

NEW HOPE-SOLEBURY SCHOOL DISTRICT

***Engaging, Enriching, and Empowering All Students  
through a World-Class Education***



**Board of School Directors Meeting Agenda and Packet**

February 28, 2019

Upper Elementary School LGI Room, 6:30 PM

<b>New Hope-Solebury Board of School Directors</b>		
<b>Mrs. Deirdre Alderfer</b> <i>President</i>	<b>Mrs. Liz Sheehan</b> <i>Vice President</i>	<b>Mr. John Capriotti</b> <i>Member</i>
<b>Mr. Mark Cowell</b> <i>Member</i>	<b>Mr. Stanley Marcus</b> <i>Member</i>	<b>Mr. Douglas McDonough</b> <i>Member</i>
<b>Dr. Andrew Ordover</b> <i>Member</i>	<b>Mrs. Maria Povacz</b> <i>Member</i>	<b>Ms. Dana Schwartz</b> <i>Member</i>
<b>Non-Voting Members</b>		
<b>Dr. Charles Lentz</b> <i>Superintendent</i>	<b>Mr. Andrew Lechman</b> <i>Board Secretary</i>	<b>Mr. John Cook</b> <i>Treasurer</i>

**Our Mission**

The New Hope-Solebury School District takes pride in our commitment to excellence. We strive to inspire and empower our students to become passionate, confident, life-long learners, with the strength of character to contribute to a diverse and ever-changing world.

**Executive Session**

Time—5:45PM

Purpose: Legal and Personnel Matters



**Board of School Directors Meeting Agenda**

February 28, 2019

*Per Board Operating Guidelines 006.2, all Board of School Directors meetings are audio recorded.*

- I. CALL TO ORDER**
  
- II. ANNOUNCEMENT OF EXECUTIVE SESSION**
  
- III. PLEDGE OF ALLEGIANCE**
  
- IV. ROLL CALL**
  
- V. APPROVAL OF AGENDA**
  - A. Additions, Deletions, and Modifications—Dr. Lentz
  - B. Public Comment
  - C. Action: It is recommended that the Board of School Directors approve the meeting agenda as presented, inclusive of additions, deletions, and modifications.
  
- VI. ACCEPTANCE OF MINUTES FROM THE JANUARY 24, 2019 MEETING**
  - A. Public Comment
  - B. Action: It is recommended that the Board of School Directors approve the minutes from the January 24, 2019 regular meeting of the New Hope-Solebury Board of Directors as presented in [Attachment A.\\*](#)
  
- VII. REPORTS TO THE BOARD OF DIRECTORS**
  - A. Students' Reports
    1. Lower Elementary School – Caleb Melski and Clare Sheehan
    2. Upper Elementary School - Hayden Beck and Joseph Rickard
    3. Middle School – Mia Chuma and Sam Hoffman
    4. High School - Larissa Borys and Valentina Waschbusch
  - B. Superintendent Report
  - C. Liaison Reports
    1. Bucks County Intermediate Unit – Mrs. Sheehan
    2. Middle Bucks Institute of Technology – Mr. Marcus



- 3. Pennsylvania School Boards Association – Ms. Schwartz
- D. Public Comment

**VIII. UNFINISHED BUSINESS**

**IX. NEW BUSINESS**

- A. Presentation or Discussion Item
  - 1. Demographic study presentation by George Sundell, Sundance Associates.
  - 2. Public Comment
  
- B. Curriculum Advisory – Dr. Ordover
  - 1. Committee Report
  - 2. Public Comment
  - 3. Action Items— It is recommended that the Board of School Directors approve the following:
    - a. Advanced Placement (AP) textbook - McGraw Hill- **Biology** 13th Edition By [Sylvia Mader and Michael Windelspecht](#) Copyright: 2019 - 75 copies (which includes 6 year electronic access and Teacher Edition).

C. Facilities – Mr. Capriotti

- 1. Committee Report
- 2. Public Comment
- 3. Action Items—None

D. Finance – Mr. Cowell

- 1. Committee Report
- 2. Public Comment
- 3. Action Items—It is recommended that the Board of School Directors approve the following:
  - a. Treasurer’s Report for January, 2019 as presented in [Attachment B.\\*](#)
  - b. List of bills totaling \$1,356,204.19 as presented in [Attachment C.\\*](#)
  - c. Budgetary transfers as summarized below and as presented in [Attachment D with note at bottom.\\*](#)

Transfer From	Transfer To	Amount	Rationale
Custodial-Salary	Supplies	\$42,500.00	<a href="#">See Note on Attachment</a>
Custodial – FICA	Supplies	\$3,250.00	<a href="#">See Note on Attachment</a>
Custodial - PSERS	Supplies	\$14,250.00	<a href="#">See Note on Attachment</a>
Registrations	Contracted Services	\$450.00	Frontline MLP Renewal Price Increase
Supplies	Professional Day	\$275.00	LEAD Conference

- d. Master Services Agreement with the Bucks County Intermediate Unit for Safe2Say Something Tip Response at the following cost as presented in [Attachment E\\*:](#)
  - i. March 1, 2018-June 30, 2019: \$1.00 per student for the term
  - ii. July 1, 2019-June 30, 2020: \$3.00 per student for the term



E. Policy and Human Resources – Mr. McDonough

1. Committee Report
2. Public Comment
3. Action Items— It is recommended that the Board of School Directors approve the following:

a. Retirements and resignations

Employee	Position	Effective Date
Rhoades, Matthew <i>Termination Inactive 1+ year</i>	Per Diem Substitute Groundskeeper	January 22, 2019

b. Leaves of absence

Employee	Position	Effective Date
Employee 7080	Teacher	<u>Updated</u> September 26, 2018 – <del>April 12, 2019</del> June 19, 2019 <i>Approximate Dates</i>

c. Position transfers

Employee	From/To	Effective Date	Salary/Benefits
Abernethy, Rachel	Instructional Assistant LES; LTS Teacher UES <i>Leave of Absence – Employee 40012</i>	February 11, 2019 – April 12, 2019 <i>Approximate dates</i>	\$50,705 prorated B, Step 0 No change to benefits

d. Appointments

Employee	Reason	Effective Date	Salary/Benefits
Reice, Jaclyn LTS Teacher	Leave of Absence – Employee 7080	<u>Updated</u> September 26, 2018 - <del>April 12, 2019</del> June 19, 2019 <i>Approximate Dates</i>	<u>Updated</u> \$50,705 prorated B, Step 0 Benefits
Liberatore, Jayne Per Diem Substitute Nurse District-wide	Substitute Position	On or about February 25, 2019	\$25.14 hourly Step 0 No Benefits
Albright, James Part-time Food Services Worker	Transfer, Webb	On or about March 4, 2019	\$11.54/hourly Step 0 No Benefits

e. Extra duty responsibilities

In the amount of \$5,860 (Annual Total to Date \$245,092.98).

Employee	EDR	Stipend
Innacone, Leanne	Title I Coordinator	\$2,581
Brennan, Ginny	UES Drama Club	\$1,438
Demby, Brian	Freshman Boys Basketball	\$1,850



- f. Appoint members to School Board Committees as summarized below and presented in [Attachment F.\\*](#)

<b>Applicant</b>	<b>Committee</b>
Adar, Jonathan	Facilities
Craig, Lucas	Curriculum, Special Education and Facilities
DiZio, Trisha	Curriculum
Fitzsimmons, Emma	Policy and Human Resources
Hedlund, Tania	Curriculum and Special Education
Ives, Emma	Policy and Human Resources
Kielty, Sean Christopher	Curriculum, Policy and Human Resources, and Special Education
Maio, Carl	Facilities
Marrone, Stephanie	Curriculum Advisory
Thistlewaite, Scott	Facilities
Trammell, Chance	Policy and Human Resources

- g. Second reading and approval of the following policies as summarize below and as presented in [Attachment G.\\*](#)

<b>Board Operating Guideline</b>	<b>Board Operating Guideline Title</b>
006	Meetings
<b>Policy Number</b>	<b>Policy Title</b>
103	Nondiscrimination in School and Classroom Practices
103.1	Nondiscrimination - Qualified Students with Disabilities
123.1	Concussion Management
231	Social Events and Class Trips

- h. Approval of the non-substantive changes to Board Operating Guidelines as summarized below and presented in [Attachment H.\\*](#)

<b>Board Operating Guideline</b>	<b>Board Operating Guideline Title</b>
002	Authority and Powers
003	Functions of the Board
004	Membership
004.1	Code of Ethics
004.2	Student Representatives to the School Board
005	Organization of the Board
005.1	Board Standing Committees
005.2	Functions of Standing Committees
006.1	Attendance at Meetings Via Electronic Communications
006.2	Recording of School Board Meetings by the District
007	Distribution of Policies and Procedures
008	District Organization
009	Principles for Governance and Leadership

- i. Informational Item Only – First reading of the following policies

<b>Policy Number</b>	<b>Policy Title</b>
138	Language Instruction Educational Program for English Learners
222	Tobacco Use
323	Tobacco
903	Public Participation in Board Meetings
906	Public Complaints



- j. Informational Item Only – Second reading of the following policy:

Policy Number	Policy Title
121	Field Trips

F. Special Education – Ms. Schwartz

1. Committee Report
2. Public Comment
3. Action Items – None

**X. PUBLIC COMMENT (NON-AGENDA ITEMS ONLY)**

- A. Public Comment
- B. Board’s Comments, Discussion, and/or Questions
- C. Superintendent’s Comments and/or Discussion

**XI. ADJOURNMENT**

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**INFORMATIONAL ITEMS**

Enrollment Report as presented in [Attachment I.\\*](#)

March 2019 Meeting Schedule—Meetings are held at the District Office Conference Room.

Special Education	Thursday (3/7/19)	6:00 PM
Curriculum Advisory	Thursday (3/7/19)	7:15 PM
Policy/HR	Thursday (3/14/19)	6:30 PM
Finance	Thursday (3/21/19)	6:00 PM
Facilities	Thursday (3/21/19)	7:15 PM
Board Meeting	Thursday (3/28/19)	6:30 PM

Fiscal Dashboards, Current and Future Projections January, 2019 as presented in [Attachment J.\\*](#)

List of Right to Know Requests from February, 2019 as presented in [Attachment K.\\*](#)