

NEW HOPE-SOLEBURY SCHOOL DISTRICT

***Engaging, Enriching, and Empowering All Students
through a World-Class Education***



Board of School Directors Meeting Agenda and Packet

March 22, 2018

Upper Elementary School LGI Room, 6:30 PM

New Hope-Solebury Board of School Directors		
Mr. John Capriotti <i>President</i>	Mrs. Deirdre Alderfer <i>Vice President</i>	Mr. Mark Cowell <i>Member</i>
Mr. Stanley Marcus <i>Member</i>	Mr. Douglas McDonough <i>Member</i>	Dr. Andrew Ordover <i>Member</i>
Mrs. Maria Povacz <i>Member</i>	Ms. Dana Schwartz <i>Member</i>	Mrs. Liz Sheehan <i>Member</i>
Non-Voting Members		
Dr. Steven Gianni <i>Superintendent</i>	Mr. Andrew Lechman <i>Board Secretary</i>	Mr. John Cook <i>Treasurer</i>

Our Mission

The New Hope-Solebury School District takes pride in our commitment to excellence. We strive to inspire and empower our students to become passionate, confident, life-long learners, with the strength of character to contribute to a diverse and ever-changing world.

Executive Session

Time—5:45PM

Purpose: Legal and Personnel Matters



Board of School Directors Meeting Agenda

March 22, 2018

*Per Board Operating Guidelines 006.2, all Board of School Directors
meetings are audio recorded.*

1. CALL TO ORDER

A meeting of the New Hope-Solebury School District Board of Directors was held in the Upper Elementary School LGI on Thursday March 22, 2018. Mr. Capriotti, Board President, called the meeting to order at 6:30 p.m.

2. ANNOUNCEMENT OF EXECUTIVE SESSION

An Executive Session was held prior to the Board meeting to discuss negotiations matters and threatened litigation.

3. PLEDGE OF ALLEGIANCE

Mr. Capriotti introduced the Middle School VEX Robotics team to lead members and guests in the Pledge of Allegiance.

4. ROLL CALL

The Secretary called roll:

Members present: Mrs. Alderfer, Mr. Capriotti, Mr. Cowell, Mr. Marcus, Mr. McDonough, Dr. Ordovery, Mrs. Povacz, Ms. Schwartz

Members absent: Mrs. Sheehan

Administrators present: Dr. Yanni, Mrs. Candido, Dr. Cortellessa, Ms. Frantz, Mr. Lechman, Mrs. Marton, Dr. McKenna, Mr. Pederson, Mr. Radaszkiewicz, Mr. Teasdale

5. APPROVAL OF AGENDA

- a. Additions, Deletions, and Modifications—Dr. Yanni
 1. Policy and Human Resources Item 2 – The pay rate is listed as no change but should be listed as \$21.55 for Meg Park.
 2. Policy and Human Resources Item 5 - Updated School Calendar from what was included in the original packet.
 3. 2nd reading of policy 311 will be pulled from the action items.
- b. Board Discussion - None
- c. Public Comment - None
- d. Board Comment - None



- e. Action: Upon a motion made by Mr. Cowell, seconded by Mrs. Alderfer, the Board voted to approve the meeting agenda as presented, inclusive of additions, deletions, and modifications as follows:

Mrs. Alderfer	Yes
Mr. Cowell	Yes
Mr. Marcus	Yes
Mr. McDonough	Yes
Dr. Ordover	Yes
Mrs. Povacz	Yes
Ms. Schwartz	Yes
Mrs. Sheehan	Absent
Mr. Capriotti	Yes

Motion passed 8 – 0 with 1 absent and 0 abstentions

6. ACCEPTANCE OF MINUTES FROM THE FEBRUARY 22, 2018 MEETING

- a. Board Discussion - None
b. Public Comment - None
c. Board Comment - None
d. Action: Upon a motion made by Mr. Cowell, seconded by Dr. Ordover, the Board voted to approve the minutes from the February 22, 2018 regular meeting of the New Hope-Solebury Board of Directors as follows:

Mrs. Alderfer	Yes
Mr. Cowell	Yes
Mr. Marcus	Yes
Mr. McDonough	Yes
Dr. Ordover	Yes
Mrs. Povacz	Yes
Ms. Schwartz	Yes
Mrs. Sheehan	Absent
Mr. Capriotti	Yes

Motion passed 8 – 0 with 1 absent and 0 abstentions

7. REPORTS TO THE BOARD OF DIRECTORS

- a. Students' Reports – No reports given
b. Superintendent's Reports
 1. Dr. Gianni Reported on the following items:



- a. Dr. Cortellessa was recognized for her service to the district. Mr. Brian Loving was introduced as the recommended candidate to replace Dr. Cortellessa as the middle school principal.
- b. Cathy Sutton, Grade 2 teacher at the LES, was awarded the Bucks Happening Teacher of the Year.
- c. Thanked Operations crew for their work during the recent challenging weather.
- d. Safe Schools Meeting will be hosted for the community to learn about safety measures that the school district is employing.
- e. Next week is spring break and April will be a reflection and planning session for inclusion acceptance and No Place for Hate Committee.
- f. Hosting Coffee and Conversation on April 5 at UES from 9-10am. There will be two additional meetings at community locations prior to the end of the school year.
- g. Food Service Audit – Mrs. Keller has done an outstanding job in obtaining a clean food service audit.
- h. Special Education cyclical monitoring occurred this week and we received a clean audit from the state.

8. OLD BUSINESS - None**9. NEW BUSINESS**

- a. Presentation or Discussion Items - None
- b. Curriculum Advisory – Dr. Ordover
 1. Committee Report – Dr. Ordover, Committee Chair, reported on meeting; minutes are posted on the district website.
 2. Board Discussion, Questions - None
 3. Public Comment
 - a. Mr. Band suggested that the school board should meet with local police chiefs and school security personnel regarding school safety.
 4. Board Comment
 - a. Mr. Marcus asked about the roll out plan for A.L.I.C.E. Mr. Pederson provided an overview and explained that more information will be forthcoming to staff, parents and community.
 5. Action Items - None
- c. Facilities – Mrs. Alderfer
 1. Committee Report – Mrs. Alderfer, Committee Chair, reported on meeting; minutes are posted on the district website.
 2. Board Discussion, Questions
 - a. Mr. McDonough helped clarify that parking kiosks were not meant to be used during the school day for staff and students.



- b. Mr. Capriotti attested that this will keep students safer and assure that everyone parking in our lots would be accountable to pay the parking fee.
- 3. Public Comment
 - a. Mrs. Cruz requested information about the collections for parking and how the money will be diverted to groups that raise money today.
 - i. Dr. Yanni confirmed that the District is working with the parent that coordinates these efforts to assure funds continue to be allocated in a similar structure.
 - ii. Mr. Cowell stated we may get more money as the parking lots will be attended at all times with the kiosks
 - iii. Dr. Ordover stated that we could put signs up to make sure community knows when they pay to park they are supporting the district.
 - iv. Mr. Capriotti asked if we have students collecting money after dusk.
 - b. Mrs. Kingsley, New Hope Council President, stated that she believes revenue will go up because kiosks allow for payment options beyond cash and there should be 100% accountability. Police will patrol the parking lot and ticket as necessary.
- 4. Board Comment - None
- 5. Action Items—Upon a motion made by Mr. Cowell, seconded by Ms. Schwartz, the Board voted as follows to approve Facilities Items a-c:

Mrs. Alderfer	Yes
Mr. Cowell	Yes
Mr. Marcus	Yes
Mr. McDonough	Yes
Dr. Ordover	Yes
Mrs. Povacz	Yes
Ms. Schwartz	Yes
Mrs. Sheehan	Absent
Mr. Capriotti	Yes

Motion passed 8 – 0 with 1 absent and 0 abstentions

- a. Authorize the Administration to engage in a contract with EMG for Facility Condition Assessment not to exceed \$35,000 and contingent upon the approval by the solicitor.
- b. Change orders in the amount of \$10,446.25 as summarized below and included in Attachment B.*

Description	Cost
Flooring Underlayment	\$6,500
Graphic Arts	\$0
Ceiling Tiles – Second Shift	\$0
Waterproofing, Gutters and Fascia	\$3,946.25



- c. Approve the donation of a shed for baseball and softball. The donation also includes all necessary work, materials, site development and permit fees. There is no cost to the District.

d. Finance – Mr. Cowell

- 1. Committee Report – Mr. Cowell, Committee Chair, reported on meeting; minutes are posted on the district website.
- 2. Board Discussion, Questions
 - a. Mr. Capriotti asked about the lag in EIT as compared to prior year.
- 3. Public Comment - None
- 4. Board Comment - None
- 5. Action Items—Upon a motion made by Mr. Marcus, seconded by Mr. Cowell, the Board voted as follows on Finance Items a-e:

Mrs. Alderfer	Yes
Mr. Cowell	Yes
Mr. Marcus	Yes
Mr. McDonough	Yes
Dr. Ordover	Yes
Mrs. Povacz	Yes
Ms. Schwartz	Yes
Mrs. Sheehan	Absent
Mr. Capriotti	Yes

Motion passed 8 – 0 with 1 absent and 0 abstentions

- a. Treasurer’s Report for February, 2018 as presented in Attachment C.*
- b. List of bills totaling \$1,624,132.01 as presented in Attachment D.*
- c. Budgetary transfers as summarized below and as presented in Attachment E.*

Transfer From	Transfer To	Amount	Rationale
Site Improvements	Operations	\$50,000	Facility Condition Assessment
LES Principal	LES Principal	\$100	Books for Staff Development
Kindergarten	Kindergarten	\$115	RELA Books
Kindergarten	Kindergarten	425	Support/Enhance Sun, Moon & Stars Unit
LES Library	LES Library	\$1,500	STEM resources and create LES makerspace
Learning Support	Other Special Education	\$16,775	Behavior Analyst Service Provider changed to Bucks IU
Learning Support	Other Special Education	\$29,090	Behavior Analyst Service Provider changed to Bucks IU
Teacher Professional Development	Teacher Professional Development	\$200	Frontline Renewal slightly higher than budget
LES – 2 nd Grade	LES – 2 nd Grade	\$115	Additional books needed in 2 nd grade
MS	MS	\$500	Student of the Month Breakfasts



- d. The Bucks County Intermediate Unit No. 22 Programs & Services Budget, which calls for expenditures of \$1,766,333 of which \$21,236 is New Hope-Solebury School District’s contribution for the 2018-19 school year as presented in Attachment F.* (Contribution for 2017-18 was \$20,790.)
- e. Agreement with the Bucks County Intermediate Unit #22 for special education services based on the Schedule of Contracted Costs in the amount of \$402,182 for the 2018-2019 school year as present in Attachment G.*

e. Policy and Human Resources – Mr. McDonough

- 1. Committee Report – Mr. McDonough, Committee Chair, reported on meeting; minutes are posted on the district website. Dr. Yanni also provided an update on the changes to the 2017-2018 school calendar.
- 2. Board Discussion, Questions - None
- 3. Public Comment
 - a. Mr. Band commented on Action Items - Position Transfers for the Middle School Principal.
- 4. Board Comment
 - a. Mr. Capriotti confirmed that he supports the district’s current hiring processes and that it appears to be working well as evidenced by recent hires.
- 5. Action Items—Upon a motion made by Mr. Cowell, seconded by Mr. McDonough, the Board voted as follows on Policy and Human Resources Items a-g:

Mrs. Alderfer	Yes
Mr. Cowell	Yes
Mr. Marcus	Yes
Mr. McDonough	Yes
Dr. Ordover	Yes
Mrs. Povacz	Yes
Ms. Schwartz	Yes
Mrs. Sheehan	Absent
Mr. Capriotti	Yes

Motion passed 8 – 0 with 1 absent and 0 abstentions

a. Leaves of absences

Employee	Position	Effective Date
Employee 2598	Operations Staff	2/23/2018 – 3/8/2018
Employee 7293	Teacher	5/3/2018 – 6/18/2018

b. Position transfers

Employee	From/To	Effective Date	Salary/Benefits
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Park, Margaret	Administrative Assistant HS Office & Athletics; Administrative Assistant HS Guidance (Retirement, Behlert)	3/21/2018	\$21.55/(no change in benefits)
Loving, Brian*	Teacher, Mathematics, HS; Principal, MS (Resignation, Cortellessa)	3/26/2018	\$128,200 (prorated)
Laff, Amy	LTS Teacher, (Leave of Absence, Employee 3629); LTS Teacher (Leave of Absence, Employee 2602)	4/19/2018 – 6/18/2018	(no change)
Cummings, Sharon	1:1 Instructional Assistant, HS; Instructional Assistant, HS (Transfer, Martin)	4/2/2018	(no change)

c. Appointments

Employee	Reason	Effective Date	Salary/Benefits
DiCredico, Martha LTS Teacher	Leave of Absence - Employee 40122	2/28/2018 – 5/1/2018 <i>Approximate Dates</i>	\$48,455, (prorated) B, Step 01/No
Griffin, Rachel 1:1 Instructional Assistant, HS	Transfer, Cummings	4/2/2018	\$14.99/hourly Step 0/Yes

d. Extra duty responsibilities

In the amount of \$15,770. (Annual Total to Date \$278,629.54).

Employee	EDR	Stipend
Bachart, David	7 th Grade Soccer	\$1,556
Cummings, Sharon	JV Softball	\$2,385
Dickey, Mike	JV Boys Tennis	\$2,192
Jones, Michael	8 th Grade Baseball	\$1,801
Lehman, Len	JV Baseball	\$2,385
Marchok, Chris	Varsity Softball	\$3,747
Shank, Chris	MS Girls Soccer	\$1,704

e. Approve the revised 2017-2018 school calendar as presented in Attachment H.*

f. Second reading and approval of the following policies as summarized below and as presented in Attachment I.*

Policy Number	Policy Title
215	Promotion and Retention
217	Graduation Requirements
810	Transportation

Informational Item Only – First reading of the following policies.



Policy Number	Policy Title
239	Foreign Exchange Students
250	Student Recruitment
251	Homeless Students
830	Breach of Personal Computerized Information
907	School and Classroom Visitors

- g. Approve the senior class trip to Woodloch Pines on June 4-5, 2018, at no cost to the District as presented in Attachment J.*
- f. Special Education Report – Ms. Schwartz
1. Committee Report – Ms. Schwartz, Committee Chair, reported on meeting; minutes are posted on the district website.
 2. Board Discussion, Questions - None
 3. Public Comment - None
 4. Board Comment - None
 5. Action Items-None
- g. Liaison Reports

1. Bucks County Intermediate Unit – Mrs. Sheehan
 - a. Ms. Schwartz provided the report in Mrs. Sheehan’s absence.
 - b. Meeting held on March 20 which covered the following topics
 - i. Students Art Gallery Reception was rescheduled
 - ii. Legislative Report was reviewed with the Board
 - iii. Over 100 districts in PA passed a resolution opposing ESA Voucher Programs – SB2
 - iv. Mrs. Sheehan was appointed to the BCIU Art Trust Board.
2. Middle Bucks Institute of Technology – Mr. Marcus
 - a. Meeting held on March 12 which covered the following topics
 - i. Student House was sold for \$106,000 at auction
 - ii. MBIT elected to exit the Bucks and Montgomery County Health Care Consortium and join Delaware Valley Health Trust.
3. Pennsylvania School Boards Association – Mrs. Alderfer
 - a. Mrs. Alderfer reported on the following topics
 - i. PSBA is hosting a meeting for board members to support public education on April 16th in Harrisburg.
 - ii. If there is interest, proposals for PSBA 2019 Legislative Platform are due on June 19th.

10. PUBLIC COMMENT (NON-AGENDA ITEMS ONLY)

- a. Public Comment
1. Mr. Band commented on the following topics
 - a. Student Walkout on March 14
 - b. March 9 gas leak at the High School.



2. Mr. Patel asked if the teachers' contract had been resolved.
- b. Board's Comments, Discussion, and/or Questions
 1. Mr. Marcus commented on Dr. Yanni's Monday morning comments and suggested that it was a terrific idea.
 2. Mr. McDonough commented on Policy 114 and that it currently consists of one sentence. This policy will be reviewed at the next Policy Committee Meeting.
 - a. Dr. Yanni commented that he has also started internal discussions about this policy.
- c. Superintendent's Comments and/or Discussion - None

11. ADJOURNMENT - Meeting was adjourned at 7:45 pm

INFORMATIONAL ITEMS

Enrollment Report as presented in Attachment K.*

April 2018 Meeting Schedule—All meetings are held in the UES Library unless otherwise noted.

Special Education	Thursday (4/5/18)	6:00 PM
Policy/HR	Thursday (4/5/18)	7:15 PM
Finance	Thursday (4/19/18)	6:00 PM
Facilities	Thursday (4/19/18)	7:15 PM
Board Meeting	Thursday (4/26/18)	6:30 PM (UES LGI)

Fiscal Dashboards, Current and Future Projections, February 28, 2018, as presented in Attachment L.*

List of Right to Know Requests from March, 2018, as presented in Attachment M.*

Brian Loving - Resume



New Hope-Solebury School District Board of School Directors Meeting

Date: March 22, 2018

SIGN IN SHEET

Per Policy 006.2, all public meetings of the Board of School Directors, including committees, are audio recorded.

NAME (please print)	Address
Melvin Band	Solebury
Denise House	Solebury
Alicia Galloway	
Mel Band	Solebury
Mel Band	Pahoa
Martin Patel	Solebury