


New Hope-Solebury School District  
***Accessing Data in Performance Tracker***

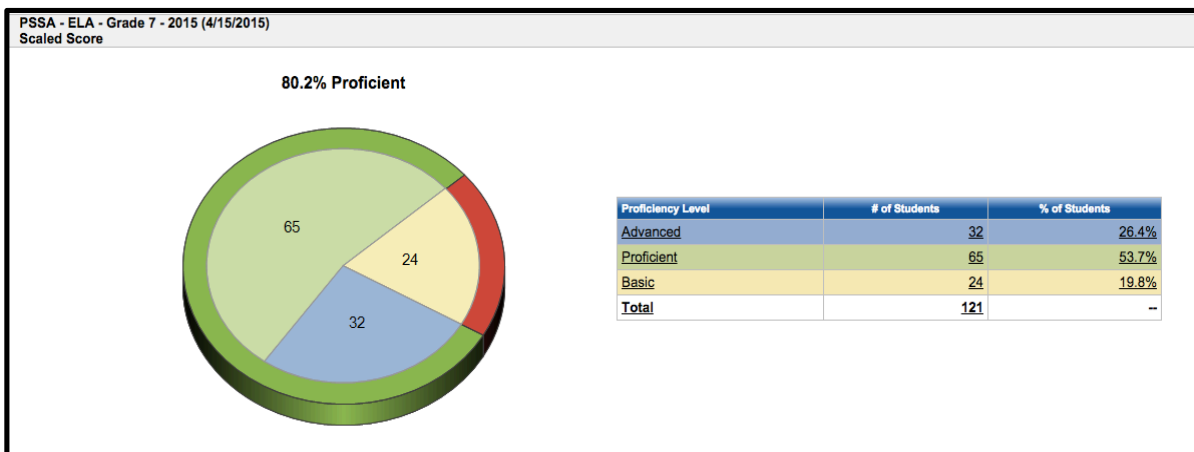
At this time, we are going to work with two types of reports in Performance Tracker. These reports are: proficiency level reports and standards-level reports. This document contains directions on how to access each type of report.

- In order to access reports, log in to Performance Tracker @ <https://nhsd-pa.perfplusk12.com/default.asp>
- Upon logging in to the system, you will see a series of icons near the top of your screen. To access reports, you want to click on this graphic (right). 
- After clicking on the icon, you will see a bar in the top third of your screen with the following buttons: reports, filters, options, and run report.

**HOW TO RUN THE PROFICIENCY-LEVEL PIE CHART**

Report Rationale: Useful report for accessing students' level of proficiency

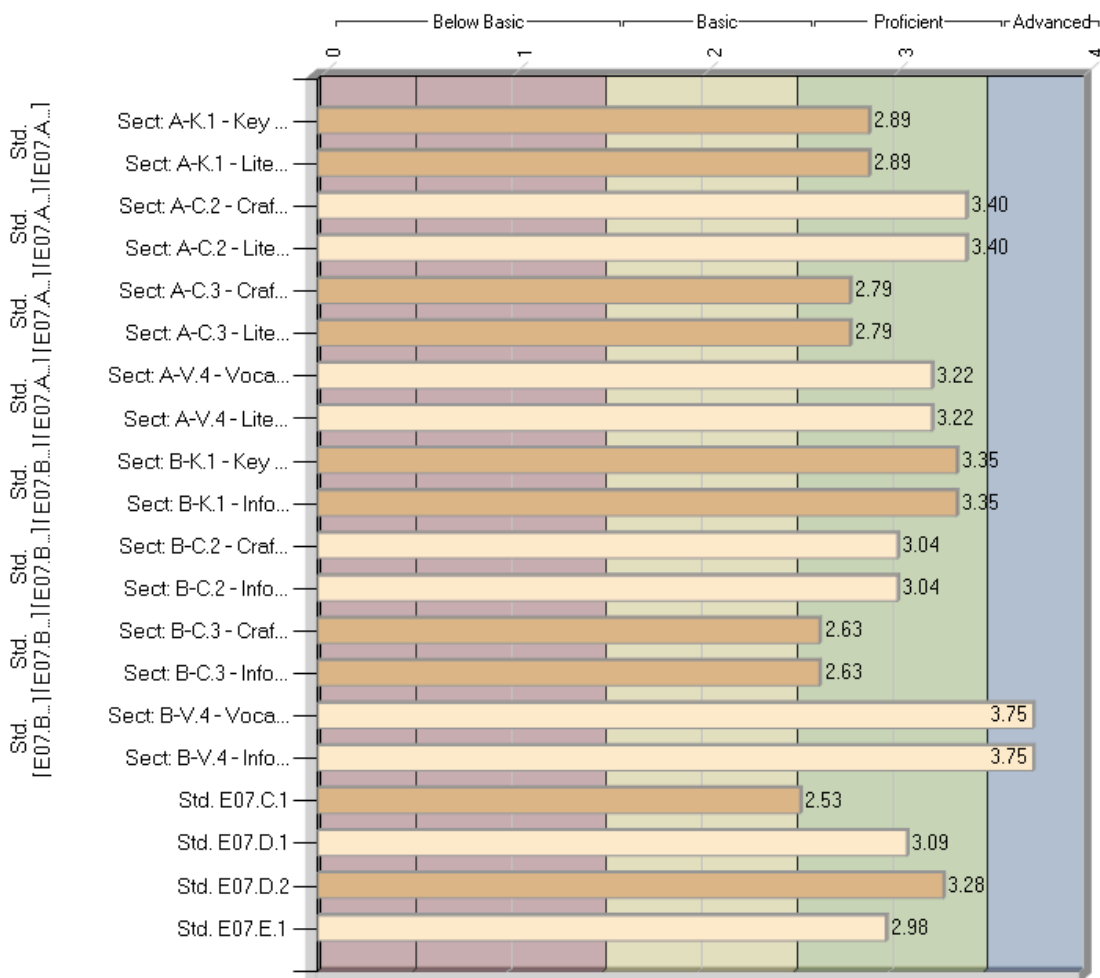
1. Click on REPORT and when the drop-down menu appears, click on PERFORMANCE TRACKER. Then, click on PROFICIENCY LEVEL PIE CHART.
2. Click on FILTERS and then on ASSESSMENTS AND SECTIONS. You need to change the school year to 2014-2015 and click on SHOW ASSESSMENTS. A list of assessments in the system will appear. Click on the box next to the assessment for which you want to see results.
3. Click on RUN REPORT. A pie-chart will appear showing each level of proficiency. It will look something like the graphic (below). You'll notice that the the data is hyper-linked so that you can see which students scored in each level of proficiency.



## HOW TO RUN THE STANDARDS BAR CHART REPORT

Report Rationale: Useful report for accessing information on which standards were strong or weak on the assessment

1. Click on REPORT and when the drop-down menu appears, click on PERFORMANCE TRACKER. Then, click on STANDARDS BAR CHART.
2. Click on FILTERS and then on ASSESSMENTS AND SECTIONS. You need to change the school year to 2014-2015 and click on SHOW ASSESSMENTS. A list of assessments in the system will appear. Click on the box next to the assessment for which you want to see results.
3. Click on RUN REPORT. A standards bar chart will appear showing each level of proficiency. It will look something like the graphic (below).



You can hover over each bar on the chart to read the description of the standard. Further, you can click on the bars to be taken to a breakdown of students' performance by proficiency level. As we revise curricula, this report is useful because it can help identify trends of students' strengths and weaknesses.