

NEW HOPE-SOLEBURY SCHOOL DISTRICT

***Engaging, Enriching, and Empowering All Students
through a World-Class Education***



Board of School Directors Meeting Agenda and Packet

May 24, 2018

Upper Elementary School LGI Room, 6:30 PM

New Hope-Solebury Board of School Directors		
Mr. John Capriotti <i>President</i>	Mrs. Deirdre Alderfer <i>Vice President</i>	Mr. Mark Cowell <i>Member</i>
Mr. Stanley Marcus <i>Member</i>	Mr. Douglas McDonough <i>Member</i>	Dr. Andrew Ordovery <i>Member</i>
Mrs. Maria Povacz <i>Member</i>	Ms. Dana Schwartz <i>Member</i>	Mrs. Liz Sheehan <i>Member</i>
Non-Voting Members		
Dr. Steven Gianni <i>Superintendent</i>	Mr. Andrew Lechman <i>Board Secretary</i>	Mr. John Cook <i>Treasurer</i>

Our Mission

The New Hope-Solebury School District takes pride in our commitment to excellence. We strive to inspire and empower our students to become passionate, confident, life-long learners, with the strength of character to contribute to a diverse and ever-changing world.

Executive Session

Time—5:45PM

Purposes: Legal and Personnel Matters



Board of School Directors Meeting Agenda
May 24, 2018

Per Board Operating Guidelines 006.2, all Board of School Directors meetings are audio recorded.

1. CALL TO ORDER

A meeting of the New Hope-Solebury School District Board of Directors was held in the Upper Elementary School LGI on Thursday May 24, 2018. Mr. Capriotti, Board President, called the meeting to order at 6:42 p.m.

2. ANNOUNCEMENT OF EXECUTIVE SESSION

An Executive Session was held prior to the Board meeting to discuss personnel matters.

3. PLEDGE OF ALLEGIANCE

Mr. Capriotti introduced Mr. Bateman and the HS Choir to lead members and guests in the National Anthem and the Pledge of Allegiance.

4. ROLL CALL

The Secretary called roll:

Members present: Mr. Capriotti, Mr. Cowell, Mr. Marcus, Mr. McDonough, Dr. Ordovery, Mrs. Povacz, Ms. Schwartz, Mrs. Sheehan

Members absent: Mrs. Alderfer

Administrators present: Dr. Gianni, Mrs. Candido, Ms. Frantz, Mrs. Keller, Mr. Lechman, Mr. Malone, Mrs. Marton, Dr. McKenna, Mr. Seier

5. APPROVAL OF AGENDA

A. Additions, Deletions, and Modifications—Dr. Gianni

1. Facilities 5b – PlanCon Part I, Interim Reporting, for the campus revitalization project. This is required PDE submission as a result of change orders exceeding a cumulative total of \$300,000 as presented in Attachment Q.*
2. Policy and Human Resources 5c– Appointments - Dr. Charles Malone – Acting Superintendent – Salary - Stipend \$1,000/month
3. Policy and Human Resources 5i - Terminations– Erin Behe – Instructional Assistant – Effective May 23, 2018



4. Policy and Human Resources 5j - Contract with the Bucks County Intermediate Unit to perform the Superintendent Search as presented in Attachment R.*
5. Policy and Human Resources 5a - Dr. Yanni's resignation would be unconditional in that the Board would not be accepting or rejecting the resignation based on any conditions being met.

B. Board Discussion - None

C. Public Comment - None

D. Board Comment - None

E. Action - Upon a motion made by Mr. Cowell, seconded by Mrs. Povacz, the Board voted to approve the meeting agenda as presented, inclusive of additions, deletions and changes to items 1-4 as follows:

Mrs. Alderfer	Absent
Mr. Cowell	Yes
Mr. Marcus	Yes
Mr. McDonough	Yes
Dr. Ordover	Yes
Mrs. Povacz	Yes
Ms. Schwartz	Yes
Mrs. Sheehan	Yes
Mr. Capriotti	Yes

Motion passed 8 – 0 with 1 absent and 0 abstentions

Action - Upon a motion presented by Mr. McDonough, made by Mr. Cowell, seconded by Mrs. Povacz, the Board voted to approve the meeting agenda as presented, inclusive of changes to item 5 as follows:

Mrs. Alderfer	Absent
Mr. Cowell	Yes
Mr. Marcus	Yes
Mr. McDonough	Yes
Dr. Ordover	Yes
Mrs. Povacz	Yes
Ms. Schwartz	Yes
Mrs. Sheehan	Yes
Mr. Capriotti	Yes

Motion passed 8 – 0 with 1 absent and 0 abstentions

6. ACCEPTANCE OF MINUTES FROM THE APRIL 26, 2018 MEETING

A. Board Discussion - None

B. Public Comment - None

C. Board Comment - None



- D. Action - Upon a motion made by Mr. Marcus, seconded by Mr. Cowell, the Board voted to approve the minutes from the April 26, 2018 regular meeting of the New Hope-Solebury Board of Directors as follows:

Mrs. Alderfer	Absent
Mr. Cowell	Yes
Mr. Marcus	Yes
Mr. McDonough	Yes
Dr. Ordover	Yes
Mrs. Povacz	Yes
Ms. Schwartz	Yes
Mrs. Sheehan	Yes
Mr. Capriotti	Yes

Motion passed 8 – 0 with 1 absent and 0 abstentions

7. REPORTS TO THE BOARD OF DIRECTORS

A. Students' Reports

1. High School – No Report
2. Middle School – No Report
3. Upper Elementary School – Rayna Pherwani

B. Superintendent's Reports

1. Dr. Yanni reported on the following items:
 - a. Hall of Fame Induction Recognition – Mr. Robert Heath Jr.
 - b. High School ranked fifth (5th) in Pennsylvania according to the US News & World Report
 - c. Performances by High School Jazz Band and Choir; New Hope-Solebury School District ranked as one of best in area for fine arts education.
 - d. PAYS survey data received and will be available on website.
 - e. Facility condition assessment ongoing and results expected to be available shortly.
 - f. Demographic study has been posted on the website and should be used to assist in future staffing and facilities planning.

8. OLD BUSINESS – None

9. NEW BUSINESS

A. Presentations

1. Proposed Final Budget for SY 2018-2019 – Mr. Lechman and Dr. Yanni
 - a. Dr. Yanni and Mr. Lechman provided a presentation of the 2018-2019 proposed final budget. The budget documents are included in the board packet posted online along with a copy of the presentation provided. The key highlights are as follows:
 - i. Expenditures: \$40,890,946
 - ii. Revenues: \$40,890,946
 - iii. Use of Fund Balance: \$0



- iv. Millage Rate: 100.0409 or 2.4% increase
2. Revised Calendars for SY 2017-2018 and SY 2018-2019 – Dr. Yanni
 - a. 2017-2018 school calendar reflects snow make-up days including leniency for one snow day through approval from PDE. The last day for students is Tuesday, June 19 and graduation remains on Friday, June 15.
 - b. 2018-2019 school calendar adjusted for the final student day to be June 13. District is engaging with the Buck Institute for professional development which will include three full days at the beginning of the year.

B. Superintendent Search Discussions

1. Mr. Capriotti provided an overview of the board recommended search process to fill Dr. Yanni's position. Dr. Malone will be the acting superintendent while the search is conducted. At the beginning of the school year Dr. Malone's position will be reassessed due to the increased workload associated with the start of school. The Bucks County Intermediate Unit is being recommended to conduct the superintendent search process. BCIU will meet with the board, administration, staff and have community focus groups to develop interview questions, seek qualified candidates and manage the interview process. There is no fee for this service since we are a participating member of the BCIU. There is also an expectation of confidentiality during the process.

C. Curriculum Advisory – Dr. Ordover

1. Committee Report – Dr Ordover, Committee Chair, reported on the meeting; minutes are posted on the district website.
2. Board Discussion, Questions
 - a. There was a lengthy discussion regarding gifted services which was a topic of conversation at the Curriculum Advisory Committee. There were no action items regarding this item on the board agenda.
 - i. Comments were made by Mr. Capriotti, Dr. Ordover, Mr. Cowell, Dr. Yanni and Mrs. Sheehan.
3. Public Comment
 - a. Mr. Band commented regarding gifted services discussion item.
 - b. Mr. Stoyer commented regarding gifted services discussion item.
4. Board Comment
 - a. There were a number of additional board comments regarding gifted services which was a topic of conversation at the Curriculum Advisory Committee. There were no action items regarding this item on the Board Agenda.
 - i. Comments were made by Mr. Capriotti, Dr. Ordover, Mrs. Sheehan and Mr. McDonough.
5. Action - Upon a motion made by Mr. Cowell, seconded by Mrs. Sheehan, the Board voted as follows on Curriculum Item a:

Mrs. Alderfer	Absent
Mr. Cowell	Yes



Mr. Marcus	Yes
Mr. McDonough	Yes
Dr. Ordovery	Yes
Mrs. Povacz	Yes
Ms. Schwartz	Yes
Mrs. Sheehan	Yes
Mr. Capriotti	Yes

Motion passed 8 – 0 with 1 absent and 0 abstentions

- a. The adoption of AP Economics, McGraw Hill Education, 2018, for the Advanced Placement Economics course.

Mr. McDonough left the meeting at 8:02pm and called back into the meeting at 8:03pm.

D. Facilities – Mrs. Alderfer

1. Committee Report – Mrs. Alderfer, Committee Chair, was not in attendance at the board meeting so the report was given by Mr. Capriotti; the minutes are posted on the district website.
2. Board Discussion, Questions - None
3. Public Comment
 - a. Mr. Band commented on the change orders regarding asbestos and silica dust.
4. Board Comment
 - a. Mr. Capriotti advised that no students in areas where abatement work was being completed.
5. Action - Upon a motion made by Dr. Ordovery, seconded by Mr. Marcus, the Board voted as follows to approve Facilities Item a:

Mrs. Alderfer	Absent
Mr. Cowell	Yes
Mr. Marcus	Yes
Mr. McDonough	Yes
Dr. Ordovery	Yes
Mrs. Povacz	Yes
Ms. Schwartz	Yes
Mrs. Sheehan	Yes
Mr. Capriotti	Yes

Motion passed 8 – 0 with 1 absent and 0 abstentions

- a. Construction project change orders in the amount of \$191,267.97 as summarized below and included in Attachment B.*

Description	Contractor	Cost
Installation of underlayment	Skepton	\$7,779.75



HS Locker Soffit Modifications	Skepton	\$17,194.38
Structural Support System for Corridors	Skepton	\$15,429.84
Abatement and Plaster Ceiling Work	Sargent	\$57,200.00
Cleaning and decontaminating tools	Sargent	\$700.00
2 nd Floor HS Classrooms and Corridors	Farfield	\$76,964.00
2 nd shift work at Middle School	Boro	\$16,000.00

E. Finance – Mr. Cowell

1. Committee Report – Mr. Cowell, Committee Chair, reported on meeting; minutes are posted on the district website.
2. Board Discussion, Questions
 - a. Mr. Cowell asked about the services of Dr. Rigney.
3. Public Comment
 - a. Mrs. Mardirossian commented on Assistant Athletic Director position in the budget presentation.
 - b. Mr. Peckman commented on the importance of security at district buildings and events both before and after school.
 - c. Mr. Kenton commented on staffing around security and safety and other security measures within the district.
4. Board Comment
 - a. Mr. Capriotti discussed the challenges with the current Assistant Principal/Athletic Director position. This will both alleviate these challenges along with creating additional opportunities for educational and instructional responsibilities for the Assistant Principal.
 - b. Dr. Yanni commented that there is a tremendous amount being done in our district to address safety and security.
 - c. Mr. Capriotti commented that part of the budget is being utilized to commission a safety and security study to complete our due diligence.
5. Action—Upon a motion made by Mr. Marcus, seconded by Mr. Cowell, the Board voted as follows to approve Finance Items a-l:

Mrs. Alderfer	Absent
Mr. Cowell	Yes
Mr. Marcus	Yes
Mr. McDonough	Yes
Dr. Ordover	Yes
Mrs. Povacz	Yes
Ms. Schwartz	Yes
Mrs. Sheehan	Yes
Mr. Capriotti	Yes

Motion passed 8 – 0 with 1 absent and 0 abstentions

- a. The Proposed Final Budget and make it public for at least 20 days prior to the adoption of the Final Budget; further, notice of intent to adopt the Final Budget for the fiscal year of July 1, 2018 through June 30, 2018



will be published at least 10 days prior to adoption at the regularly scheduled Board meeting on June 28, 2018 at 6:30 PM in the Upper Elementary School LGI as presented in Attachment C.*

- b. Treasurer’s Report for April, 2018 as presented in Attachment D.*
- c. List of bills totaling \$2,175,324.91 as presented in Attachment E.*
- d. Budgetary transfers as summarized below and as presented in Attachment F.*

Transfer From	Transfer To	Amount	Rationale
General Supplies	Capital Equipment	\$2,850	Track & Field official timing system.
Principal Payments	Interest-Loans	\$24,000	Final payment schedule for 17-18

- e. John F. Cook as School Board Treasurer for the 2018-2019 school year at an annual cost of \$8,200.
- f. The Food Services Budget for the 2018-2019 School Year as presented in Attachment G.*
- g. The following breakfast and lunch prices for the 2018-2019 school year with no increases:

Type A Breakfast – Elementary Schools	\$1.50
Type A Breakfast – Middle/High Schools	\$1.75
Type A Lunch – Elementary Schools	\$2.90
Type A Lunch – Middle/High Schools	\$3.35
Half Pint of Milk	\$0.75
- h. A one-year extension of the First Student contract per the rates in the current agreement for the year July 1, 2018 through June 30, 2019.
- i. The Administration to enter into an Agreement with Bucks County Intermediate Unit #22 for participation in the Technology Pool Counsel Consortium at a cost of \$807.53 for the 2018-2019 school year as presented in Attachment H.*
- j. Dr. James Rigney as School Physician for the 2018-2019 school year at an annual fee of \$4,000, no per student charge.
- k. Dr. Steven Covino as School Dentist for the 2018-2019 school year at a \$5 per student charge with no annual fee to the school district.
- l. The transition of general counsel services from Wisler-Pearlstine, LLC, to Eastburn and Gray effective July 1, 2018 as presented in Attachment I.*

F. Policy and Human Resources – Mr. McDonough

- 1. Committee Report – Mr. McDonough, Committee Chair, called into the meeting. Dr. Yanni reported on the meeting; minutes are posted on the district website.
- 2. Board Discussion, Questions
 - a. Mr. McDonough clarified that Dr. Yanni’s resignation letter included a number of items and the Board is only accepting one part which is the part that he is resigning.



- b. Mr. Cowell requested confirmation that the items discussed in executive session were being addressed. This was confirmed.
- 3. Public Comment
 - a. Mrs. Simon, president of NHSEA, thanked Dr. Yanni on behalf of the teachers across the district.
- 4. Board Comment
 - a. Mrs. Povacz commented that she is very sad to have to vote on Dr. Yanni’s resignation tonight but thanked Dr. Yanni for all he has done for the district.
- 5. Action—Upon a motion made by Mr. Cowell, seconded by Mrs. Sheehan, the Board voted as follows on Policy and Human Resources Items a-j:

Mrs. Alderfer	Absent
Mr. Cowell	Yes
Mr. Marcus	Yes
Mr. McDonough	Yes
Dr. Ordover	Yes
Mrs. Povacz	Yes
Ms. Schwartz	Yes
Mrs. Sheehan	Yes
Mr. Capriotti	Yes

Motion passed 8 – 0 with 1 absent and 0 abstentions

a. Retirements and resignations

Employee	Position	Effective Date
Yanni, Steven <i>Resignation</i>	Superintendent	June 29, 2018
Anderson, Nelson <i>Retirement</i>	Custodian	June 29, 2018

b. Leaves of absences

Employee	Position	Effective Date
Employee 290	Custodian	April 4, 2018 – April 20, 2018

c. Appointments

Employee	Reason	Effective Date	Salary/Benefits
Malone, Charles Acting Superintendent	Resignation, Yanni	July 1, 2018- TBD	\$1000/month stipend
Gibbs, Kaitlin LTS Teacher	Leave of Absence – Employee 7293	May 9, 2018 – June 15, 2018	\$48,455/prorated No Benefits
Baron, Kristina Administrative Assistant – Special Education	Resignation, Duffy	May 17, 2018	\$21.34/hourly Benefits



Miller, Jacqueline Primary Teacher Academic Support	ESY Program	July 2, 2018 – August 2, 2018	\$70/hourly No Benefits
Burns, Morgan Intermediate Teacher Academic Support	ESY Program	July 2, 2018 – August 2, 2018	\$70/hourly No Benefits
Korn, Andrea Secondary Teacher Academic Support	ESY Program	July 2, 2018 – August 2, 2018	\$70/hourly No Benefits
Larson, Megan Teacher, Grades 5-8 Intensive Learning Support	ESY Program	July 2, 2018 – August 2, 2018	\$70/hourly No Benefits
Yerkes, Rory Teacher, Grades 9-12 Intensive Learning Support	ESY Program	July 2, 2018 – August 2, 2018	\$70/hourly No Benefits
Simon, Elizabeth Certified School Nurse	ESY Program	July 2, 2018 – August 2, 2018	\$70/hourly No Benefits
Companioni, Emilio Instructional Assistant (1:1) Intensive Learning Support	ESY Program	July 2, 2018 – August 2, 2018	\$16.08/hourly Step 2 No Benefits
Cummings, Sharon Instructional Assistant (1:1) Intensive Learning Support	ESY Program	July 2, 2018 – August 2, 2018	\$16.08/hourly Step 2 No Benefits
Morrison, Joseph Instructional Assistant Intensive Learning Support	ESY Program	July 2, 2018 – August 2, 2018	\$14.99/hourly Step 0 No Benefits
Pica, JoAnn Instructional Assistant Academic Support	ESY Program	July 2, 2018 – August 2, 2018	\$14.99/hourly Step 0 No Benefits



- d. Extra duty responsibilities
In the amount of \$0 (Annual Total to Date \$282,085.54).

Employee	EDR	Stipend
MacDonald, Leo	Environmental Club	\$402.75 (Prorated)
Lever, Carey	Environmental Club (Resigned)	-\$405.75
Yerkes, Rory	Equipment Manager	\$1,411.25 (Prorated)
Loving, Brian	Equipment Manager (Resigned)	-\$1,411.25

- e. Second reading and approval of the following policies as summarize below and as presented in Attachment J.*

Policy Number	Policy Title
114	Programs for Gifted Students
118	Independent Study
713	Protection of School Property
915	Booster Clubs and Parent Organizations

Informational Item Only – First reading of the following policies

Policy Number	Policy Title
002	Authority and Powers
209	Health Examinations
318	Penalties for Tardiness
328	Compensation Plans/Salary Schedules
233	Suspension and Expulsions
712	Cellular Phones and PDAs

- f. The revised calendar for the 2017-2018 school year as presented in Attachment K.*
- g. The revised calendar for the 2018-2019 school year as presented in Attachment L.*
- h. The Memorandum of Understanding – Emergency Class/Teaching Coverage During Gap Periods as presented in Attachment M.*
- i. Termination of Erin Behe, Instructional Assistant, effective May 23, 2018.
- j. Contract with the Bucks County Intermediate Unit to perform the Superintendent Search as presented in Attachment R.*

G. Special Education Report – Ms. Schwartz

1. Committee Report – Ms. Schwartz, Committee Chair, reported on meeting; minutes are posted on the district website.
2. Board Discussion, Questions
 - a. Mr. Cowell commented on the import role that school crisis teams, psychologists and behavior analysts play in the educational process.
3. Public Comment
 - a. Mr. Kenton commented on looking for solutions through emotional education and mental health education for students.



- b. Mr. Duffy commented on safety and security and suggested a confidential option for students to report potential concerns if one doesn't exist.
- 4. Board Comment
 - a. Mr. Marcus commented that a confidential option is a good suggestion.
 - b. Mr. Capriotti commented on a more formal and proactive student mental health program that we can implement.
 - i. Dr. Malone confirmed we have confidential reporting process in the SAP program and that we know that mental health is a critical piece of the process.
 - ii. Mr. Capriotti suggested a presentation on the SAP program.
 - iii. Ms. Schwartz asked how the SAP program is communicated to students to know this is available to them.
- 5. Action – None

H. Liaison Reports

- 1. Bucks County Intermediate Unit – Mrs. Sheehan
 - a. Mrs. Sheehan has joined the Art Trust Board for the BCIU which takes care of District's art collection.
- 2. Middle Bucks Institute of Technology – Mr. Marcus
 - a. Recognition of students in the Skills USA District 2 Competition, The Pennsylvania Regional Computer High School Computer Fair, and the American Welding Society Competition. New Hope-Solebury High School Senior, Miranda Hogkiss, took first place in the Health Knowledge Bowl.
 - b. Authorized lease of Apple and Dell desktops.
 - c. Accepted donation of culinary arts equipment.
 - d. MBIT participating in the Delaware Valley Health Trust as their healthcare provider.
- 3. Pennsylvania School Boards Association –Dr. Yanni on behalf of Mrs. Alderfer
 - a. Passage of SB2 – School Vouchers passed out of committee and will be considered by PA Senate.

10. PUBLIC COMMENT (NON-AGENDA ITEMS ONLY)

A. Public Comment

- 1. Mr. Band commented on the following items:
 - a. Right to Know Requests regarding the MS music trip to Baltimore and Carnegie Hall trip

B. Board's Comments, Discussion, and/or Questions - None

C. Superintendent's Comments and/or Discussion

- 1. Dr. Yanni responded to Mr. Band RTK comments.

11. ADJOURNMENT - Meeting was adjourned at 9:02 pm



Respectfully submitted,

Andrew Lechman
Board Secretary

Date

INFORMATIONAL ITEMS

Enrollment Report as presented in Attachment N.*

March 2018 Meeting Schedule—All meetings are held in the UES LGI unless otherwise noted.

Thursday (6/7/18)	Special Education Meeting	6:00 PM
Thursday (6/14/18)	Policy and HR Committee Meeting (UES Room 105)	6:00 PM
Thursday (6/21/18)	Finance Committee Meeting	6:00 PM
	Facilities Committee Meeting	7:15 PM
Thursday (6/28/18)	School Board Meeting	6:30 PM

Fiscal Dashboards, Current and Future Projections April 30, 2018 as presented in Attachment O.*

List of Right to Know Requests from May 2018, as presented in Attachment P.*