

**NEW HOPE-SOLEBURY SCHOOL DISTRICT**  
**Board Minutes**  
**August 22, 2016**

*Per Policy 006.2 all Board of School Directors meetings are audio recorded.*

**I. Call to Order and Announcement of Executive Session**

A meeting of the New Hope-Solebury School District Board of Directors was held in the District Office Conference Room on Monday, August 22, 2016. Mr. Cowell, Board President, called the meeting to order at 6:37 p.m.

An Executive Session was held prior to the Board meeting to discuss personnel and legal matters.

**II. Pledge of Allegiance**

Mr. Cowell led members and guests in the Pledge of Allegiance.

**III. Roll Call**

The Secretary called roll:

Members present: Mr. Cowell, Mr. Capriotti, Mrs. Deussing, Mr. Dougherty, Mrs. Gormley, Mrs. Keyes, Mr. McDonough, Mrs. Weisbrot

Members absent: Mrs. Povacz

Administrators present: Dr. Yanni, Dr. Cortelessa, Dr. McKenna, Mr. Lechman, Mr. Malone, Mrs. Martin, Mr. Radaszkiewicz, Mr. Rehr, Mr. Rivera, Mr. Seier, Mr. Silver

**IV. Additions, Deletions, and/or Modifications to the Agenda**

Facilities 2b is to be removed from the agenda and will not be voted on.

**V. Acceptance of Minutes**

- A. Upon a motion made by Mrs. Deussing, seconded by Mrs. Weisbrot, the Board unanimously accepted the June 20, 2016 Minutes of the Regular Meeting of the Board of School Directors.
- B. Upon a motion made by Mrs. Weisbrot, seconded by Mrs. Deussing, the Board unanimously accepted the July 28, 2016 Minutes of the Special Meeting of the Board of School Directors.

**VI. Student Reports**

NONE

**VII. Superintendent's Report**

Dr. Yanni reported on the following items:

- PSSA Scores – Communication will be provided later this week.
- US News and World Report #2 ranking in the state; Newsweek #169 ranking nationally at the high school level.
- We will welcome 1,500 students back to the district and all teaching positions are filled.
- Campus Revitalization Project – Later this week communication to parents and students about what they can expect when they return to school.
- First District Newsletter released.

**VIII. Board Committee Reports**

Committee chairs reported on meetings; minutes are posted to the district website.

- A. Finance (Mrs. Povacz, Committee Chair)
- B. Facilities (Mr. Capriotti, Committee Chair)
- C. Policy and Human Resources (Mr. McDonough, Committee Chair)
- D. Special Education (Mrs. Gormley, Committee Chair)
- E. Curriculum Advisory (Mrs. Keyes, Committee Chair)
- F. Athletics/Student Activities (Mrs. Weisbrot, Committee Chair)

**IX. Liaison Reports**

- A. Bucks County Intermediate Unit (Mrs. Weisbrot)
  - No August meeting; July 19 Meeting reviewed the mindfulness initiative series.
- B. Pennsylvania School Board Association (Mr. Cowell)
  - PSBA officer elections – Board will cast votes at the next meeting.
  - PSBA released a report indicating that charter schools spent a \$100 million more in 2015-2016 on educating students with special needs than they did in the previous year; further, they have outspent school districts on administrative costs by more than \$87/student on average; finally, they have spent over \$4 million on advertising. The complete report is available at [www.psba.org](http://www.psba.org).
- C. Middle Bucks Institute of Technology (Mr. Capriotti) – No report.

**X. Old Business**

- A. Presentation and/or Discussion Items  
NONE

**XI. New Business**

- A. Presentation and/or Discussion Items  
NONE

## B. Board Discussion (Agenda Items Only)

- Board discussion occurred around the following topics:
  - Board Minutes – More documentation regarding a no vote on action items
    - Recommended to review at the next policy meeting for further discussion.

## C. Public Comment (Agenda Items Only)

- Mr. Band commented on EDRs - Extra Duty Responsibility and Policy 319 Outside Activities.

## D. Action Items (\* Indicates attachment)

## 1. Finance

Upon a motion made by Mrs. Gormley, seconded by Mr. Dougherty, the Board voted as follows on Finance Items 1a-1j:

Mr. Capriotti	Yes
Mrs. Deussing	Yes
Mr. Dougherty	Yes
Mrs. Gormley	Yes
Mrs. Keyes	Yes
Mr. McDonough	Yes
Mrs. Povacz	Absent
Mrs. Weisbrot	Yes
Mr. Cowell	Yes

Motion passed 8 – 0 with 1 absent and 0 abstentions.

- a. Approve the attached Treasurer's Reports for May, June, and July 2016. \*
- b. Approve and ratify the following list of bills totaling \$. \*7,427,746.97

2016-2017 Capital Project Checks Between Meetings for Ratification  
 Check Numbers – 301059 to 301063 and 30200 to 30202  
 Totaling - \$711,851.98

2015-2016 General Fund Checks Between Meetings for Ratification  
 Check Numbers – 10044477 to 10044522  
 Totaling - \$156,536.73

2016-2017 General Fund Checks Between Meetings for Ratification  
 Check Numbers – 10044523 to 10044617  
 Totaling - \$2,643,270.15

2016-2017 Capital Projects Checks for Approval  
Check Numbers – 30203 to 30207  
Totaling - \$150,840.24

2016-2017 General Fund Checks for Approval  
Check Numbers – 10044618 to 10044798  
Totaling - \$1,055,942.17

2016-2017 Wire Transfers Between Meetings for Ratification  
Totaling - \$2,709,305.70

- c. Authorize the Administration to execute an Agreement with ABA Connect, LLC for applied behavior analysis and curriculum, at a cost of \$450.00 per day, minimum three days per week that school is in session, effective September 1, 2016 through June 30, 2017. \*
  - d. Authorize the Administration to execute an Agreement with The Penn Literacy Network (PLN) of the University of Pennsylvania to provide professional development services, which includes a 3-day workshop series during the 2016-2017 school year, at a total cost of \$6000.00. \*
  - e. Authorize the Administration to execute a Letter of Agreement with The Council of Southeast Pennsylvania, Inc. to provide services and support of the Student Assistance Program for the 2016-2017 school year, in the amount of \$5,200. \*
  - f. Authorize the Administration to execute a Subscription Agreement with Vantage Learning for a Facility and Sports scheduling software program, 3-year contract for a total cost of \$2,350.00. \*
  - g. Authorize the Administration to execute an Agreement with Pennsylvania Trust to provide GASB 45/75 valuation services in accordance with costs outlined Exhibits A-D. \*
  - h. Authorize the Administration to execute a contract with Interquest Detection Canines of Eastern Pennsylvania for the 2016-2017 school year at a cost of \$1,000. \*
  - i. Accept a donation in the amount of \$60,000 from an anonymous donor.
  - j. Approve the submission of PlanCon Part H, Project Financing, for the New Hope-Solebury High School/Middle School Project (PDE #3833) to the Pennsylvania Department of Education. \*
2. Facilities

Upon a motion made by Mrs. Weisbrot, seconded by Mrs. Gormley, the Board voted as follows on Facilities Item 2a (Item 2b removed per additions/ deletions/ modifications):

Mr. Capriotti	Yes
Mrs. Deussing	Yes
Mr. Dougherty	Yes
Mrs. Gormley	Yes
Mrs. Keyes	Yes
Mr. McDonough	Yes
Mrs. Povacz	Absent
Mrs. Weisbrot	Yes
Mr. Cowell	Yes

Motion passed 8 – 0 with 1 absent and 0 abstentions.

- a. Accept a donations of materials for the girls' softball batting cage in the amount of \$2000 to date. It is further recommended that the Board of School Directors accept additional donations for the materials and construction of the batting cage.

### 3. Personnel

Upon a motion made by Mrs. Deussing, seconded by Mrs. Weisbrot, the Board voted as follows on Personnel Items 3a-3i:

Mr. Capriotti	Yes
Mrs. Deussing	Yes
Mr. Dougherty	Yes
Mrs. Gormley	Yes
Mrs. Keyes	Yes
Mr. McDonough	Yes
Mrs. Povacz	Absent
Mrs. Weisbrot	Yes
Mr. Cowell	Yes

Motion passed 8 – 0 with 1 absent and 0 abstentions.

- a. Ratify/approve the following retirement:

RETIREMENT	POSITION	EFFECTIVE
Voorhees, Karen	Administrative Assistant District Office	6/27/16

- b. Ratify/approve the following resignations:

RESIGNATIONS	POSITION	EFFECTIVE
Rumbelow, Hannah	Instructional Assistant MS	7/28/16
Sutton, Susan	Instructional Assistant UES	8/10/16
Andris, Matthew	Instructional Assistant HS	8/15/16

## c. Ratify/approve the following leaves:

LEAVES	POSITION	EFFECTIVE
Mervine, Michael	Custodian-Part-time (4 hrs.)	6/15/16- Approx. 8/29/16
Brown-Carraccio, Lindsay	Special Education Teacher MS	8/23/16-1/20/17

## d. Ratify/approve the following reassignments/transfers:

REASSIGNMENTS/ TRANSFERS	FROM	TO	EFFECTIVE	SALARY	BENEFITS
Riggs, Melissa	Teacher Grade 1 LES	Teacher Kindergarten LES	8/23/16	No Change	Yes

## e. Ratify/approve the following appointments, contingent upon satisfying all requirements of law and district policy

APPOINTMENTS	POSITION	REASON	EFFECTIVE	SALARY	BENEFITS
Kaminski, Dennis	Custodian (Evening) LTS	Resignation – Matt	<b>Extended</b> 1/25/16- <b>7/9/16</b>	\$17.69/hr. Year 2	Yes
Kaminski, Dennis	Custodian (Evening) Operations Substitute	As needed	7/10/16	\$18.09/hr. Year 2	No
Doster, Timothy	Custodian (Evening) Operations	Resignation-Matt	7/12/16	\$17.28/hr. Year 0	Yes
Bethman, Kevin	Groundskeeper Operations-substitute	As needed	6/24/16	\$20.99/hr. Year 3	No
Reilly, Gretchen	Cafeteria Worker Food Services Substitute	As needed	6/30/16	\$11.29/hr. Year 0	No
Kuklinski, Brianne	Cafeteria Worker Food Services Substitute	As needed	8/29/16	\$11.29/hr. Year 0	No
Kelter, Saskia	Cook – Part-time (5 hrs./day) Food Services	Transfer-Williams	8/29/16	\$15.58 Year 2	No
Edwards, Krista	Cafeteria Worker – Part- time (5 hrs./day) Food Services	Transfer-Kelter	8/29/16	\$11.74/hr. Year 1	No
Buchler, Nancy	Administrative Assistant/Purchasing Business Office Substitute	As needed	7/5/16- 8/26/16	\$21.71/hr. Year 1	No
Buchler, Nancy	Administrative Assistant/Purchasing Business Office LTS	Retirement- Voorhees	8/29/16- 1/20/2017	\$21.71/hr Year 1	Yes
Koeppen, Julie	Non-Instructional Assistant-Part-time (4hrs./day) MS	Resignation- McBride	8/29/16	\$14.62/hr. Year 0	No
Martin, Danielle	Instructional Assistant HS	Resignation-Davis	8/24/16	\$14.66/hr. Year 0	Yes

Davis, Jena	English Teacher HS LTS	Leave-Gutter	8/23/16- 6/13/17	\$50,965 B+12, Step 01	Yes
Genner, Nelianne	Special Education Teacher HS LTS	Leave-Korn	8/23/16- 1/23/17	\$59,349 (prorated) M, Step 1	Yes
Pesci, Joseph	Special Education Teacher PE HS	Retirement- Woodring	8/23/16	\$80,787 M+36, Step 5	Yes
Kopp, Mark	Teacher Grade 1 TPE LES	Transfer-Riggs	8/23/16	\$53,366 M - Step 01	Yes
Burns, Morgan	Instructional Assistant UES	Resignation-Sutton	8/24/2016	\$14.66/hr. Year 0	Yes
Chase, Joanne	Instructional Assistant MS	Resignation - Rumbelow	8/24/2016	\$16.25/hr. Year 3	Yes
Dienes, Kara	Health Office Clerk Part time - 3 hrs./day LES/UES/MS/HS	Resignation - Garcia	8/29/2016	\$14.62/hr. Year 0	No
Fofrich, Beth	Teacher Special Education MS LTS	Leave-Brown- Carraccio	8/29/2016- 1/23/2017	\$68,816 (prorated) M, Step 3	Yes

- f. Recognize that the following teachers have earned tenure as of August 27, 2016:

Christopher Marchok  
Kevin Nord  
Jeffrey Petzak

- g. Appoint Dr. James Rigney as School Physician for the 2016-2017 school year at annual fee of \$4,000, no per student charge.
- h. Appoint Dr. Steven Covino as School Dentist for the 2016-2017 school year at a \$5 per student charge and no annual fee to the school district.
- i. Approve the following Extra Duty Responsibility (EDR) contracts for the 2016-2017 school year:

<u>Name</u>	<u>Extra Duty Responsibility</u>	<u>Stipend</u>
<b><u>Athletics</u></b>		
Scott Kunkel	Cross Country Varsity Coach	\$3,524.00
Brian Demby	Golf	\$2,822.00
Jim DiTulio	Football Varsity	\$5,464.00
Karen Douglass	Tennis Varsity Girls	\$3,308.00
Joe Goodman	Football JV	\$3,968.00
Sheila Gundlach	Cheerleading (split)	\$1,344.00
Josh Hesney	Soccer 8th grade Boys	\$1,704.00

David Bachart	Soccer Varsity Boys	\$4,623.00
Yona Rose	Field Hockey JV	\$3,358.00
Karen Schmidt	Tennis JV Girls	\$2,192.00
Gwen Smith	Field Hockey Varsity	\$4,623.00
Jim Swasey	Soccer JV Girls	\$3,358.00
Trish Tangradi	Cheerleading (split)	\$1,344.00
Roy Watson	Volleyball Varsity	\$4,623.00
Lisa Morrash	Volleyball MS	\$1,704.00
<b><u>High School</u></b>		
Fred Achenbach	Class Advisor 12	\$1,672.00
Alicia Anderson	National Honor Society	\$629.00
David Bachart	Pit Orchestra Musical	\$1,438.00
David Bachart	Band Director	\$2,677.00
David Bachart	Junior Class 11B	\$2,093.00
Tom Bateman	Pianist Musical	\$702.00
Tom Bateman	Vocal Coach/Musical	\$2,136.00
Tom Bateman	Choral Director	\$2,677.00
Jordan Brennan	Drama Club Choreographer	\$2,611.00
Chris Cook	Class Advisor 9	\$647.00
Kevin Elvey	HS Ski Club	\$809.00
	Culminating Project Coordinator	
Mike Finley	(split)	\$4,135.00
Drew Giorgi	Lion's Tale	\$1,946.00
Jon Gonsiewski	HS Ski Club	\$809.00
Jon Gonsiewski	Student Council HS	\$3,406.00
Jon Gonsiewski	Blue/Gold Advisor (split)	\$501.50
Mike Kephart	Stage Manager	\$2,968.00
Emilia Lengyel	Key Club	\$1,707.00
Emilia Lengyel	Class Advisor 9	\$647.00
Carey Lever	Environmental Club	\$1,611.00
Brian Loving	Chess Club	\$946.00
Brian Loving	Athletic Equipment Manager	\$5,645.00
Brian Loving	Class Advisor 12c	\$1,672.00
Chris Marchok	Class Advisor 10	\$647.00
Lisa Naldzin	Reading Olympics	\$324.00
Chris Marchok	FBLA	\$1,556.00
John O'Hara	Mathletes HS	\$986.00
Jeremy Pfancook	Envirothon	\$628.00
Jeremy Pfancook	Class Advisor 12B	\$1,672.00
Melanie Pittner	Play Director	\$2,434.00
Melanie Pittner	Director of Musical	\$3,309.00
Glenn Preiss	Yearbook	\$1,946.00
Christine Procaccino	Class Advisor 10	\$647.00
Karen Rosenberg	Art Club	\$2,044.00



Karen Rosenberg	GSA Alliance	\$686.00
Stephanie Ryan	Class Advisor 11B	\$2,093.00
Mary Schwander	Key Club	\$1,707.00
Mary Schwander	Press Coordinator	\$1,505.00
Stacey Shade	National Honor Society	\$629.00
Adam Sherman	Blue/Gold Advisor (split)	\$501.50
Ryan Sorensen	Science Olympics	\$271.00
	Culminating Project Coordinator	
Lori Soriano	(split)	\$4,135.00
Nick Wehr	String Groups	\$1,704.00
Ed Young	Set Construction	\$2,182.00

#### 4. Policy

Upon a motion made by Mrs. Deussing, seconded by Mrs. Gormley, the Board voted as follows on Policy Items 4a-4d:

Mr. Capriotti	Yes
Mrs. Deussing	Yes
Mr. Dougherty	Yes
Mrs. Gormley	Yes
Mrs. Keyes	Yes
Mr. McDonough	Yes
Mrs. Povacz	Absent
Mrs. Weisbrot	Yes
Mr. Cowell	Yes

Motion passed 8 – 0 with 1 absent and 0 abstentions.

- a. Adopt the following attached revised policies on a second reading: \*
  - 319—Outside Activities
  - 626.1—Travel (Federal Programs)
  - 827—Conflict of Interest (Federal Programs)
- b. Affirm the first reading of the following board operating guidelines and policies: \*
  - 003—Functions of the Board
  - 007—Distribution of Policies and Procedures
  - 247—Hazing
  - 823—Naloxone
- c. Affirm the enrollment of a foreign exchange student on a J-1 Visa for the 2016-2017 school year.
- d. Appoint David Ely to replace Robert Long as the New Hope-Solebury Representative to the Middle Bucks Area Technical School Authority.

## 5. Special Education

Upon a motion made by Mrs. Gormley, seconded by Mrs. Weisbrot, the Board voted as follows on Special Education Items 5a:

Mr. Capriotti	Yes
Mrs. Deussing	Yes
Mr. Dougherty	Yes
Mrs. Gormley	Yes
Mrs. Keyes	Yes
Mr. McDonough	Yes
Mrs. Povacz	Absent
Mrs. Weisbrot	Yes
Mr. Cowell	Yes

Motion passed 8 – 0 with 1 absent and 0 abstentions.

- a. Approve the following tuition agreements and educational services agreements in the form presented to the Board:
- Rock Brook School, Student No. 9403385979, for the 2016-2017 school year in the amount of \$69,346.20.
  - New Hope Academy, Student No. 5016923183, ESY for the 2016-2017 school year in the amount of \$4,071.62.
  - Cambridge School, Student No. 9171061924, for the 2016-2017 school year in the amount of \$45,598.00.
  - Cambridge School, Student No. 5647886469, for the 2016-2017 school year in the amount of \$45,598.00.
  - The Midland School, Student No. 6186021793, for the 2016-2017 school year in the amount of \$65,843.40.
  - Educational Services Agreement, Student No. 1520519001, for the 2016-2017 school year in the amount of \$12,000.00.
  - Educational Services Agreement, Student No. 6756797662, for the 2015-2016, 2016-2017, 2017-2018 school years in the amount of \$14,000.00/year.
  - Educational Services Agreement, Student No. 4980012159, for the 2015-2016 and 2016-2017 school years, total amount of \$50,000.

## 6. Curriculum and Instruction

NONE

## 7. Athletics and Student Activities

NONE

**XII. Public Comment (Non-Agenda Items Only)**

- Mrs. Stack commented on the rock at the entrance of the school in relation to school spirit.
- Mrs. Coughlin commented on the selection criteria and was referred to the superintendent for further discussion.
- Mr. Band commented on the following
  - Athletic Committee Meeting – Type of grass used on athletic fields and field usage.
  - Safe Schools Report – Asked that it be posted online.
  - Bullying – Would like to know how many families emailed district about children being bullied.
- Dr. Yanni responded that the Safe Schools Report will be posted online and that there were only four families who reported bullying during his tenure.

**XIII. Board Discussion**

- None

**XIV. Adjournment**

Upon a motion made by Mrs. Weisbrot, seconded by Mrs. Gormley, which was unanimously approved, the meeting was adjourned at 7:17 p.m.

The next meeting of the Board of School Directors will be held on Monday, September 19, 2016, at 6:30 p.m. in the Upper Elementary School LGI Room.

Respectfully submitted,

\_\_\_\_\_  
Andrew Lechman  
Board Secretary

\_\_\_\_\_  
Date