

NEW HOPE-SOLEBURY SCHOOL DISTRICT

WHAT TO DO IN CASE OF A WORK-RELATED INJURY

EFFECTIVE JULY 1, 2020 THROUGH JUNE 30, 2021

If you suffer a work-related injury, your health and wellbeing are our first concern. If the injury is of a serious nature and requires the assistance of an ambulance or rescue personnel, they should be contacted immediately. If the injury is of a less serious nature, the following procedures must be followed:

1. If you suffer a work-related injury, the first thing you **MUST** do is report the injury to your supervisor. S/he or a designated person in your building will provide you with an SDIC packet, and your first step is to call SDIC @ (800) 445-6965 ext. 2101 or online at sdicwc.org (Click the "Report a Claim" button). You must also contact **Christine Schwartz, Director of Human Resources, OR David Francella, Chief Operating Officer**.
2. If you require a prescription for your work-related injury or disease, do not use your personal health plan prescription card. Please use the Mitchell International First Fill sheet, which you will receive in the claim package. When you call in your report of injury to SDIC, they will assign you a claim number. Please use this claim number when seeing a panel physician.
3. If you suffer a work-related injury, **NEW HOPE SOLEBURY SCHOOL DISTRICT** or our insurer will pay reasonable surgical and medical services and supplies, orthopedic appliances and prosthetics, including training in their use when needed. In order to insure that your medical treatment will be paid for by **New Hope Solebury School District** or our insurer, **you must select from one of the health-care providers listed below for your initial care:**

Patient First (multiple locations)
713 Bethlehem Pike
Montgomeryville, PA 18936
(267) 695-3944
Area of Specialty: Occupational Medicine

WORKNET
(multiple locations)
1800 Byberry Road, Suite 705
Huntington Valley, PA 19006
(215) 947-5005
Area of Specialty: Occupational Medicine

Upper Bucks Orthopedic and Sports Medicine
711 Lawn Avenue, Building 3
Sellersville, PA 18960
(215) 257-3700
Area of Specialty: Orthopedics

For Prescriptions:
Please use your Mitchell International card at your local pharmacy to bill SDIC directly
(Giant, Rite Aid, Walgreens, Wal-Mart)

For Physical Therapy
NovaCare Rehabilitation
(866) 723-NOVA
-or-
One Call Care Management
Physical Therapy/Chiropractic
(866) 389-0211

For MRI/EMG/X-Ray/CT Scan
One Call Care Management
(800) 453-0574
-or-
Priority Care Solutions
(866) 932-5779

Tower Health Urgent Care (Multiple Locations)
1745 S. Easton Road
Doylestown, PA 18901
(267) 880-4200
Area of Specialty: Urgent Care

Village at Newtown Medical Center
11 Friends Lane, Suite 101
Newtown, PA 18940
215-579-1300
Area of Specialty: Family Medicine

Doylestown Family Practice
300 Spruce Street
Doylestown, PA 18901
(215) 230-7800
Area of Specialty: Family Medicine

Bucks County Orthopedic Specialists (multiple locations)
800 West State Street, Suite 202
Doylestown, PA 18901
(215) 348-7000
Area of Specialty: Orthopedics

Matossian Eye Associates
501 Hyde Park, Route 202
Doylestown, PA 18902
(215) 230-9200
Area of Specialty: Ophthalmology

Dental
One Call Care Management
(888) 539-0577

For Durable Medical Equipment
One Call Care Management
(800) 848-1989
-or-
Priority Care Solutions
(866) 932-5779
(walkers, TENs units, orthotics, etc.)

4. Please call in advance for an appointment if you need treatment. You must continue to treat with one of these providers for ninety (**90 days**) from the date of your first visit.
5. If, after this ninety (90) day period, you still need treatment and the **New Hope Solebury School District** has provided this list as set forth above, you may choose to continue with this health care provider, or you may choose another provider. You must notify **Christine Schwartz, Director of Human Resources, OR David Francella, Chief Operating Officer** of this action within five (5) days of your first visit to the health care provider of your choice. Your bills will be paid if you have provided proper notice and if your provider files reports as required. (These reports must be filed within ten (10) days after your first visit and at least once a month for as long as treatment continues).
6. If one of the health care providers listed above refers you to a specialist, the **New Hope Solebury School District** or our insurer will pay for these services as provided by law.

All workers' compensation claims will be processed on behalf of the School District by:

SCHOOL DISTRICTS INSURANCE CONSORTIUM
P.O. BOX 1249
NORTH WALES, PA 19454
Phone: (800) 445-6965

ACKNOWLEDGMENT: I have been informed of and understand my rights and duties as specified herein.

Signature: _____ Date: _____

Please Print Name: _____

***At time of distribution, this information is accurate to the best of our knowledge. This panel is subject to change based on information received from the medical provider.**