

NEW HOPE-SOLEBURY SCHOOL DISTRICT

***Engaging, Enriching, and Empowering All Students
through a World-Class Education***



Board of School Directors Meeting Agenda and Packet

August 22, 2019

Upper Elementary School LGI Room, 6:30 PM

New Hope-Solebury Board of School Directors		
Mrs. Deirdre Alderfer <i>President</i>	Mrs. Liz Sheehan <i>Vice President</i>	Mr. John Capriotti <i>Member</i>
Mr. Mark Cowell <i>Member</i>	Mr. Stanley Marcus <i>Member</i>	Mr. Douglas McDonough <i>Member</i>
Dr. Andrew Ordover <i>Member</i>	Mrs. Maria Povacz <i>Member</i>	Ms. Dana Schwartz <i>Member</i>
Non-Voting Members		
Dr. Charles Lentz <i>Superintendent</i>	Mr. David Francella <i>Board Secretary</i>	Mr. John Cook <i>Treasurer</i>

Our Mission

The New Hope-Solebury School District takes pride in our commitment to excellence. We strive to inspire and empower our students to become passionate, confident, life-long learners, with the strength of character to contribute to a diverse and ever-changing world.

Executive Session

Time—5:45PM

Purpose: Legal and Personnel Matters



Board of School Directors Meeting Agenda

August 22, 2019

*Per Board Operating Guidelines 006.2, all Board of School Directors
meetings are audio recorded.*

- I. CALL TO ORDER**

- II. ANNOUNCEMENT OF EXECUTIVE SESSION**

- III. PLEDGE OF ALLEGIANCE**

- IV. ROLL CALL**

- V. APPROVAL OF AGENDA**
 - A. Additions, Deletions, and Modifications—Dr. Lentz
 - B. Public Comment
 - C. Action: It is recommended that the Board of School Directors approve the meeting agenda as presented, inclusive of additions, deletions, and modifications.

- VI. ACCEPTANCE OF MINUTES FROM THE JUNE 24, 2019 MEETING**
 - A. Public Comment
 - B. Action: It is recommended that the Board of School Directors approve the minutes from the June 24, 2019 regular meeting of the New Hope-Solebury Board of Directors as presented in [Attachment A](#).*

- VII. REPORTS TO THE BOARD OF DIRECTORS**
 - A. Superintendent Report
 - B. Liaison Reports
 - 1. Bucks County Intermediate Unit – Mrs. Sheehan
 - 2. Middle Bucks Institute of Technology – Mr. Marcus
 - 3. Pennsylvania School Boards Association – Ms. Schwartz
 - C. Public Comment

- VIII. UNFINISHED BUSINESS**

- IX. NEW BUSINESS**
 - A. Curriculum Advisory – Dr. Ordovery



1. Committee Report
2. Public Comment
3. Action Items—None

B. Facilities – Mr. Capriotti

1. Committee Report
2. Public Comment
3. Action Items—It is recommended that the Board of School Directors approve the following:
 - a. Tennis court renovations proposal in the amount of \$564,907.29 as presented in [Attachment B.*](#)

C. Finance – Mr. Cowell

1. Committee Report
2. Public Comment
3. Action Items—It is recommended that the Board of School Directors approve the following:
 - a. Treasurer’s Report for June, 2019 as presented in [Attachment C.*](#)
 - b. List of bills totaling \$5,611,420.03 as presented in [Attachment D.*](#)
 - c. Professional Development speaker agreement in the amount of \$5,000 as presented in [Attachment E.*](#)
 - d. Bucks County Intermediate Unit agreement for Human Resources services as presented in [Attachment F.*](#)
 - e. Middle Bucks Institute of Technology Capital Needs Funding in the amount of \$36,000 as presented in [Attachment K.*](#)

D. Policy and Human Resources – Mr. McDonough

1. Committee Report
2. Public Comment
3. Action Items—It is recommended that the Board of School Directors approve the following:
 - a. Retirements and resignations

Employee	Position	Effective Date
Koeppen, Julie <i>Resignation</i>	Non-Instructional Assistant MS	Jun 17, 2019

b. Leaves of absence

Employee	Position	Effective Date
Genuardi, Aimee <i>Leave of Absence</i> <i>Unpaid, no benefits</i>	Instructional Assistant	August 27, 2019 – December 20, 2019

c. Position transfers

Employee	From/To	Effective Date	Salary/Benefits
Burns, Morgan	Instructional Assistant UES;	Aug 27, 2019 – Jun 17, 2020	\$59,349/annually M, Step 1



	LTS Teacher UES <i>Leave of absence – Employee 2602</i>		No Change to benefits
Parker-Kramli, Katie	Instructional Assistant MS; Instructional Assistant LES	Aug 27, 2019	No Change
Schlesinger, Dianne	Instructional Assistant LES; Instructional Assistant UES	Aug 27, 2019	No Change

d. Appointments

Employee	Reason	Effective Date	Salary/Benefits
Conn, Todd <i>Director of Operations</i>	Resignation - Teasdale	Jul 29, 2019	\$102,000/annually Benefits
James, Elizabeth <i>Part-time (0.5) Teacher Science HS</i>	Resignation – Cook	Aug 27, 2019	\$50,705/prorated 50% annually B, Step 0 Prorated Benefits
Lewis, Nicola <i>LTS Instructional Assistant UES</i>	Transfer – Burns	Aug 27, 2019 – Jun 12, 2020	\$15.93/hourly Step 1 Benefits
Moeser, Karen <i>LTS Teacher</i>	Leave of Absence – Employee 3635	Aug 27, 2019 – Nov 8, 2019	\$50,705/annually B, Step 0 No Benefits

e. It is recommended that the Board of School Directors recognize that the following teachers have earned tenure as of August 27, 2019:

- a. Mark Kopp

f. Affirmation of 2019-2020 Bus/Van Drivers

Contractor	Effective Date	Agency
Borzilleri, Kerry	September 3. 2019	First Student
Brown, Erin	September 3. 2019	First Student
Buckley, Kathryn	September 3. 2019	First Student
Ellis, Margaret	September 3. 2019	First Student
Frey, William	September 3, 2019	First Student
Gabriel-Rooney, Carolyn	September 3. 2019	First Student
Guhin, Patricia	September 3. 2019	First Student
Landis, Cynthia	September 3, 2019	First Student
Magee, Michael	September 3. 2019	First Student
McCauley, James	September 3. 2019	First Student
McGinley, Helen	September 3. 2019	First Student
McLane, Dennis	September 3. 2019	First Student
Mitchell, Wayne	September 3, 2019	First Student
Morris, Jody	September 3. 2019	First Student
Palesky, Andrew	September 3. 2019	First Student



Rawlings, Christopher	September 3, 2019	First Student
Schroeder, Jeraldine	September 3, 2019	First Student
Simpson, Barbara	September 3, 2019	First Student
Smith, Wayne	September 3, 2019	First Student
Soden, Frank	September 3, 2019	First Student
Thomsen, Louis	September 3, 2019	First Student
Titus, Robert	September 3, 2019	First Student
Topolin, Robert	September 3, 2019	First Student
Trickett, Richard	September 3, 2019	First Student
Van Vooren, Robert	September 3, 2019	First Student
Worthington, Albert	September 3, 2019	First Student

- g. Extra duty responsibilities
Final from 2018-2019 School Year
In the amount of \$986.00 (Annual Total to Date \$292,402.98).

Name	Extra Duty Responsibility (EDR)	Stipend
Nord, Kevin	Model UN Advisor	\$986.00

For 2019-2020 School Year
In the amount of \$51,706.00

Name	Extra Duty Responsibility (EDR)	Stipend
ATHLETICS		
Bachart, David	Boys Varsity Soccer	\$4,623.00
Dickey, Mike	HS Girls Varsity Tennis	\$3,308.00
DiTulio, Jim	Varsity Football	\$5,464.00
Goodman, Joe	JV Football	\$3,968.00
Heft, Phil	JV Girls Tennis	\$2,192.00
Hesney, Josh	JV Boys Soccer	\$3,358.00
Izzo, Amanda	HS Girls JV Soccer Coach	\$3,358.00
Marchok, Chris	HS Girls Volleyball Head Coach	\$4,623.00
Menz, Mike	HS Varsity Golf	\$2,822.00
Schlüssel, Danny	HS Cross Country Asst. Coach	\$2,532.00
Smith, Gwen	Varsity Field Hockey	\$4,623.00
Tangradi, Tricia	HS Cheerleading - Fall	\$2,688.00
Thomsen, Brian	HS Varsity Girls Soccer	\$4,623.00
Wooten, Cardwell	Varsity Cross Country	\$3,524.00

- h. Memorandums of Understanding between the District and New Hope-Solebury Education Support Professional Association as presented in [Attachment G.*](#)
- i. Second reading and approval of the following policies as summarized below and as presented in [Attachment H.*](#)

Policy Number	Policy Title
103	Nondiscrimination in School and Classroom Practices
103.1	Nondiscrimination – Qualified Students with Disabilities
104	Nondiscrimination in Employment/Contract Practices



New Policy 148	Harassment
201.1	Registration/Proof of Residency Requirements
218 Attachment	Code of Student Conduct
315	Bloodborne Pathogens
333	Professional Development
913	Non-School Organizations/Groups/Individuals

- j. Approval of the non-substantive changes to as summarized below and as presented in [Attachment H.*](#)

Policy Number	Policy Title
619	District Audit
620	Fund Balance
621	Local Taxpayer Bill of Rights
622	GASB Statement 34
623	Returned Checks
624	Taxable Fringe Benefits
625	Procurement Cards
626.1	Travel Reimbursement for Federal Programs
627	Continuing Disclosure and Post-Issuance Compliance for District Bond Obligations
627.1	Continuing Disclosure
630	Conflict of Interest
631	Fraud Detection
701	Facilities Planning
701.1	Naming Rights
701.2	Sponsorships, Partnerships, and Advertising
702	Gifts, Grants, Donations
703	Sanitary Management
704	Maintenance
705	Safety
706	Asset Records
706.1	Disposal of Equipment/Supplies/Textbooks
707	Use of School Facilities
708	Lending of School Owned Equipment and Books
709	Key Control
711	Employee Off-Site Use of Computer Equipment
712	Cellular Phones
713	Protection of Property
716	Integrated Pest Management
718	Service Animals in Schools

- k. Informational Only - Leaves of absence

Employee	Position	Effective Date
Employee 3635	Teacher	Updated May 3, 2019 – June 19, 2019 November 8, 2019 <i>Approximate Dates</i>
Employee 4885	Teacher	August 27, 2019 - TBD

- l. Informational Item Only – First reading of the following Board Operating Guidelines and Policies as presented in [Attachment H.*](#)

Policy/BOG Number	Policy Title
005.1	Board Standing Committees
005.2	Functions of Standing Committees



E. Special Education – Ms. Schwartz

1. Committee Report
2. Public Comment
3. Action Items - None

X. PUBLIC COMMENT (NON-AGENDA ITEMS ONLY)

- A. Public Comment
- B. Board’s Comments, Discussion, and/or Questions
- C. Superintendent’s Comments and/or Discussion

XI. ADJOURNMENT

INFORMATIONAL ITEMS

September 2019 Meeting Schedule—Meetings are held at the District Office Conference Room.

Special Education	Thursday (9/5/19)	6:00 PM
Curriculum Advisory	Thursday (9/5/19)	7:15 PM
Policy/HR	Thursday (9/12/19)	6:30 PM
Finance	Thursday (9/19/19)	6:00 PM
Facilities	Thursday (9/19/19)	5:00 PM
Board Meeting	Thursday (9/26/19)	6:30 PM

Fiscal Dashboards, June, 2019, as presented in [Attachment I.*](#)

List of Right to Know Requests from August, 2019, as presented in [Attachment J.*](#)