

Letters Written to Next Year's Class

May be...

...individual (from the teacher to each child, special unique letter).

...small group (from the teacher to a pre-school group, etc.)

...whole group (from the teacher to the children, generic info letter)

...pairs (from a "buddy" in kdg. to a "buddy" in pre-school)

Content could describe...

...typical daily schedule (and routines)

...favorite activities and interest areas

...special events (field trips, guest speakers, etc.)

Format could include...

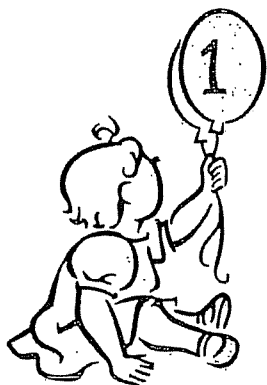
...illustrations

...dictation

...audio/videotape

...books

...photographs



A welcome letter written by the Kindergarten teacher helps each child feel more comfortable about going to a "new" class.

Dear Kelly,

Hello! My name is Mrs. Malowski. I am going to be your new teacher. I'm really looking forward to the beginning of school and to meeting you.

During the summer, I've been busy making lots of fun games and activities for our classroom. We're going to learn so many exciting things this year! We're going to learn how to read and how to do math. I'm especially excited because we're going to learn about why you are so special. Did you know that you're a very, very important person?

I hope that you are having a fun summer. I can't wait to hear about what you've been doing, so before school begins, you'll receive an invitation to visit our classroom and talk with me. I hope you'll come.

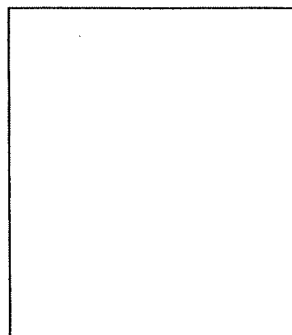
Please bring a photo or drawing of your family for our bulletin board either on the day you visit the class in August or on the first day of school.

See you soon.

Fondly,

Mrs. Malowski

include photo of teacher →



A letter from the child can help the "new" teacher get to know the child better.

Dear Kindergarten Teacher:

I am so excited that you are coming to visit me at home. When you walk into my house, you'll probably trip over 2 cats and then get bit by the dog. And then you'll probably faint when you see the crab crawling on the wall.

I am 5 years old. If there were no such thing as ladybugs, paper and pencils, computers and books, I would not be alive. I am learning French and Norwegian from my Grandmas because I am French and Norwegian.

I am on my brother's reading level and he is in first grade, so please have some of those higher level books in your class. I love to read and write, so please have lots of paper and books. I love camping. I like pre-school. I love to eat. It will be OK if you pronounce my name wrong.

Here is a picture I drew of me and my family. You can put it up in the Kindergarten room.

Love,
Lianne Kukucka

P.S.

I hate milk.

A "farewell letter" from this year's pre-school teacher can help prepare a child to move on.

Dear Todd,

I want to tell you how much I enjoyed having you in my class this year. You helped to make our class time fun. I am glad that we became close friends.

I expect it was a little scary the day you came to school and we met each other for the first time. I remember how hard it was for you at first to use scissors, to color on paper, to hop and skip and to jump rope. You've grown in so many ways since last fall. You should be very proud of yourself.

It is exciting to look back and remember some of the special things ^{we} did. Do you remember –

- when we made houses from milk cartons?
- when you learned to make a road from blocks?
- our cooking projects, especially our Thanksgiving feast?
- our Mexican fiesta, the tacos, and the piñata?
- our trip to the fire station?
- planting our indoor garden?

It's nice to have you as a friend and it was nice to help you learn. I will miss you very much. Here are some photos of you and some of your colorful paintings that you made in our classroom.

I know you'll have a wonderful time in kindergarten, too. Your new teacher, Mrs. Reed, has many special books about big construction machines that you will like. She also has some fun painting activities planned.

Here is a picture of her kindergarten classroom.

Fondly,

Mrs. Weaver