

**NEW HOPE-SOLEBURY SCHOOL DISTRICT**  
**Board Minutes**  
**October 17, 2016**

*Per Policy 006.2 all Board of School Directors meetings are audio recorded.*

**I. Call to Order and Announcement of Executive Session**

A meeting of the New Hope-Solebury School District Board of Directors was held in the Upper Elementary School LGI Room on Monday, October 17, 2016. Mr. Cowell, Board President, called the meeting to order at 6:34 p.m.

An Executive Session was held prior to the Board meeting to discuss personnel and legal matters.

**II. Pledge of Allegiance**

Mr. Marrone's second grade class led members and guests in the Pledge of Allegiance.

Dr. Yanni asked for a moment of silence in remembrance of District employee Scott Petrie who passed away.

**III. Roll Call**

The Secretary called roll:

Members present: Mr. Cowell, Mr. Capriotti, Mrs. Deussing, Mr. Dougherty, Mrs. Gormley, Mrs. Keyes, Mr. McDonough, Mrs. Povacz, Mrs. Weisbrot

Members absent: None

Administrators present: Dr. Yanni, Dr. Cortellessa, Mr. Hansel, Mr. Lechman, Mrs. Martin, Dr. McKenna, Mr. Radaszkiewicz, Mr. Rivera, Mrs. Rohn, Mr. Seier, Mr. Silver

**IV. Additions, Deletions, and/or Modifications to the Agenda**

Salary adjustment Personnel Item 3c for Mrs. Miller from B+12 to B+24 - correct salary will be reflected in minutes.

**V. Acceptance of Minutes**

- A. Upon a motion made by Mrs. Deussing, seconded by Mrs. Povacz, the Board voted to accept the September 22, 2016 Minutes of the Regular Meeting of the Board of School Directors, with the addition of the tuition rate to the Foundations/LifeWorks Agreement in the amount of \$36,180. \*

Mr. Capriotti	Yes
Mrs. Deussing	Yes
Mr. Dougherty	Yes
Mrs. Gormley	Yes
Mrs. Keyes	Yes
Mr. McDonough	Yes
Mrs. Povacz	Yes
Mrs. Weisbrot	Yes
Mr. Cowell	Yes

Motion passed 9 – 0 with 0 absent and 0 abstentions.

## **VI. Student Reports**

The following students reported on activities at their schools.

- High School – Anthony Lagana and Kaylee Tao
- Middle School – Erin Pearth and Meghann Siano
- Upper Elementary School – Aiden Gormley

## **VII. Superintendent's Report**

Superintendent Yanni reported on the following:

- Announced our state assessment scores have been received and we are leading the region and state across the board; every teacher has met or exceeded growth standards.
- Thanked Mr. Malone and Mrs. Marton for two successful days of professional development and rolling out our new instructional model.
- Campus Revitalization Project is in full swing and thanked staff and students for being conscious of the construction and assimilating well into the building.

## **VIII. Board Committee Reports**

Committee chairs reported on meetings; minutes are posted to the district website.

- A. Finance (Mrs. Povacz, Committee Chair)
- B. Facilities (Mr. Capriotti, Committee Chair)
- C. Policy and Human Resources (Mr. McDonough, Committee Chair)
- D. Special Education (Mrs. Gormley, Committee Chair)
- E. Curriculum Advisory (Mrs. Keyes, Committee Chair)
- F. Athletics/Student Activities (Mrs. Weisbrot, Committee Chair)

**IX. Liaison Reports**

- A. Bucks County Intermediate Unit (Mrs. Weisbrot)
  - Mrs. Weisbrot reported on three presentations at the BCIU meeting: Bucks and Montgomery Healthcare Consortium, Headstart Elementary Center in Neshaminy, and support team meeting.
- B. Pennsylvania School Board Association (Mr. Cowell) – No report.
- C. Middle Bucks Institute of Technology (Mr. Capriotti) – No report.

**X. Old Business**

- A. Presentation and/or Discussion Items  
NONE

**XI. New Business**

- A. Presentation and/or Discussion Items
  - School Performance Profiles  
Dr. Yanni provided an in depth presentation on the School Performance Profiles relative to understanding the SPP, informing the Board and community of those scores, and identified strengths and relative weaknesses and where we can improve.
  - Comprehensive Plan  
Dr. Yanni summarized the status of work on the Comprehensive Plan for 2017-2020 and the four components of the plan—Curriculum & Instruction, Facilities, Technology, and Engagement.
- B. Board Discussion (Agenda Items Only)
  - Board Discussion occurred around the following topics:
    - Agenda items only and public comment on agenda items.
    - Mrs. Deussing – Thanked the Facilities Committee for the work they are doing.
    - Mr. Cowell – Thanked all of the committees for the work being done.
- C. Public Comment (Agenda Items Only)
  - Public Comment occurred around the following topics:
    - Mr. Marcus commented on School Performance Profile scores.

D. Action Items (\* Indicates attachment)

1. Finance

Upon a motion made by Mrs. Deussing, seconded by Mrs. Weisbrot, the Board voted as follows on Finance Items 1a-1g:

- Mr. Capriotti Yes
- Mrs. Deussing Yes
- Mr. Dougherty Yes
- Mrs. Gormley Yes
- Mrs. Keyes Yes
- Mr. McDonough Yes
- Mrs. Povacz Yes
- Mrs. Weisbrot Yes
- Mr. Cowell Yes

Motion passed 9 – 0 with 0 absent and 0 abstentions.

- a. Approve the attached Treasurer’s Report for August, 2016. \*
- b. Approve and ratify the following list of bills totaling \$3,515,389.60. \*

2016-2017 General Fund Checks Between Meetings for Ratification  
 Check Numbers – 10045011 to 10045025  
 Totaling - \$39,131.70

2016-2017 Capital Projects Checks for Approval  
 Check Numbers – 30217 to 30221  
 Totaling - \$320,481.68

2016-2017 General Fund Checks for Approval  
 Check Numbers – 10045044 to 10045268  
 Totaling - \$510,928.80

2016-2017 Wire Transfers Between Meetings for Ratification  
 Totaling - \$2,644,847.42

- c. Approve the following list of budgetary transfers for the 2016-2017 fiscal year:

Transfer From	Account	Object	Object Description	Amount	Transfer To	Account	Object	Object Description	Amount	Reason
LEARNING SUPPORT-7 & 8	1012413000000008	390	CONT SERVICE	\$10,000.00	HIGH SCHOOL	1011003000000000	562	CHARTER SCHOOL TUITION	\$10,000.00	Additional 4 Charter School Students
LEARNING SUPPORT-UPPER ES	1012411000000009	390	CONT SERVICE	\$10,000.00	HIGH SCHOOL	1011003000000000	562	CHARTER SCHOOL TUITION	\$10,000.00	Additional 4 Charter School Students
ES LRNG SUPP	1012411000000001	390	CONT SERVICE	\$10,000.00	HIGH SCHOOL	1011003000000000	562	CHARTER SCHOOL TUITION	\$10,000.00	Additional 4 Charter School Students
BUDGETARY RESERVE	1059000000000007	940	BUDGETARY RESERVE	\$50,000.00	HIGH SCHOOL	1011003000000000	562	CHARTER SCHOOL TUITION	\$50,000.00	Additional 4 Charter School Students
INTERVENTION	1021600000000001	580	TRAVEL	\$ 400.00	INTERVENTION	1021600000000001	640	BOOKS and PERIODICALS	\$ 400.00	Social Workers request for books.

- d. Approve an Agreement with ADP for payroll processing products and services. The costs of the Agreement are based on the number of employees being paid which fluctuates throughout the year, but the costs of the Agreement will be equal to or less than the current costs associated with the districts in-house costs for the payroll function. \*
- e. Approve an Agreement with Triton Benefits & HR Solutions for payroll processing services. Triton will provide services to assist in the implementation of the ADP products and will provide in-house payroll services for a period of 6 months. The costs for implementation services are \$2,500. The costs for in-house payroll services is estimated at \$29,250 based on \$45.00 per hour for no more than 25 hours per week. The costs of the Agreement will be equal or less than the current costs associated with the districts in-house costs for the payroll function. \*
- f. Authorize the settlement of the School Based Access Funding for the 2012-2013 school year. \*
- g. Approve a resolution authorizing the incurring of nonelectoral debt for the purpose of funding capital projects and paying the costs of issuance, by the issuance of general obligation bonds, in an aggregate principal amount not to exceed \$12,000,000, but anticipated to be approximately \$9,850,000, all as presented by bond counsel. \*

2. Facilities  
NONE

3. Personnel

Upon a motion made by Mr. McDonough, seconded by Mrs. Deussing, the Board voted as follows on Personnel Items 3a-3d:

Mr. Capriotti	Yes
Mrs. Deussing	Yes
Mr. Dougherty	Yes
Mrs. Gormley	Yes
Mrs. Keyes	Yes
Mr. McDonough	Yes
Mrs. Povacz	Yes
Mrs. Weisbrot	Yes
Mr. Cowell	Yes

Motion passed 9 – 0 with 0 absent and 0 abstentions.

a. Accept the following resignation:

RESIGNATION	POSITION	EFFECTIVE
Taylor, Elizabeth	Instructional Assistant HS	9/23/16

## b. Approve the following leaves:

LEAVE	POSITION	EFFECTIVE
Rutledge, Brian Compensated Professional Leave*	Mathematics Teacher HS	1/23/17-6/13/17
Elrath, Jessica	Special Education Teacher UES	<b>Extended</b> 4/8/16-1/20/17

## c. Ratify/approve the following appointments, contingent upon satisfying all requirements of law and district policy:

APPOINTMENTS	POSITION	REASON	EFFECTIVE	SALARY	BENEFITS
Hughes, Angela	Instructional Assistant MS	Resignation- Karidas	10/7/16	\$14.66/hr. Year 0	Yes
Miller, Jacqueline	Special Education Teacher UES LTS	Leave-Elrath	<b>Extended</b> 8/23/16- <b>1/23/17</b>	\$55,515 (prorated) B+24, Step 01	Yes
Parker-Kramli, Kathryn	Instructional Assistant UES LTS	Transfer- Miller, J.	<b>Extended</b> 8/23/16- <b>1/23/17</b>	\$14.66/hr. Step 0	Yes

## d. Approve the following Extra Duty Responsibility (EDR) contracts for the 2016-2017 school year:

Name	Extra Duty Responsibility	Stipend
Robin Kilroy	Webmaster - UES	\$1,850.00
Craig Smith	Webmaster - MS	\$1,850.00
Craig Smith	Teacher Tech - MS	\$1,843.00
Michelle Reynolds	Mentor - J. Miller (prorated)	\$207.30
<b>ATHLETICS</b>		
Shelley Wigler	Competitive Cheer Varsity-Winter	\$5,006.00
Dave Wisniewski	Basketball JV Girls	\$4,282.00
<b>MIDDLE SCHOOL</b>		
Jordan Brennan	Musical MS	\$1,798.00
Craig Smith	Stage Manager MS	\$646.00
Lisa Meehan	Odyssey of the Mind (split) <b>Rescind</b>	-\$595.50
Andrew Ordover	Odyssey of the Mind (split) <b>Rescind</b>	-\$595.50
Lisa Meehan	Odyssey of the Mind (split)	\$397.00
Andrew Ordover	Odyssey of the Mind (split)	\$397.00
Amy Hoffman	Odyssey of the Mind (split)	\$397.00
<b>ELEMENTARY</b>		
Laurie Gale	Safety Patrol (split)	\$300.00
Kim Brown	Safety Patrol (split)	\$300.00
Donna Burns	School Store (split)	\$189.50
Mark Conway	School Store (split)	\$189.50
Michelle Reynolds	Student Council (split)	\$323.00
Renee Schade	Student Council (split)	\$323.00
Jennifer Loving	Newspaper/Yearbook (split)	\$642.00
Robin Kilroy	Newspaper/Yearbook (split)	\$642.00
Kevin Sasala	Talent Show (split)	\$359.50

Tom Marrone	Talent Show (split)	\$359.50
Stephanie Marrone	Reading Olympics	\$300.00
Christine Demore	Garden Club	\$686.00
Christine Demore	Outdoors Club	\$719.00
Morgan Burns	Homework Club	\$1,233.00
Jim DiTulio	Jump Rope Club	\$270.00
Peter Nelson	Intramural Flag Football	\$1,062.00
Peter Nelson	Intramural Soccer	\$1,060.00
Peter Nelson	Intramural Basketball	\$1,062.00
Peter Nelson	Intramural Floor Hockey	\$1,060.00
Emily Van Praag	Chorus-4th & 5th	\$834.00
Emily Van Praag	Naturals-4th	\$449.00
<b>TOTAL:</b>		\$29,845.30
<b>RUNNING TOTAL:</b>		\$217,916.30

#### 4. Policy

Upon a motion made by Mr. McDonough, seconded by Mrs. Keyes, the Board voted as follows on Policy Items 4a:

Mr. Capriotti	Yes
Mrs. Deussing	Yes
Mr. Dougherty	Yes
Mrs. Gormley	Yes
Mrs. Keyes	Yes
Mr. McDonough	Yes
Mrs. Povacz	Yes
Mrs. Weisbrot	Yes
Mr. Cowell	Yes

Motion passed 9 – 0 with 0 absent and 0 abstentions.

- a. Adopt the following Board Operating Guidelines and Policies on a second reading:\*

Board Operating Guidelines  
005 – Organization of the Board

Board Policies  
213 – Assessment of Student Progress  
222 – Tobacco Use (Students)

- b. Affirm the first reading of the following Policies:

320 – Freedom of Speech in Non-School Settings  
321 – Political Activities– Tobacco Use (Employees)  
323 – Tobacco Use (Employees)

## 5. Special Education

Upon a motion made by Mrs. Gormley, seconded by Mrs. Deussing, the Board voted as follows on Special Education Items 5a:

Mr. Capriotti	Yes
Mrs. Deussing	Yes
Mr. Dougherty	Yes
Mrs. Gormley	Yes
Mrs. Keyes	Yes
Mr. McDonough	Yes
Mrs. Povacz	Yes
Mrs. Weisbrot	Yes
Mr. Cowell	Yes

Motion passed 9 – 0 with 0 absent and 0 abstentions.

- a. Approve the following educational services agreement in the form presented to the Board:
  - Educational Services Agreement for Student No. 2088411453, for ESY Services from June 19, 2016 through September 1, 2016 in the amount of \$5,500.00.

6. Curriculum and Instruction  
NONE7. Athletics and Student Activities  
NONE**XII. Public Comment (Non-Agenda Items Only)****XIII. Board Discussion****XIV. Adjournment**

Upon a motion made by Mrs. Weisbrot, seconded by Mrs. Deussing, which was unanimously approved, the meeting was adjourned at 8:30 p.m.

The next meeting of the Board of School Directors will be held on Monday, November 14, 2016, at 6:30 p.m. in the Upper Elementary School LGI Room.

Respectfully submitted,

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Andrew Lechman  
Board Secretary

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Date