

NEW HOPE-SOLEBURY SCHOOL DISTRICT

***Engaging, Enriching, and Empowering All Students
through a World-Class Education***



Board of School Directors Meeting Agenda and Packet

October 25, 2018

Upper Elementary School LGI Room, 6:30 PM

New Hope-Solebury Board of School Directors		
Mr. John Capriotti <i>President</i>	Mrs. Deirdre Alderfer <i>Vice President</i>	Mr. Mark Cowell <i>Member</i>
Mr. Stanley Marcus <i>Member</i>	Mr. Douglas McDonough <i>Member</i>	Dr. Andrew Ordover <i>Member</i>
Mrs. Maria Povacz <i>Member</i>	Ms. Dana Schwartz <i>Member</i>	Mrs. Liz Sheehan <i>Member</i>
Non-Voting Members		
Dr. Charles Malone <i>Acting Superintendent</i>	Mr. Andrew Lechman <i>Board Secretary</i>	Mr. John Cook <i>Treasurer</i>

Our Mission

The New Hope-Solebury School District takes pride in our commitment to excellence. We strive to inspire and empower our students to become passionate, confident, life-long learners, with the strength of character to contribute to a diverse and ever-changing world.

Executive Session

Time—5:45PM

Purpose: Legal and Personnel Matters

Board of School Directors Meeting Agenda



October 25, 2018

*Per Board Operating Guidelines 006.2, all Board of School Directors
meetings are audio recorded.*

- I. CALL TO ORDER**
- II. ANNOUNCEMENT OF EXECUTIVE SESSION**
- III. PLEDGE OF ALLEGIANCE**
- IV. ROLL CALL**
- V. APPROVAL OF AGENDA**
 - A. Additions, Deletions, and Modifications—Dr. Malone
 - B. Board Discussion
 - C. Public Comment
 - D. Board Comment
 - E. Action: It is recommended that the Board of School Directors approve the meeting agenda as presented, inclusive of additions, deletions, and modifications.
- VI. ACCEPTANCE OF MINUTES FROM THE SEPTEMBER 27, 2018 AND OCTOBER 11, 2018 MEETINGS**
 - A. Board Discussion
 - B. Public Comment
 - C. Board Comment
 - D. Action: It is recommended that the Board of School Directors approve the minutes from the September 27, 2018 regular meeting of the New Hope-Solebury Board of Directors as presented in [Attachment A](#)* and the minutes from the October 11, 2018 special meeting of the New Hope-Solebury Board of Directors as presented in [Attachment B](#).*
- VII. REPORTS TO THE BOARD OF DIRECTORS**
 - A. Students' Reports
 - B. Superintendent's Reports
- VIII. OLD BUSINESS**



IX. NEW BUSINESS

A. Presentation or Discussion Items

B. Facilities – Mrs. Alderfer

1. Committee Report
2. Board Discussion, Questions
3. Public Comment
4. Board Comment
5. Action Items—It is recommended that the Board of School Directors approve the following:
 - a. Submission of PlanCon Part K, Project Refinancing, for New Hope-Solebury High School/Middle School Project (PDE #3833) to the Pennsylvania Department of Education as presented in [Attachment C](#).*
 - b. Ski Club trip to Killington/Okemo, Vermont at no cost to the Board as presented in [Attachment D](#).*
 - c. Facilities Conditions Assessment and Preventative Maintenance report for four additional facilities by EMG at a cost of \$22,745 as presented in [Attachment E](#).*
 - d. Treatment Agreement between the United States Department of Agriculture and the New Hope-Solebury School District for targeted pesticide application and removal of Ailanthus Altissima (Spotted Lanternfly) at no cost to the district as presented in [Attachment F](#).*
 - e. R&R Fence, LLC contract in the amount of \$8,600 for fencing to be shared with Caleb Lentchner, 200 W. Bridge Street, New Hope, PA at a cost of \$4,300 to the district as presented in [Attachment G](#).*

C. Finance – Mr. Cowell

1. Committee Report
2. Board Discussion, Questions
3. Public Comment
4. Board Comment
5. Action Items—It is recommended that the Board of School Directors approve the following:
 - a. List of bills totaling \$1,909,419.97 as presented in [Attachment H](#).*
 - b. Budgetary transfer as summarized below and as presented in [Attachment I](#).*

Transfer From	Transfer To	Amount	Rationale
Capital Equipment	Supplies	\$6,200	Classroom tables and stools were coded to a capital account during the budget building process

- c. The Homestead/Farmstead District Agreement 2018-2019 with the Bucks County Intermediate Unit for the completion of the Homestead Notice requirement as presented in [Attachment J](#).*



D. Policy and Human Resources – Mr. McDonough

1. Committee Report
2. Board Discussion, Questions
3. Public Comment
4. Board Comment
5. Action Items—It is recommended that the Board of School Directors approve the following:

a. Retirements and resignations

Employee	Position	Effective Date
Philipps, Robert <i>Resignation</i>	Part-time Evening Custodian	October 5, 2018
Leveille, Zachary <i>Inactive 1+ year</i>	Per Diem IT Substitute	October 15, 2018

b. Leaves of absences

Employee	Position	Effective Date
Employee 6240	Administrative Assistant	<u>Extended end date:</u> October 6, 2016 – October 5, 2018 October 5, 2019 <i>Intermittent Approximate Dates</i>
Employee 8990	Instructional Assistant	November 2, 2018 – December 14, 2018 <i>Approximate Dates</i>
Employee 8251	Teacher	August 28, 2018 – August 27, 2019 <i>Intermittent Approximate Dates</i>
Employee 40012	Teacher	February 25, 2019 – April 22, 2019 <i>Approximate Dates</i>

c. Position transfers

Employee	From/To	Effective Date	Salary/Benefits
Cajeira, Marcia	Part-time Administrative Assistant for Payroll Confidential Staff; Payroll/Accountant Support Staff	September 5, 2018	\$27.00/hourly Step 3 Benefits
Buchler, Nancy	Administrative Assistant for Purchasing District Office Secretary; Administrative Assistant for Accounts Payable Business Office Secretary	September 5, 2018	\$24.76/hourly Step 4 Benefits
Reilly, Christine	Evening Custodian;	October 15, 2018	\$22.67/hourly Step 0



	Lead Evening Custodian		Benefits
Sonnon, Kristine	LTS Instructional Assistant UES; Instructional Assistant MS <i>Resignation, Nino</i>	On or about October 29, 2018	No change

d. Appointments

Employee	Reason	Effective Date	Salary/Benefits
Genuardi, Aimee LTS Instructional Assistant LES	Transfer, Abernethy	October 3, 2018 - January 25, 2018	\$15.19/hourly Step 0 No Benefits
Curcuru, Annalisa Part-time Non-Instructional Assistant UES	Resignation, Mertz	On or about October 25, 2018	\$14.95/hourly Step 0 No Benefits
Crooks, Leila Per Diem Substitute Nurse	Substitute Position	On or about October 29, 2018	\$22.00/hourly No Benefits
Veith, Kerry Part-time Administrative Assistant for Purchasing	Transfer, Buchler	On or about October 29, 2018	\$21.34/hourly Step 0 No Benefits
Lewis, Nicola LTS Instructional Assistant UES	Transfer, Sonnon	On or about October 29, 2018 - January 25, 2019	\$15.19/hourly Step 0 No Benefits

e. Extra duty responsibilities

In the amount of \$25,462.50, Annual Total to Date \$174,321.

Name	Extra Duty Responsibility (EDR)	Stipend
ATHLETICS		
Chiodo, Jennifer	MS Field Hockey - 7th Grade	\$1,556.00

HIGH SCHOOL			
Chuma, Meka	Debate	\$288.50	~
Companiononi, Emilio	GSA Alliance	\$343.00	~
Elvey, Kevin	HS Ski Club	\$809.00	~
Lengyel, Emilia	Key Club	\$1,707.00	
Marchok, Chris	FBLA	\$1,556.00	
Pittner, Melanie	Play Director	\$2,434.00	
Pittner, Melanie	Director of Musical	\$3,309.00	
Rosenberg, Karen	Art Club	\$2,044.00	
Schlussel, Virginia	GSA Alliance	\$343.00	~
Sherman, Adam	Blue/Gold Advisor	\$501.50	~
Sorensen, Ryan	Science Olympics	\$271.00	
Steinberg, Sheila	Debate	\$288.50	~



UPPER ELEMENTARY SCHOOL

Burns, Donna	School Store	\$189.50	~
Burns, Morgan	Homework Club	\$1,233.00	
Conway, Mark	School Store	\$189.50	~
DiTulio, Jim	Jump Rope Club	\$270.00	
Gale, Laurie	Safety Patrol	\$600.00	
Kilory, Robin	Yearbook	\$1,284.00	
Marrone, Tom	Talent Show	\$359.50	~
Nelson, Peter	Intramural Soccer	\$1,060.00	
Nelson, Peter	Intramural Flag Football	\$1,062.00	
Nelson, Peter	Intramural Floor Hockey	\$1,060.00	
Nelson, Peter	Intramural Basketball	\$1,062.00	
Sasala, Kevin	Talent Show	\$359.50	~
VanPraag, Emily	4th & 5th Grade Chorus	\$834.00	
VanPraag, Emily	Naturals Chorus	\$449.00	

- f. The Memorandums of Understanding between the New Hope-Solebury School District and the New Hope-Solebury School District Educational Support Professional Association as presented in [Attachment K](#).*
- g. Second reading and approval of the following Board Operating Guidelines and Policies as summarized below and as presented in [Attachment L](#).*

Board Operating Guideline	Board Operating Title
006	Meetings
Policy Number	Policy Title
108	Adoption of Textbooks
246	School Wellness
806	Child Abuse
907	School and Classroom Visitors

Informational Item Only – First reading of the following policies

Board Operating Guideline	Board Operating Title
005	Organization of the Board
Policy Number	Policy Title
121	Field Trips
122	Extracurricular Activities

E. Special Education Report – Ms. Schwartz

1. Committee Report
2. Board Discussion, Questions
3. Public Comment
4. Board Comment
5. Action Items – None

F. Liaison Reports



1. Bucks County Intermediate Unit – Mrs. Sheehan
2. Middle Bucks Institute of Technology – Mr. Marcus
3. Pennsylvania School Boards Association – Mrs. Alderfer

X. PUBLIC COMMENT (NON-AGENDA ITEMS ONLY)

- A. Public Comment
- B. Board’s Comments, Discussion, and/or Questions
- C. Superintendent’s Comments and/or Discussion

XI. ADJOURNMENT

INFORMATIONAL ITEMS

Enrollment Report as presented in [Attachment M](#).*

November 2018 Meeting Schedule—Meetings are held at the UES as noted.

Special Education	Thursday (11/1/18)	6:00 PM (Library)
Curriculum Advisory	Thursday (11/1/18)	7:15 PM (Library)
Policy/HR	Thursday (11/8/18)	6:30 PM (Rm 105)
Finance	Thursday (11/15/18)	6:00 PM (LGI)
Facilities	Thursday (11/15/18)	7:15 PM (LGI)
Board Meeting	Thursday (11/29/18)	6:30 PM (LGI)

Fiscal Dashboards, Current and Future Projections September 30, 2018 as presented in [Attachment N](#).*

List of Right to Know Requests from October, 2018, as presented in [Attachment O](#).*