

NEW HOPE-SOLEBURY SCHOOL DISTRICT
*Engaging, Enriching, and Empowering All Students
through a World-Class Education*



Board of School Directors Meeting
November 30, 2017
Upper Elementary School LGI Room, 6:30 PM

New Hope-Solebury Board of School Directors		
Mr. Neale Dougherty <i>President</i>	Mrs. Adrienne Deussing <i>Vice President</i>	Mr. John Capriotti <i>Member</i>
Mr. Mark Cowell <i>Member</i>	Mrs. Jennifer Gormley <i>Member</i>	Mrs. Tracy Keyes <i>Member</i>
Mr. Douglas McDonough <i>Member</i>	Mrs. Maria Povacz <i>Member</i>	Mrs. Sandra Weisbrot <i>Member</i>
Non-Voting Members		
Dr. Steven Yanni <i>Superintendent</i>	Mr. Andrew Lechman <i>Board Secretary</i>	Mr. John Cook <i>Treasurer</i>

Our Mission

The New Hope-Solebury School District takes pride in our commitment to excellence. We strive to inspire and empower our students to become passionate, confident, life-long learners, with the strength of character to contribute to a diverse and ever-changing world.

Executive Session

6:00 pm
Legal, Personnel & Negotiation Matters

NEW HOPE-SOLEBURY SCHOOL DISTRICT
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Board of School Directors Meeting Agenda

November 30, 2017

*Per Board Operating Guidelines 006.2, all Board of School Directors meetings
are audio recorded.*

I. Call to Order and Announcement of Executive Session

A meeting of the New Hope-Solebury School District Board of Directors was held in the Upper Elementary School LGI on Thursday November 30, 2017. Mr. Dougherty, Board President, called the meeting to order at 6:35 p.m.

An Executive Session was held prior to the Board meeting to discuss legal issues and negotiations matters.

II. Pledge of Allegiance

Mr. Dougherty introduced UES music class to lead members and guests in the Pledge of Allegiance.

III. Roll Call

The Secretary called roll:

Members present: Mr. Capriotti, Mr. Cowell, Mrs. Deussing, Mr. Dougherty, Mrs. Keyes, Mr. McDonough, Mrs. Povacz, Mrs. Weisbrot

Members absent: Mrs. Gormley

Administrators present: Dr. Yanni, Mrs. Candido, Dr. Cortellessa, Mrs. Frantz, Mr. Lechman, Mr. Malone, Mrs. Marton, Dr. McKenna, Mr. Miles, Mr. Pederson, Mr. Radaszkiewicz, Mr. Seier

IV. Board Member Resignation

Upon a motion made by Mrs. Deussing, seconded by Mrs. Weisbrot, the Board voted as follows to accept the resignation of Jennifer Gormley, retroactive to November 20, 2017:

Mr. Capriotti	Yes
Mr. Cowell	Yes
Mrs. Deussing	Yes
Mrs. Keyes	Yes
Mr. McDonough	Yes

Mrs. Povacz	Yes
Mrs. Weisbrot	Yes
Mr. Dougherty	Yes

Motion passed 8 – 0 with 0 absent and 0 abstentions

V. Additions, Deletions, and/or Modifications to the Agenda

Dr. Yanni asked for the following motions to replace the original motion (a) under Facilities which would replenish allowances for contractors:

- a. It is recommended that the Board of School Directors authorize the Superintendent and Business Administrator to approve change orders not to exceed a total of \$25,000 for work to be completed by Skepton Construction (General Contractor). Such approvals by administration shall accompany notification of all relevant information to the Board of Directors, inclusive of cost, scope of work and impact of not completing work.
- b. It is recommended that the Board of School Directors authorize the Superintendent and Business Administrator to approve change orders not to exceed a total of \$25,000 for work to be completed by Boro Electric (Electrical Contractor). Such approvals by administration shall accompany notification of all relevant information to the Board of Directors, inclusive of cost, scope of work and impact of not completing work.

Upon a motion made by Mrs. Deussing, seconded by Mrs. Weisbrot, the Board voted to replace the original Facilities motion (a) in the agenda to the motions previously noted above as follows:

Mr. Capriotti	Yes
Mr. Cowell	Yes
Mrs. Deussing	Yes
Mrs. Keyes	Yes
Mr. McDonough	Yes
Mrs. Povacz	Yes
Mrs. Weisbrot	Yes
Mr. Dougherty	Yes

Motion passed 8 – 0 with 0 absent and 0 abstentions

VI. Acceptance of Minutes

Upon a motion made by Mr. Cowell, seconded by Mrs. Deussing, the Board voted in favor of accepting the October 26, 2017 Minutes of the Regular Meeting of the Board of School Directors.

VII. Reports to the Board of Directors

- a. Student Reports
 - i. High School—Kaylee Tao, Blake Doherty
 - ii. Middle School – Cole Hildebrandt, Amy Tao

- iii. Upper Elementary School – Joshua Eckstein, Jamyson Bultemeier
- b. Superintendent’s Report—Dr. Yanni
Dr. Yanni Reported on the following items:
- i. Dr. Cortellessa discussed the HS choir trip to multiple European countries to perform.
 - ii. Dr. Yanni thanked the four board members that have completed a full term which started in 2013 for their service.
 - Mrs. Adrienne Deussing, Mr. Neale Dougherty, Mrs. Tracy Keyes, Mrs. Sandy Weisbrot
 - iii. Dr. Yanni welcomed four new board members who will be seated at the December 4th Organization meeting.
- c. Committee Reports
Committee chairs reported on meetings; minutes are posted to the district website.
- i. Athletics and Activities—Mrs. Weisbrot
 - ii. Curriculum—Mrs. Keyes – No report given.
 - iii. Facilities Committee—Mr. Capriotti
 - iv. Finance Committee—Mr. Dougherty
 - a. Mr. Cowell provided this update as he ran the meeting
 - v. Policy and Personnel Committee—Mr. McDonough
 - vi. Special Education Committee—Mrs. Gormley – No report given.
- d. Liaison Reports
- i. Bucks County Intermediate Unit—Mrs. Weisbrot
 - a. November meeting is always at one of the BCIU locations away from the main campus. This meeting was held at the Samuel Everett Emotional Support School. There was a presentation on the programming provided at this school along with a presentation on specialized transportation. The BCIU also recognized board members at the end of their term and thanked them for their service. Mrs. Weisbrot was one of those board members.
 - ii. Middle Bucks Institute of Technology—Mr. Capriotti – No report given.
 - iii. Pennsylvania School Boards Association—Mr. Dougherty – No report given.

VIII. Old Business

None

IX. New Business

a. Discussion Item: None

b. Comments/Discussion (Agenda Items Only)

i. Board Discussion

Board discussion occurred around the following agenda item topics:

- Mr. Capriotti commented on the HS student report specifically regarding athletics and the challenges that

schools like New Hope-Solebury face when matched up against catholic and private school opponents. Recommended that school districts begin to address this with the PIAA.

ii. Public Comment

Public comment occurred around the following agenda item topics:

- Mr. Band – Commented on the following
 - i. Action items 5a - Costs of student trip and students ability to pay.
- Mrs. Simon – Commented on the following
 - i. European Concert Tour
 - ii. Thanked outgoing school board members for their service as school board members and commented about NHSEA contract negotiations.

iii. Board Comment

Board discussion occurred around the following agenda item topics:

- Mr. Capriotti – Responded to Mr. Band about an option for a low cost trip opportunity that would run simultaneously to other trips.
- Mrs. Weisbrot – Heard choir sing in Austria and said they were amazing.
- Mr. Cowell – Requested that the policy committee review the district field trip policy.

iv. Superintendent's Comments

None

c. Action Items (Consent Agenda)

i. Facilities

Upon a motion made by Mrs. Keyes, seconded by Mrs. Deussing, the Board voted as follows on Facilities Items a-c:

Mr. Capriotti	Yes
Mr. Cowell	Yes
Mrs. Deussing	Yes
Mrs. Keyes	Yes
Mr. McDonough	Yes
Mrs. Povacz	Yes
Mrs. Weisbrot	Yes
Mr. Dougherty	Yes

Motion passed 8 – 0 with 0 absent and 0 abstentions

- a. Authorize the Superintendent and Business Administrator to approve change orders not to exceed a total of \$25,000 for work to

be completed by Skepton Construction (General Contractor). Such approvals by administration shall accompany notification of all relevant information to the Board of Directors, inclusive of cost, scope of work and impact of not completing work.

- b. Authorize the Superintendent and Business Administrator to approve change orders not to exceed a total of \$25,000 for work to be completed by Boro Electric (Electrical Contractor). Such approvals by administration shall accompany notification of all relevant information to the Board of Directors, inclusive of cost, scope of work and impact of not completing work.
- c. Approve the donation of a commercial Cyclone Rake with an estimated value of \$300.

ii. Finance

Upon a motion made by Mr. Cowell, seconded by Mrs. Deussing, the Board voted as follows on Finance Items a-f:

Mr. Capriotti	Yes
Mr. Cowell	Yes
Mrs. Deussing	Yes
Mrs. Keyes	Yes
Mr. McDonough	Yes
Mrs. Povacz	Yes
Mrs. Weisbrot	Yes
Mr. Dougherty	Yes

Motion passed 8 – 0 with 0 absent and 0 abstentions

- a. Approve the Treasurer’s Reports for October, 2017, in their entirety as presented in **Attachment B.***
- b. Accept the Auditor’s Report for the year ended June, 30, 2017 as presented in **Attachment C.***
- c. Approve the Homestead/Farmstead District Agreement 2017-2018 with the Bucks County Intermediate Unit for the completion of the Homestead Notice requirement at a cost of approximately \$1,000 as presented in **Attachment D.***
- d. Authorize the Administration to execute a Lease Agreement with Key Business Solutions for rental of postage meter at a cost of \$141.00 per month for 39 months contingent on the Agreement being reviewed and approved by the district solicitor as presented in **Attachment E.***
- e. Approve and ratify the list of bills totaling \$1,540,272.67 in its entirety as presented in **Attachment F.***
- f. Approve the following budgetary transfers for the 2017-2018 school year:

Transfer From	Account	Object	Object Description	Amount	Transfer To	Account	Object	Object Description	Amount	Reason
HS Industrial Arts	1012503000260000	756	Capital Tech Equipment	\$ 12,993.00	Information Technology	1022400000000002	650	Supplies&Fees Technology	\$ 12,993.00	Purchase of equipment was estimated for capital equipment. A cheaper solution was found and funds need to be transferred to a supplies account.
Pupil Services	1021100000000001	640	Books	\$ 75.00	Pupil Services	1021100000000001	810	Dues & Fees	\$ 75.00	Cover the balance of a membership
LES Principal	1023801000000000	810	Dues&Fees	\$ 416.00	LES Principal	1023801000000000	580	Travel	\$ 416.00	Additional funds needed for conference travel
LES General	1011001000000000	580	Travel	\$ 300.00	LES PE/Health	10110010000140000	610	Supplies	\$ 300.00	Cover the cost of unexpected equipment replacement
High School	1011003000000000	562	Charter School Tuition	\$ 5,000.00	High School	1011003000000000	566	Tuition-Higher Education	\$ 5,000.00	Tuition for dual enrollment
HS Library	1022503000000002	650	Supplies&Fees Technology	\$ 1,685.00	HS Library	1022503000000002	752	Capital Equipment	\$ 1,685.00	Money budgeted for equipment that was slightly more expensive than anticipated.

3. Personnel

Upon a motion made by Mr. Cowell, seconded by Mrs. Weisbrot, the Board voted as follows on Personnel Items a-d:

Mr. Capriotti	Yes
Mr. Cowell	Yes
Mrs. Deussing	Yes
Mrs. Keyes	Yes
Mr. McDonough	Yes
Mrs. Povacz	Yes
Mrs. Weisbrot	Yes
Mr. Dougherty	Yes

Motion passed 8 – 0 with 0 absent and 0 abstentions

a. Approve the following retirements/resignations:

Resignations	Position	Effective
Horensky, Zachary	Evening Custodian	11/2/2017
Brennan, Colleen	Instructional Assistant LES	11/21/2017
Miles, Charles	Director of Operations	1/15/2018

b. Approve the following transfers:

Transfers	From/To	Effective	Salary	Benefits
Cajeira, Marcia	Part-Time Administrative Assistant for Payroll and Record-Keeping 25 hours/week; Part-Time Administrative Assistant for Payroll and Record-Keeping 25 hours/week and LTS Part-Time Administrative	<u>Extended End Date</u> 8/28/2017 – 11/22/2017 1/5/2018 <i>Approximate Dates</i>	(no change to hourly rate)	(no change) Yes Effective 11/1/2017

	Assistant for Accounts Payable and Taxes 15 hours/week (Leave of Absence, Employee 8708)			
Brown, Kimberly	Instructional Assistant MS, 6 th Grade; Instructional Assistant LES, Kindergarten (Resignation, Brennan)	11/13/2017	(no change)	(no change)
Smith, Stacy	Instructional Assistant LES, Kindergarten; Instructional Assistant MS, 6 th Grade (Transfer, Brown)	11/13/2017	(no change)	(no change)
Gross, Emma	LTS Instructional Assistant LES (Transfer, Miller); LTS Instructional Assistant LES (Transfer, Smith)	11/13/2017 – 1/26/2018	(no change)	(no change)

- c. Approve the following appointments, contingent upon satisfying all requirements of law and district policy:

Appointments/ Position	Reason	Effective	Salary	Benefits
McGettigan, Carolyn LTS Teacher ESL HS	Transfer, Tzemintimpi	<u>Start date</u> <u>change</u> 10/24/2017 10/25/2017 – 1/26/2018	\$48,455 (prorated) B, Step 01	No
Hansen, Mark Custodian Per Diem Substitute	Substitute Position	11/13/2017	\$17.67/ Hourly Step 0	No

- d. Approve the following Extra Duty Responsibility (EDR) contracts for the 2017-2018 school year in the amount of \$ 45,772.00 (Annual Total to Date - \$209,736.04).

Name	Extra Duty Responsibility (EDR)	Stipend
<u>ATHLETICS</u>		
Fedele, Rick	Basketball Varsity Boys	\$5,840.00
Gallagher, Kevin	Basketball JV Girls	\$4,282.00
Greenfield, Marc	Soccer 7th Grade Boys	\$1,556.00
Krasna, Andy	Basketball Varsity Girls	\$5,840.00
Love, Jeff	Basketball 7th Grade	\$1,654.00
Lupisella, Igor	Wrestling Junior Varsity	\$4,282.00
Moss, Erin	Track & Field JV Winter	\$3,670.00
Ockenhouse, Glen	Basketball JV Boys	\$4,282.00
Wootten, Cardwell	Track & Field Varsity	\$5,006.00
Yerkes, Rory	Basketball 8th Grade Girls	\$1,801.00
<u>HIGH SCHOOL</u>		
Chuma, Meka	Debate	\$288.50

Donovan, Mike	Class Advisor 12C	\$1,672.00
Horn, Matt	Drama Club Set Construction	\$2,182.00
MacDonald, Leo	Environmental Club	\$805.50
Wilschutz, Rebecca	Drama Club Choreographer	\$2,611.00

~ = split contract

4. Policy

Upon a motion made by Mr. Cowell, seconded by Mrs. Deussing, the Board voted as follows on Policy Items a-c:

Mr. Capriotti	Yes
Mr. Cowell	Yes
Mrs. Deussing	Yes
Mrs. Keyes	Yes
Mr. McDonough	Yes
Mrs. Povacz	Yes
Mrs. Weisbrot	Yes
Mr. Dougherty	Yes

Motion passed 8 – 0 with 0 absent and 0 abstentions

- a. Adopt the following Board Operating Guideline upon a second reading as presented in **Attachment G***:
 - 006.2—Audio Recording of School Board Meetings by the District.

- b. Adopt the following Board Policies upon a second reading as presented in **Attachment H***:
 - 146—Student Services
 - 918—Title I Parent Involvement
 - 701.1—Naming Rights
 - 701.2—Sponsorships, Partnerships, and Advertising
 - 113—Special Education
 - 113.1—Discipline of Students with Disabilities
 - 113.2—Screening and Evaluations for students with Disabilities
 - 113.3—Behavior Support
 - 216—Student Records

- c. Affirm a first reading of the following Board Policies as presented in **Attachment I***:
 - 803—School Calendar
 - 804—School Day
 - 805—Emergency Preparedness
 - 919—District/School Report Card

5. Student Athletics/Activities

Upon a motion made by Mrs. Weisbrot, seconded by Mrs. Deussing, the Board voted as follows on Student Athletics/Activities Items a-c:

Mr. Capriotti	Yes
Mr. Cowell	Yes
Mrs. Deussing	Yes
Mrs. Keyes	Yes
Mr. McDonough	Yes
Mrs. Povacz	Yes
Mrs. Weisbrot	Yes
Mr. Dougherty	Yes

Motion passed 8 – 0 with 0 absent and 0 abstentions

- a. It is recommended that the Board of School Directors approve an Orchestra Trip to Carnegie Hall (New York City) at no cost to the Board as presented in **Attachment J**.*
- b. It is recommended that the Board of School Directors approve a Music Department Trip to Italy in 2019 at no cost to the Board as presented in **Attachment K**.*
- c. It is recommended that the Board of School Directors approve a middle school student trip to the Leadership Experience and Development Conference in Washington, D.C. at no cost to the Board as presented in **Attachment L**.*

X. Comments/Discussion (Non-Agenda Items Only)

a. Public Comment

- i. Mr. Band – Commented on student field trips and fundraising for field trips.
- ii. Mr. Rose – Thanked the outgoing board members for their service and commented about NHSEA contract negotiations
- iii. Mr. Achenbach - Talked about his role as a New Hope-Solebury teacher and commented about NHSEA contract negotiations.
- iv. Mrs. Wisniewski - Talked about her role as a New Hope-Solebury teacher and commented about NHSEA contract negotiations.
- v. Mrs. Robtison - Talked about her role as a New Hope-Solebury guidance counselor and commented about NHSEA contract negotiations.
- vi. Mrs. Elrath - Talked about her role as a New Hope-Solebury teacher and commented about NHSEA contract negotiations.
- vii. Mrs. Hedlund– Community member who talked about NHSEA contract negotiations.
- viii. Mr. Friedman – Community member who thanked the teachers for their dedication talked about NHSEA contract negotiations.

ix. Mr. Hatfield – Community member who talked about NHSEA contract negotiations.

b. Board Discussion

i. Mr. Capriotti – Made a statement from the Board regarding NHSEA contract negotiations.

c. Superintendent’s Comments

None

XI. Adjournment – Meeting was adjourned at 7:55 pm

Respectfully submitted,

Andrew Lechman
Board Secretary

Date

Informational Items

✚ Enrollment Report as presented in **Attachment M.***

✚ December 2017 Meeting Schedule—All meetings are held in the UES LGI room unless otherwise noted.

✚ School Board Organization Meeting —Monday (12/4/2017)—6:30PM

✚ Finance—Thursday (12/14/2017)—6:00 PM

✚ School Board Meeting (12/21/17)—6:30PM

✚ Fiscal Dashboards, Current and Future Financial Projections, October 31, 2017, as presented in **Attachment N.***