

***Board of School Directors Meeting***  
**NEW HOPE-SOLEBURY SCHOOL DISTRICT**  
**180 W. Bridge Street**  
**New Hope, PA 18938**

**May 25, 2017**

**6:30 PM—Upper Elementary School LGI Room**

*Per Policy 006.2 all Board of School Directors meetings are audio recorded.*

**I. Call to Order and Announcement of Executive Session**

**II. Pledge of Allegiance**

**III. Roll Call**

**IV. Additions, Deletions, and/or Modifications to the Agenda**

**V. Acceptance of Minutes**

- A. It is recommended that the Board of School Directors accept the April 27, 2017 Minutes of the Regular Meeting of the Board of School Directors. \*

**VI. Student Reports**

- High School – Anthony Lagana, Kaylee Tao
- Middle School
- Upper Elementary School

**VII. Superintendent’s Report**

**VIII. Board Committee Reports**

- A. Finance (Mr. Dougherty, Committee Chair)
- B. Facilities (Mr. Capriotti, Committee Chair)
- C. Policy and Human Resources (Mrs. Deussing, Committee Chair)
- D. Special Education (Mrs. Gormley, Committee Chair)
- E. Curriculum Advisory (Mrs. Keyes, Committee Chair)
- F. Athletics/Student Activities (Mrs. Weisbrot, Committee Chair)

**IX. Liaison Reports**

- A. Bucks County Intermediate Unit (Mrs. Weisbrot)
- B. Pennsylvania School Board Association (Mr. Dougherty)
- C. Middle Bucks Institute of Technology (Mr. Capriotti)

**X. Old Business**

- A. Presentation and/or Discussion Items  
NONE

**XI. New Business**

- A. Presentation and/or Discussion Items

- 2017-2018 Proposed Final Budget – Dr. Yanni, Mr. Lechman

- B. Board Discussion (Agenda Items Only)

- C. Public Comment (Agenda Items Only)

- D. Board Comment (Agenda Items Only)

- E. Action Items (\* Indicates attachment)

- 1. Finance

- a. It is recommended that the Board of School Directors adopt the Proposed Final Budget and make it public for at least 20 days prior to the adoption of the Final Budget; further, notice of intent to adopt the Final Budget for the fiscal year of July 1, 2017 through June 30, 2018 will be published at least 10 days prior to adoption at the regularly scheduled Board meeting on June 26, 2017 at 6:30 PM in the Upper Elementary School LGI. \*
    - b. It is recommended that the Board of School Directors approve the Treasurer's Reports for March and April, 2017. \*
    - c. It is recommended that the Board of School Directors approve and ratify the following list of bills totaling \$3,347,233.25. \*

- 2016-2017 Capital Project Checks Between Meetings for Ratification  
Check Numbers – Series 15A 30267 to 30277  
Totaling - \$556,598.27

- And

- Check Numbers – Series 16A 30450 to 30451  
Totaling – 1,221,830.86

- 2016-2017 General Fund Checks Between Meetings for Ratification  
Check Numbers – 147197 to 147217  
Totaling - \$615,788.65

2016-2017 General Fund Checks for Approval  
Check Numbers – 147218 to 147391  
Totaling - \$489,531.93

2016-2017 Wire Transfers Between Meetings for Ratification  
Totaling - \$463,483.54

- d. It is recommended that the Board of School Directors approve Andrew Lechman to serve as the Bucks IU Management Trustee to the Bucks and Montgomery County Schools Health Care Consortium for the time period of July 1, 2017 through June 30, 2019.
- e. It is recommended that the Board of School Directors of the New Hope-Solebury School District (the "School District") authorize the Administration to work with PFM Financial Advisors LLC, as Financial Advisor, Robert W. Baird Co. as Senior Managing Underwriter, Janney Montgomery Scott LLC as Co-Managing Underwriter, Dinsmore & Shohl LLP, as Bond Counsel, and the District's Solicitor in conjunction with the issuance of General Obligation Bonds, Series of 2017 for the purpose of funding a portion of the Campus Revitalization Plan in the estimated principal amount of \$6,580,000.
- f. It is recommended that the Board of School Directors appoint John F. Cook as School Board Treasurer for the 2017-2018 school year at an annual cost of \$8,200.
- g. It is recommended that the Board of School Directors approve the Food Services Budget for the 2017-2018 School Year. \*
- h. It is recommended that the Board of School Directors approve the following lunch prices for the 2017-2018 school year:
  - Type A Lunch – Elementary Schools \$2.90 (No Increase)
  - Type A Lunch – Middle/High Schools \$3.35 (.10 Increase)
  - Half Pint of Milk \$0.75 (No Increase)
- i. It is recommended that the Board of School Directors approve a Memorandum of Agreement with the Bucks County Intermediate Unit #22 to offer a life-skills career and employment training transition program to students ages 18 to 21 for the 2017-2018 school year. The cost of this program is \$39,387 for a student attending this program which will be offset by approximately \$35,000 in revenue for NHSD supervision of the program and fair share room rental for use of a classroom space on the NHSD campus. \*
- j. It is recommended that the Board of School Directors approve a one-year extension of the First Student contract per the rates in the current agreement for the year July 1, 2017 through June 30, 2018.

- k. It is recommended that the Board of School Directors authorize the Administration to execute an Agreement with ABA Connect, LLC for applied behavior analysis and curriculum, at a cost of \$475.00 per day (\$63.33 per hour for 7.5 hours per day) with a maximum of 30 hours per week that school is in session, effective September 1, 2017 through June 30, 2018. \*
- l. It is recommended that the Board of School Directors authorize the Administration to execute a Letter of Agreement with The Council of Southeast Pennsylvania, Inc. to provide services and support of the Student Assistance Program for the 2017-2018 school year, in the amount of \$5,200. \*
- m. It is recommended that the Board of School Directors authorize the Administration to execute a contract with Interquest Detection Canines of Eastern Pennsylvania for the 2017-2018 school year at a cost of \$260 per 3 hour visit or \$520 per six hour visit. \*
- n. It is recommended that the Board of School Directors accept the list of Act 153 properties as certified by the Solebury Township Board of Supervisors for the 2017-2018 school year. \*

## 2. Facilities

NONE

## 3. Personnel

- a. It is recommended that the Board of School Directors accept the following retirements/resignations/terminations:

| <b>RETIREMENTS</b>  | <b>POSITION</b>  | <b>EFFECTIVE</b> |
|---|------------------|------------------|
| Silver, Kenneth<br><i>Pursuant to the terms of Agreement presented to the Board</i> | Principal<br>LES | 6/30/2017        |

| <b>RESIGNATIONS</b> | <b>POSITION</b>                               | <b>EFFECTIVE</b> |
|---------------------|---|------------------|
| Rivera, Peter       | Director of Custodial Services                | 5/5/2017         |
| Rehr, Ernest        | Assistant Principal/<br>Director of Athletics | 6/30/2017        |

| <b>TERMINATIONS</b> | <b>POSITION</b>   | <b>EFFECTIVE</b> |
|---------------------|---|------------------|
| Rosenthal, Tanya    | Cafeteria Worker –<br>Food Services<br>Part time – 2.25 hrs/day | 4/27/2017        |

- b. It is recommended that the Board of School Directors ratify/approve the following leaves:

| LEAVES           | POSITION                       | EFFECTIVE  |
|------------------|--------------------------------|--|
| Kolinchak, David | Math Teacher<br>MS             | 5/15/2017 –<br>5/30/2017<br><i>anticipated dates</i> |
| Nealis, Cheryl   | Administrative Assistant<br>HS | 7/19/2017 –<br>9/19/2017<br><i>anticipated dates</i> |

- c. It is recommended that the Board of School Directors ratify/approve the following reassignments/transfers:

| REASSIGNMENTS/<br>TRANSFERS | FROM  | TO   | EFFECTIVE | SALARY                   | BENEFITS       |
|-----------------------------|---|--|-----------|--------------------------|----------------|
| McNabb, Joanne              | Cafeteria Worker<br>Food Service<br>Substitute  | Cafeteria Worker –<br>Food Services<br>Part time – 5 hrs/day<br>(Resignation -Buckman) | 8/29/2017 | \$11.54/hourly<br>Year 0 | No             |
| Marchok, Christopher        | Math/Business<br>Education Teacher<br>HS        | Business Education<br>Teacher<br>HS  | 8/29/2017 | No change                | No change      |
| Hamill, Michele             | Humanities/Science<br>Teacher - Grade 6<br>MS   | RELA Teacher - Grade 6<br>MS   | 8/29/2017 | No change                | No change      |
| Nichols, Victoria           | Humanities/Math<br>Teacher - Grade 6<br>MS      | Special Education Teacher<br>- Grade 6<br>MS   | 8/29/2017 | No change                | No change      |
| Dykie, Jeffrey              | Science Teacher –<br>Grade 7<br>MS              | Science Teacher – Grade 6<br>MS  | 8/29/2017 | No change                | No change      |
| Gonzalez, Tania             | Part-time (.5) World<br>Languages Teacher<br>MS | Full-time English Teacher<br>Grade 8   | 8/29/2017 | Full-time                | Full-time      |
| Brown, Nicole               | Elementary Teacher –<br>Grade 3<br>UES          | Reading Specialist<br>UES  | 8/29/2017 | No change                | No change      |
| Serafin, Sandra             | Full-time Science<br>Teacher – Grade 6<br>MS    | Part-time (.5) Science<br>Teacher<br>HS  | 8/29/2017 | Part-time (.5)           | Part-time (.5) |
| Keiper, Caitlin             | Social Studies Teacher<br>HS/MS                 | Social Studies Teacher<br>Grade 6  | 8/29/2017 | No change                | No change      |
| Hesney, Joshua              | English Teacher<br>Grade 8<br>MS                | English Teacher<br>HS  | 8/29/2017 | No change                | No change      |
| Hess, Mara                  | Health/Physical<br>Education Teacher<br>HS      | Elementary Teacher –<br>Grade 3<br>UES   | 8/29/2017 | No change                | No change      |
| James, Eileen               | Health/Physical<br>Education Teacher<br>MS      | Health/Physical<br>Education Teacher<br>MS/HS  | 8/29/2017 | No change                | No change      |
| Lever, Carey                | Science Teacher<br>HS/MS                        | Science Teacher – Grade 7<br>MS  | 8/29/2017 | No change                | No change      |
| Riva, Catherine             | Psychologist<br>HS/MS                           | Psychologist<br>LES/HS   | 8/29/2017 | No change                | No change      |

|                    |   |   |           |           |           |
|--------------------|---|---|-----------|-----------|-----------|
| Wind, Jennifer     | Psychologist<br>LES/UES                         | Psychologist<br>UES/MS                          | 8/29/2017 | No change | No change |
| Reynolds, Michelle | Learning Support<br>Co-Teacher – Grade 5<br>UES | Learning Support Teacher<br>LES                 | 8/29/2017 | No change | No change |
| Nelson, Peter      | Learning Support<br>Teacher<br>LES              | Learning Support<br>Co-Teacher - Grade 5<br>UES | 8/29/2017 | No change | No change |
| Iannacone, Leanne  | Reading Specialist<br>UES                       | Reading Specialist<br>LES                       | 8/29/2017 | No change | No change |

- d. It is recommended that the Board of School Directors ratify/approve the following appointments, contingent upon satisfying all requirements of law and district policy:

| APPOINTMENTS         | POSITION   | REASON  | EFFECTIVE  | SALARY                               | BENEFITS |
|----------------------|--|---|--|--------------------------------------|----------|
| Allen, Kirstin       | Kindergarten Teacher<br>LES<br>LTS   | Leave –<br>Kalidonis  | 5/12/2017 –<br>6/14/2017                           | \$48,455<br>(prorated)<br>B, Step 01 | No       |
| Miles, Charles       | Director of Operations<br>(Combined position –<br>Director of Operations and<br>Director of Custodial<br>Services) | Retirement –<br>Hansel and<br>Position<br>Elimination –<br>Rivera | <b>Revised</b><br><del>6/12/2017</del><br>5/8/2017 | \$93,500<br>(prorated)               | Yes      |
| Ruggiero, Michelle   | Administrative Assistant to<br>the Superintendent  | Retirement –<br>Riggi   | 6/12/2017  | \$57,000<br>(prorated)               | Yes      |
| Cajeira, Marcia      | Administrative Assistant for<br>Payroll and Record-Keeping<br>Part time – 5 hrs/day                                | New Position  | 5/30/2017  | \$26.00/hourly                       | No       |
| Nelson, Peter        | Per Diem<br>Substitute Teacher   | ESY Program   | 7/3/2017 –<br>8/3/2017                             | \$73.82/hourly                       | No       |
| Miller, Jacqueline   | Elementary Teacher<br>Academic Support   | ESY Program   | 7/3/2017 –<br>8/3/2017                             | \$73.82/hourly                       | No       |
| Korn, Andrea         | Secondary Teacher<br>Academic Support  | ESY Program   | 7/3/2017 –<br>8/3/2017                             | \$73.82/hourly                       | No       |
| Reynolds, Michelle   | K - 4 <sup>th</sup> Grade Teacher<br>Intensive Learning Support  | ESY Program   | 7/3/2017 –<br>8/3/2017                             | \$73.82/hourly                       | No       |
| Larson, Megan        | 5 <sup>th</sup> – 8 <sup>th</sup> Grade Teacher<br>Intensive Learning Support                                      | ESY Program   | 7/3/2017 –<br>8/3/2017                             | \$73.82/hourly                       | No       |
| Yerkes, Rory         | 9 <sup>th</sup> – 12 <sup>th</sup> Grade Teacher<br>Intensive Learning Support                                     | ESY Program   | 7/3/2017 –<br>8/3/2017                             | \$73.82/hourly                       | No       |
| Cummings, Sharon     | K – 4 <sup>th</sup> Grade Instructional<br>Assistant<br>Intensive Learning Support                                 | ESY Program   | 7/3/2017 –<br>8/3/2017                             | \$16.08/hourly                       | No       |
| Companiononi, Emilio | 5 <sup>th</sup> – 8 <sup>th</sup> Grade Instructional<br>Assistant<br>Intensive Learning Support                   | ESY Program   | 7/3/2017 –<br>8/3/2017                             | \$16.08/hourly                       | No       |
| Simon, Elizabeth     | Certified School Nurse   | ESY Program   | 7/3/2017 –<br>8/3/2017                             | \$73.82/hourly                       | No       |

#### 4. Policy

- a. It is recommended that the Board of School Directors adopt the following Board Policies on a second reading: \*

253 – Suicide and Self-Harming Behavior  
324 – Personnel Files  
808 – Food Services

- 5. Special Education  
NONE
- 6. Curriculum and Instruction
  - a. It is recommended that the Board of School Directors approve the adoption of Living in the Environment AP Edition, Miller, 18<sup>th</sup>+edition with Exam Prep and eBook Instant Access for the Advanced Placement Environmental Science course at a cost not to exceed \$6,000.
- 7. Athletics and Student Activities  
NONE

**XII. Public Comment (Non-Agenda Items Only)**

**XIII. Board Discussion**

**XIV. Adjournment**

**XV. Upcoming Meetings**

|   |   |
|---|---|
| <b>Athletics-Student Activities Committee</b> | <b>Wednesday, May 31, 2017<br/>6:00 PM – UES LGI Room</b> |
| <b>Facilities Committee</b>                   | <b>Wednesday, June 7, 2017<br/>6:00 PM – UES LGI Rom</b>  |
| <b>Special Education Committee</b>            | <b>Wednesday, June 7, 2017<br/>6:00 PM – UES Library</b>  |
| <b>Finance Committee</b>                      | <b>Thursday, June 15, 2017<br/>6:00 PM – UES LGI Room</b> |
| <b>Board of School Directors Meeting</b>      | <b>Thursday, June 26, 2017<br/>6:30 PM – UES LGI Room</b> |

**Information Items**

- Enrollment Report – May, 2017 \*
- Fiscal Dashboards, Current and Future Projections – April 30, 2017 \*