

NEW HOPE-SOLEBURY SCHOOL DISTRICT
REGISTRATION AND ADMISSION PROCEDURES
(Multiple Occupancy)

Welcome to New Hope-Solebury School District! You are applying for admission of your child to attend school in the New Hope-Solebury School District.

In order to establish and verify your residence within the New Hope-Solebury School District, a few documents need to be completed and approved. All procedures are in accordance with Sections 1301 and 1302 of the Pennsylvania School Code and Regulations 11.11 and 11.19 of the Pennsylvania State Board of Education. Sections 1301 and 1302 authorize New Hope-Solebury School District to request proof of residence or guardianship prior to admission to our school programs.

Students entering New Hope-Solebury School District under **multiple occupant** status must have the attached document completed and notarized at time of registration (**pursuant to School Board Policy 201.1 and 202**).

Both the homeowner/lessee and the multiple occupant must provide four proofs of residency to the New Hope-Solebury School District with one proof being either the Property Deed or a Notarized Lease Agreement, an up to date drivers' license (showing current address), one utility bill and one of the examples below.

<ul style="list-style-type: none">• Internal Revenue Statement• Property Deed-Insurance• Statement-Letter from Employer (if not self-employed)	<ul style="list-style-type: none">• Bank Statement• Billing Statement• Voter Registration Card• Vehicle Registration	<ul style="list-style-type: none">• Welfare Card• Health Insurance Card• Utility Statement
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Affidavits of Multiple Occupancy

Under the authority of Section 1302 of the Pennsylvania School code, the New Hope-Solebury School District requires the filing of two affidavits of Multiple Occupancy when a school district resident provides for a child of school age who is not their own child. The purpose of the notarized statements is to document residency of the child. By filing the statements with the school district, the New Hope or Solebury residents are declaring that they are allowing the non-resident child and their parent(s) or guardian(s) to reside in their home on a full-time basis, and that the parent is living with their child at the address in questions.

NOTICE TO INDIVIDUALS APPLYING FOR REGISTRATION OF A NON-RESIDENT STUDENT

While we want to consider each case on its own merits and assist students, must be aware that some families may not be totally honest with us and may use our concern for students to merely enter New Hope-Solebury School District. In order to provide quality education and treat all New Hope and Solebury residents equitably and fairly, the following procedures are necessary.

Therefore, in requesting and agreeing to the terms of **Multiple Occupancy Registration** for a non-resident school-age child and their parent(s) or guardian(s), you are hereby notified that:

1. The parent(s) or guardian(s) are to complete the top portion of the attached form (**Application for Multiple Occupancy registration**), declaring that the natural parent(s) or guardian(s) and their school-age child(ren) are living at the residence in question on a full-time basis.
2. The school district resident is to complete the bottom portion of the attached form (**Certificate of Multiple Occupancy**), declaring that the student and their parent(s) or guardian(s) are legally residing at the residence in question on a full-time basis.
3. The form must be notarized and presented to school at time of registration.
4. **Periodic verification** will be made to determine that the child is living in the resident's home on a full-time basis. The School District reserves the right to re-verify **Multiple Occupancy** status at the beginning of each school semester (90 school days) with the School District Administration Office. The accuracy of the information will be investigated and, if found incorrect, both the parent(s) and the School District resident filing the affidavit **will be liable for tuition**.
5. At the time of **Multiple Occupancy Registration**, **both** the homeowner/lessee and the multiple occupant must provide **four** proofs of residency at the New Hope Solebury address.

APPLICATION FOR MULTIPLE OCCUPANCY REGISTRATION

- This section is to be filled out by the Multiple Occupant family
- **Four** forms of identification must be provided showing the New Hope or Solebury address (see checklist)

I am the parent or legal guardian of the child(ren) listed below. We reside in the New Hope-Solebury School District in a home/apartment that is owned or leased by a New Hope/Solebury resident. I am providing four proofs of residence with the return of this packet. I assume responsibility for notifying the school district should the above described circumstances change. I understand that if any information proves to be incorrect, the New Hope-Solebury School District has the right to reject the application and remove the student from the New Hope-Solebury schools, in addition to collecting tuition charges for the time the child was enrolled.

Tuition Rate Annual for General Education Elementary student (k-6) = \$17,094.00 / Daily Rate = \$93.92 Tuition

Rate Annual for General Education Secondary student (7-12) = \$19,874.47 / Daily Rate = \$109.20

****additional costs for related services for Learning Support students will be calculated where applicable.***

Name of Child(ren) (Please print)	Grade

I do hereby give the New Hope-Solebury School District authorization to contact any/all of the following to verify residency, dependency and authenticity of information given on the Multiple Occupancy forms:

Internal Revenue Service
Employer

Welfare Agency
Bureau of Motor Vehicles

US Postal Service
Current or Previous

I acknowledge that New Hope-Solebury will contact me periodically to provide verification of multiple occupancy/address.

I make these statements subject to the penalties of 24 P.S. § 13-1304-A(b) and 18Pa. C.S.A. §4904, relating to unsworn falsification to authorities, and the facts contained herein are true and correct to the best of my knowledge, information and belief.

Parent/Legal Guardian Signature

Telephone Number

CERTIFICATE OF MULTIPLE OCCUPANCY

- This section is to be filled out by the New Hope-Solebury property owner
- **Four** forms of identification must be provided showing the New Hope-Solebury address (see checklist)

I certify that I am the legal owner or lessee of the property listed below, which is located in the New Hope-Solebury School District. I further swear that the parents and child(ren) listed above are living on a permanent basis at that address. I assume responsibility for notifying New Hope-Solebury School District should circumstances change. I am aware that the facts as stated are subject to investigation; should it be determined that it is not a true statement of fact, either now or in the future, I shall then be liable to reimburse the school district at the annual tuition rate for improper attendance in the New Hope-Solebury School District.

I make these statements subject to the penalties of 24 P.S. § 13-1304-A(b) and 18Pa. C.S.A. §4904, relating to unsworn falsification to authorities, and the facts contained herein are true and correct to the best of my knowledge, information and belief.

Property Owner/Lessee

Relationship of Property Owner to New Resident

Address

City/Zip

Date

NOTARY PUBLIC SEAL AND STAMP