

NEW HOPE-SOLEBURY SCHOOL DISTRICT

***Engaging, Enriching, and Empowering All Students
through a World-Class Education***



Board of School Directors Meeting Agenda and Packet

April 26, 2018

Upper Elementary School LGI Room, 6:00 PM

New Hope-Solebury Board of School Directors		
Mr. John Capriotti <i>President</i>	Mrs. Deirdre Alderfer <i>Vice President</i>	Mr. Mark Cowell <i>Member</i>
Mr. Stanley Marcus <i>Member</i>	Mr. Douglas McDonough <i>Member</i>	Dr. Andrew Ordovery <i>Member</i>
Mrs. Maria Povacz <i>Member</i>	Ms. Dana Schwartz <i>Member</i>	Mrs. Liz Sheehan <i>Member</i>
Non-Voting Members		
Dr. Steven Gianni <i>Superintendent</i>	Mr. Andrew Lechman <i>Board Secretary</i>	Mr. John Cook <i>Treasurer</i>

Our Mission

The New Hope-Solebury School District takes pride in our commitment to excellence. We strive to inspire and empower our students to become passionate, confident, life-long learners, with the strength of character to contribute to a diverse and ever-changing world.

Executive Session

Time—5:30PM



Purpose: Legal and Personnel Matters

Board of School Directors Meeting Agenda

April 26, 2018

*Per Board Operating Guidelines 006.2, all Board of School Directors
meetings are audio recorded.*

1. CALL TO ORDER

A meeting of the New Hope-Solebury School District Board of Directors was held in the Upper Elementary School LGI on Thursday April 26, 2018. Mr. Capriotti, Board President, called the meeting to order at 6:10 p.m.

2. ANNOUNCEMENT OF EXECUTIVE SESSION

An Executive Session was held prior to the Board meeting to discuss contract negotiations.

3. PLEDGE OF ALLEGIANCE

The High School board representatives led members and guests in the Pledge of Allegiance.

4. ROLL CALL

The Secretary called roll:

Members present: Mrs. Alderfer, Mr. Capriotti, Mr. Cowell, Mr. Marcus, Mr. McDonough, Dr. Ordover, Mrs. Povacz, Ms. Schwartz, Mrs. Sheehan

Members absent:

Administrators present: Dr. Yanni, Mrs. Candido, Mr. Lechman, Mr. Loving, Mrs. Marton, Dr. McKenna, Mr. Seier, Mr. Teasdale

5. APPROVAL OF AGENDA

- a. Additions, Deletions, and Modifications—Dr. Yanni
 1. Add the approval of the Professional Staff Contract item 5a.
- b. Board Discussion
 1. Mr. Marcus stated that he wished there was more time given to the community to review the Professional Staff Contract before the board takes action.
- c. Public Comment
 1. Mr. Band recommended that the board allow more time for the community to review the Professional Staff Contract before the board takes action.



2. Mr. Duffy recommended that the board allow more time for the community to review the Professional Staff Contract before the board takes action.
- d. Board Comment
 1. Mr. Cowell recommended that the topic of the time needed to approve a staff contract be reviewed by the Policy Committee or that a board operating guideline be put in place.
 2. Mrs. Alderfer confirmed that the Administration and Board welcome community participation and feedback. She stated that the board are elected officials and hope the community knows that the board is here working in the best interest of the community.
 3. Mr. Capriotti stated that we have been negotiating this contract for 15 months and the cause of budget deficits is the lack of tax increases in support of increases in PSERS. He confirmed that this is a fiscally responsible contract.
- e. Action: Upon a motion made by Mrs. Alderfer, seconded by Dr. Ordover, the Board voted to approve the meeting agenda as presented, inclusive of additions, deletions, and modifications as follows:

Mrs. Alderfer	Yes
Mr. Cowell	Yes
Mr. Marcus	Yes
Mr. McDonough	Yes
Dr. Ordover	Yes
Mrs. Povacz	Yes
Ms. Schwartz	Yes
Mrs. Sheehan	Yes
Mr. Capriotti	Yes

Motion passed 9 – 0 with 0 absent and 0 abstentions

6. Approval of Professional Staff Contract (This was noted as 5a)
 - a. Board Discussion - None
 - b. Public Comment
 1. Mr. Band – commented on the terms of the teachers contract and outdated textbooks and health being removed from the curriculum.
 - c. Board Comment
 1. Dr. Yanni – commented on the textbook that Mr. Band commented on.
 - d. Action: Upon a motion made by Mr. Cowell, seconded by Mr. Marcus, the Board voted to approve the Professional Staff Contract: An Agreement Between the New Hope-Solebury Board of School Directors and the New Hope-Solebury Education Association July 1, 2017 through June 30, 2021, effective immediately as presented in Attachment O, as follows:*

Mrs. Alderfer	Yes
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Mr. Cowell	Yes
Mr. Marcus	Yes
Mr. McDonough	Yes
Dr. Ordover	Yes
Mrs. Povacz	Yes
Ms. Schwartz	Yes
Mrs. Sheehan	Yes
Mr. Capriotti	Yes

Motion passed 9 – 0 with 0 absent and 0 abstentions

Mr. Cowell left the meeting after this vote at 6:31.

7. ACCEPTANCE OF MINUTES FROM THE MARCH 22, 2018 MEETING

- a. Board Discussion - None
- b. Public Comment - None
- c. Board Comment - None
- d. Action: Upon a motion made by Mr. Marcus, seconded by Mrs. Povacz, the Board voted to approve the minutes from the March 22, 2018 regular meeting of the New Hope-Solebury Board of Directors as follows:

Mrs. Alderfer	Yes
Mr. Cowell	Absent
Mr. Marcus	Yes
Mr. McDonough	Yes
Dr. Ordover	Yes
Mrs. Povacz	Yes
Ms. Schwartz	Yes
Mrs. Sheehan	Yes
Mr. Capriotti	Yes

Motion passed 8 – 0 with 1 absent and 0 abstentions

8. REPORTS TO THE BOARD OF DIRECTORS

- a. Students' Reports
 1. High School – Kaylee Tao & Blake Doherty
 2. Middle School – Gabi Warner & Jake Masino
 3. Upper Elementary School – Maeve Prosser & Naava Richlin
- b. Superintendent's Reports
 1. Dr. Yanni Reported on the following items:
 - a. Thanked and congratulated the following people:
 - i. Kaylee Tao for her service as a board representative.



- ii. Mr. Malone successfully defended his dissertation and is now Dr. Malone.
- iii. Brian Loving for his first month as the MS principal.
- b. High School Orchestra students had the opportunity to play at Carnegie Hall.
- c. New Hope Solebury Education Fund has been approved for the state EITC program which will allow for businesses to donate money to our district through our Education Fund.
- d. Working with Bucks County IU to house a headstart program at the Lower Elementary School for the 2018-2019 school year.

9. OLD BUSINESS – None

10. NEW BUSINESS

a. Curriculum Advisory – Dr. Ordover

- 1. Committee Report – Dr. Ordover, Committee Chair, confirmed that there was no meeting in April so there was nothing to report.
- 2. Board Discussion, Questions - None
- 3. Public Comment - None
- 4. Board Comment - None
- 5. Action Items - None

b. Facilities – Mrs. Alderfer

- 1. Committee Report – Mrs. Alderfer, Committee Chair, reported on meeting; minutes are posted on the district website.
- 2. Board Discussion, Questions
 - a. Mr. Capriotti – Facility assessment and the coordination with a software suite are critically important to proactively manage our campus facilities.
- 3. Public Comment
 - a. Mr. Kenton – Commented on safety and security on the campus.
 - b. Mr. Duffy – Comments didn't relate to facilities committee or facility action items.
- 4. Board Comment
 - a. Mrs. Sheehan – Responded to Mr. Duffy.
 - b. Mr. Capriotti – Responded to Mr. Duffy
- 5. Action Items— Upon a motion made by Mr. Marcus, seconded by Ms. Schwartz, the Board voted as follows to approve Facilities Items a and b:

Mrs. Alderfer	Yes
Mr. Cowell	Absent
Mr. Marcus	Yes
Mr. McDonough	Yes
Dr. Ordover	Yes



- Mrs. Povacz Yes
- Ms. Schwartz Yes
- Mrs. Sheehan Yes
- Mr. Capriotti Yes

Motion passed 8 – 0 with 1 absent and 0 abstentions

- a. General contractor change orders in the credit amount of \$12,983.13 as summarized below and included in Attachment B.*

Description	Cost
District Administrative Office Work	Credit \$7,050
Theatre Lobby Work	\$902
Nurse’s Suite Work	Credit \$2,700
Tech Ed Corridor Work	Credit \$4,135.13

- b. Environmental contractor change orders in the amount of \$12,800 as summarized below and included in Attachment B.*

Description	Cost
Encapsulate of Cove Base Adhesive	\$4,900
Chalk Board & Adhesive Removal	\$7,900

- c. Finance – Mr. Cowell

1. Committee Report – Mr. Cowell, Committee Chair, was not at the board meeting so Mr. Marcus provided this meeting report; minutes are posted on the district website.
2. Board Discussion, Questions – None
3. Public Comment - None
4. Board Comment - None
5. Action Items— Upon a motion made by Mr. Marcus, seconded by Mrs. Povacz, the Board voted as follows to approve Finance Items a-h:

- Mrs. Alderfer Yes
- Mr. Cowell Absent
- Mr. Marcus Yes
- Mr. McDonough Yes
- Dr. Ordover Yes
- Mrs. Povacz Yes
- Ms. Schwartz Yes
- Mrs. Sheehan Yes
- Mr. Capriotti Yes

Motion passed 8 – 0 with 1 absent and 0 abstentions

- a. Treasurer’s Report for March, 2018 as presented in Attachment C.*
- b. List of bills totaling \$3,266,986.77 as presented in Attachment D.*



- c. Budgetary transfers as summarized below and as presented in Attachment E.*

Transfer From	Transfer To	Amount	Rationale
2 nd Grade Supplies	LES Principal	\$670	Staff Development Books
Grounds Contracted Services	Grounds-Equipment	\$36,200	Purchase of two lawn mowers
Curriculum / Professional Development	Safety & Security – Contracted Services	\$2,750	ALICE e-Learning & District Certification
Curriculum / Textbooks	Safety & Security - Equipment	\$25,000	Door Key Fobs – Eliminate Number Keypads and keys for external doors
MS Library Donated Funds-Equipment	MS Library Donor Funds-Supplies	\$4,789	MS Donated Funds
MS Library Donated Funds-Fees	MS Library Donor Funds-Supplies	\$150	MS Donated Funds
HS Social Studies - Supplies	Buildings - Equipment	\$1,500	Purchase and Installation of Glass Backboards HS Gym
Business Ed - Supplies	Buildings – Equipment	\$2,000	Purchase and Installation of Glass Backboards HS Gym
Business Ed - Supplies	Buildings - Equipment	\$1,000	Purchase and Installation of Glass Backboards HS Gym
HS Art/Music - Supplies	Buildings – Equipment	\$4,000	Purchase and Installation of Glass Backboards HS Gym
Budgetary Reserve	Athletics – Equipment	\$17,912	Athletics Donation
Budgetary Reserve	Athletics – Equipment	\$32,088	Athletics Donation

- d. The proposed MBIT General Fund Budget for the 2018-2019 school year as presented in Attachment F.*
- e. A 3-year engagement for audit services with Barbacane, Thornton & Company, LLP for the years ended June 30, 2018, June 30, 2019 and June 30, 2020 upon final review and approval of the engagement letter by district solicitor. The estimated costs for services is \$19,500 for each year as presented in Attachment G.*
- f. A 3-year Master Service Agreement with ALICE Training Institute, LLC at an annual cost of \$2,747.50 or a total of \$8,242.50 over 3 years as presented in Attachment H.*
- g. The Administration to enter into a legal Services Consultation Agreement with Sweet, Stevens, Katz & Williams, LLP for the Special Education Pool Counsel at a cost of \$6,000.00 for the 2018-2019 school year as presented in Attachment I.*



- h. A donation in the amount of \$3,000 from the Track & Field Booster Club for the purchase of an official “Timing System” to serve our athletics program. This system is utilized to record official times toward District qualifying competition.

d. Policy and Human Resources – Mr. McDonough

- 1. Committee Report – Mr. McDonough, Committee Chair, reported on meeting; minutes are posted on the district website.
- 2. Board Discussion, Questions - None
- 3. Public Comment - None
- 4. Board Comment - None
- 5. Action Items— Upon a motion made by Mr. McDonough, seconded by Dr. Ordover, the Board voted as follows to approve Policy and Human Resources Items a-f:

Mrs. Alderfer	Yes
Mr. Cowell	Absent
Mr. Marcus	Yes
Mr. McDonough	Yes
Dr. Ordover	Yes
Mrs. Povacz	Yes
Ms. Schwartz	Yes
Mrs. Sheehan	Yes
Mr. Capriotti	Yes

Motion passed 8 – 0 with 1 absent and 0 abstentions

a. Retirements and resignations

Employee	Position	Effective Date
Duffy, Nancy <i>Resignation</i>	Administrative Assistant Special Education	May 11, 2018

b. Leaves of absence

Employee	Position	Effective Date
Employee 109727	Instructional Assistant	May 2, 2018 – May 1, 2019 <i>Intermittent</i>
Employee 8708	Administrative Assistant	May 3, 2018 – June 14, 2018 <i>Approximate Dates</i>
Employee 7280	Instructional Assistant	May 29, 2018 – June 15, 2018 <i>Approximate Dates</i>

c. Position transfers

Employee	From/To	Effective Date	Salary/Benefits
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Cajeira, Marcia	Part-Time Administrative Assistant for Payroll and Record-Keeping 25 hours/week; Part-Time Administrative Assistant for Payroll and Record-Keeping 25 hours/week and LTS Part-Time Administrative Assistant for Accounts Payable and Taxes 15 hours/week (Leave of Absence, Employee 8708)	May 3, 2018 – June 14, 2018 <i>Approximate Dates</i>	No Change to Hourly Rate Benefits
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d. Appointments

Employee	Reason	Effective Date	Salary/Benefits
O’Leary, Jean Food Services Per Diem Substitute	Substitute Position	April 3, 2018	\$11.54/hourly No Benefits
Benonis, Caitlyn LTS Teacher HS Mathematics	Transfer, Loving	April 16, 2018 – June 22, 2018	\$48,455 (prorated) No Benefits
Marczak, Jeffrey Evening Custodian	Retirement, Forcino	April 23, 2018	\$17.67/hourly Step 0 Benefits

e. Extra duty responsibilities

In the amount of \$3,456. (Annual Total to Date \$282,085.54).

Employee	EDR	Stipend
Doyle, Kaitlin	8 th Grade Track & Field	\$1,801
Kloss, John	7 th Grade Baseball	\$1,654

f. Second reading and approval of the following policies as summarize below and as presented in Attachment J.*

Policy Number	Policy Title
239	Foreign Exchange
250	Student Recruitment
251	Homeless Students
830	Breach of Computerized Personal Information
907	School & Classroom Visitors

Informational Item Only – First reading of the following policies

Policy Number	Policy Title
114	Programs for Gifted Students
118	Independent Study
713	Protection of Property
915	Booster Clubs & Parent Organizations

e. Special Education Report – Ms. Schwartz



1. Committee Report – Ms. Schwartz, Committee Chair, reported on meeting; minutes are posted on the district website.
2. Board Discussion, Questions - None
3. Public Comment - None
4. Board Comment - None
5. Action Items - None

f. Liaison Reports

1. Bucks County Intermediate Unit – Mrs. Sheehan
 - a. BCIU Board met on April 17, 2018
 - b. Presentation on BCIU Decisions Programs for students with autism.
 - c. Presentation on the education for children and youth experiencing homelessness program.
 - d. Legislative Update – SB 2 is off the table and still monitoring charter school reform at the state level.
2. Middle Bucks Institute of Technology – Mr. Marcus
 - a. Executive Council met on April 9, 2018
 - b. 2018-2019 proposed budget which was reviewed in the finance committee report.
 - c. MBIT approved an unpaid internship agreement with the Thompson Organization in the collision repair program.
 - d. Insurer conducted an appraisal of the entire facility for insurance purposes.
 - e. Accepted Safe Schools Initiative Competitive Equipment Grant to purchase surveillance cameras.
 - f. Soliciting quotes for two major concrete projects for the south and front walkways.
3. Pennsylvania School Boards Association – Mrs. Alderfer
 - a. Advocacy Effectiveness Survey was sent to board members
 - b. Bylaws amendment proposals are due by May 15, 2018
 - c. Proposals for Legislative Platform are due June 29, 2018
 - d. PSBA is hosting a school leadership conference on October 17-19, 2018
 - e. PSBA hosting a Planning Institute to discuss various topics to include collective bargaining agreement, comprehensive planning, budgeting, finance, policy manual and facilities plan August 2-3, 2018
 - f. At the state level, Senate Bill 1095, which will give students alternative pathways to graduation other than the Keystone exams.
 - g. PSBA released a state of education report last week for review

11. PUBLIC COMMENT (NON-AGENDA ITEMS ONLY)

- a. Public Comment
 1. Mr. Band commented on the following topics



- a. Health Education and Civics Requirements
- b. School Newspaper Lion's Tale article
- c. Request for police to be onsite for dismissal.
- b. Board's Comments, Discussion, and/or Questions - None
- c. Superintendent's Comments and/or Discussion
 - 1. Dr. Yanni confirmed that in 2019 civics will be a requirement.
 - 2. Dr. Yanni is in contact with local police to be available for student arrival and dismissal.

12. ADJOURNMENT - Meeting was adjourned at 7:36 pm

INFORMATIONAL ITEMS

Enrollment Report as presented in Attachment K.*

March 2018 Meeting Schedule—All meetings are held in the UES Library, except the School Board Meeting, which will be held in the UES LGI Room.

Thursday (5/3/18)	Combined Special Education and Curriculum Meeting	6:00 PM
Thursday (5/10/18)	Policy and HR Committee Meeting	6:00 PM
Thursday (5/17/18)	Finance Committee Meeting	6:00 PM
	Facilities Committee Meeting	7:15 PM
Thursday (5/24/18)	School Board Meeting	6:30 PM

Fiscal Dashboards, Current and Future Projections March 31, 2018 as presented in Attachment L.*

List of Right to Know Requests from April, 2018, as presented in Attachment M.*

Policy 114 – Programs for Gifted Education as presented in Attachment N.*



New Hope-Solebury School District Board of School Directors Meeting

Date: April 26, 2018

SIGN IN SHEET

Per Policy 006.2, all public meetings of the Board of School Directors, including committees, are audio recorded.

NAME (please print)	Address
Melvin Band	Soleb
ED DUFFY	N.H.
Mel Band	N. H.
Mel Band	N. H.