

NEW HOPE-SOLEBURY SCHOOL DISTRICT
*Engaging, Enriching, and Empowering All Students
through a World-Class Education*



Board of School Directors Meeting
December 21, 2017
Upper Elementary School LGI Room, 6:00 PM

New Hope-Solebury Board of School Directors		
Mr. John Capriotti <i>President</i>	Mrs. Deirdre Alderfer <i>Vice President</i>	Mr. Mark Cowell <i>Member</i>
Mr. Stanley Marcus <i>Member</i>	Mr. Douglas McDonough <i>Member</i>	Mr. Andrew Ordover <i>Member</i>
Mrs. Maria Povacz <i>Member</i>	Ms. Dana Schwartz <i>Member</i>	Mrs. Liz Sheehan <i>Member</i>
Non-Voting Members		
Dr. Steven Yanni <i>Superintendent</i>	Mr. Andrew Lechman <i>Board Secretary</i>	Mr. John Cook <i>Treasurer</i>

Our Mission

The New Hope-Solebury School District takes pride in our commitment to excellence. We strive to inspire and empower our students to become passionate, confident, life-long learners, with the strength of character to contribute to a diverse and ever-changing world.

Executive Session

9:45 pm
Legal and Personnel/Negotiation Matters

NEW HOPE-SOLEBURY SCHOOL DISTRICT
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Board of School Directors Meeting Agenda

December 21, 2017

*Per Board Operating Guidelines 006.2, all Board of School Directors meetings
are audio recorded.*

I. Call to Order and Announcement of Executive Session

A meeting of the New Hope-Solebury School District Board of Directors was held in the Upper Elementary School LGI on Thursday December 21, 2017. Mr. Capriotti, Board President, called the meeting to order at 6:00 p.m.

II. Pledge of Allegiance

Mr. Capriotti introduced Mrs. Demore's 4th grade class to lead members and guests in the Pledge of Allegiance.

III. Roll Call

The Secretary called roll:

Members present: Mrs. Alderfer, Mr. Capriotti, Mr. Cowell, Mr. McDonough, Mr. Ordovery, Ms. Schwartz, Mrs. Sheehan

Members absent: Mrs. Povacz

Mrs. Povacz entered the meeting at 6:15pm.

Administrators present: Dr. Yanni, Mrs. Candido, Dr. Cortellessa, Mrs. Frantz, Mr. Lechman, Mr. Malone, Mrs. Marton, Dr. McKenna, Mr. Miles, Mr. Pederson, Mr. Radaszkiewicz, Mr. Seier

IV. Additions, Deletions, and/or Modifications to the Agenda

Action Items

- Personnel - Item 3: Addition of David Teasdale as the Director of Operations
- Facilities Item 1 (a-f): Series of change orders for Skepton Construction

V. Acceptance of Minutes

Upon a motion made by Mr. Cowell, seconded by Mrs. Alderfer, the Board voted to accept the minutes from the November 30, 2017 Regular Meeting of the New Hope-Solebury Board of Directors as follows:

Mrs. Alderfer Yes

Mr. Cowell	Yes
Mr. McDonough	Yes
Mr. Ordover	Yes
Mrs. Povacz	Absent
Ms. Schwartz	Yes
Mrs. Sheehan	Yes
Mr. Capriotti	Yes

Motion passed 7 – 0 with 1 absent and 0 abstentions

Upon a motion made by Mr. Cowell, seconded by Mrs. Alderfer, the Board voted to accept the minutes from the December 4, 2017 Organization Meeting of the New Hope-Solebury Board of Directors as follows:

Mrs. Alderfer	Yes
Mr. Cowell	Yes
Mr. McDonough	Yes
Mr. Ordover	Yes
Mrs. Povacz	Absent
Ms. Schwartz	Yes
Mrs. Sheehan	Yes
Mr. Capriotti	Yes

Motion passed 7 – 0 with 1 absent and 0 abstentions

VI. Suspension of Board Operating Guideline (BOG) 004

Upon a motion made by Mr. Cowell, seconded by Mr. Ordover, the Board of School Directors suspend Board Operating Guideline (BOG) 004 and send the BOG to the Policy Committee for review and potential revisions as follows:

Mrs. Alderfer	Yes
Mr. Cowell	Yes
Mr. McDonough	Yes
Mr. Ordover	Yes
Mrs. Povacz	Absent
Ms. Schwartz	Yes
Mrs. Sheehan	Yes
Mr. Capriotti	Yes

Motion passed 7 – 0 with 1 absent and 0 abstentions

- i. Board Discussion
 1. Mr. Capriotti explained the process that will be followed for the election of a new School Board Director. All eight candidates will be asked a series of questions. After all eight candidates are interviewed there will be a period of nominations. After

nominations there will be a vote. Five votes for a single candidate must be obtained by a candidate for them to be approved and seated. If five votes are not achieved additional votes will continue until a majority of five votes for 1 candidate is reached.

2. Mr. Cowell is pleased about this change all eight will be interviewed.
 3. Mr. McDonough requested clarification on how many votes are required. If it is a majority of those in attendance or five votes. It was confirmed that five votes are needed.
- ii. Public Comment
None
 - iii. Board Comment
None
 - iv. Superintendent's Comment
None

VII. School Board Director Interviews

Eight candidates were interviewed for the position of School Board Director. Each interview consisted of (4) questions and each candidate was given a maximum of 10 minutes to complete the interview. The candidates were interviewed in the order listed:

Adar, Jonathan
Brown, Christian
Deussing, Adrienne
Feder, Louise
Foote, Demaris
Hebele, Nikhil
Kashrut, Gary
Marcus, Stanley

Motions and Voting for Board Director as follows:

Motion to nominate Mr. Marcus

- Motion made by Mr. Cowell

Motion to nominate Mr. Hebele

- Motion made by Mr. Cowell

Motion to nominate Mr. Adar

- Motion made by Mr. Capriotti

Motion to nominate Mrs. Deussing

- Motion made by Mr. Capriotti

Vote 1 as follows:

Four votes for Mr. Hebele, three votes for Mr. Marcus, one vote for Mr. Adar.

No majority was reached.

	Mr. Marcus	Mr. Hebele	Mr. Adar	Mrs. Deussing
Mrs. Alderfer		x		
Mr. Cowell	x			
Mr. McDonough		x		
Mr. Ordover	x			
Mrs. Povacz	x			
Ms. Schwartz		x		
Mrs. Sheehan		x		
Mr. Capriotti			x	
Total	3	4	1	

Vote 2 as follows:

Four votes for Mr. Hebele, four votes for Mr. Marcus.

No majority was reached.

	Mr. Marcus	Mr. Hebele	Mr. Adar	Mrs. Deussing
Mrs. Alderfer		x		
Mr. Cowell	x			
Mr. McDonough		x		
Mr. Ordover	x			
Mrs. Povacz	x			
Ms. Schwartz		x		
Mrs. Sheehan		x		
Mr. Capriotti	x			
Total	4	4		

Vote 3 as follows:

Four votes for Mr. Hebele, four votes for Mr. Marcus.

No majority was reached.

	Mr. Marcus	Mr. Hebele	Mr. Adar	Mrs. Deussing
Mrs. Alderfer		x		
Mr. Cowell	x			
Mr. McDonough		x		
Mr. Ordover	x			
Mrs. Povacz	x			
Ms. Schwartz		x		
Mrs. Sheehan		x		
Mr. Capriotti	x			

Total	4	4		
Total	4	4		

Vote 4 as follows:

Four votes for Mr. Hebele, four votes for Mr. Marcus.

No majority was reached.

	Mr. Marcus	Mr. Hebele	Mr. Adar	Mrs. Deussing
Mrs. Alderfer		x		
Mr. Cowell	x			
Mr. McDonough		x		
Mr. Ordover	x			
Mrs. Povacz	x			
Ms. Schwartz		x		
Mrs. Sheehan		x		
Mr. Capriotti	x			
Total	4	4		

As there was no majority reached after four votes the board reopened the process to further board discussion and public comment.

Public Comment:

The following community members made a public comment regarding the Board Director appointment process and nominees:

- Mr. Band
- Mr. Brown
- Mr. Panczeka

Vote 5 as follows:

Five votes for Mr. Marcus, three votes for Mr. Hebele.

Mr. Marcus received the required five votes for a majority.

	Mr. Marcus	Mr. Hebele	Mr. Adar	Mrs. Deussing
Mrs. Alderfer		x		
Mr. Cowell	x			
Mr. McDonough	x			
Mr. Ordover	x			
Mrs. Povacz	x			
Ms. Schwartz		x		
Mrs. Sheehan		x		
Mr. Capriotti	x			
Total	5	3		

VIII. School Board Director Appointment

Upon a motion made by Mr. Cowell, seconded by Mr. Ordover, the Board of School Directors appoint Mr. Stanley Marcus to serve the remainder of the term vacated by Jennifer Gormley on November 21, 2017. The appointment is effective immediately and runs until the Organization Meeting in December 2019. The vote was as follows:

Mrs. Alderfer	Yes
Mr. Cowell	Yes
Mr. McDonough	Yes
Mr. Ordover	Yes
Mrs. Povacz	Yes
Ms. Schwartz	Yes
Mrs. Sheehan	Yes
Mr. Capriotti	Yes

Motion passed 8 – 0 with 0 absent and 0 abstentions

i. Board Discussion

Board discussion occurred as follows:

- Mr. McDonough thanked all eight members for their time and thanked Mr. Marcus and Mr. Hebele for looking at the revenue side of the budget.
- Mr. Capriotti reminded the board of the gap analysis and that there were not many revenue ideas that came out of that process. He shared that Mr. Adar was a contributor to facilities and previous contract negotiations. Additionally, Mrs. Foote brings experience as a previous administrator.
- Mr. Cowell agreed with Mr. McDonough and discussed the need for grants and partnering with other districts.
- Mr. Capriotti acknowledged that Mr. Kashrut is not eligible as he has not lived within the district for the required one year.

ii. Public Comment

- Mr. Band commented on the candidates to fill the vacated school board seat.
- Mr. Singer commented on the candidates to fill the vacated school board seat.
- Mr. Duffy commented on the candidates to fill the vacated school board seat.

iii. Board Comment

- None

IX. Oath of Office

The Oath of Office was issued by a notary and Mr. Marcus took his seat as a member of the School Board of Directors.

X. Reports to the Board of Directors

- a. Student Reports
 - i. High School—Kaylee Tao, Blake Doherty
 - ii. Middle School – No Middle School report provided
 - iii. Upper Elementary School – Maeve Prosser, Amila Khairoullina

- b. Superintendent’s Report—Dr. Yanni
 Dr. Yanni Reported on the following items
 - i. He congratulated Mr. Marcus on being appointed to the Board of School Directors.
 - ii. Kaylee Tao shared that she was accepted to the Wharton School of the University of Pennsylvania. She reviewed other students that have early admission to colleges.
 - iii. Introduced Mr. David Teasdale as the recommendation for the new Director of Operations after 39 applications and multiple interviews.

- c. Committee Reports
 Committee minutes are posted to the district website.
 - i. Finance Committee – Mr. Cowell
 - ii. Facilities Committee – While there was no meeting Dr. Yanni provided some information about the campus revitalization project and plans for the project over the winter break.

XI. Old Business

None

XII. New Business

- a. Discussion/Presentation Items
 - i. 2018-2019 Proposed Preliminary Budget Presentation – Dr. Yanni and Mr. Lechman
 - Dr. Yanni and Mr. Lechman provided a presentation of the proposed preliminary budget for the 2018-2019 fiscal year. All budget documents and the budget presentation can be found on the district website for further information.

- b. Comments/Discussion (Agenda Items Only)
 - i. Board Discussion
 Board discussion occurred around the following agenda item topics:
 - Mr. Cowell requested additional information on the facilities change orders.
 - Mrs. Povacz requested confirmation that the construction manager and architect review all bills before submitting to district and this was confirmed.
 - Mr. Capriotti thanked the board for participating in the process to replace Mrs. Gormley’s board seat.
 - ii. Public Comment
 Public comment occurred around the following agenda item topics:

- Mr. Band commented on the process to fill the School Board Director seat.
- Mrs. Thompson commented on the 2018-2019 preliminary budget.

iii. Board Comment
None

iv. Superintendent’s Comments
Superintendent commented on the following agenda item topics:

- Addressed Mrs. Thompson’s questions regarding the preliminary budget.

c. Action Items (Consent Agenda)

i. Finance

Upon a motion made by Mr. Cowell, seconded by Mrs. Povacz, the Board voted as follows on Finance Items 1-5:

Mrs. Alderfer	Yes
Mr. Cowell	Yes
Mr. Marcus	Yes
Mr. McDonough	Yes
Mr. Ordover	Yes
Mrs. Povacz	Yes
Ms. Schwartz	Yes
Mrs. Sheehan	Yes
Mr. Capriotti	Yes

Motion passed 9 – 0 with 0 absent and 0 abstentions

1. Approve the Resolution Authorizing Proposed Preliminary Budget Display and Advertising as presented in **Attachment C**.*
2. Approve the Treasurer’s Report for November, 2017 as presented in **Attachment D**. *
3. Approve and ratify the list of bills totaling \$1,331,925.70 as presented in **Attachment E**.*
4. Appoint the elected Board President and the elected Board Vice President as check signers on all check writing bank accounts.
5. Approve the IDEA Section 619 Use of Funds Agreement for 2017-2018, PDE Award No. H173A170090, Allocation \$588.00 as presented in **Attachment F**. *

ii. Personnel

Upon a motion made by Mr. Cowell, seconded by Mrs. Alderfer, the Board voted as follows on Personnel items 1-5:

Mrs. Alderfer	Yes
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Mr. Cowell	Yes
Mr. Marcus	Yes
Mr. McDonough	Yes
Mr. Ordover	Yes
Mrs. Povacz	Yes
Ms. Schwartz	Yes
Mrs. Sheehan	Yes
Mr. Capriotti	Yes

Motion passed 9 – 0 with 0 absent and 0 abstentions

1. Approve the following retirements/resignations:

Resignations	Position	Effective
Fitzgerald, Rafeeq	Evening Custodian	12/5/2017

2. Approve the following leaves:

Leaves	Position	Effective
Employee 7690	Administrative Assistant	11/2/2017 – 11/1/2018 <i>(Intermittent)</i>
Employee 5096	Teacher	3/26/2018 – 1/25/2019 <i>Approximate Dates</i>

3. Approve the following appointment contingent upon satisfying all requirements of law and District policy:

Appointment/ Position	Reason	Effective	Salary	Benefits
Teasdale, David* (Director of Operations)	Resignation (Miles)	January 3, 2018	\$102,900 (prorated)	Yes

4. Approve the following Extra Duty Responsibility (EDR) contracts for the 2017-2018 school year in the amount of \$19,190.00 (Annual Total to Date - \$228,926.04).

Name	Extra Duty Responsibility (EDR)	Stipend
	<u>HIGH SCHOOL</u>	
Giorgi, Drew	HS Building Tech	\$1,843.00
Schwander, Mary	HS Webmaster	\$1,850.00
Steinberg, Sheila	Debate	\$288.00~
	<u>MIDDLE SCHOOL</u>	
Smith, Craig	Teacher/Tech Support	\$1,843.00
Smith, Craig	MS Webmaster	\$1,850.00
	<u>UPPER ELEMENTARY SCHOOL</u>	
Burns, Morgan	Reading Olympics	\$300.00

DiTulio, Jim	Jump Rope Club	\$270.00
Kilroy, Robin	UES Webmaster	\$1,850.00
Marrone, Tom	Talent Show	\$359.50
Nelson, Peter	Basketball	\$1,062.00
Nelson, Peter	Floor Hockey	\$1,060.00
Sasala, Kevin	UES Tech	\$1,843.00
Sasala, Kevin	Talent Show	\$359.50
LOWER ELEMENTARY SCHOOL		
Marrone, Tom	Teacher/Tech Support	\$1,843.00
Marrone, Tom	LES Webmaster	\$1,850.00
Rader, Sharon	Cyber/Tech Club	\$719.00

~ - split contract

5. Create a Long-Term Substitute Instructional Assistant position for the remainder of the 2017-2018 school year based on student needs.

iii. Policy

Upon a motion made by Mr. Cowell, seconded by Ms. Schwartz, the Board voted as follows on Policy item 1:

Mrs. Alderfer	Yes
Mr. Cowell	Yes
Mr. Marcus	Yes
Mr. McDonough	Yes
Mr. Ordover	Yes
Mrs. Povacz	Yes
Ms. Schwartz	Yes
Mrs. Sheehan	Yes
Mr. Capriotti	Yes

Motion passed 9 – 0 with 0 absent and 0 abstentions

1. Approve the list of Board meeting dates for January through December 2018 as presented in **Attachment G.***

iv. Special Education

Upon a motion made by Mr. Cowell, seconded by Mrs. Sheehan, the Board voted as follows on Special Education item 1:

Mrs. Alderfer	Yes
Mr. Cowell	Yes
Mr. Marcus	Yes
Mr. McDonough	Yes
Mr. Ordover	Yes
Mrs. Povacz	Yes
Ms. Schwartz	Yes
Mrs. Sheehan	Yes

Mr. Capriotti Yes

Motion passed 9 – 0 with 0 absent and 0 abstentions

1. Approve the following special services agreements in the form presented to the Board:

- a. Rock Brook School, Inc., Student No. 9403385979, for the 2017-2018 school year in the amount of \$70,389.90.
- b. Office of Social Programs, BHA Docket No. 006-15-0068, for FY 2013-2014 Stipulation of Settlement in the amount of \$8,973.04.

v. Facilities

Upon a motion made by Mr. Cowell, seconded by Mrs. Povacz, the Board voted as follows on Facilities item 1:

Motion made by Mr. Cowell

Motion seconded by Mrs. Povacz

Mrs. Alderfer Yes
Mr. Cowell Yes
Mr. Marcus Yes
Mr. McDonough Yes
Mr. Ordovery Yes
Mrs. Povacz Yes
Ms. Schwartz Yes
Mrs. Sheehan Yes
Mr. Capriotti Yes

Motion passed 9 – 0 with 0 absent and 0 abstentions

1. Approve the following change orders for Skepton Construction in the amount of \$17,586.96.*

- a. GC-RFC-135: Total: \$2,378.44—Installation of Fire Stop
- b. GC-RFC-134: Total: \$11,617.10—Rerouting Sanitary Lines and Footings in the Senior Hallway/Classroom Area
- c. GC-RFC-133: Total: \$622.52—Drywall Patching
- d. GC-RFC-132: Total: \$1,551.00—Development of Ramp near Cafeteria Exit
- e. GC-RFC-125: Total: \$396.00—Ceiling Height Revisions in HS Locker Room Corridor
- f. GC-RFC-124: Total \$1,021.90—Wall Finishes for HS Girls' Shower Room

XIII. Comments/Discussion (Non-Agenda Items Only)

- a. Public Comment

- i. Mr. Singer – Congratulated Kaylee Tao for her college acceptance. Commented on the teacher’s contract negotiations.
- ii. Mr. Gaffney – Talked about his role as a New Hope-Solebury teacher and NHSEA contract negotiations.
- iii. Mrs. Balmer – Talked about her role as a New Hope-Solebury teacher and NHSEA contract negotiations.
- iv. Mrs. Brown – Talked about her role as a New Hope-Solebury teacher and NHSEA contract negotiations.
- v. Mrs. Ryan – Talked about her role as a New Hope-Solebury teacher and NHSEA contract negotiations.
- vi. Mrs. Bollinger – Talked about her role as a New Hope-Solebury teacher and NHSEA contract negotiations.
- vii. Mr. Rose – Talked about his role as a New Hope-Solebury teacher and NHSEA contract negotiations.
- viii. Mr. Mannion – Talked about his role as a New Hope-Solebury teacher and NHSEA contract negotiations.

b. Board Discussion

- i. Mr. Capriotti – Appreciated everyone attending the meeting.

c. Superintendent’s Comments

None




XIV. Adjournment – Meeting was adjourned at 9:42 pm

Respectfully submitted,

Andrew Lechman
Board Secretary

Date

Informational Items

-  Enrollment Report as presented in **Attachment H.***
-  Committee Meeting dates will be advertised via listserv in January.
-  Fiscal Dashboards, Current and Future Projections, November 30, 2017, as presented in **Attachment I.***