

NEW HOPE-SOLEBURY SCHOOL DISTRICT

***Engaging, Enriching, and Empowering All Students  
through a World-Class Education***



**Board of School Directors Meeting Agenda and Packet**  
January 24, 2019  
Upper Elementary School LGI Room, 6:30 PM

<b>New Hope-Solebury Board of School Directors</b>		
<b>Mrs. Deirdre Alderfer</b> <i>President</i>	<b>Mrs. Liz Sheehan</b> <i>Vice President</i>	<b>Mr. John Capriotti</b> <i>Member</i>
<b>Mr. Mark Cowell</b> <i>Member</i>	<b>Mr. Stanley Marcus</b> <i>Member</i>	<b>Mr. Douglas McDonough</b> <i>Member</i>
<b>Dr. Andrew Ordover</b> <i>Member</i>	<b>Mrs. Maria Povacz</b> <i>Member</i>	<b>Ms. Dana Schwartz</b> <i>Member</i>
<b>Non-Voting Members</b>		
<b>Dr. Charles Lentz</b> <i>Superintendent</i>	<b>Mr. Andrew Lechman</b> <i>Board Secretary</i>	<b>Mr. John Cook</b> <i>Treasurer</i>

**Our Mission**

The New Hope-Solebury School District takes pride in our commitment to excellence. We strive to inspire and empower our students to become passionate, confident, life-long learners, with the strength of character to contribute to a diverse and ever-changing world.

**Executive Session**

Time—5:45PM

Purpose: Legal and Personnel Matters



**Board of School Directors Meeting Agenda**

January 24, 2019

*Per Board Operating Guidelines 006.2, all Board of School Directors  
meetings are audio recorded.*

- I. CALL TO ORDER**
  
- II. ANNOUNCEMENT OF EXECUTIVE SESSION**
  
- III. PLEDGE OF ALLEGIANCE**
  
- IV. ROLL CALL**
  
- V. APPROVAL OF AGENDA**
  - A. Additions, Deletions, and Modifications—Dr. Lentz
  - B. Board Discussion
  - C. Public Comment
  - D. Board Comment
  - E. Action: It is recommended that the Board of School Directors approve the meeting agenda as presented, inclusive of additions, deletions, and modifications.
  
- VI. ACCEPTANCE OF MINUTES FROM THE DECEMBER 20, 2018 MEETING**
  - A. Board Discussion
  - B. Public Comment
  - C. Board Comment
  - D. Action: It is recommended that the Board of School Directors approve the minutes from the December 20, 2018 regular meeting of the New Hope-Solebury Board of Directors as presented in Attachment A.\*
  
- VII. REPORTS TO THE BOARD OF DIRECTORS**
  - A. Students' Reports
    - 1. Lower Elementary School – Kristian Fennell and Gus Kelly
    - 2. Upper Elementary School – Hayden Beck and Abigail Varghese
    - 3. Middle School – Ava Cozza and Rayna Pherwani
    - 4. High School - Larissa Borys and Valentina Waschbusch
  - B. Superintendent's Reports



**VIII. UNFINISHED BUSINESS**

**IX. NEW BUSINESS**

A. Presentation or Discussion Items

B. Curriculum Advisory – Dr. Ordover

1. Committee Report
2. Board Discussion, Questions
3. Public Comment
4. Board Comment
5. Action Items—None

C. Facilities – Mr. Capriotti

1. Committee Report
2. Board Discussion, Questions
3. Public Comment
4. Board Comment
5. Action Items—It is recommended that the Board of School Directors approve the following:

a. Change orders as summarized below and included in Attachment B.\*

Change Order Number	Contractor	Cost
(137) EC RDP-139	Boro	\$9,018.09
(139) EC RFP-141	Boro	\$9,752.42
<b>Total</b>		<b>\$18,770.51</b>

D. Finance – Mr. Cowell

1. Committee Report
2. Board Discussion, Questions
3. Public Comment
4. Board Comment
5. Action Items—It is recommended that the Board of School Directors approve/authorize the following:
  - a. Treasurer’s Reports for November and December, 2018, as presented in Attachment C.\*
  - b. List of bills totaling \$2,245,146.41 as presented in Attachment D.\*
  - c. Budgetary transfers as summarized below and as presented in Attachment E.\*

Transfer From	Transfer To	Amount	Rationale
Travel	Registrations	\$775	Professional Development on Responsive Classroom



- d. The Resolution approving the 2019-2020 Preliminary Budget and Authorizing the Filing for Referendum Exceptions as presented in Attachment F.\*
- e. The Bucks County Intermediate Unit No. 22 Programs & Services Budget, which calls for expenditures of \$1,798,903 of which \$21,269 is New Hope-Solebury School District’s contribution for the 2019-20 school year as presented in Attachment G.\* (Contribution for 2018-19 was \$21,236).
- f. The Resolution authorizing the Office of the Superintendent of Schools, at no additional compensation, to use the e-grant system, including electronic signature, to file applications for Federal and state grants as presented in Attachment H.\*
- g. Sustained Support Visit Contract with the Buck Institute of Education – Professional Development on February 14<sup>th</sup> and 15<sup>th</sup> in the amount of \$8,250 as presented in Attachment I.\*
- h. Service Agreement with MG Tactical Advantage, LLC to perform a safety and security assessment for all applicable NHSD facilities as specified and in compliance with criteria established as part of the Safe Schools Act 44 of 2018 at a cost of \$11,800 as presented in Attachment J.\*
- i. Addendum to the Agreement with S4Teachers LLS, d/b/a to add the position of Substitute Nurse-RN and Substitute Nurse-LPN (hourly) as presented in Attachment K.\*

**E. Policy and Human Resources – Mr. McDonough**

- 1. Committee Report
- 2. Board Discussion, Questions
- 3. Public Comment
- 4. Board Comment
- 5. Action Items—It is recommended that the Board of School Directors approve the following:

a. Retirements and resignations

Employee	Position	Effective Date
Salazar, Shirley <i>Termination Inactive 1+ year</i>	Per Diem Substitute Custodian	1/7/2019

b. Leaves of absences

Employee	Position	Effective Date
Employee 40214	Instructional Assistant	November 26, 2018 – January 1, 2019
Employee 8351	Custodian	December 7, 2018 – January 22, 2019 <i>Approximate Dates</i>



c. Position transfers

Employee	From/To	Effective Date	Salary/Benefits
Webb, Barbara	Food Services Employee 2.25 hours/day HS; Food Services Employee 4.5 hours/day LES <i>Transfer, Edwards</i>	January 15, 2019	\$12.01/hourly Step 1 No Benefits (no change)
Benolken, Amanda	K-12 Cyber Education and Technology Specialist 10-month position NHSEA; Supervisor of Educational Technology and Innovation 12-month position Act 93	January 28, 2019	\$113,000/annually (prorated) Benefits

d. Appointments

Employee	Reason	Effective Date	Salary/Benefits
Tran, Trung <i>Systems Administrator IT</i>	Reclassified Position Retirement, Ping	January 14, 2019	\$27.62/hourly Step 2 Benefits
Furey, Chris <i>Per Diem Substitute Custodian Operations</i>	Substitute Position	January 17, 2019	\$17.67/hourly Step 0 No Benefits

e. Extra duty responsibilities

In the amount of \$7,580.98 (Annual Total to Date \$239,223.98)

Name	Extra Duty Responsibility (EDR)	Stipend
<b><u>ATHLETICS</u></b>		
Jones, Michael	7th Grade Boys Basketball	\$1,654
Wiedeman, Robert	8th Grade Boys Basketball	\$1,801
<b><u>HIGH SCHOOL</u></b>		
Corcillo, Leah	12th Grade Class Advisor - (12C)	\$1,313.98 *
Park, Meg	11th Grade Class Advisor - (A)	\$2,093
<b><u>LOWER ELEMENTARY SCHOOL</u></b>		
Rader, Sharon	Tech Club/Cyber Club	\$719

\*prorated

f. Affirmation of 2018/2019 Bus/Van Drivers

Contractor	Effective Date	Agency
Titus, Robert	January 2, 2019	First Student

g. The Memorandum of Understanding between the New Hope-Solebury School District and the New Hope-Solebury Education Association to reclassify the position of K-12 Cyber Education and Technology Specialist from a 10-month position existing within the Association, to



Supervisor of Educational Technology and Innovation as a 12-month position existing within the Act 93 classification as presented in Attachment L.\*

- h. Replace Appendix A of the Act 93 Agreement with the Amendment to Act 93 Agreement Appendix A in its entirety as presented in Attachment M.\*
- i. The proposed school calendar for the 2019-2020 school year as presented in Attachment N.\*
- j. Appoint members to School Board Committees as summarized below and presented in Attachment O.\*

<b>Applicant</b>	<b>Committee</b>
Benolken, Amanda	Curriculum
Cosner, Michelle	Curriculum
Giorgi, Drew	Policy & Human Resources
Grieco, Tonya	Curriculum
Hansel, David	Facilities
Hepp, Rich	Facilities, Finance and Policy & Human Resources
Klein, Alyssa	Special Education
Lawson, Nancy	Special Education
McDonough, Lauren	Curriculum
Menz, Lisa	Facilities
O'Hara, John	Finance
Peckman, Debora	Special Education
Rice, Dudley	Facilities
Skeuse, Megan	Curriculum
Stiefel, Ellen	Curriculum & Finance
Thompson, Margaret	Policy & Human Resources
Trammel, James	Finance

- k. Board of School Directors updated meeting dates for January through December 2019 as presented in Attachment P.\*
- l. To form a sub-committee of the Policy Committee, for the purposes of making non-substantive changes to policies.
- m. Second reading and approval of the following policies as summarized below and as presented in Attachment Q.\*

<b>Policy Number</b>	<b>Policy Title</b>
105	Curriculum
704	Maintenance
808	Food Services
810	Transportation
818	Contracted Services Personnel



n. Informational Item Only – First reading of the following policies

<b>Board Operating Guideline</b>	<b>Board Operating Guideline Title</b>
006	Meetings
<b>Policy Number</b>	<b>Policy Title</b>
103	Nondiscrimination in School and Classroom Practices
103.1	Nondiscrimination - Qualified Students with Disabilities
121	Field Trips
123.1	Concussion Management
231	Social Events and Class Trips

F. Special Education Report – Ms. Schwartz

1. Committee Report
2. Board Discussion, Questions
3. Public Comment
4. Board Comment
5. Action Items – It is recommended that the Board of School Directors approve the following:
  - a. Special Services Agreement in the form presented to the Board:
    - i. Settlement Agreement and Release – Student # - 9423639534

G. Liaison Reports

1. Bucks County Intermediate Unit – Mrs. Sheehan
2. Middle Bucks Institute of Technology – Mr. Marcus
3. Pennsylvania School Boards Association – Ms. Schwartz

**X. PUBLIC COMMENT (NON-AGENDA ITEMS ONLY)**

- A. Public Comment
- B. Board’s Comments, Discussion, and/or Questions
- C. Superintendent’s Comments and/or Discussion

**XI. ADJOURNMENT**

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**INFORMATIONAL ITEMS**

Enrollment Report as presented in Attachment R.\*

February 2019 Meeting Schedule—Meetings are held at the District Office Conference Room.

Special Education	Thursday (2/7/19)	6:00 PM
Curriculum Advisory	Thursday (2/7/19)	7:15 PM
Policy/HR	Thursday (2/14/19)	6:30 PM
Finance	Thursday (2/21/19)	6:00 PM
Facilities	Thursday (2/21/19)	7:15 PM
Board Meeting	Thursday (2/28/19)	6:30 PM

Fiscal Dashboards, Current and Future Projections December, 2018 as presented in Attachment S.\*

List of Right to Know Requests from January, 2019 as presented in Attachment T.\*