

NEW HOPE-SOLEBURY SCHOOL DISTRICT

***Engaging, Enriching, and Empowering All Students
through a World-Class Education***



Board of School Directors Meeting Agenda and Packet

February 22, 2018

Upper Elementary School LGI Room, 6:30 PM

New Hope-Solebury Board of School Directors		
Mr. John Capriotti <i>President</i>	Mrs. Deirdre Alderfer <i>Vice President</i>	Mr. Mark Cowell <i>Member</i>
Mr. Stanley Marcus <i>Member</i>	Mr. Douglas McDonough <i>Member</i>	Mr. Andrew Ordover <i>Member</i>
Mrs. Maria Povacz <i>Member</i>	Ms. Dana Schwartz <i>Member</i>	Mrs. Liz Sheehan <i>Member</i>
Non-Voting Members		
Dr. Steven Yanni <i>Superintendent</i>	Mr. Andrew Lechman <i>Board Secretary</i>	Mr. John Cook <i>Treasurer</i>

Our Mission

The New Hope-Solebury School District takes pride in our commitment to excellence. We strive to inspire and empower our students to become passionate, confident, life-long learners, with the strength of character to contribute to a diverse and ever-changing world.

Executive Session

Time—5:45PM

Purpose: Legal and Personnel Matters



Board of School Directors Meeting Agenda

February 22, 2018

Per Board Operating Guidelines 006.2, all Board of School Directors meetings are audio recorded.

I. CALL TO ORDER

A meeting of the New Hope-Solebury School District Board of Directors was held in the Upper Elementary School LGI on Thursday February 22, 2018. Mr. Capriotti, Board President, called the meeting to order at 6:50 p.m.

II. ANNOUNCEMENT OF EXECUTIVE SESSION

An Executive Session was held prior to the Board meeting to discuss personnel issues, construction project and negotiations matters.

III. PLEDGE OF ALLEGIANCE

Mr. Capriotti introduced Mr. Mannion's class to lead members and guests in the Pledge of Allegiance.

IV. ROLL CALL

The Secretary called roll:

Members present: Mrs. Alderfer, Mr. Capriotti, Mr. Cowell, Mr. Marcus, Mr. McDonough, Mrs. Povacz, Ms. Schwartz, Mrs. Sheehan

Members absent: Mr. Ordover

Administrators present: Dr. Yanni, Mrs. Candido, Ms. Frantz, Mr. Lechman, Mrs. Marton, Dr. McKenna, Mr. Pederson, Mr. Seier, Mr. Teasdale

V. APPROVAL OF AGENDA

- A. Additions, Deletions, and Modifications—Dr. Yanni
 - 1. Facilities 1c – Change Orders in the amount of \$86,785
 - 2. Policy 5h – Adopt Resolution to oppose SB2
- B. Board Discussion - None
- C. Public Comment - None
- D. Board Comment - None



- E. Action: Upon a motion made by Mr. Cowell, seconded by Mrs. Sheehan, the Board voted to approve the meeting agenda as presented, inclusive of additions, deletions, and modifications as follows:

Mrs. Alderfer	Yes
Mr. Cowell	Yes
Mr. Marcus	Yes
Mr. McDonough	Yes
Mr. Ordover	Absent
Mrs. Povacz	Yes
Ms. Schwartz	Yes
Mrs. Sheehan	Yes
Mr. Capriotti	Yes

Motion passed 8 – 0 with 1 absent and 0 abstentions

VI. ACCEPTANCE OF MINUTES FROM THE JANUARY 25, 2018 MEETING

- A. Board Discussion - None
B. Public Comment - None
C. Board Comment - None
D. Action: Upon a motion made by Mr. Cowell, seconded by Mr. Marcus, the Board voted to approve the minutes from the January 25, 2018 regular meeting of the New Hope-Solebury Board of Directors as follows:

Mrs. Alderfer	Yes
Mr. Cowell	Yes
Mr. Marcus	Yes
Mr. McDonough	Yes
Mr. Ordover	Absent
Mrs. Povacz	Abstain (was not at prior meeting)
Ms. Schwartz	Yes
Mrs. Sheehan	Yes
Mr. Capriotti	Yes

Motion passed 7 – 0 with 1 absent and 1 abstention

VII. REPORTS TO THE BOARD OF DIRECTORS

- A. Students' Reports
1. High School – Kaylee Tao and Blake Doherty
 2. Middle School – Francesca Cadematore and Lydia Eastburn
 3. Upper Elementary School – Jamie Bultemeier and Maeve Sheehan
- B. Superintendent's Reports
1. Dr. Yanni reported on the following items:



- a. Informational newsletter to be sent out regarding safety and security to include some of the following:
 - i. Secure vestibules in all buildings
 - ii. Additional cameras in all buildings
 - iii. Connected hallway between middle school and high school
 - iv. Risk assessment completed by local police and planned with Pennsylvania State Police for April
 - v. All main offices, administrators and select personnel carry two-way radios
 - vi. A.L.I.C.E. training is ongoing
 - vii. Line item in budget for security needs to be added
- b. All Bucks County superintendents will be meeting to discuss the potential student walkout on March 14.
- c. Asked board to consider a resolution to opposed Senate Bill 2.
- d. Thanked Dr. Cortellessa for her years of service to the New Hope-Solebury School District and wished her well in her new position with the Pennridge School District.
- e. Presented Mr. Capriotti with a plaque on behalf of MBIT thanking him for his service on the MBIT Board.
- f. Announced Cathy Sutton, 2nd grade teacher, nominated for one of the best teachers in Bucks County.
- g. Thanked everyone that has supported staff and students in St. Baldrick's Brave the Shave.

VIII. OLD BUSINESS-None

IX. NEW BUSINESS

A. Presentation: Proposed Elimination of Construction in Areas Below District Office—
Construction Team and Dr. Yanni

1. Jamie Lynch, D'Huy Engineering, provided a presentation about two additional change orders added to the agenda as Facilities, Item 5 (c).

B. Curriculum Advisory – Mr. Ordover

1. Committee Report – No meeting to report on.
2. Board Discussion, Questions - None
3. Public Comment - None
4. Board Comment - None
5. Action—None



C. Facilities – Mrs. Alderfer

1. Committee Report – Mrs. Alderfer, Committee Chair, reported on meeting; minutes are posted on the district website.
2. Board Discussion, Questions
 - a. Mr. Cowell asked about two different fire alarm systems in the high school and the fire wall. Mr. Lynch confirmed that the two systems will operate in tandem.
 - b. Mrs. Povacz asked about value engineering and other opportunities for potential cost savings that do not impact the educational environment.
 - c. Mr. Capriotti requested information regarding an estimated value of the equipment being removed from the project.
3. Public Comment - None
4. Board Comment - None
5. Action—Upon a motion made by Mr. Cowell, seconded by Mrs. Sheehan, the Board voted to as follows to approve Facilities Items a-c:

Mrs. Alderfer	Yes
Mr. Cowell	Yes
Mr. Marcus	Yes
Mr. McDonough	Yes
Mr. Ordover	Absent
Mrs. Povacz	Yes
Ms. Schwartz	Yes
Mrs. Sheehan	Yes
Mr. Capriotti	Yes

Motion passed 8 – 0 with 1 absent and 0 abstentions

- a. Eliminate planned construction in the area below the District Office
- b. Change orders in the amount of \$24,476.36 as summarized below and included in Attachment B.*

Change Order	Description	Cost
A. RFC-119	Remove Security Grill	\$1,380.00 (Credit)
B. RFC-145	SST Wall Handrails	\$3,467.00
C. RFC-139	Masonry T&M	\$1,650.00
D. RFC-130	Additional Ceiling Removal and Reinstallation	\$8,767.00
E. RFC-146	Fire Damper Installation	\$896.36
F. RFP-27	Team Room/Toilet Room	\$4,500.00
G. RFP-104	MS 4-Pipe System	\$6,576.00

- c. Change orders in the amount of \$86,785 included in Attachment L.*



D. Finance – Mr. Cowell

1. Committee Report – Mr. Cowell, Committee Chair, reported on meeting; minutes are posted on the district website.
2. Board Discussion, Questions
 - a. Mr. Marcus – Attachment D-List of Bills
 - b. Mr. Capriotti requested information about EIT collections year-to-date
 - c. Mr. Cowell requested information regarding delinquent tax collections year- to-date
3. Public Comment
 - a. Kirsten Cademartori-Naming Rights and concerns with private money donations.
4. Board Comment - None
5. Action—Upon a motion made by Mr. Cowell, seconded by Mr. Marcus, the Board voted as follows on Finance Items a-e:

Mrs. Alderfer	Yes
Mr. Cowell	Yes
Mr. Marcus	Yes
Mr. McDonough	Yes
Mr. Ordover	Absent
Mrs. Povacz	Yes
Ms. Schwartz	Yes
Mrs. Sheehan	Yes
Mr. Capriotti	Yes

Motion passed 8 – 0 with 1 absent and 0 abstentions

- a. Treasurer’s Report for January, 2018 as presented in Attachment C.*
- b. List of bills totaling \$1,567,540.25 as presented in Attachment D.*
- c. Budgetary transfers as summarized below and as presented in Attachment E.*

Transfer From	Transfer To	Amount	Rationale
HS Supplies	HS Capital Equipment	\$400	Purchase of Screen Exposure Unit exceeded amount budgeted
Operations Fire Insurance	Operations Supplies-Technology	\$6,000	School Dude – Operations Work Order System
LES/UES Supplies	MS/HS Supplies	\$1,000	CBI fund adjustment from Elementary to Secondary

- d. Donation of \$40,000 from an anonymous donor to be used for Middle School Initiatives.
- e. Submission of PlanCon Part H for the Series of 2017 Bonds, Project Financing, for the New Hope-Solebury High School/Middle School Project (PDE#3833) to the Pennsylvania Department of Education as presented in Attachment F.*



E. Policy and Human Resources – Mr. McDonough

1. Committee Report – Mr. McDonough, Committee Chair, reported on meeting; minutes are posted on the district website.
2. Board Discussion, Questions
 - a. Mrs. Alderfer commented on the vacancy policy to assure it is clear that any board member can nominate any number of people for a vacant position. Mr. McDonough indicated the language is clear.
3. Public Comment
 - a. Mr. Band commented on items discussed at the policy committee that were non-agenda items.
4. Board Comment
 - a. Mr. McDonough clarified that there are no policies are being updated at this time regarding Mr. Band’s comments.
5. Action—Upon a motion made by Ms. Schwartz, second by Mr. Cowell, the Board voted as follows on Policy and Human Resources Items a-i:

Mrs. Alderfer	Yes
Mr. Cowell	Yes
Mr. Marcus	Yes
Mr. McDonough	Yes
Mr. Ordovery	Absent
Mrs. Povacz	Yes
Ms. Schwartz	Yes
Mrs. Sheehan	Yes
Mr. Capriotti	Yes

Motion passed 8 – 0 with 1 absent and 0 abstentions

a. Retirements and resignations

Employee	Position	Effective Date
Hansen, Mark	Per Diem Substitute Custodian	1/17/2018
Cortellessa, Christina	Principal Middle School	On or about 4/9/2018

b. Leaves of absences

Employee	Position	Effective Date
Employee 131	Instructional Assistant	1/24/2018 – 4/20/2018
Employee 2602	Teacher	5/3/2018 – 6/18/2018 <i>Approximate Dates</i>
Employee 8251	Teacher	2/1/2018 – 1/31/2019 <i>Intermittent</i>

c. Position transfers

Employee	From/To	Effective Date	Salary/Benefits
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Martin, Danielle	Instructional Assistant Grade 9 HS; Instructional Assistant Grades K-2 LES	1/29/2018	(no change)
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d. Appointments

Employee	Reason	Effective Date	Salary/Benefits
Square, Nathaniel Evening Custodian	Resignation - Horensky	2/9/2018	\$17.67/hourly Step 0/ Yes
Forman, Michael Evening Custodian	Resignation - Fitzgerald	2/12/2018	\$17.67/hourly Step 0/ Yes
Rosenberg, Lindsay LTS Teacher	Leave of Absence - Employee 5096	4/2/2018 - 6/18/2018 <i>Approximate Dates</i>	\$48,455 (prorated) B, Step 01/ No

e. Extra duty responsibilities

Monthly Total: \$28,687 (Annual Total to Date \$262,859.54)

Employee	EDR	Stipend
Andris, Matt	Lacrosse Boys JV	\$2,385
Brennan, Ginny	UES Drama Club	\$1,438
Corino, Carl	Lacrosse Boys Varsity	\$3,747
Dougherty, Betsy	Lacrosse Girls Varsity	\$3,747
Heft, Phil	Tennis Varsity Boys	\$3,308
Horn, Matthew Tyler	MS Play	\$1,798
Moss, Erin	Track & Field JV	\$2,385
Vlahovic, Tony	Baseball Varsity	\$3,747
Wooten, Cardwell	Track & Field Varsity	\$3,747
Yerkes, Rory	Lacrosse Girls JV	\$2,385

f. Second reading and approval of the following policies as summarize below and as presented in G.*

Policy Number	Policy Title
004	Membership
117	Homebound Instruction
200	Enrollment in District
204	Attendance

Informational Item Only – First reading of the following policies

Policy Number	Policy Title
215	Promotion and Retention
217	Graduation Requirements
311	Suspensions/Furloughs
810	Transportation

g. It is recommended that the Board of School Directors authorize the Superintendent to offer employment to the finalist candidate for the MS Principal position. Such authorization is dependent upon collaboration



with Board Leadership. The Board shall affirm the candidate's hiring at the March 22, 2018 Board meeting.

Upon a motion made by Ms. Schwartz, seconded by Mrs. Sheehan, the Board voted as follows on Policy and Human Resources Item h:

Mrs. Alderfer	Yes
Mr. Cowell	Yes
Mr. Marcus	Yes
Mr. McDonough	Yes
Mr. Ordover	Absent
Mrs. Povacz	Yes
Ms. Schwartz	Yes
Mrs. Sheehan	Yes
Mr. Capriotti	Yes

Motion passed 8 – 0 with 1 absent and 0 abstentions

h. Adopt a resolution to oppose SB2 as presented in Attachment M.*

F. Special Education Report – Ms. Schwartz

1. Committee Report – Ms. Schwartz, Committee Chair, reported on meeting; minutes are posted on the district website.
2. Board Discussion, Questions - None
3. Public Comment - None
4. Board Comment - None
5. Action—Upon a motion made by Mrs. Alderfer, seconded by Mr. Cowell, the Board voted as follows to approve Special Education Items (a) and (b):

Mrs. Alderfer	Yes
Mr. Cowell	Yes
Mr. Marcus	Yes
Mr. McDonough	Yes
Mr. Ordover	Absent
Mrs. Povacz	Yes
Ms. Schwartz	Yes
Mrs. Sheehan	Yes
Mr. Capriotti	Yes

Motion passed 8 – 0 with 1 absent and 0 abstentions

- a. Program Placement Agreement between Bucks Learning Academy and New Hope-Solebury School District for the 2017-18 school year as presented in Attachment H.*



- b. The Settlement Agreement and Release Agreement for Student #9171061924.

G. Liaison Reports

1. Bucks County Intermediate Unit – Mrs. Sheehan
 - a. Meeting occurred on February 20
 - i. Presentation on instruction rounds which are modeled on medical rounds
 - ii. Legislative report coming out of Harrisburg
 - iii. District’s responsibility statewide to make sure contractors have their clearances
2. Middle Bucks Institute of Technology – Mr. Marcus
 - a. Meeting occurred on February 12
 - i. Reorganization of the board - presidency rotates; this year is New Hope-Solebury School District
 - ii. Skills USA officers presentation – Several MBIT students won and will be moving to state competition
 - iii. Additional MBIT goals were reviewed
 - iv. First reading of various policies
 - v. Culinary Arts program received a grant worth \$115k
 - vi. Little Bucks Staff Grant of Excellence to be awarded to staff.
3. Pennsylvania School Boards Association – Mrs. Alderfer
 - a. No report at this time.

X. PUBLIC COMMENT (NON-AGENDA ITEMS ONLY)

A. Public Comment

1. Mr. Duffy – Microphones needed for discussion in board meetings.
2. Mrs. Silberman - Talked about her role as a New Hope-Solebury teacher and NHSEA contract negotiations.
3. Mrs. Halsey - Talked about her role as a New Hope-Solebury teacher and NHSEA contract negotiations.
4. Mr. Hesney - Talked about his role as a New Hope-Solebury teacher and NHSEA contract negotiations.
5. Mr. Band – Talked about student trips.
6. Dr. Rose - Talked about A.L.I.C.E. training and the impact that the recent events in Florida had on students and staff.

B. Board’s Comments, Discussion, and/or Questions

1. Mr. Cowell – Can we counsel teachers on how to counsel our students?
2. Mr. Marcus – When a catastrophe happens we think about students but not always staff.
3. Mr. Capriotti – Appreciates everyone coming to the meeting.

C. Superintendent’s Comments and/or Discussion

1. Nothing to report.



XI. ADJOURNMENT - Meeting was adjourned at 8:30 pm

INFORMATIONAL ITEMS

Enrollment Report as presented in Attachment I.*

March 2018 Meeting Schedule—All meetings are held in the UES Library unless otherwise noted.

Special Education	Thursday (3/1/18)	6:00 PM
Curriculum Advisory	Thursday (3/1/18)	7:15 PM
Facilities	Thursday (3/8/18)	6:00 PM
Policy/HR	Thursday (3/8/18)	7:15 PM
Finance	Thursday (3/15/18)	6:00 PM
Board Meeting	Thursday (3/22/18)	6:30 PM (UES LGI)

Fiscal Dashboards, Current and Future Projections January 31, 2018, as presented in Attachment J.*

List of Right to Know Requests from February, 2018, as presented in Attachment K.*

