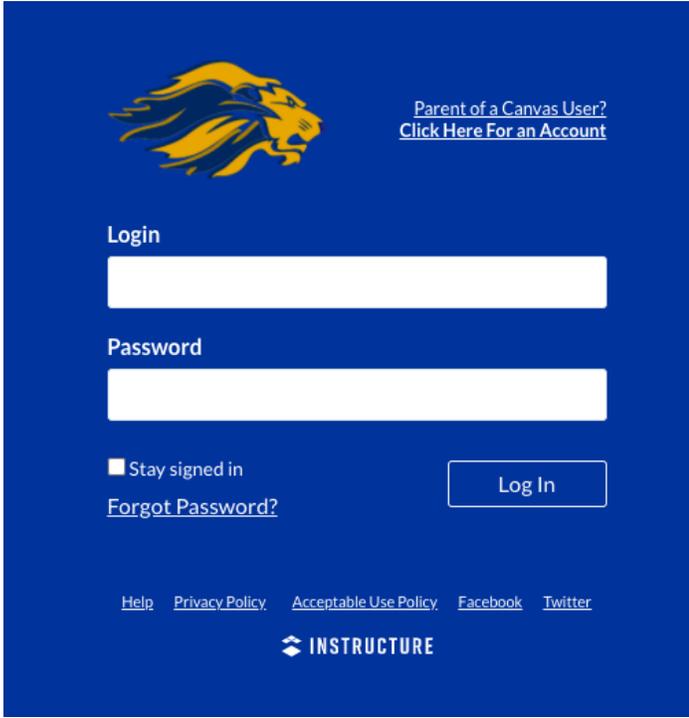
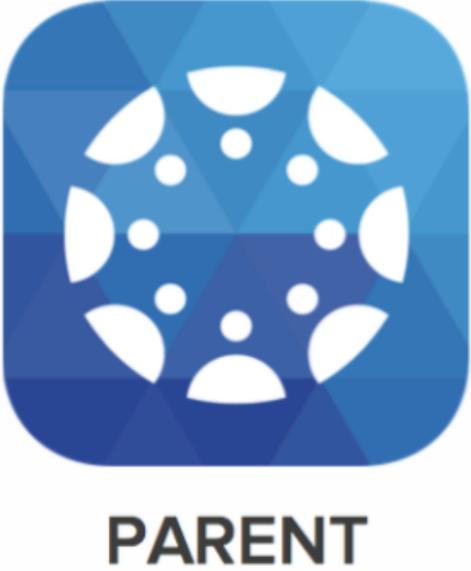


# canvas

## FAMILY OBSERVER ACCOUNT

With an observer account there are **TWO** ways to access Canvas to support your child.

WEB BROWSER	MOBILE APP
<p>Most comprehensive view of your child's courses.</p>	<p>Most convenient, streamlined view of your child's courses.</p>
	
HOW TO ACCESS	HOW TO ACCESS
<p>Using Chrome go to: <a href="https://nhsd.instructure.com/login/canvas">https://nhsd.instructure.com/login/canvas</a></p> <p><b>NOTE:</b> This link is different from the URL students utilize.</p>	<p>Download the Parent app from your mobile app store.</p> <p><b>NOTE:</b> There are 3 Canvas apps. One for teachers, students, and parents. Be sure to download the Parent App.</p>

# DIRECTIONS ON HOW TO: SIGN UP FOR AN OBSERVER ACCOUNT

Below are directions for the signing up via the **web browser** and/or the **mobile app**. Regardless of which method you choose, there are two steps.

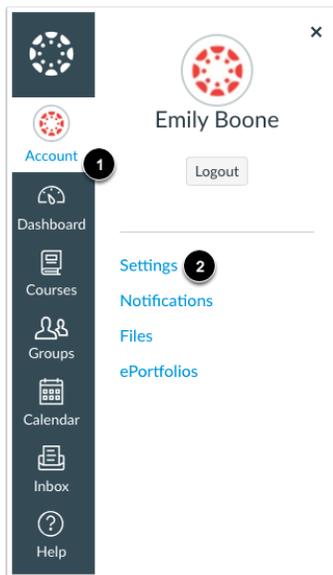
**STEP ONE:** Child generates a pairing code from their account.

**STEP TWO:** Parent creates an account and links account using pairing code.

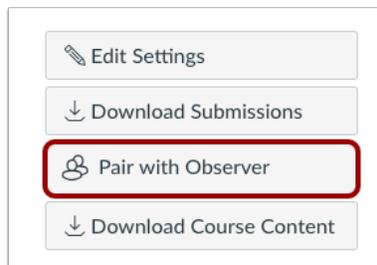
**IMPORTANT:** You will need your child to be with you and logged into Canvas themselves on their device in order to produce a pairing code for you to complete your observer account registration. Students must create a separate pairing code for each observer linked to their account.

## STEP ONE: With Your Child

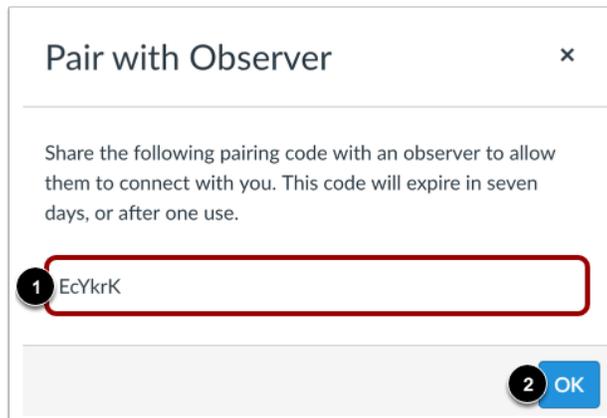
1. Students: Log into Canvas. In Global Navigation, click the Account button [1], then click the Settings button [2]



2. Click the Pair with Observer button.



3. Copy the six-digit alphanumeric pairing code [1]. You will need to share the code with the observer who will link to your account. The pairing code will expire after seven days or its first use.



4. To close the window, click the OK button [2].

## STEP TWO: On Your Device

### Signing Up on the Website

1. In Chrome, go to <https://nhsd.instructure.com/login/canvas>
2. Bookmark this website for future use.
3. In the upper right, click on "Parent of a Canvas User?"



4. Complete the fields with YOUR (the parent) information. Note this information for future access.
5. Enter the pairing code your child produced in STEP ONE.

Parent Signup ×

Your Name

Your Email

Password

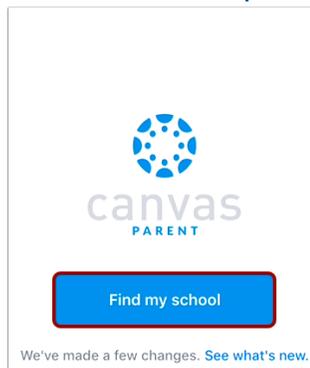
Re-enter Password

Student Pairing Code [What is a pairing code?](#)

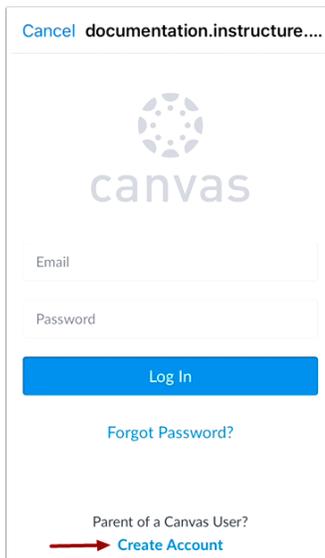
You agree to the [terms of use](#) and acknowledge the [privacy policy](#).

## Signing Up on the Mobile App

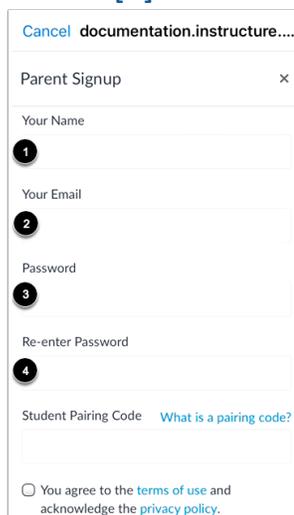
1. After downloading the mobile app, open the Canvas Parent app on your phone, click “Find School”. Enter our school’s name “New Hope Solebury-Parent”



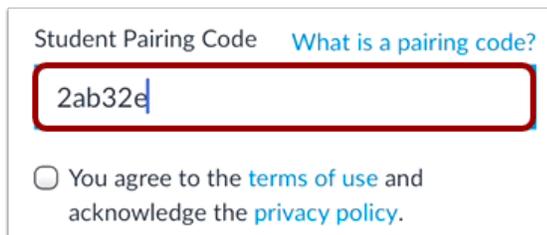
2. At the bottom of the next screen, tap “Parent of a Canvas User: Create Account”

A screenshot of the Canvas login page. At the top left, there is a "Cancel" link and the text "documentation.instructure...". In the center is the Canvas logo, which consists of a circular pattern of dots above the word "canvas". Below the logo are two input fields: "Email" and "Password". A blue "Log In" button is positioned below the password field. Underneath the button is a blue link that says "Forgot Password?". At the bottom, there is a link "Parent of a Canvas User?" with a red arrow pointing to a blue link "Create Account".

3. Enter YOUR (the parent) name in the Your Name field [1] and email address in the Your Email field [2].
4. Then create a new password by entering it in the Password field [3]. Confirm your new password in the Re-enter Password field [4]

A screenshot of the "Parent Signup" form. At the top left, there is a "Cancel" link and the text "documentation.instructure...". The form title is "Parent Signup" with a close button (x) on the right. The form contains several fields: "Your Name" (with a circled 1 next to it), "Your Email" (with a circled 2 next to it), "Password" (with a circled 3 next to it), and "Re-enter Password" (with a circled 4 next to it). Below these is a "Student Pairing Code" field with a blue link "What is a pairing code?". At the bottom, there is a checkbox and the text "You agree to the terms of use and acknowledge the privacy policy.".

5. Enter the six-digit alphanumeric pairing code for the student you want to link to in the Student Pairing Code field.

A close-up screenshot of the "Student Pairing Code" field. The field is a text input box containing the alphanumeric code "2ab32e". A red rectangular box highlights the text inside the field. Above the field is the label "Student Pairing Code" and a blue link "What is a pairing code?". Below the field is a checkbox and the text "You agree to the terms of use and acknowledge the privacy policy.".

6. To complete your registration, agree to the Terms of Use and Privacy Policy [1]. Then tap the Start Participating button [2].

You agree to the [terms of use](#) and  
acknowledge the [privacy policy](#).

1

Cancel

2  
Start Participating

# DIRECTIONS ON HOW TO: USE YOUR OBSERVER ACCOUNT

Below are directions for the accessing your observer account via the **web browser** and/or the **mobile app**.

Having an observer account lets you view a read-only version of your student's course events, assignments, and grades. You can also add and view multiple students in your account.

**REMEMBER:** All official grades will still be recorded in Sapphire's Family Access.

## Web Browser

1. Log into your new observer account at <https://nhsd.instructure.com/login/canvas>
2. When you log in you will see all of your child's courses on the Dashboard and under "Courses" on the left hand side.
3. This view will give you a read-only look into the courses your child is enrolled in.

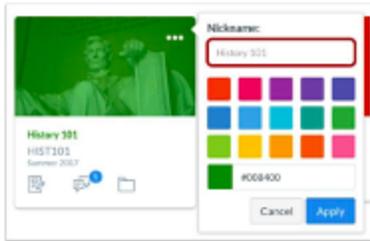
### Tips for managing multiple students in Canvas:

As an Observer, you have access to a lot of great information, and it can be challenging to navigate the information efficiently, especially if you are actively monitoring the courses of more than one student. Depending on how many students you follow and in how many courses your students are enrolled, the dashboard can become overwhelming.

Below are a few tips for managing multiple students under your single Parent Observer account:

#### Course Nicknames

- You may adjust the nickname for each course. That way, you can include each child's first initial or name ahead of the course name (ex- K: US History or Kelly: US History).
- Course nicknames appear in the Dashboard, course navigation menu, course breadcrumbs, and notification emails. The nicknames will also appear on the Canvas app.
- The course nickname is only available to the individual user who created the nicknames.
- To access the nickname field, click the three dots in the top right hand corner of the course card.



### Course Colors

- Another option is to color code the course cards so all of child #1's courses are one color, all of child #2's courses are a second, etc.
- The color that is shown on the course card is synced with the color shown for the course in the Calendar.
- The course card colors are only available to the individual user who selected the colors.
- To select course card colors, click the three dots in the top right hand corner of the course card.

### Canvas Parent App

- While viewing Canvas from a web browser as an Observer gives you very detailed information about the course, the Canvas Parent App allows the Observer to view a student's course events (calendar) and upcoming assignments, and course announcements.
- The Parent App allows the Observer to view one student's course information at a time.

## Mobile App

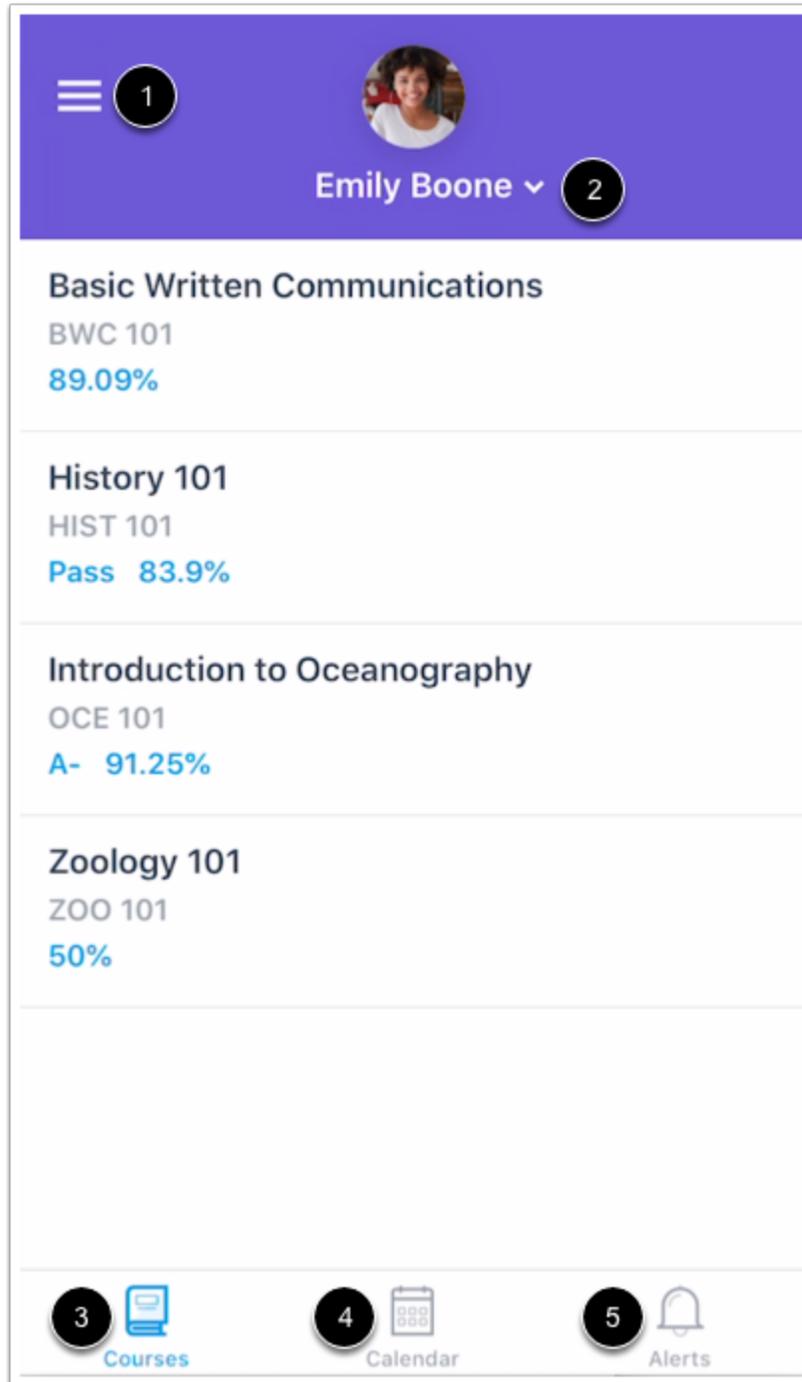
### How do I use the Canvas Parent app on my iOS device?

The Canvas Parent app lets you view a student's course events, upcoming assignments, and grades. You can also add and view multiple students in your account.

#### Notes:

- The Canvas Parent app uses your device's settings to set the time zone used within the app.
- When creating an account, you can link one observed student in the Parent app. Learn how to [link additional students](#) in the Parent app.
- You cannot remove observed students in the Parent app.
- To change the language displayed in the Parent app, select a language in Canvas from a web browser, log out of the Parent app, and log in again.

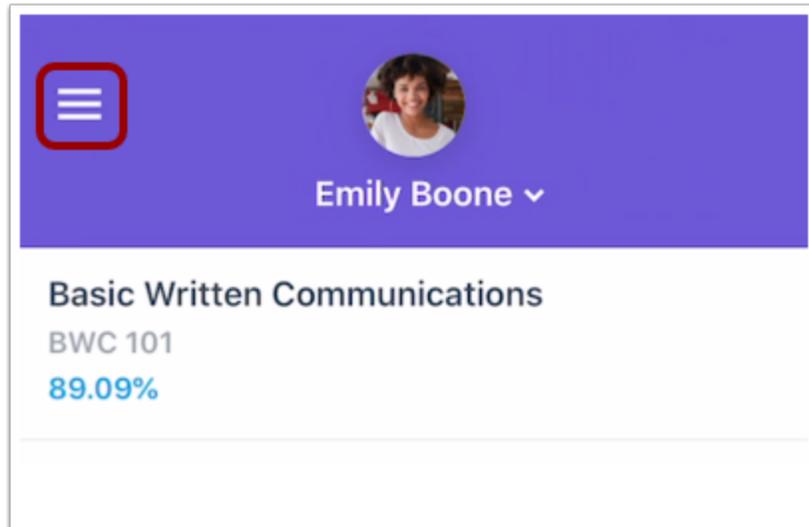
# View Parent App



In the Canvas Parent app, you can view your User Menu [1], select a student [2], and view the student's courses [3], the student's weekly calendar [4], and alerts about the student's

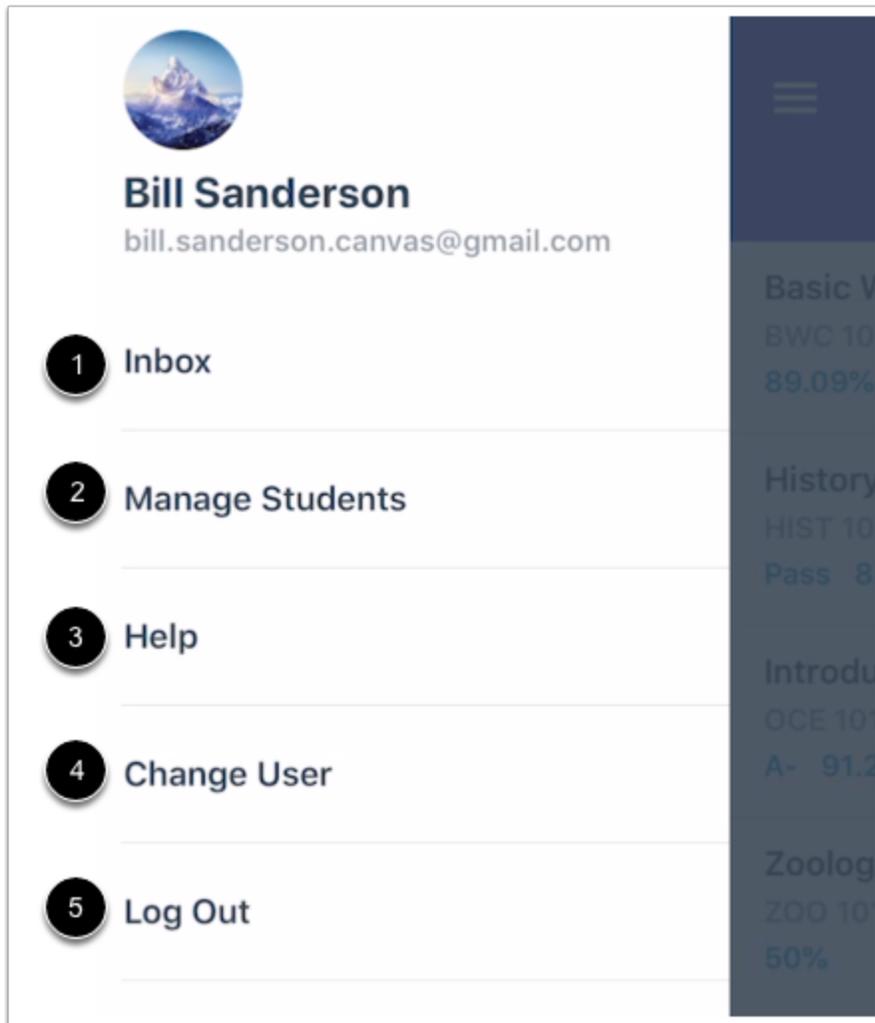
course participation [5].

## Open User Menu



To open the User Menu, tap the Menu icon.

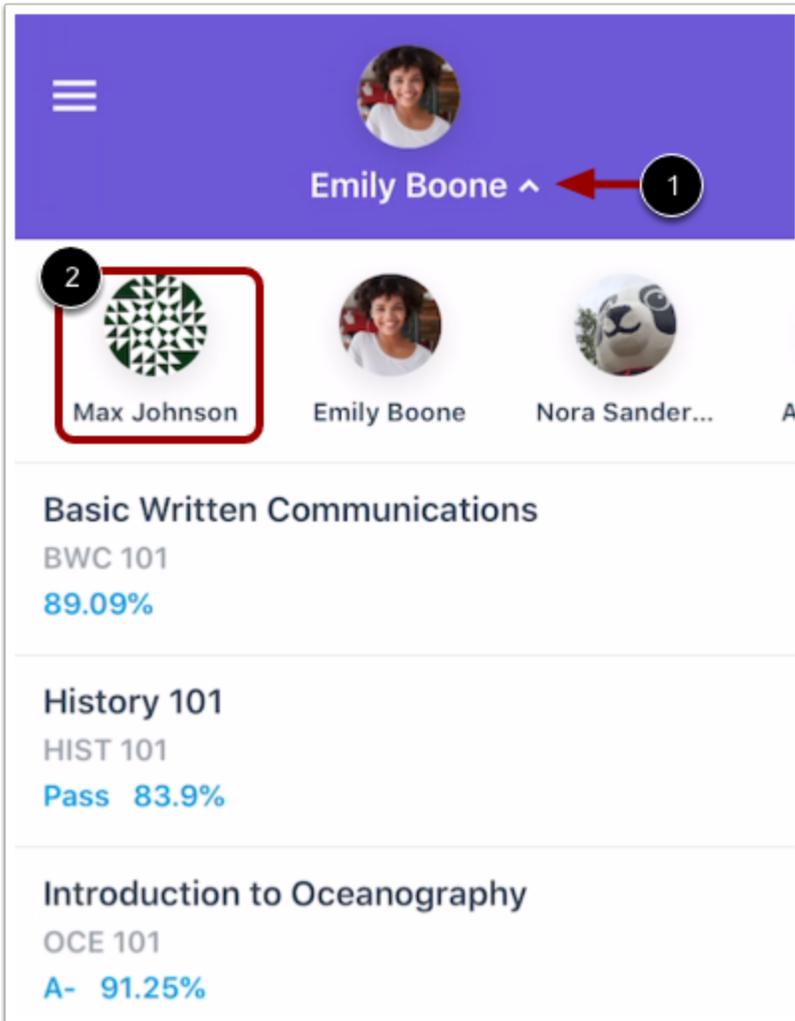
View User Menu



From the user menu, you can:

- [View the Canvas Inbox](#) [1]
- [Manage children and alerts](#) [2]
- [Get help with the app](#) [3]
- [Change users](#) [4]
- [Log out of the app](#) [5]

View Student



Your student's name and profile picture display in the Parent app. To view additional students associated with your account, tap the Student Selector [1]. Then tap the name of the student [2].

**Note:** Student profile pictures only display if the student's institution allows students to upload profile pictures.

## View Courses

The screenshot displays the Parent app interface for a student named Emily Boone. At the top, there is a purple header with a hamburger menu icon on the left, a circular profile picture of Emily Boone in the center, and her name "Emily Boone" with a dropdown arrow on the right. Below the header, the app lists four courses, each with its title, course ID, and a percentage value:

- Basic Written Communications**  
BWC 101  
89.09%
- History 101**  
HIST 101  
Pass 83.9%
- Introduction to Oceanography**  
OCE 101  
A- 91.25%
- Zoology 101**  
ZOO 101  
50%

At the bottom of the screen is a navigation bar with three icons: "Courses" (a book icon, highlighted with a red square), "Calendar" (a calendar icon), and "Alerts" (a bell icon).

The Parent app defaults to the Courses page and displays the list of courses for the student you are viewing. Learn how to [view courses](#).

View Calendar

Emily Boone ▾

2020

**August** ▾ Calendars

Sun	Mon	Tue	Wed	Thu	Fri	Sat
2	3	4	5	<b>6</b>	7	8

 **The Bill of Rights Quiz** ▸

Aug 6, 2020 at 11:59 PM | 10 points

 Courses  **Calendar**  Alerts

The Calendar page displays a calendar of assignments and events for a given week. Learn how to [view the calendar](#).

View Alerts

The screenshot shows a user profile for Emily Boone. At the top left is a menu icon with a '1' notification badge. The profile name 'Emily Boone' is centered below a circular profile picture. Below the name, four course entries are listed, each with a title, course ID, and a percentage score. At the bottom, there are three navigation icons: 'Courses' (book icon), 'Calendar' (calendar icon), and 'Alerts' (bell icon with a '23' notification badge). The 'Alerts' icon is highlighted with a red square.

Course Title	Course ID	Score
Basic Written Communications	BWC 101	89.09%
History 101	HIST 101	Pass 83.9%
Introduction to Oceanography	OCE 101	A- 91.25%
Zoology 101	ZOO 101	50%

The Alerts page displays grade and assignment alerts. Learn how to [view alerts](#).

**Note:** The Parent app displays assignment details and grades. Student assignment submissions can only be viewed in a Canvas browser.

