.	8/23/16- 11/29/16	\$14.66/hr. Step 0	Yes
Charney, Margaret	Food Service Worker Substitute	As needed	8/29/16	\$14.90/hr. Step 8	No
Williams, Terry	Lead Cook – Part-time Food Services	Resignation- Charney	8/29/16	\$22.97/hr. Step 8	No

- e. Approve the following EDR contracts for the 2015-2016 school year:

<u>Name</u>	<u>Extra Duty Responsibility</u>	<u>Stipend</u>
Tom Boyd	Baseball 7 th Grade (1/2 pay)	\$819.00
Betsy Dougherty	Lacrosse Girls JV (1/2 pay)	\$1180.50
Casey Young	Field Hockey	\$1687.00
Victoria Nichols	Mentor-Casey Young	\$342.00

- f. Authorize the Superintendent to hire candidates for vacant positions previously approved in the 2016-2017 budget. Let it further be resolved that all summer hires will be brought to the Board for formal approval at the August 22, 2016 public Board meeting.
- g. Approve the Memorandum of Agreement with the New Hope-Solebury Education Association related to the Curriculum Liaison EDR positions. *
- h. Approve the salary increases for members of the Leadership Team (with the exception of the Superintendent) and the Confidential Administrative Assistants in the amount of \$41,505.59, with an average salary increase of 2.6%, effective July 1, 2016.
- i. Approve the employment contract for Suzan Rohn, Director of Human resources for a term beginning on July 16, 2015 and ending on July 15, 2021. *

4. Policy

Upon a motion made by Mr. McDonough, seconded by Mrs. Deussing, the Board voted as follows on Policy Items a, c, and d:

Mr. Capriotti	Yes
Mrs. Deussing	Yes
Mr. Dougherty	Yes
Mrs. Gormley	Yes
Mrs. Keyes	Yes
Mr. McDonough	Yes
Mrs. Povacz	Yes
Mrs. Weisbrot	Yes
Mr. Cowell	Yes

Motion passed 9 – 0 with 0 absent and 0 abstentions.

- a. Adopt the following attached revised policies on a second reading: *
- 004.2 – Student Representatives to the Board
 - 249 – Bullying/Cyberbullying
 - Travel Reimbursement
 - Conflict of Interest

- b. Affirm the first reading of Policy 319 – Outside Activities. *
- c. Authorize the administration to execute the attached Memorandums of Understanding with the law enforcement agencies of New Hope Borough and Solebury Township in accordance with the requirements of the Pennsylvania School Code. *
- d. Confirm the awarding of diplomas at Graduation Exercises held on June 14, 2016 to the list of students who have met the district’s graduation requirements as presented to the Board.

5. Special Education

- a. Upon a motion made by Mrs. Gormley, seconded by Mrs. Deussing, the Board voted to approve the following educational services agreements in the form presented to the Board:
 - Tuition Contract, New Road School of Somerset, Student No. 1292909773, for the 2016-2017 school year, in the amount of \$56,418.60.
 - Addendum to Educational Services Agreement, Student No. 3986284338, for the 2016-2017 school year, Crefeld School in the amount not to exceed \$34,000.00.
 - Educational Services Agreement, Student No. 9999999914, for the 2016-2017 school year, in the amount not to exceed \$24,750.00 and for the 2017-2018 school year, in the amount not to exceed \$24,750.00.

Mr. Capriotti	Yes
Mrs. Deussing	Yes
Mr. Dougherty	Yes
Mrs. Gormley	Yes
Mrs. Keyes	Yes
Mr. McDonough	Yes
Mrs. Povacz	Yes
Mrs. Weisbrot	Yes
Mr. Cowell	Yes

Motion passed 9 – 0 with 0 absent and 0 abstentions.

6. Curriculum and Instruction

NONE

7. Athletics and Student Activities

- a. Upon a motion made by Mrs. Weisbrot, seconded by Mrs. Gormley, the Board voted to ratify an Agreement for Services for Education, Evaluation and Treatment of Concussions and Head Trauma with St. Mary Regional Trauma Center and the Bucks County Intermediate Unit for the period of June 1, 2016 through June 30, 2017, at a cost of \$800.00. *

Mr. Capriotti	Yes
Mrs. Deussing	Yes
Mr. Dougherty	Yes
Mrs. Gormley	Yes
Mrs. Keyes	Yes
Mr. McDonough	Yes
Mrs. Povacz	Yes
Mrs. Weisbrot	Yes
Mr. Cowell	Yes

Motion passed 9 – 0 with 0 absent and 0 abstentions.

XII. Public Comment (Non-Agenda Items Only)

- Mrs. Steifl commented on the Campus Revitalization Project and if there are other items carved out similar to VOIP.
- Mr. Band commented on the following:
 - FBLA trip refunds
 - Monitoring social media
 - Athletics/Student Activities Committee Meeting - notification of accidents/injuries and statements

XIII. Board Discussion

- Mr. Dougherty and Mrs. Weisbrot responded to the comment about Athletics/Student Activities Committee Meeting - notification of accidents/injuries and statements.
- Mr. Capriotti commented on transparency related to VOIP contract.

XIV. Adjournment

Upon a motion made by Mrs. Weisbrot, seconded by Mrs. Deussing, and unanimously approved, the meeting was adjourned at 8:12 p.m.

A special meeting of the Board of School Directors Meeting will be held on Thursday, July 28, 2016 at 6:30 PM in the District Conference Room; the purpose of the meeting is to approve bids for the Campus Revitalization Project.

Respectfully submitted,

Andrew Lechman
Board Secretary

Date