

Board of School Directors Meeting
NEW HOPE-SOLEBURY SCHOOL DISTRICT
180 W. Bridge Street
New Hope, PA 18938

August 22, 2016

6:30 PM—Upper Elementary School LGI Room

Per Policy 006.2 all Board of School Directors meetings are audio recorded.

- I. Call to Order and Announcement of Executive Session**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Additions, Deletions, and/or Modifications to the Agenda**
- V. Acceptance of Minutes**
 - A. It is recommended that the Board of School Directors accept the attached June 20, 2016 Minutes of the Regular Meeting of the Board of School Directors. *
 - B. It is recommended that the Board of School Directors accept the attached July 28, 2016 Minutes of the Special Meeting of the Board of School Directors. *
- VI. Student Reports**

None
- VII. Superintendent's Report**
- VIII. Board Committee Reports**
 - A. Finance (Mrs. Povacz, Committee Chair)
 - B. Facilities (Mr. Capriotti, Committee Chair)
 - C. Policy and Human Resources (Mr. McDonough, Committee Chair)
 - D. Special Education (Mrs. Gormley, Committee Chair)
 - E. Curriculum Advisory (Mrs. Keyes, Committee Chair)
 - F. Athletics/Student Activities (Mrs. Weisbrot, Committee Chair)
- IX. Liaison Reports**
 - A. Bucks County Intermediate Unit (Mrs. Weisbrot)
 - B. Pennsylvania School Board Association (Mr. Cowell)
 - C. Middle Bucks Institute of Technology (Mr. Capriotti)

X. Old Business

- A. Presentation and/or Discussion Items
NONE

XI. New Business

- A. Presentation and/or Discussion Items
NONE

B. Board Discussion (Agenda Items Only)

C. Public Comment (Agenda Items Only)

D. Action Items (* Indicates attachment)

1. Finance

- a. It is recommended that the Board of School Directors approve the attached Treasurer's Reports for May, June, and July 2016. *
- b. It is recommended that the Board of School Directors approve and ratify the following list of bills totaling \$. *7,427,746.97

2016-2017 Capital Project Checks Between Meetings for Ratification
Check Numbers – 301059 to 301063 and 30200 to 30202
Totaling - \$711,851.98

2015-2016 General Fund Checks Between Meetings for Ratification
Check Numbers – 10044477 to 10044522
Totaling - \$156,536.73

2016-2017 General Fund Checks Between Meetings for Ratification
Check Numbers – 10044523 to 10044617
Totaling - \$2,643,270.15

2016-2017 Capital Projects Checks for Approval
Check Numbers – 30203 to 30207
Totaling - \$150,840.24

2016-2017 General Fund Checks for Approval
Check Numbers – 10044618 to 10044798
Totaling - \$1,055,942.17

2016-2017 Wire Transfers Between Meetings for Ratification
Totaling - \$2,709,305.70

- c. It is recommended that the Board of School Directors authorize the Administration to execute an Agreement with ABA Connect, LLC for applied behavior analysis and curriculum, at a cost of \$450.00 per day, minimum three days per week that school is in session, effective September 1, 2016 through June 30, 2017. *
- d. It is recommended that the Board of School Directors authorize the Administration to execute an Agreement with The Penn Literacy Network (PLN) of the University of Pennsylvania to provide professional development services, which includes a 3-day workshop series during the 2016-2017 school year, at a total cost of \$6000.00. *
- e. It is recommended that the Board of School Directors authorize the Administration to execute a Letter of Agreement with The Council of Southeast Pennsylvania, Inc. to provide services and support of the Student Assistance Program for the 2016-2017 school year, in the amount of \$5,200. *
- f. It is recommended that the Board of School Directors authorize the Administration to execute a Subscription Agreement with Vantage Learning for a Facility and Sports scheduling software program, 3-year contract for a total cost of \$2,350.00. *
- g. It is recommended that the Board of School Directors authorize the Administration to execute an Agreement with Pennsylvania Trust to provide GASB 45/75 valuation services in accordance with costs outlined Exhibits A-D. *
- h. It is recommended that the Board of School Directors authorize the Administration to execute a contract with Interquest Detection Canines of Eastern Pennsylvania for the 2016-2017 school year at a cost of \$1,000. *
- i. It is recommended that the Board of School Directors accept a donation in the amount of \$60,000 from an anonymous donor.
- j. It is recommended that the Board of School Directors approve the submission of PlanCon Part H, Project Financing, for the New Hope-Solebury High School/Middle School Project (PDE #3833) to the Pennsylvania Department of Education. *

2. Facilities

- a. It is recommended that the Board of School Directors accept a donations of materials for the girls' softball batting cage in the amount of \$2000 to date. It is further recommended that the Board of School Directors accept additional donations for the materials and construction of the batting cage.
- b. It is recommended that the Board of School Directors name Jonathan Adar as Co-Chair of the Facilities Committee.

3. Personnel

- a. It is recommended that the Board of School Directors ratify/approve the following retirement:

RETIREMENT	POSITION	EFFECTIVE
Voorhees, Karen	Administrative Assistant District Office	6/27/16

- b. It is recommended that the Board of School Directors ratify/approve the following resignations:

RESIGNATIONS	POSITION	EFFECTIVE
Rumbelow, Hannah	Instructional Assistant MS	7/28/16
Sutton, Susan	Instructional Assistant UES	8/10/16
Andris, Matthew	Instructional Assistant HS	8/15/16

- c. It is recommended that the Board of School Directors ratify/approve the following leaves:

LEAVES	POSITION	EFFECTIVE
Mervine, Michael	Custodian-Part-time (4 hrs.) Special Education Teacher	6/15/16- Approx. 8/29/16
Brown-Carraccio, Lindsay	MS	8/23/16-1/20/17

- d. It is recommended that the Board of School Directors ratify/approve the following reassignments/transfers:

REASSIGNMENTS/ TRANSFERS	FROM	TO	EFFECTIVE	SALARY	BENEFITS
Riggs, Melissa	Teacher Grade 1 LES	Teacher Kindergarten LES	8/23/16	No Change	Yes

- e. It is recommended that the Board of School Directors ratify/approve the following appointments, contingent upon satisfying all requirements of law and district policy

APPOINTMENTS	POSITION	REASON	EFFECTIVE	SALARY	BENEFITS
Kaminski, Dennis	Custodian (Evening) LTS	Resignation - Matt	Extended 1/25/16- 7/9/16	\$17.69/hr. Year 2	Yes
Kaminski, Dennis	Custodian (Evening) Operations Substitute	As needed	7/10/16	\$18.09/hr. Year 2	No
Doster, Timothy	Custodian (Evening) Operations	Resignation-Matt	7/12/16	\$17.28/hr. Year 0	Yes
Bethman, Kevin	Groundskeeper Operations-substitute	As needed	6/24/16	\$20.99/hr. Year 3	No
Reilly, Gretchen	Cafeteria Worker Food Services Substitute	As needed	6/30/16	\$11.29/hr. Year 0	No
Kuklinski, Brianne	Cafeteria Worker Food Services Substitute	As needed	8/29/16	\$11.29/hr. Year 0	No

Kelter, Saskia	Cook – Part-time (5 hrs./day) Food Services	Transfer-Williams	8/29/16	\$15.58 Year 2	No
Edwards, Krista	Cafeteria Worker – Part-time (5 hrs./day) Food Services	Transfer-Kelter	8/29/16	\$11.74/hr. Year 1	No
Buchler, Nancy	Administrative Assistant/Purchasing Business Office Substitute	As needed	7/5/16- 8/26/16	\$21.71/hr. Year 1	No
Buchler, Nancy	Administrative Assistant/Purchasing Business Office LTS	Retirement- Voorhees	8/29/16- 1/20/2017	\$21.71/hr Year 1	Yes
Koeppen, Julie	Non-Instructional Assistant-Part-time (4hrs./day) MS	Resignation- McBride	8/29/16	\$14.62/hr. Year 0	No
Martin, Danielle	Instructional Assistant HS	Resignation-Davis	8/24/16	\$14.66/hr. Year 0	No
Davis, Jena	English Teacher HS LTS	Leave-Gutter	8/23/16- 6/13/17	\$50,965 B+12, Step 01	Yes
Genner, Nelianne	Special Education Teacher HS LTS	Leave-Korn	8/23/16- 1/23/17	\$59,349 M, Step 1	Yes
Pesci, Joseph	Special Education Teacher PE HS	Retirement- Woodring	8/23/16	\$80,787 M+36, Step 5	Yes
Kopp, Mark	Teacher Grade 1 TPE LES	Transfer-Riggs	8/23/16	\$53,366 M – Step 01	Yes
Burns, Morgan	Instructional Assistant UES	Resignation-Sutton	8/24/2016	\$14.66/hr. Year 0	Yes
Chase, Joanne	Instructional Assistant MS	Resignation – Rumbelow	8/24/2016	\$16.25/hr. Year 3	Yes
Dienes, Kara	Health Office Clerk Part time – 3 hrs./day LES/UES/MS/HS	Resignation - Garcia	8/29/2016	\$14.62/hr. Year 0	No
Fofrich, Beth	Teacher Special Education MS LTS	Leave-Brown- Carraccio	8/29/2016- 1/23/2017	\$68,816 M, Step 3	Yes

- f. It is recommended that the Board of School Directors recognize that the following teachers have earned tenure as of August 27, 2016:

Christopher Marchok
Kevin Nord
Jeffrey Petzak

- g. It is recommended that the Board of School Directors appoint Dr. James Rigney as School Physician for the 2016-2017 school year at annual fee of \$4,000, no per student charge.
- h. It is recommended that the Board of School Directors appoint Dr. Steven Covino as School Dentist for the 2016-2017 school year at a \$5 per student charge and no annual fee to the school district.
- i. It is recommended that the Board of School Directors approve the following Extra Duty Responsibility (EDR) contracts for the 2016-2017 school year:

<u>Name</u>	<u>Extra Duty Responsibility</u>	<u>Stipend</u>
<u>Athletics</u>		
Scott Kunkel	Cross Country Varsity Coach	\$3,524.00
Brian Demby	Golf	\$2,822.00
Jim DiTulio	Football Varsity	\$5,464.00
Karen Douglass	Tennis Varsity Girls	\$3,308.00
Joe Goodman	Football JV	\$3,968.00
Sheila Gundlach	Cheerleading (split)	\$1,344.00
Josh Hesney	Soccer 8th grade Boys	\$1,704.00
David Bachart	Soccer Varsity Boys	\$4,623.00
Yona Rose	Field Hockey JV	\$3,358.00
Karen Schmidt	Tennis JV Girls	\$2,192.00
Gwen Smith	Field Hockey Varsity	\$4,623.00
Jim Swasey	Soccer JV Girls	\$3,358.00
Trish Tangradi	Cheerleading (split)	\$1,344.00
Roy Watson	Volleyball Varsity	\$4,623.00
Lisa Morrash	Volleyball MS	\$1,704.00
<u>High School</u>		
Fred Achenbach	Class Advisor 12	\$1,672.00
Alicia Anderson	National Honor Society	\$629.00
David Bachart	Pit Orchestra Musical	\$1,438.00
David Bachart	Band Director	\$2,677.00
David Bachart	Junior Class 11B	\$2,093.00
Tom Bateman	Pianist Musical	\$702.00
Tom Bateman	Vocal Coach/Musical	\$2,136.00
Tom Bateman	Choral Director	\$2,677.00
Jordan Brennan	Drama Club Choreographer	\$2,611.00
Chris Cook	Class Advisor 9	\$647.00
Kevin Elvey	HS Ski Club	\$809.00
Mike Finley	Culminating Project Coordinator (split)	\$4,135.00
Drew Giorgi	Lion's Tale	\$1,946.00
Jon Gonsiewski	HS Ski Club	\$809.00
Jon Gonsiewski	Student Council HS	\$3,406.00
Jon Gonsiewski	Blue/Gold Advisor (split)	\$501.50
Mike Kephart	Stage Manager	\$2,968.00

Emilia Lengyel	Key Club	\$1,707.00
Emilia Lengyel	Class Advisor 9	\$647.00
Carey Lever	Environmental Club	\$1,611.00
Brian Loving	Chess Club	\$946.00
Brian Loving	Athletic Equipment Manager	\$5,645.00
Brian Loving	Class Advisor 12c	\$1,672.00
Chris Marchok	Class Advisor 10	\$647.00
Lisa Naldzin	Reading Olympics	\$324.00
Chris Marchok	FBLA	\$1,556.00
John O'Hara	Mathletes HS	\$986.00
Jeremy Pfancook	Envirothon	\$628.00
Jeremy Pfancook	Class Advisor 12B	\$1,672.00
Melanie Pittner	Play Director	\$2,434.00
Melanie Pittner	Director of Musical	\$3,309.00
Glenn Preiss	Yearbook	\$1,946.00
Christine Procaccino	Class Advisor 10	\$647.00
Karen Rosenberg	Art Club	\$2,044.00
Karen Rosenberg	GSA Alliance	\$686.00
Stephanie Ryan	Class Advisor 11B	\$2,093.00
Mary Schwander	Key Club	\$1,707.00
Mary Schwander	Press Coordinator	\$1,505.00
Stacey Shade	National Honor Society	\$629.00
Adam Sherman	Blue/Gold Advisor (split)	\$501.50
Ryan Sorensen	Science Olympics	\$271.00
Lori Soriano	Culminating Project Coordinator (split)	\$4,135.00
Nick Wehr	String Groups	\$1,704.00
Ed Young	Set Construction	\$2,182.00

4. Policy

- a. It is recommended that the Board of School Directors adopt the following attached revised policies on a second reading: *
 - 319—Outside Activities
 - 626.1—Travel (Federal Programs)
 - 827—Conflict of Interest (Federal Programs)
- b. It is recommended that the Board of School Directors affirm the first reading of the following board operating guidelines and policies: *
 - 003—Functions of the Board
 - 007—Distribution of Policies and Procedures
 - 247—Hazing
 - 823—Naloxone
- c. It is recommended that the Board of School Directors affirm the enrollment of a foreign exchange student on a J-1 Visa for the 2016-2017 school year.

- d. It is recommended that the Board of School Directors appoint David Ely to replace Robert Long as the New Hope-Solebury Representative to the Middle Bucks Area Technical School Authority.

5. Special Education

- a. It is recommended that the Board of School Directors approve the following tuition agreements and educational services agreements in the form presented to the Board:
 - Rock Brook School, Student No. 9403385979, for the 2016-2017 school year in the amount of \$69,346.20.
 - New Hope Academy, Student No. 5016923183, ESY for the 2016-2017 school year in the amount of \$4,071.62.
 - Cambridge School, Student No. 9171061924, for the 2016-2017 school year in the amount of \$45,598.00.
 - Cambridge School, Student No. 5647886469, for the 2016-2017 school year in the amount of \$45,598.00.
 - The Midland School, Student No. 6186021793, for the 2016-2017 school year in the amount of \$65,843.40.
 - Educational Services Agreement, Student No. 1520519001, for the 2016-2017 school year in the amount of \$12,000.00.
 - Educational Services Agreement, Student No. 6756797662, for the 2015-2016, 2016-2017, 2017-2018 school years in the amount of \$14,000.00/year.
 - Educational Services Agreement, Student No. 4980012159, for the 2015-2016 and 2016-2017 school years, total amount of \$50,000.

6. Curriculum and Instruction
NONE

7. Athletics and Student Activities
NONE

XII. Public Comment (Non-Agenda Items Only)

XIII. Board Discussion

XIV. Adjournment

XV. Upcoming Meetings

Curriculum Advisory Committee

**Thursday, September 8, 2016
6:00 PM – UES LGI Room**

Board Meeting

August 22, 2016

Special Education Committee

Tuesday, September 13, 2016

6:00 PM – UES LGI Room

Policy-Human Resources Committee

Tuesday, September 13, 2016

7:30 PM – UES LGI Room

Finance Committee

Wednesday, September 14, 2016

6:00 PM – UES LGI Room

Facilities Committee

Wednesday, September 14, 2016

7:30 PM – UES LGI Room

Board of School Directors Meeting

Monday, September 19, 2016

6:30 PM – UES LGI Room

Information Items

- Fiscal Dashboards, Current and Future Projections, July 31, 2016 *