

NEW HOPE-SOLEBURY SCHOOL DISTRICT

***Engaging, Enriching, and Empowering All Students
through a World-Class Education***



Board of School Directors Meeting Agenda and Packet

August 23, 2018

Upper Elementary School LGI Room, 6:30 PM

New Hope-Solebury Board of School Directors		
Mr. John Capriotti <i>President</i>	Mrs. Deirdre Alderfer <i>Vice President</i>	Mr. Mark Cowell <i>Member</i>
Mr. Stanley Marcus <i>Member</i>	Mr. Douglas McDonough <i>Member</i>	Dr. Andrew Ordover <i>Member</i>
Mrs. Maria Povacz <i>Member</i>	Ms. Dana Schwartz <i>Member</i>	Mrs. Liz Sheehan <i>Member</i>
Non-Voting Members		
Dr. Charles Malone <i>Acting Superintendent</i>	Mr. Andrew Lechman <i>Board Secretary</i>	Mr. John Cook <i>Treasurer</i>

Our Mission

The New Hope-Solebury School District takes pride in our commitment to excellence. We strive to inspire and empower our students to become passionate, confident, life-long learners, with the strength of character to contribute to a diverse and ever-changing world.

Executive Session

Time—5:45PM

Purpose: Legal and Personnel Matters



Board of School Directors Meeting Agenda

August 23, 2018

Per Board Operating Guidelines 006.2, all Board of School Directors meetings are audio recorded.

1. CALL TO ORDER

2. ANNOUNCEMENT OF EXECUTIVE SESSION

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

5. APPROVAL OF AGENDA

- a. Additions, Deletions, and Modifications—Dr. Malone
- b. Board Discussion
- c. Public Comment
- d. Board Comment
- e. Action: It is recommended that the Board of School Directors approve the meeting agenda as presented, inclusive of additions, deletions, and modifications.

6. ACCEPTANCE OF MINUTES FROM THE JUNE 28, 2018 MEETING

- a. Board Discussion
- b. Public Comment
- c. Board Comment
- d. Action: It is recommended that the Board of School Directors approve the minutes from the June 28, 2018 regular meeting of the New Hope-Solebury Board of Directors as presented in [Attachment A](#).*

7. REPORTS TO THE BOARD OF DIRECTORS

- a. Superintendent's Report

8. OLD BUSINESS

9. NEW BUSINESS

- a. Presentation or Discussion Items



b. Curriculum Advisory – Dr. Ordover

1. Committee Report
2. Board Discussion, Questions
3. Public Comment
4. Board Comment
5. Action Items—None

c. Facilities – Mrs. Alderfer

1. Committee Report
2. Board Discussion, Questions
3. Public Comment
4. Board Comment
5. Action Items—It is recommended that the Board of School Directors approve the following:

1. Change orders as summarized below and included in [Attachment B](#).*

Change Order Number	Contractor	Cost
GC-RFC-170	Skepton	\$ 15,159.24
GC-RFC-184	Skepton	\$ 7,060.00
GC-RFC-190	Skepton	\$ 7,500.00
Skepton Total		\$ 29,719.24
EC-RFP-129	Boro	\$ 41,047.67
EC-RFP-137	Boro	\$ 3,680.84
EC-RFP-140	Boro	\$ 1,899.37
EC-RFP-142	Boro	\$ 4,626.76
EC-RFP-144	Boro	\$ 8,266.44
EC-RFP-145	Boro	\$ 14,182.00
Boro Total		\$ 73,703.08
CO - 080618	Sargent	\$ 3,850.00
Sargent Total		\$ 3,850.00
Total of All Change Orders		\$ 107,272.32

2. Service contract with Johnson Controls, Inc. effective July 1, 2018-6/30/18 at the terms listed below and included in [Attachment C](#).*

Year	Total Annual Dollar Amount
Year 1	\$24,815.00
Year 2	\$27,950.00
Year 3	\$28,780.00

3. Facility lease agreement with The Clubhouse-For Kids, Only, Inc., to utilize specific areas of the elementary schools for after school day care program effective July 1, 2018 through June 30, 2019 as presented in [Attachment D](#).*
4. Service Agreement with the Bucks County Intermediate Unit #22 for School Safety, Security, Threat and Vulnerability Assessment for all district owned buildings effective September 1, 2018 through December



31, 2018 at a cost of \$6,750 as presented in [Attachment E](#) pending final review and approval by district solicitor.*

5. Service Agreement with Fire Planning Associates, Inc. for Life Safety Assessment and update critical building/campus information for district and emergency service use effective September 1, 2018 until completion at a cost of \$18,500 as presented in [Attachment F](#).*
6. Service Agreement with Element Environmental Solutions, Inc. for Asbestos Hazard Emergency Response Act 3-Year Re-Inspection Services, and Management Plan Updates at a cost of \$6,880 effective September 1, 2018 as presented in [Attachment G](#) pending final review and approval by district solicitor.*

d. Finance – Mr. Cowell

1. Committee Report
2. Board Discussion, Questions
3. Public Comment
4. Board Comment
5. Action Items—It is recommended that the Board of School Directors approve the following:
 1. Treasurer’s Reports for (May-July, 2018) as presented in [Attachment H](#).*
 2. List of bills totaling \$4,085,090.53 as presented in [Attachment I](#).*
 3. Authorize the Administration to execute a contract with Interquest Detection Canines of Eastern Pennsylvania for the 2018-2019 school year at a cost of \$260 per 3 hour visit or \$520 per six hour visit as presented in [Attachment J](#).*
 4. Accept the list of Act 153 Properties for the 2018-2019 school year as presented in [Attachment K](#).*

e. Policy and Human Resources – Mr. McDonough

1. Committee Report
2. Board Discussion, Questions
3. Public Comment
4. Board Comment
5. Action Items—It is recommended that the Board of School Directors approve the following:
 1. Retirements and resignations

Employee	Position	Effective Date
Kolsky, Yajie <i>Resignation</i>	Per Diem Substitute Food Services Employee	6/22/2018
Rauscher-Charney, Margaret <i>Inactive 1+ year</i>	Per Diem Substitute Food Services Employee	7/22/2018

2. Leaves of absences

Employee	Position	Effective Date
Employee 7293	Teacher	<u>Updated</u> May 3, 2018 - June 18, 2018



		November 9, 2018 <i>Approximate Dates</i>
Employee 2602	Teacher	Updated May 3, 2018 - June 18, 2018 January 25, 2019 <i>Approximate Dates</i>
Employee 109781	Custodian	July 2, 2018 – August 31, 2018 <i>Approximate Dates</i>
Employee 7080	Teacher	September 26, 2018 - January 25, 2019 <i>Approximate Dates</i>
Employee 15788	Teacher	November 5, 2018 – December 14, 2018 <i>Approximate Dates</i>

3. Position transfers

Employee	From/To	Effective Date	Salary/Benefits
Miller, Jacqueline	Instructional Assistant LES; Teacher Kindergarten LES (Transfer, Riggs)	August 27, 2018	Updated \$54,765 B+24, Step 0 \$55,616 M, Step 0 Benefits
Burns, Morgan	Instructional Assistant UES/ LTS Teacher <i>Leave of Absence – Employee 2602</i>	August 27, 2018 – January 25, 2019 <i>Approximate Dates</i>	\$55,616 prorated M, Step 0 Benefits

4. Appointments

Employee	Reason	Effective Date	Salary/Benefits
Corcillo, Leah Administrative Assistant for Attendance and Athletics HS	Transfer – Park	On or about August 20, 2018	\$16.80 hourly Step 0 Benefits
Wismer, Samantha LTS Teacher	Leave of Absence – Employee 5096	August 27, 2018 – January 25, 2019 <i>Approximate Dates</i>	\$50,705 prorated B, Step 0 Benefits
Chak, Lia LTS Teacher	Leave of Absence – Employee 7293	August 27, 2018 – November 9, 2018 <i>Approximate Dates</i>	\$50,705 prorated B, Step 0 No Benefits
Liberatore, Jayne Per Diem Substitute Nurse District-wide	Substitute Position	On or about August 27, 2018	\$22.00 hourly No Benefits
Mitchell, Keri Lyn Instructional Assistant MS	Transfer – Parker-Kramli	August 28, 2018	\$14.99 hourly Step 0 Benefits
Reice, Jaclyn LTS Teacher	Leave of Absence – Employee 7080	September 26, 2018 - January 25, 2019 <i>Approximate Dates</i>	\$50,705 prorated B, Step 0 No Benefits



5. Affirmation of 2018/2019 Bus/Van Drivers

Contractor	Effective Date	Agency
Buckley, Kathryn	September 4, 2018	First Student
Ellis, Margaret	September 4, 2018	First Student
Frey, William	September 4, 2018	First Student
Gabriel-Rooney, Carolyn	September 4, 2018	First Student
Guhin, Patricia	September 4, 2018	First Student
Landis, Cynthia	September 4, 2018	First Student
McCauley, James	September 4, 2018	First Student
McGinley, Helen	September 4, 2018	First Student
McLane, Dennis	September 4, 2018	First Student
Mitchell, Wayne	September 4, 2018	First Student
Morris, Jody	September 4, 2018	First Student
Palesky, Andrew	September 4, 2018	First Student
Schroeder, Jeraldine	September 4, 2018	First Student
Simpson, Barbara	September 4, 2018	First Student
Smith, Wayne	September 4, 2018	First Student
Soden, Frank	September 4, 2018	First Student
Tart, Jacqueline	September 4, 2018	First Student
Thomsen, Louis	September 4, 2018	First Student
Topolin, Robert	September 4, 2018	First Student
Trickett, Richard	September 4, 2018	First Student
Van Vooren, Robert	September 4, 2018	First Student
Worthington, Albert	September 4, 2018	First Student

6. Recognize that the following teacher has earned tenure as of August 27, 2018: Theresa Abt

f. Special Education Report – Ms. Schwartz

1. Committee Report
2. Board Discussion, Questions
3. Public Comment
4. Board Comment
5. Action Items – It is recommended that the Board of School Directors approve the following:
 1. Special Services agreement in the form presented to the Board:
 - a. Settlement Agreement and Release – Student No. 9876369598
 2. Memorandum of Understanding by and between Middle Bucks Institute of Technology and Central Bucks School District, Centennial School District, Council Rock School District and New Hope-Solebury School District as presented in [Attachment L](#).*
 3. Memorandum of Agreement with the Bucks County Intermediate Unit #22 to renew the life-skills career and employment training transition program to students ages 18 to 21 for the 2018-2019 school year as presented in [Attachmnet M](#).*



g. Liaison Reports

1. Bucks County Intermediate Unit – Mrs. Sheehan
2. Middle Bucks Institute of Technology – Mr. Marcus
3. Pennsylvania School Boards Association – Mrs. Alderfer

10. PUBLIC COMMENT (NON-AGENDA ITEMS ONLY)

- a. Public Comment
- b. Board’s Comments, Discussion, and/or Questions
- c. Superintendent’s Comments and/or Discussion

11. ADJOURNMENT

INFORMATIONAL ITEMS

September 2018 Meeting Schedule—Meetings are held at the UES LGI unless otherwise noted.

Special Education	Thursday (9/6/18)	6:00 PM
Curriculum Advisory	Thursday (9/6/18)	7:15 PM
Policy/HR	Thursday (9/13/18)	6:00 PM (Rm 105)
Finance	Thursday (9/20/18)	6:00 PM
Facilities	Thursday (9/20/18)	7:15 PM
Board Meeting	Thursday (9/27/18)	6:30 PM

List of Right to Know Requests from August, 2018, as presented in [Attachment N](#).*